

P.O. Box 15311 · 9255 Sturdevant Street · Pensacola, FL 32514-0311 · Phone: 850 476-5110 · Fax: 850 494-7346

Elizabeth S. Campbell
District One

Lois Benson
District Two

Elvin McCorvey
District Three

Dale Perkins
District Four

Larry Walker
District Five

ECUA Mission Statement

The Mission of the Emerald Coast Utilities Authority is to promote the quality of life of the Emerald Coast by providing water, wastewater, and sanitation services in an effective and efficient manner.

AGENDA

A REGULAR MEETING OF THE
EMERALD COAST UTILITIES AUTHORITY BOARD
THURSDAY, MARCH 24, 2011
ECUA BOARD ROOM
9250 HAMMAN STREET
ELLYSON INDUSTRIAL PARK
3:00 P.M.

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. ADOPTION OF AGENDA
4. PRESENTATIONS
 - (a) Mr. David Stafford, Supervisor of Elections – Reapportionment of voting districts
5. APPROVAL OF MINUTES: Regular Board meeting of February 24, 2011, pg. 4
6. OPERATIONAL ITEMS:
 - (a) Award of bid: Montclair water lines upgrade, Phase II, pg. 13
 - (b) Award of bid: Plainfield sewer expansion, pg. 16
 - (c) Award of bid: Ellyson lift station renovation/upgrade, pg. 20
 - (d) Award of bid: Replacement vehicles – fiscal year 2011, pg. 23
 - (e) Automated payment solutions, pg. 26
 - (f) Real property purchase – Davis Highway well site upgrade, pg. 28

- (g) Easement encroachment agreement – City of Pensacola, pg. 32
- (h) Renewal of contract for legal services – Odom & Barlow – *HANDOUT*
- 7. INFORMATIONAL REPORTS: (None)
- 8. EXECUTIVE DIRECTOR’S REPORT:
 - (a) Expenditures approved by the Executive Director – Main Street WWTP Replacement project, pg. 40
- 9. ATTORNEY’S REPORT
- 10. UNFINISHED BUSINESS
 - (a) Selection of replacement for at-large vacancy on the ECUA Citizens’ Advisory Committee
- 11. NEW BUSINESS
- 12. BOARD COMMUNICATIONS
- 13. OPEN FORUM
- 14. ADJOURNMENT

The next regular meeting of the Emerald Coast Utilities Authority Board is scheduled for Thursday, **April 28, 2011 at 3:00 p.m.** in the ECUA Board Room at 9250 Hamman Street, Ellyson Industrial Park.

Any person who decides to appeal any decision made by ECUA with respect to any matter considered at this meeting or hearing will need a record of the proceedings thereof. Since ECUA does not make verbatim records of its proceedings, such person may need to independently secure such a record, which should include the testimony and evidence on which the appeal is to be based.

Pursuant to the U.S. Americans with Disabilities Act, the ECUA will make reasonable modifications for access to ECUA services, programs, and activities by any qualified individual with a disability. Please call (850) 476-5110 (voice callers) or 1-800-955-8771 (TDD) for further information. Requests must be made at least 48 hours in advance of the event in order to allow the ECUA sufficient time to provide the requested accessibility.

GUIDELINES FOR OPEN FORUM

1. *Presentations are limited to **three** minutes.*
2. *The Chairman may extend the time allowed if the Chairman determines an extension is necessary in order to allow sufficient time for a presentation. In this event, all persons addressing the same issue shall be allowed a similar extension of time.*
3. *If a large number of persons have indicated their desire to speak, the Chairman may reduce the time allowed for presentations in order to avoid unduly prolonging the meeting.*
4. *Presentations are limited to agenda items or other issues related to ECUA.*
5. *Comments of a personal nature concerning any individual or comments or actions which are disruptive will not be permitted.*

**MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY BOARD MEETING
HELD THURSDAY, FEBRUARY 24, 2011 AT 3:00 P.M. IN THE ECUA BOARD
ROOM AT 9250 HAMMAN STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA,
FL**

Members present: Elvin McCorvey, Chairman
Larry Walker, Vice Chairman
Lois Benson
Elizabeth S. Campbell
Dale Perkins

Counsel present: Bradley S. Odom

Staff present: Stephen E. Sorrell, Executive Director
Nathalie Bowers, Public Information Officer
Debra Buckley, Director of Finance
Tim Haag, Director of Communications and
Intergovernmental Relations
Linda Iversen, Executive Assistant to the Board
Bill Johnson, Director of Engineering
Jim Roberts, Public Information Officer

ITEM 1 - CALL TO ORDER

Chairman McCorvey called the regular meeting of the Emerald Coast Utilities Authority Board to order at approximately 3:00 p.m.

ITEM 2 - INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Perkins provided the invocation and led the Pledge of Allegiance.

ITEM 3 - ADOPTION OF AGENDA

At the request of Dr. Walker, Chairman McCorvey moved Item 7(g) to follow Item 5 – Approval of Minutes.

Ms. Benson added the following topics under new business:

- 12(a) – Pensions
- 12(b) – Reapportionment
- 12(c) – Board Communications

Mr. Odom informed the Board that he would be requesting that the Board go into private session to discuss pending litigation at approximately 3:30 p.m.

Board meeting 02/24/11

A motion was made by Ms. Campbell, seconded by Ms. Benson, to adopt the agenda as presented and amended. Motion carried 5-0.

ITEM 4 - COMMUNICATIONS AND PRESENTATIONS

None.

ITEM 5 - APPROVAL OF MINUTES

Ms. Benson noted that one issue – the ECUA web site – was referred to the CAC and it was to be discussed at the February meeting; however, that has changed and it will be discussed at the March meeting.

A motion was made by Ms. Benson, seconded by Ms. Campbell, to approve the minutes of the regular Board meeting of January 27, 2011 as presented. Motion carried 5-0.

ITEM 6 - REPORT OF THE ECUA CITIZENS' ADVISORY COMMITTEE 01/19/11

F. **Sewer Expansion Program – Proposed Customer Connection Policy**

Mr. Odom commented that the policy is not ready for implementation and will require resolutions and other legal requirements. It is his understanding that the Board desires staff and legal counsel to prepare the appropriate documents to effectuate a policy along these lines and bring it back to the Board for actual implementation.

A motion was made by Ms. Benson, seconded by Dr. Walker, to direct staff and legal counsel to prepare the appropriate documents to effectuate a policy along the following lines and bring it back to the Board for actual implementation. Motion carried 4-1 with Mr. Perkins voting against the motion.

All properties with active septic tanks adjacent to a newly constructed ECUA sewage collection system which must, by law, connect to the new system with one year of notice of availability but have not done so, shall be assessed a monthly charge for sewer service in the amount of \$25.00, which charge would be terminated upon actual connection to the system and establishment of a regular account for sewer service.

Board meeting 02/24/11

If the customer connects the property to the new sewer system and properly abandons the existing septic tank within two years of the date of commencement of the \$25.00 service charge, then the customer may receive a credit against the payment of the required ECUA Sewage Capacity Impact Fee in an amount equal to the service charge collected to-date.

Mr. Barry Tweedie, 10395 Old Dairy Lane, addressed the Board speaking against the proposed policy.

G. Review - Level of Fluoridation

Information in Committee only – no action taken.

ITEM 7 - OPERATIONAL ITEMS:

(a) Award of bid: Hydrofluosilicic acid

A motion was made by Ms. Benson, seconded by Mr. Perkins, that the Board award the contract for hydrofluosilicic acid to Davis Supply, Inc., the lowest bidder, at \$2.98 per gallon, with a maximum expenditure of \$119,200.00 for the contract period, with funding from the appropriate budget line item. This contract is for a period of one-year with an option to renew for one consecutive one-year period at the current rate. Motion carried 4-1 with Ms. Campbell voting against the motion.

(b) Award of bid: Pen Haven lift station replacement

A motion was made by Mr. Perkins, seconded by Ms. Benson, that the Board: (1) award the contract for Pen Haven Lift Station (LS #150) to Brown Construction of Northwest Florida, Inc., the lowest and best bidder, for the Base Bid in the total amount of \$426,412.04 with funding from CIP Project RS013; and (2) authorize the transfer of \$200,000.00 from CIP Project RS121-Lift Station Replacement and Upgrades to CIP Project RS013 to fund construction and provide for a 10% contingency. Motion carried 5-0.

(c) Renewal of unit-price contracts for manhole rehabilitation – Contract A and B

A motion was made by Ms. Benson, seconded by Mc. Campbell, that the Board approve the extension of CIP Project RS113H Manhole Rehabilitation Contract A with BLD Services, LLC, and Contract B with SBP, Inc., through July 2011, with funding from CIP Project RS113H. Motion carried 5-0.

Board meeting 02/24/11

(d) Renewal of unit-price contract for Cured-in-Place pipeline rehabilitation

A motion was made by Mr. Perkins, seconded by Ms. Benson, that the Board approve the extension of CIP Project RS624M, Cured-In-Place Pipeline Rehabilitation contract with Insituform Technologies, Inc., through July 2011, with funding from CIP Project RS624M. Motion carried 5-0.

(e) 2008 Bank Loan funds for capital projects

A motion was made by Dr. Walker, seconded by Mr. Perkins, that the Board approve the use of the unspent 2008 Bank Loan Funds to pay for the Board-approved Bond Fund Projects as part of the FY 2007, FY 2008, FY 2010 and FY 2011 CIP Project Budgets.

At the request of Dr. Walker, Mr. Sorrell explained that the Board approved a capital improvement program that requires \$30 million in debt. The options available are to use the money obtained from the State Revolving Fund (SRF) at a very low interest rate, or to go out to the bond market and obtain the \$30 million. The best deal for the ECUA is as recommended - to use the \$30 million ECUA has from the SRF fund. This option would allow ECUA to avoid an early payment penalty on the \$130 million, and it will also allow ECUA to have the money at a much lower interest rate, as well as avoiding all the issuance and closing costs associated with the bond issue.

An amendment to the motion was made by Ms. Benson to adjust the sewer improvement fee down by about 20% in order to reflect the savings ECUA has accrued on the CWRP project.

Staff advised the Board that a reduction in the sewer improvement fee would not be possible due to structuring/conditions of the CWRP loans.

Ms. Benson withdrew her amendment to the motion and the vote on the motion carried 5-0.

(f) Abolishment of the Fire Hydrant Committee

A motion was made by Mr. Perkins, seconded by Ms. Benson, to formally abolish the Fire Hydrant Committee. Motion carried 5-0.

(g) Replacement for at-large vacancy on the ECUA Citizens' Advisory Committee

Board meeting 02/24/11

Although reflected in agenda order in these minutes, this item was considered following Item 5.

Mr. Perkins stated that he would like to see this item delayed for one month and that the public be made aware as to how to apply for this position and encourage those that would be interested to apply. Ms. Benson indicated her agreement with Mr. Perkins' suggestion.

Dr. Walker suggested that we proceed with the process today rather than delay it and direct staff to work up a plan for public notification of the position and soliciting volunteers for every future appointment – not just the vacant ones, but for all appointments. Ms. Campbell indicated her agreement with Dr. Walker's suggestion.

A motion was made by Mr. Perkins, seconded by Ms. Benson, that a press release be made notifying the public of the availability of the position on the Citizens' Advisory Committee and make that appointment at the next Board meeting.

An amendment to the motion was made by Dr. Walker, seconded by Ms. Campbell, to proceed with the appointment today and have staff prepare a detailed procedure for dealing with such events in the future, thus providing for more openness in the future.

The vote on the amendment failed 2-3 with Ms. Benson and Messrs. McCorvey and Perkins voting against the amendment.

An amendment was made by Ms. Benson, seconded by Mr. Perkins, that in the future these at-large positions be publicized.

The vote on the amendment carried 5-0. Mr. Perkins restated his motion "that we wait until next month to make this appointment and that we publicize the opening, take applications, and make that decision at the next Board meeting with the understanding that in the future any at-large positions that come open, we use the same process – we will publicize them". The vote on the main motion as amended carried 4-1 with Mr. McCorvey voting against the motion.

ITEM 8 - INFORMATIONAL REPORTS:

None.

EXECUTIVE SESSION

Board meeting 02/24/11

At 3:50 p.m., Mr. Odom requested that the Board go into private session to discuss pending litigation re: eminent domain (Kimberly Woods Subdivision). Mr. Odom indicated that those attending the session would be the following and the session would last approximately 30 minutes.

Elvin McCorvey, Chairman
Larry Walker, Vice Chairman
Lois Benson
Elizabeth Campbell
Dale Perkins
Richard Barlow, ECUA Counsel
Bradley S. Odom, ECUA General Counsel
Stephen E. Sorrell, Executive Director
David Deik, Court Reporter

Chairman McCorvey reconvened the regular Board meeting at approximately 3:14 p.m.

A motion was made by Mr. Perkins, seconded by Ms. Benson, to direct counsel to proceed with settlement as discussed in private session concerning the Kimberly Woods Subdivision litigation. Motion carried 5-0.

A motion was made by Ms. Campbell, seconded by Mr. Perkins, to direct counsel to proceed with settlement as discussed in private session concerning the Cabinet Design litigation. Motion carried 5-0.

ITEM 9 - EXECUTIVE DIRECTOR'S REPORT:

The following report was presented for information only and did not require any action. Mr. Sorrell also informed the Board that progress is being made with Gulf Power and the new plant is performing well.

- (a) Expenditures approved by the Executive Director – Main Street WWTP Replacement project

ITEM 10 - ATTORNEY'S REPORT

Mr. Odom reported that ECUA prevailed in an employee tuition reimbursement case and a workers' compensation case.

ITEM 11 - UNFINISHED BUSINESS

- (a) Impact fee policy – high demand customers

Board meeting 02/24/11

Mr. Odom stated that it is his understanding that the Board is approving in principal providing high demand customers with impact fee discounts based upon economies of scale and directing staff and legal counsel to conduct further analysis and to prepare those findings for possible implementation.

A motion was made by Ms. Benson, seconded by Ms. Campbell, for conceptual approval. Motion carried 4-1 with Mr. Perkins voting against the motion.

Mr. Perkins commented that unless the Board can get a commitment to not punish the ECUA residential users for larger consumption, he is unwilling to make financial concessions for other high impact users. Further, he feels ECUA should stick with the current policy toward residential users where they pay a set price.

ITEM 12 - NEW BUSINESS

(a) **Pensions** (Benson)

Ms. Benson stated that it is being proposed that State employees, including ECUA employees, pay part of their pension costs, and this is going to be a moving target during the legislative session, and she asks that staff monitor this to determine what the impact will be on the ECUA. Further, as we move toward making next year's budget, she wants the Board to be cognizant that the Board has not given pay raises to the employees in a couple of years, and if in deed this becomes a pension cost to our employees, she does not want to further penalize them and wants to make sure the budget takes this into consideration so that they are not forced to stay the same in their salary but to actually lose money for pensions.

(b) **Reapportionment** (Benson)

Ms. Benson stated that the Supervisor of Elections office is looking at reapportionment of the districts from which members of the ECUA Board, Board of County Commissioners, and School Board are elected. Further, she feels it would be beneficial to the Board if Mr. David Stafford were invited to come to a Board meeting and explain the process.

The Board concurred with Ms. Benson's suggestion and she indicated she would inform Mr. Stafford.

(c) **Board Communications** (Benson)

Board meeting 02/24/11

Ms. Benson stated that she feels it would be beneficial to have a regular item on the Board agenda entitled "Board Communications" that would permit the members to share information relative to various activities within their individual districts.

The Board concurred with Ms. Benson's suggestion and Chairman McCorvey indicated he would see that a regular item is placed on the agenda.

Chairman McCorvey stated that Bill Johnson and his engineering staff is providing excellent contact with customers and it is appreciated. Chairman McCorvey also reported on the presentation of the recent "Protector of the Environment" award to Sacred Heart Hospital.

Mr. Odom reported that Mr. Jim Roberts conducted a "How to do Business with ECUA" workshop and that it went very well.

ITEM 13 - OPEN FORUM

Although reflected in agenda order in these minutes, Open Forum was conducted following Item 8.

(a) Ms. Cindy Southern, 5864 St. Amatus Road, addressed the Board concerning the numerous water line breaks that occurred over a four-month period and which resulted in the neighbors in her area, herself included, having to purchase bottled water for consumption and household necessities. Ms. Southern requested that ECUA refund the customers of Amatus Road the amounts charged to them for ECUA water during the time which the water service was not provided.

Staff was requested to evaluate the situation as indicated by Ms. Southern and report their finding back to the Board.

ITEM 14 - ADJOURNMENT

There being no further business to come before the regular meeting of the Emerald Coast Utilities Authority Board, Chairman McCorvey declared the meeting adjourned at approximately 4:37 p.m.

Respectfully submitted,



Stephen E. Sorrell
Executive Director

Board meeting 02/24/11

**APPROVED BY THE ECUA BOARD
IN REGULAR SESSION ON _____.**

- () Without corrections/amendments.**
- () With corrections/amendments being:**



MEMORANDUM

TO: Emerald Coast Utilities Authority Board

DATE: March 24, 2011

SUBJECT: Award of Bid: Montclair Water Line Upgrade Phase II (RW306M)

Background:

The ECUA Board approved the Montclair Water Line Upgrades Phase II project through bidding at its January 2009 meeting. The project was designed and plans were prepared in anticipation of the availability of Federal Stimulus funds for construction of “shovel-ready” projects. The stimulus funds were not made available and the project was delayed pending a funding source. The project was included as part of the fiscal year 2011 CIP Budget and approved at the December 2010 Board meeting. We subsequently advertised the project for bids, and opened bids on March 8, 2011. The three lowest bids of the nine bids that we received are as follows:

<u>Contractor</u>	<u>Total Base Bid</u>
Lee Construction of Pensacola, Inc.	\$230,444.75
QCFS Management, Inc.	\$241,837.34
Evans Contracting	\$266,923.00

The Base Bid consists of upgrading water mains from 2-inch, galvanized steel pipe to 4-inch and 6-inch PVC pipe on Nantes Way, Le Blanc Way, Ferrana Way, Belair Circle, Limoges Way, Seine Way, Roanne Way, Loire Way, Calais Lane, Beauvais Road, La Salle Way and Vendee Lane.

Issue:

The issue is to consider awarding the bid for the construction of the Montclair Water Line Upgrades, Phase II project.

Option 1:

Award the contract for the Base Bid to the lowest and best bidder, Lee Construction of Pensacola, Inc.

Emerald Coast Utilities Authority Board
Page 2
March 24, 2011
Subject: Award of Bid: Montclair Water Line Upgrade, Phase II

Supporting Data:

The low bid, as submitted by Lee Construction of Pensacola, Inc., meets all specifications and criteria established for the project.

Option 2:

Take some other action.

Supporting Data:

N/A.

Policy Implications:

None.

Financial Impact:

Funds are budgeted and available in CIP Project RW306M, which is enough to fund the Base Bid.

Origin:

Board, this is an approved CIP project.

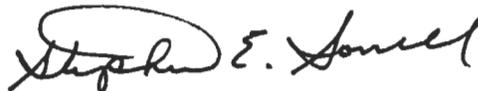
Staff Contact:

William E. Johnson, Director of Engineering, 969-3310.

Recommendation:

That the Board award the contract for Montclair Water Line Upgrade, Phase II, to Lee Construction of Pensacola, Inc., the lowest and best bidder, for the Base Bid in the total amount of \$230,444.75, with funds allocated from CIP Project RW306M.

Respectfully submitted,



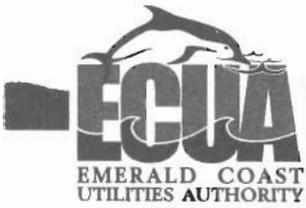
Stephen E. Sorrell
Executive Director

SES/WEJ/BJR



MONTCLAIR WATER
LINE UPGRADES PHASE II

EXHIBIT A



MEMORANDUM

TO: Emerald Coast Utilities Authority Board
DATE: March 24, 2011
SUBJECT: Award of Bid - Plainfield Area Sewer Expansion (CS317S)

Background:

The Board approved the Plainfield Sewer Expansion project through bidding at the January 2009 meeting. We completed design and plans in anticipation of availability of Federal Stimulus funds for construction of “shovel-ready” projects. The stimulus funds never were committed and the project was delayed pending a funding source. The project was included as part of the fiscal year 2011 CIP Budget and approved at the December 2010 Board meeting.

The Plainfield Sewer Expansion will provide gravity sewer service to 46 customers currently served by septic tanks. The project area is north of Nine Mile Road between Hillview Drive and Barranger Street, as shown on the attached map.

The project was advertised for bids in February 2011, and bids were received on Tuesday, March 1, 2011. Five bids were received ranging from \$899,055.02 to \$437,831.58. The three low bids were:

<i>Contractor</i>	<i>Total Base Bid</i>
Brown Construction of NWF, Inc.	\$437,831.58
Roads, Inc.	473,430.00
Construction Labor Services	478,211.72

Issue:

The issue is to consider awarding the Base Bid for the Plainfield Sewer Expansion Project.

Option 1:

Award the contract for the total Base Bid to the lowest bidder, Brown Construction of NWF, Inc.

Supporting Data:

The low bid as submitted by Brown Construction of NWF, Inc., meets all specifications and criteria established for the project.

Emerald Coast Utilities Authority Board
Page 2
March 24, 2011
Subject: Award of Bid - Plainfield Area Sewer Expansion

Option 2:

Take some other action.

Supporting Data:

N/A.

Policy Implications:

None.

Financial Impact:

Funds in the amount of \$535,000.00 are available in the approved project budget. These funds are sufficient for construction of the Plainfield Sewer Expansion Project.

Origin:

Staff, this is an approved CIP project.

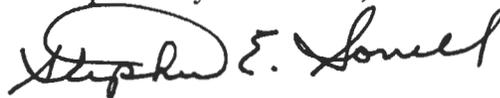
Staff Contact:

William E. Johnson, Jr., Director of Engineering, 969-3310.

Recommendation:

That the Board award the contract for the Plainfield Sewer Expansion Project to Brown Construction of NWF, Inc., the lowest bidder, for the Total Base Bid amount of \$437,831.58, with funding from CIP Project CS317S.

Respectfully submitted,



Stephen E. Sorrell
Executive Director

SES/JMS/cs

Attachments



**EMERALD COAST UTILITIES AUTHORITY
PLAINFIELD AREA SEWER EXPANSION**

Bid Opening Date: Tuesday, March 1, 2011 - 2:00 P.M.

BID NUMBER CC2011-06

ECUA Project Number: CS317S

Engineering Firm: Fabre Engineering Inc

POSTED
3-10-11

CONTRACTORS	PROPOSAL SIGNED	BID BOND	ADDENDUM		TRENCH SAFETY COMPLIANCE CERTIFICATION	TOTAL BASE BID
			#1			
BROWN CONSTRUCTION PENSACOLA FL	YES	YES	YES		YES	\$437,831.58
CONSTRUCTION LABOR SERVICES SEMMES AL	YES	YES	YES		YES	\$478,211.72
JB COXWELL PENSACOLA FL	YES	YES	YES		YES	\$513,614.71
ROADS INC CANTONMENT FL	YES	YES	YES		YES	\$473,430.00
UTILITY SERVICE CO GULF BREEZE FL	YES	YES	YES		YES	\$899,055.02

ECUA

PUBLIC BID OPENING

DATE 3-1-11 TIME 2:00 pm

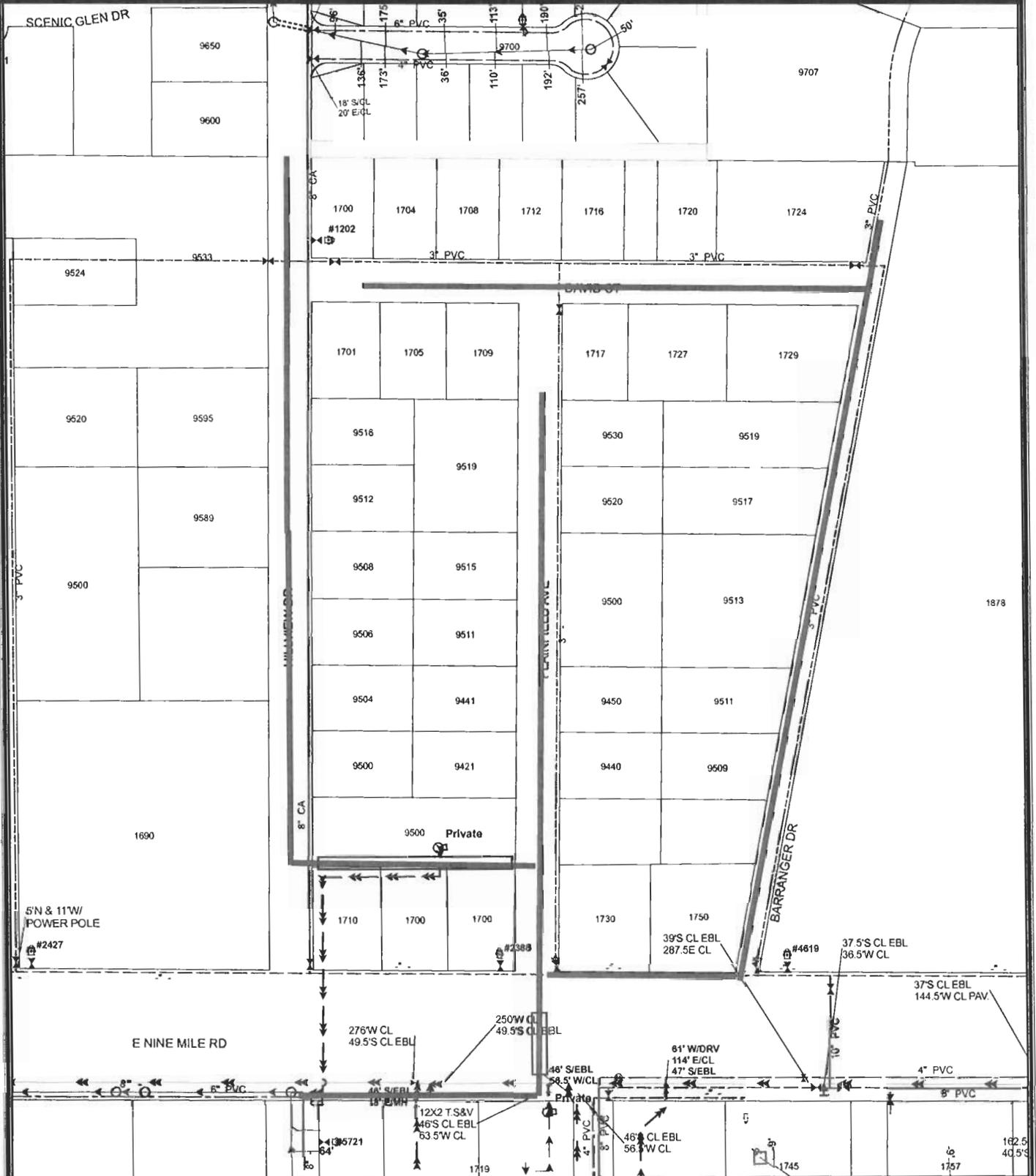
PLACE Room 215 Cont. 5m.

Black
OPENED & ACCEPTED BY:

PETER WILKINSON
PURCHASING AND STORES MANAGER

WITNESSED

AMY WILLIAMSON
SENIOR PURCHASING AGENT



DISCLAIMER

This Emerald Coast Utilities Authority map/data is informational records of the approximate location of ECUA water and/or sewer facilities only. No representation is made as to its accuracy, and ECUA disclaims any and all liability with respect to any information shown. It is provided for information purposes only and it is not to be used for development of construction plans or any type of engineering services based on information depicted herein. This map/data is not guaranteed accurate or suitable for any use other than that for which it was gathered. Any use of this information by any other organization for any other purpose and any conclusions drawn from the use of this data is strictly the responsibility of the user.

Date: 6/26/08
 1 inch equals 200 feet





MEMORANDUM

TO: Emerald Coast Utilities Authority Board
DATE: March 24, 2011
SUBJECT: Award of Bid: Ellyson Lift Station No. 14 Renovation/Upgrade (RS312)

Background:

The ECUA Board approved the subject project in November 2005. Completion of the project has been delayed because of coordination with Escambia County related to the realignment of Addison Drive, and property acquisition through eminent domain. Construction plans and specifications were completed in late January 2011. Subsequently, we advertised the project and opened bids on Tuesday, March 8, 2011. We received a total of six bids. The three lowest bids received are as follows:

<u>Contractor</u>	<u>Base Bid</u>
Evans Contracting	\$499,225.00
Roads, Inc.	\$518,718.00
Utility Service Co.	\$537,448.41

The Base Bid consists of replacing the existing deteriorated lift station with a new lift station that has a larger wet well and meets current building codes. The existing lift station will be demolished, and the fence and site will be rebuilt to accommodate the planned relocation of Addison Drive by Escambia County.

After bids were opened, it was determined that the apparent low bidder had not attended a mandatory pre-bid site visit. The staff and consultant have reviewed the bid documents in response to concerns around the mandatory site visit requirements. In the course of the review, several concerns were identified which were not addressed in the original bid. Items at issue include pump specifications, provisions for inclusion of an emergency generator at the site, installation of an additional manhole, and important safety considerations. Based on the extent of these issues, the staff believes rejecting all bids and subsequent rebidding after design specification modifications are made would be in ECUA's best interest in this case.

Emerald Coast Utilities Authority Board

Page 2

March 24, 2011

Subject: Award of Bid: Ellyson Lift Station No. 14 Renovation/Upgrade

Issue:

The issue is to consider awarding the bid for the construction of the Ellyson Lift Station No. 14 project.

Option 1:

Reject all bids and re-bid the project.

Supporting Data:

After the bids were opened, several items were identified within the bid documents which are expected to affect the final design and cost of the project. Rebidding would allow the staff ample time to modify the design and bid documents. This will likely result in bringing this item back to the Board for approval at its May meeting. This delay will not adversely impact the overall schedule of the County's roadway improvement project.

Option 2:

Take some other action.

Supporting Data:

N/A.

Policy Implications:

None.

Financial Impact:

None.

Origin:

Board, this is an approved CIP project.

Staff Contact:

William E. Johnson, Director of Engineering, 969-3310.
Stacy N. Hayden, Project Engineer, 969-6648.

Emerald Coast Utilities Authority Board

Page 3

March 24, 2011

Subject: Award of Bid: Ellyson Lift Station No. 14 Renovation/Upgrade

Recommendation:

That the Board reject all bids and direct staff to rebid the project with the modified specifications.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Stephen E. Sorrell". The signature is written in a cursive style with a large, looped initial "S".

Stephen E. Sorrell
Executive Director

SES/WEJ/SNH



MEMORANDUM

TO: Emerald Coast Utilities Authority Board

DATE: March 24, 2011

SUBJECT: Award of Purchase: Replacement vehicles – fiscal year 2011

Background:

The Capital Improvements Program (CIP) for the Ellyson Garage includes a fund designated to purchase replacements for older vehicles used in ECUA operations. We schedule the replacement of vehicles based on their age and maintenance costs. Staff utilizes a combination of bids, State Purchasing Contract, Sherriff's Association Purchasing Contract and piggybacking other government agency purchases to obtain the best pricing available for vehicles and equipment. In the past, staff has identified individual groups of vehicles and requested approval to purchase all vehicles on one agenda item. However, developing the specifications for the larger and more specialized vehicles and associated work bodies and options requires multiple meetings with various ECUA staff members and departments to ensure that the vehicle that is ultimately ordered will fulfill the intended function. Changes in specifications by manufacturers also delay the ability to order these vehicles. In the meantime, orders cannot be placed for the smaller standard vehicles that are replaced each year and sometimes exposes the ECUA to price increases.

Staff is requesting to change the approval and ordering process to expedite the replacement of vehicles. Staff is seeking approval to order replacement vehicles from the State of Florida Purchasing Contract and Florida Sheriff Association Purchasing Contract up to an amount not to exceed the total amount budgeted in the fiscal year 2011 CIP budget for vehicle replacement. This process modification will expedite the ordering of vehicles without the need to bring multiple individual agenda items to the Board for vehicle purchases. Any vehicles that cannot be purchased through the State Purchasing Contracts will be bid and brought to the Board for individual approval.

Issue:

The issue is the award of purchase for replacement vehicles for fiscal year 2011.

Emerald Coast Utilities Authority Board

Page 2

March 24, 2011

Subject: Award of Purchase: Replacement vehicles – fiscal year 2011

Option 1:

Approve staff utilizing state purchasing contracts to purchase replacement vehicles for fiscal year 2011 not to exceed the \$1,383,675 available in the fiscal year 2011 CIP budget for vehicle replacement.

Supporting Data:

Staff evaluated the various options available for the fiscal year 2011 vehicle replacement program. We have determined that all vehicles planned for replacement in this fiscal year are available on either the State of Florida Purchasing Contract or the Florida Sheriff Association Purchasing Contract at a price that is the most cost effective means of replacing these vehicles.

Option 2:

Take some other action.

Supporting Data:

N/A.

Policy Implications:

None.

Financial Impact:

Funding of the \$1,383,675 is available in the CIP budget under Project RA111, Annual Vehicle Replacement and Renewal Program.

Origin:

Staff, this is an approved CIP project.

Staff Contact:

Randy Rudd, Director of Sanitation and Fleet Services, 969-6601.

Emerald Coast Utilities Authority Board

Page 3

March 24, 2011

Subject: Award of Purchase: Replacement vehicles – fiscal year 2011

Recommendation:

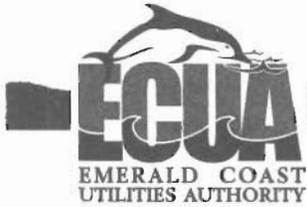
That the Board authorize staff to utilizing state purchasing contracts to purchase replacement vehicles for fiscal year 2011, at a funding level not to exceed the \$1,383,675 available in CIP Project RA111.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Stephen E. Sorrell". The signature is fluid and cursive, with a large loop at the beginning of the first name.

Stephen E. Sorrell
Executive Director

SES:RR:rr



MEMORANDUM

TO: Emerald Coast Utilities Authority Board

DATE: March 24, 2011

SUBJECT: Automated Payment Solutions

Background:

Currently ECUA offers its utility customers a variety of different types of payment options. Since fiscal year 2003, ECUA customers have been able to pay their bills thru the internet or by phone via Integrated Voice Response technology (IVR System) if they are willing to pay the convenience fee for this service. This payment option was established in response to the Board members requesting staff to provide customers the ability to pay their utility bill with a credit card. The current contract for this service is with Western Union Speedpay. The customers who use this method of payment pay a \$1.95 convenience fee per transaction. The fee that Speedpay collects covers the payment handling cost to the credit card companies, bank charges, their other operating costs, and their profit. None of this fee is passed back to ECUA.

Last fiscal year, Speedpay collected \$267,001.80 from our customers for processing 136,936 payments. This fiscal year (October 1 to February 28), they have taken 62,574 payments, and their total fees collected are \$122,009.55. The total utility bills they have processed for fiscal year 2010 and fiscal year 2011 were \$10,506,805 and \$4,987,803, respectively. 57% of the transactions taken by Western Union Speedpay so far this year have been made by customers using the internet versus the 43% of customers who paid using the phone payment option via IVR. The number of customers who have used their credit cards to pay their bills this year has been 33,847, or 54% of the total payment made utilizing Speedpay. We originally established the contract for a three-year period, with provisions for two one-year extensions, upon mutual agreement of both parties. The current contract expires on June 1, 2011, unless we approve the final optional one-year extension allowed in the contract.

Issue:

The issue is consideration of extending the current contract with Western Union Speedpay for Automated Payment Solutions.

Option 1:

Approve the extension of the current lockbox service contract for one additional year, as provided in the contract.

ECUA Citizens' Advisory Committee
Page 2
March 16, 2011
Subject: Automated Payment Solutions

Supporting Data:

Western Union, Speedpay has provided quality services to ECUA for over seven years. They have indicated their willingness to extend the contract at the current rates for the additional year.

Option 2:

Take some other action.

Supporting Data:

N/A.

Policy Implication:

None.

Financial Impact:

The approval of staff recommendation will require no funding by ECUA. The utility customers utilizing this service will pay a convenience fee, to the vendor, each time they utilize this payment option.

Origin:

Staff, current contract was up for renewal or re-bid.

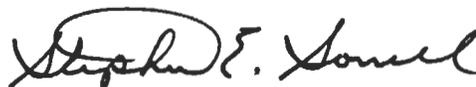
Staff Contact:

Debra Buckley, Director of Finance, 969-3320.

Recommendation:

That the Board approve exercising the final option of a one-year extension to the current contract with Western Union Speedpay to provide automated payment solutions.

Respectfully submitted,



Stephen E. Sorrell
Executive Director

SES/DB/rb

MEMORANDUM

TO: Emerald Coast Utilities Authority Board

DATE: March 24, 2011

SUBJECT: Real Property Purchase - Davis Highway Well Site Upgrade
Seller: Regions Bank

Background:

ECUA operates an aging well and water treatment facility located near the southwest corner of North Davis Highway and East Burgess Road. ECUA needs to upgrade and expand this existing well site and water treatment facility to utilize granular activated carbon canisters to provide treatment. This upgrade and expansion would increase the footprint of the site. While there is room for the expansion on ECUA's existing site, doing so would require the destruction of heritage oaks bordering the east side of the well site.

ECUA staff has located additional adjacent land suitable for the upgrade to the immediate west of the well site. In order to secure adequate property, we needed to consider purchase/acquisition of two separate parcels. Escambia County, Florida owned one of the parcels and has transferred that property to ECUA for a nominal fee. The other parcel is 2,800 square feet in size and is owned by Regions Bank. Its location is shown on the map attached hereto as Exhibit 1. ECUA has consulted with the engineering firm of Hatch Mott MacDonald and determined that this additional land area would be sufficient for the needed upgrades without having an impact on any heritage oaks.

ECUA had the property appraised by a certified appraiser. As of March 20, 2010, the property had a value of \$3.50 per square foot. Although the parties have been working from this number, which would result in a purchase price of \$9,800, the Bank has not formally agreed to this price.

Issue:

The issue is consideration of approving in concept the purchase of 2,800 square feet of real property from Regions Bank in order to move forward with the upgrade of the Davis Highway well site.

Emerald Coast Utilities Authority Board

Page 2

March 24, 2011

Subject: Real Property Purchase - Davis Highway Well Site Upgrade

Option 1:

Approve in concept the purchase of 2,800 square feet of real property from Regions Bank and authorize the Executive Director to execute a Purchase and Sales Agreement for the acquisition on behalf of ECUA, at a price within the range supported by the appraisal, with the assistance of legal counsel.

Supporting Data:

Expanding the well site on ECUA's existing property would require the destruction of some heritage oaks. ECUA staff has identified this parcel as one which should be acquired as it will cause the least environmental impact, and eliminate the need to cut down the heritage oaks.

Option 2:

Take some other action.

Supporting Data:

This option is not recommended.

Policy Implications:

None.

Financial Impact:

The negotiated purchase price is \$9,800. Funding is available from Davis Highway Well Water Treatment Facility Relocation Project – RW049.

Origin:

Staff, upon recommendation of HMM.

Staff Contact:

Tom Dawson, Director of Water Production, 476-5110, ext. 3341.

Recommendation:

That the Board approve in concept the purchase of 2,800 square feet of real

Emerald Coast Utilities Authority Board

Page 3

March 24, 2011

Subject: Real Property Purchase - Davis Highway Well Site Upgrade

property from Regions Bank and authorize the Executive Director to execute a Purchase and Sales Agreement on behalf of ECUA, at a price within the range supported by the appraisal, with the assistance of legal counsel.

Respectfully submitted,

A handwritten signature in black ink, reading "Stephen E. Sorrell". The signature is written in a cursive style with a large, prominent initial "S".

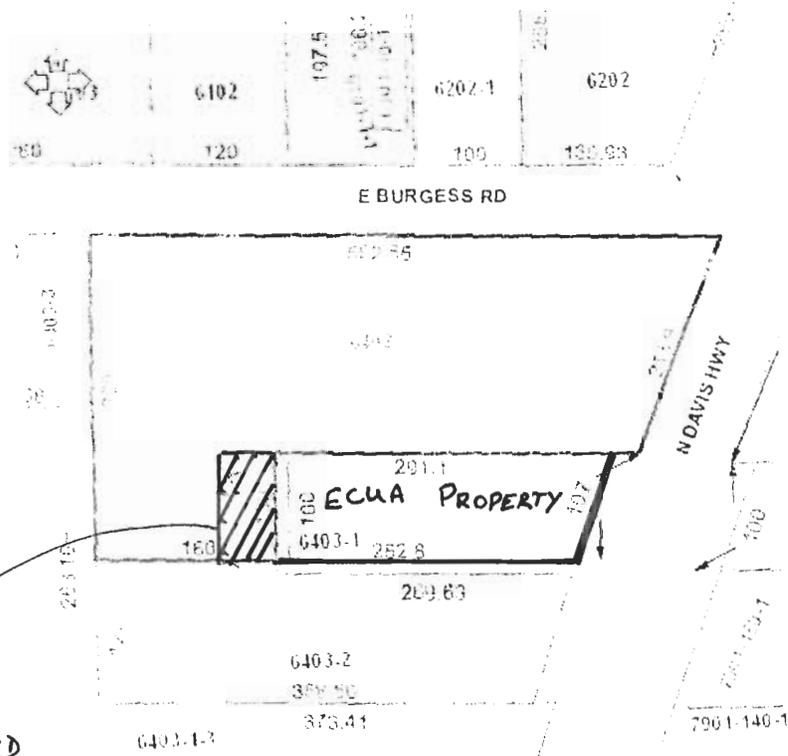
Stephen E. Sorrell
Executive Director

Attachment

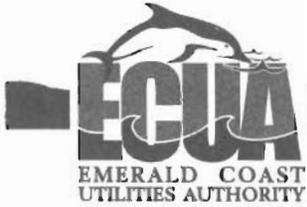
EXHIBIT "1"

3/17/17 07 AM

es:cpaDetail:6677 N DAVIS HWY 32504



TO BE
PURCHASED
FROM
REGIONS
BANK



MEMORANDUM

TO: Emerald Coast Utilities Authority Board

DATE: March 24, 2011

SUBJECT: Easement Encroachment Agreement with City of Pensacola

Background:

ECUA maintains a sewer line on the eastern side of 12th Avenue near the Pensacola Gulf Coast Regional Airport. The City of Pensacola granted ECUA an easement within which the sewer line was constructed. The City is seeking to upgrade its airport facility by constructing a sign and retaining wall. The sign and retaining wall will encroach upon ECUA's easement. The City of Pensacola has asked ECUA to consent to the encroachment.

ECUA staff has reviewed the proposed construction plan and determined that the proposed construction will not interfere with the operation of the sewer line. An encroachment agreement has been drafted which allows the encroachment so long as the City of Pensacola bears any expense associated with interfering with the sewer line and indemnifies ECUA from any liability which may result from the encroachment. Ultimately, ECUA will maintain the right to have the sign removed, at the City's expense, if necessary to construct, operate, maintain, or replace the sewer line. The encroachment agreement is presented for consideration as Exhibit 1.

Issue:

The issue is consideration of the encroachment agreement attached hereto and authorization of the Executive Director to execute it on behalf of ECUA.

Option 1:

Approve the encroachment agreement and authorize the Executive Director to execute that document.

Supporting Data:

ECUA staff has determined that the encroachment will have no affect upon ECUA's operation and maintenance of the sewer line.

Emerald Coast Utilities Authority Board

Page 2

March 24, 2011

Subject: Easement Encroachment Agreement with City of Pensacola

Option 2:

Take some other action.

Supporting Data:

This option is not recommended.

Policy Implications:

None.

Financial Impact:

None.

Origin:

Staff.

Staff Contact:

John Seymour, Manager of Engineering Projects, 969-6501, ext. 6643.

Recommendation:

That the Board approve the encroachment agreement with the City of Pensacola and authorize the Executive Director to execute that document.

Respectfully submitted,



Stephen E. Sorrell
Executive Director

Attachment

EXHIBIT "1"

**STATE OF FLORIDA
COUNTY OF ESCAMBIA**

**ENCROACHMENT AGREEMENT
BETWEEN THE EMERALD COAST UTILITIES AUTHORITY
AND THE CITY OF PENSACOLA**

THIS ENCROACHMENT AGREEMENT is made as of the ___ day of _____, 2011, by and between the **City of Pensacola**, a municipal corporation of the State of Florida with the business address of 222 West Main Street, Pensacola, Florida 32502 (hereinafter referred to as the "Owner") and the **Emerald Coast Utilities Authority**, a local governmental body, corporate and politic of the State of Florida, with the business address of business address of 9255 Sturdevant Street, Pensacola, Florida 32514 (hereinafter referred to as "ECUA"). (Each at times referred hereinafter to as a "party" or collectively "parties").

WITNESSETH

WHEREAS, Owner owns certain real property located to the east of Twelfth Avenue upon which it operates the Pensacola Gulf Coast Regional Airport; and

WHEREAS, ECUA enjoys a twenty (20) foot wide utility easement along the eastern right-of-way of Twelfth Avenue (hereinafter referred to as the Easement Area"), which Owner has granted to ECUA via an Easement Agreement recorded in Official Records Book 6603, Page 755 of the Official Records of Escambia County, Florida, attached hereto as Exhibit "A" and incorporated by reference herein; and

WHEREAS, Owner now desires to upgrade its airport Terminal facility, including, but not limited to, constructing a certain sign and retaining wall with a solid base type foundation (hereinafter collectively referred to as "the Sign") which will encroach onto ECUA's previously-granted easement, and

WHEREAS, as a result, Owner has requested that ECUA consent to such encroachment, and ECUA is willing to permit this encroachment upon the terms and conditions hereinafter set forth.

NOW, THEREFORE, in consideration of the foregoing and the mutual promises and covenants herein contained, ECUA and Owner hereby agree as follows:

1. ECUA agrees that Owner may construct the Sign, which may encroach into the Easement Area in the manner shown in the plans and drawings attached hereto as Exhibit "B", and incorporated by reference herein.
2. Owner agrees that no other permanent fixtures and/or structures within the Easement Area shall be constructed without the prior written agreement of ECUA.
3. Owner agrees to remove the entire sign or any portion of thereof from the Easement Area at such time as ECUA, in its discretion, determines that removal of any or all of the Sign is reasonably necessary in order to allow ECUA access for construction, operation, maintenance, or replacement of any ECUA utility line or lines located within the Easement Area.
4. Owner covenants and agrees to bear and pay the entire cost of such removal, replacement, or repair of the Sign or any portion thereof that may be required because of any non-negligent action of the ECUA in its constructing, operating,

maintaining, or replacing any ECUA utility line or lines within this Easement Area occupied by the sign.

5. Owner, as a municipal corporation of the State of Florida, agrees to be fully responsible for its individual negligent acts or omissions, which result in claims or suits against the City of Pensacola, and agrees to be fully liable for any damages or injuries resulting from the construction, operation, maintenance, or replacement of any ECUA utility line or lines within the Easement Area, or from leakage or breakage of such line or lines within the Easement Area proximately caused by said negligent acts or omissions of the Owner.

6. No party to this Agreement shall be responsible at any time for the negligent acts of the other party. Nothing herein is intended to serve as a waiver of sovereign immunity by the Owner to which state sovereign immunity applies and nothing herein shall be construed as consent by it to be sued by third parties in any matter arising out of this Agreement.

7. The covenants and agreements set forth herein shall run with the Easement Area and shall be binding upon and inure to the benefit of Owner and ECUA and their respective successors and assigns.

IN WITNESS WHEREOF, the parties hereto, by and through their duly undersigned representatives, have executed this Agreement on the date first above written.

Attest: **CITY OF PENSACOLA**

By: _____
Ericka Burnett, City Clerk

By: _____
Ashton J. Hayward III, Mayor

Witness: **EMERALD COAST UTILITIES AUTHORITY**

NAME

By: _____
Stephen E. Sorrell, P.E., M.P.A.
Executive Director

NAME

Approved as to Content:

Approved As to Form and Execution:

Airport Director

City Attorney

Prepared by, and return to:
Stephanie Tillery
Florida Legal Transactions
1601 E Lloyd St
Pensacola, FL 32503



STATE OF FLORIDA
COUNTY OF ESCAMBIA

EASEMENT AGREEMENT

THIS EASEMENT AGREEMENT is made this 10th day of June, 2010, between the City of Pensacola, a municipal corporation of the State of Florida (Grantor), and the Emerald Coast Utilities Authority, a local governmental body, corporate and politic of the State of Florida, whose address is 9255 Sturdevant Street, Pensacola, Florida 32514 (Grantee).

WHEREAS, the Pensacola Regional Airport of the City of Pensacola recently installed the facilities, components and equipment necessary for a sewer extension along the North 12th Avenue edge of the Pensacola Regional Airport property;

WHEREAS, Grantor and Grantee now both desire that Grantee carry all the responsibilities of the sewer extension;

WHEREAS, Grantor desires to permit Grantee access via North 12th Avenue as necessary in order to construct, access, repair, replace, inspect, operate, utilize, and maintain such sewer facilities, components, and equipment of the sewer extension; and

WHEREAS, Grantor desires to grant an easement to Grantee for this purpose, and Grantee desires to accept, subject to the terms and conditions contained herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein and for other good and valuable consideration, receipt of which is hereby acknowledged, Grantor and Grantee agree as follows:

1. GRANT OF EASEMENT.

Grantor hereby grants to Grantee a non-exclusive easement on the Property legally described and depicted by survey in attached Exhibit A, for the purpose of maintaining, repairing, replacing, upgrading, inspecting and operating the sewer extension, and for the purpose of providing limited vehicular and pedestrian access to the sewer extension (Easement), such ingress and egress routes to be via the North 12th Avenue right-of-way, and to be as un-intrusive to Pensacola Regional Airport property as possible.

2. NON-EXCLUSIVE USE.

Grantee hereby acknowledges that Grantee's use of the Easement is non-exclusive and shall not interfere with Pensacola Regional Airport operation and shall not unreasonably interfere the safety and convenience of traffic by the public.

3. OPERATION, MAINTENANCE AND REPAIR.

Grantee shall be solely responsible for operating, maintaining, and repairing the sewer extension and remedying potentially unsafe conditions associated with the sewer extension. Any repair, maintenance, or replacement shall be done by Grantee in a good and workmanlike manner.

4. INSURANCE.

Grantee represents that it is a qualified Self Insurer under the applicable regulations set forth in the Statutes of the State of Florida for general liability, and that Grantee has established a Self Insurance Fund in lieu of purchasing general liability insurance. Grantee hereby agrees to maintain said Self Insurance Fund for the duration of this Easement Agreement, and names the City of Pensacola as an Insured under Grantee's Self Insurance Fund, relating to any liability incurred in connection with or arising out of this Easement Agreement, and relating to any liability incurred in connection with or arising out of any activity contemplated by this Easement Agreement, and also relating to liability incurred in connection with or arising out of the negligence of Grantee, its officials, employees, authorized agents, and authorized representatives involved with or engaged in any activity covered by this Easement Agreement. Grantee does not insure Grantor for claims that arise out of the negligence of Grantor.

5. LIABILITY.

To the extent permitted by Florida law and subject to the monetary limits contained in Fla. Stat. §768.28 (2009), Grantee shall indemnify and defend Grantor, Grantor's members, principals, representatives, directors, officers, agents, and employees from and against any and all claims, demands, and liabilities resulting from third party personal injury claims directly or indirectly related to the existence of the sewer extension. Grantee will not indemnify and defend the Grantor for claims that arise from the fault or negligence of the Grantor, or Grantor's agents and employees.

6. BINDING EFFECT.

All representations and covenants contained herein shall be deemed to be covenants that run with the land. This Easement Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns and all subsequent owners of, and persons with interest in their respective properties.

7. AMENDMENT.

This Easement Agreement may be amended or modified only by a written amendment, signed and acknowledged by both Grantor and Grantee and recorded in the public records of Escambia County, Florida.

IN WITNESS WHEREOF, the parties have entered into this Easement Agreement as of the date first written above.

Witnesses:

sign [Signature]
print name Carley Matteson
sign [Signature]
print name Gregory D. Tilley

CITY OF PENSACOLA
Alvin G. Coby
City Manager
ATTEST: [Signature]
City Clerk



State of Florida
County of Escambia

The foregoing instrument was acknowledged before me this 10th day of June, 2010, by Alvin G. Coby, as City Manager, on behalf of the City of Pensacola, a municipal corporation of the State of Florida, who is personally known to me, and who did not take an oath.

(notary stamp)

notary signature [Signature]
print name JANET LYNN MATTESON

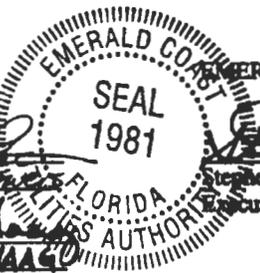
Approved as to form:

[Signature]
William D. Wells
City Attorney

JANET LYNN MATTESON
Notary Public, State of Florida
My Comm. Expires Oct. 11, 2013
Comm. No DD 819376

Witnesses:

sign [Signature]
print name Nathalie R. Bennett
sign [Signature]
print name Timothy M. Haag



EMERALD COAST UTILITIES AUTHORITY
[Signature]
Stephen E. Sorrell
Executive Director

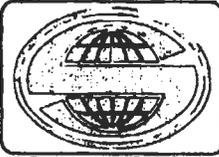
State of Florida
County of Escambia

The foregoing instrument was acknowledged before me this 7th day of June, 2010, by Stephen E. Sorrell, as Executive Director, on behalf of the Emerald Coast Utilities Authority, a local governmental body, corporate and politic, of the State of Florida, who is personally known to me, and who did not take an oath.

(notary stamp)

notary signature [Signature]
print name LINDA G. VERSEN

LINDA G. VERSEN
Notary Public-State of Florida
My commission expires Feb. 18, 2013
Comm. No. DD 843119



RB Sears Land Surveying, Inc.

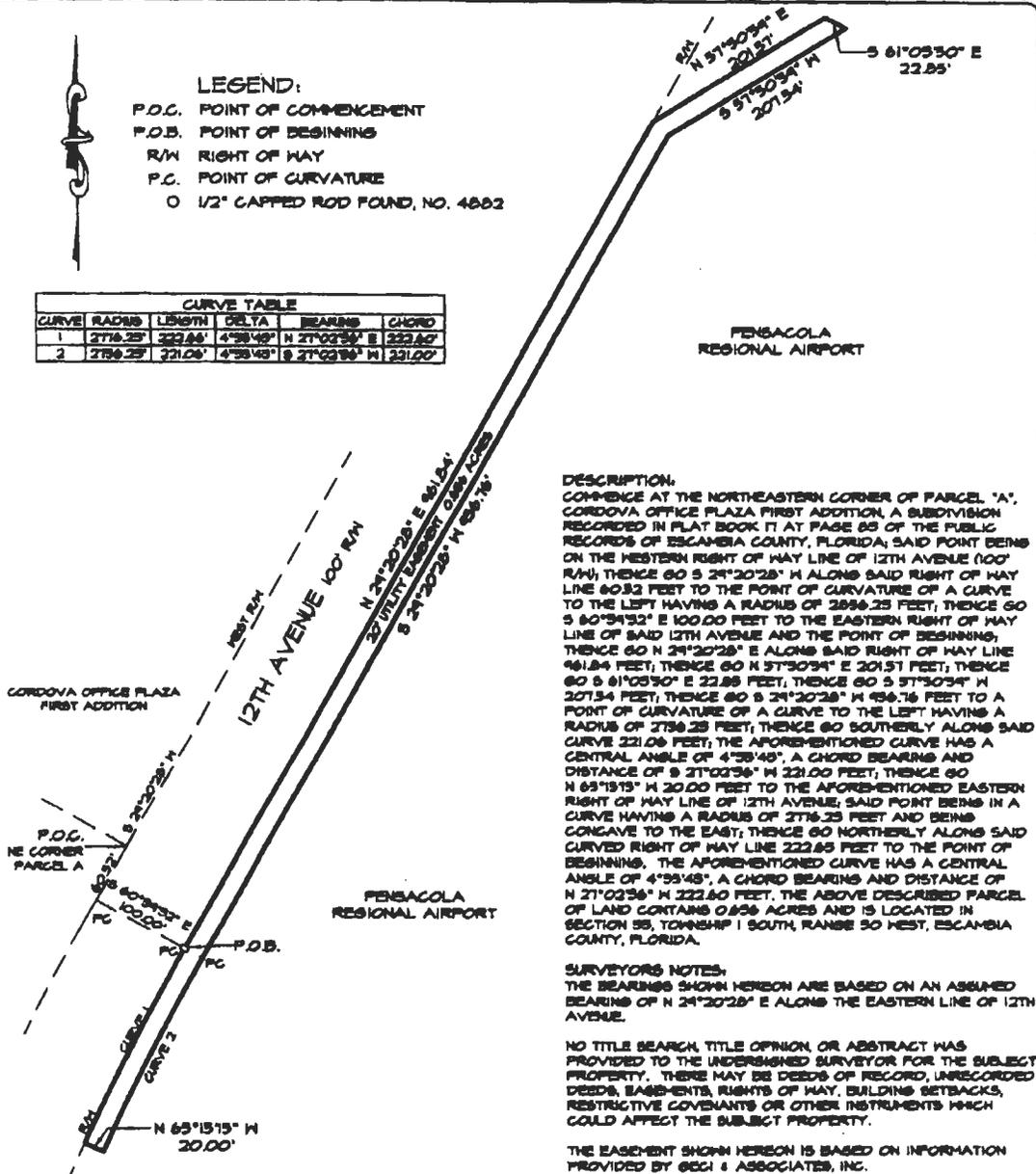
5361 JEREMY DRIVE, MILTON, FLORIDA 32570
 TELEPHONE: (850) 983-6449 FAX: (850) 623-3284
 pacesurveyor@yahoo.com



LEGEND:

- P.O.C. POINT OF COMMENCEMENT
- P.O.B. POINT OF BEGINNING
- R/W RIGHT OF WAY
- P.C. POINT OF CURVATURE
- O 1/2" CAPPED ROD FOUND, NO. 4882

CURVE	RADIUS	LENGTH	DELTA	BEARING	CHORD
1	2716.23'	222.85'	4°58'48"	N 21°02'56" E	222.85'
2	2796.23'	221.06'	4°58'48"	S 21°02'56" W	221.06'



DESCRIPTION:
 COMMENCE AT THE NORTHEASTERN CORNER OF PARCEL "A", CORDOVA OFFICE PLAZA FIRST ADDITION, A SUBDIVISION RECORDED IN PLAT BOOK 17 AT PAGE 85 OF THE PUBLIC RECORDS OF ESCAMBIA COUNTY, FLORIDA; SAID POINT BEING ON THE WESTERN RIGHT OF WAY LINE OF 12TH AVENUE (100' R/W); THENCE GO S 21°20'28" W ALONG SAID RIGHT OF WAY LINE 60.82 FEET TO THE POINT OF CURVATURE OF A CURVE TO THE LEFT HAVING A RADIUS OF 2896.23 FEET; THENCE GO S 60°31'32" E 100.00 FEET TO THE EASTERN RIGHT OF WAY LINE OF SAID 12TH AVENUE AND THE POINT OF BEGINNING; THENCE GO N 21°20'28" E ALONG SAID RIGHT OF WAY LINE 961.84 FEET; THENCE GO N 57°30'34" E 201.51 FEET; THENCE GO S 61°05'30" E 22.85 FEET; THENCE GO S 57°30'34" W 207.34 FEET; THENCE GO S 21°20'28" W 96.76 FEET TO A POINT OF CURVATURE OF A CURVE TO THE LEFT HAVING A RADIUS OF 2796.23 FEET; THENCE GO SOUTHERLY ALONG SAID CURVE 221.06 FEET; THE AFORESAID CURVE HAS A CENTRAL ANGLE OF 4°58'48", A CHORD BEARING AND DISTANCE OF S 21°02'56" W 221.06 FEET; THENCE GO N 69°15'15" W 20.00 FEET TO THE AFORESAID EASTERN RIGHT OF WAY LINE OF 12TH AVENUE; SAID POINT BEING IN A CURVE HAVING A RADIUS OF 2716.23 FEET AND BEING CONCAVE TO THE EAST; THENCE GO NORTHERLY ALONG SAID CURVED RIGHT OF WAY LINE 222.85 FEET TO THE POINT OF BEGINNING. THE AFORESAID CURVE HAS A CENTRAL ANGLE OF 4°58'48", A CHORD BEARING AND DISTANCE OF N 21°02'56" W 222.85 FEET. THE ABOVE DESCRIBED PARCEL OF LAND CONTAINS 0.856 ACRES AND IS LOCATED IN SECTION 55, TOWNSHIP 1 SOUTH, RANGE 50 WEST, ESCAMBIA COUNTY, FLORIDA.

SURVEYORS NOTES:
 THE BEARINGS SHOWN HEREON ARE BASED ON AN ASSUMED BEARING OF N 21°20'28" E ALONG THE EASTERN LINE OF 12TH AVENUE.

NO TITLE SEARCH, TITLE OPINION, OR ABSTRACT WAS PROVIDED TO THE UNDERSIGNED SURVEYOR FOR THE SUBJECT PROPERTY. THERE MAY BE DEEDS OF RECORD, UNRECORDED DEEDS, EASEMENTS, RIGHTS OF WAY, BUILDING SETBACKS, RESTRICTIVE COVENANTS OR OTHER INSTRUMENTS WHICH COULD AFFECT THE SUBJECT PROPERTY.

THE EASEMENT SHOWN HEREON IS BASED ON INFORMATION PROVIDED BY GECI & ASSOCIATES, INC.

DESCRIPTION DRAWING:
 20 FOOT WIDE UTILITY EASEMENT
 ESCAMBIA COUNTY, FLORIDA

PREPARED FOR:
 PENSACOLA REGIONAL AIRPORT
 GECI & ASSOCIATES, INC.

SURVEYORS CERTIFICATE

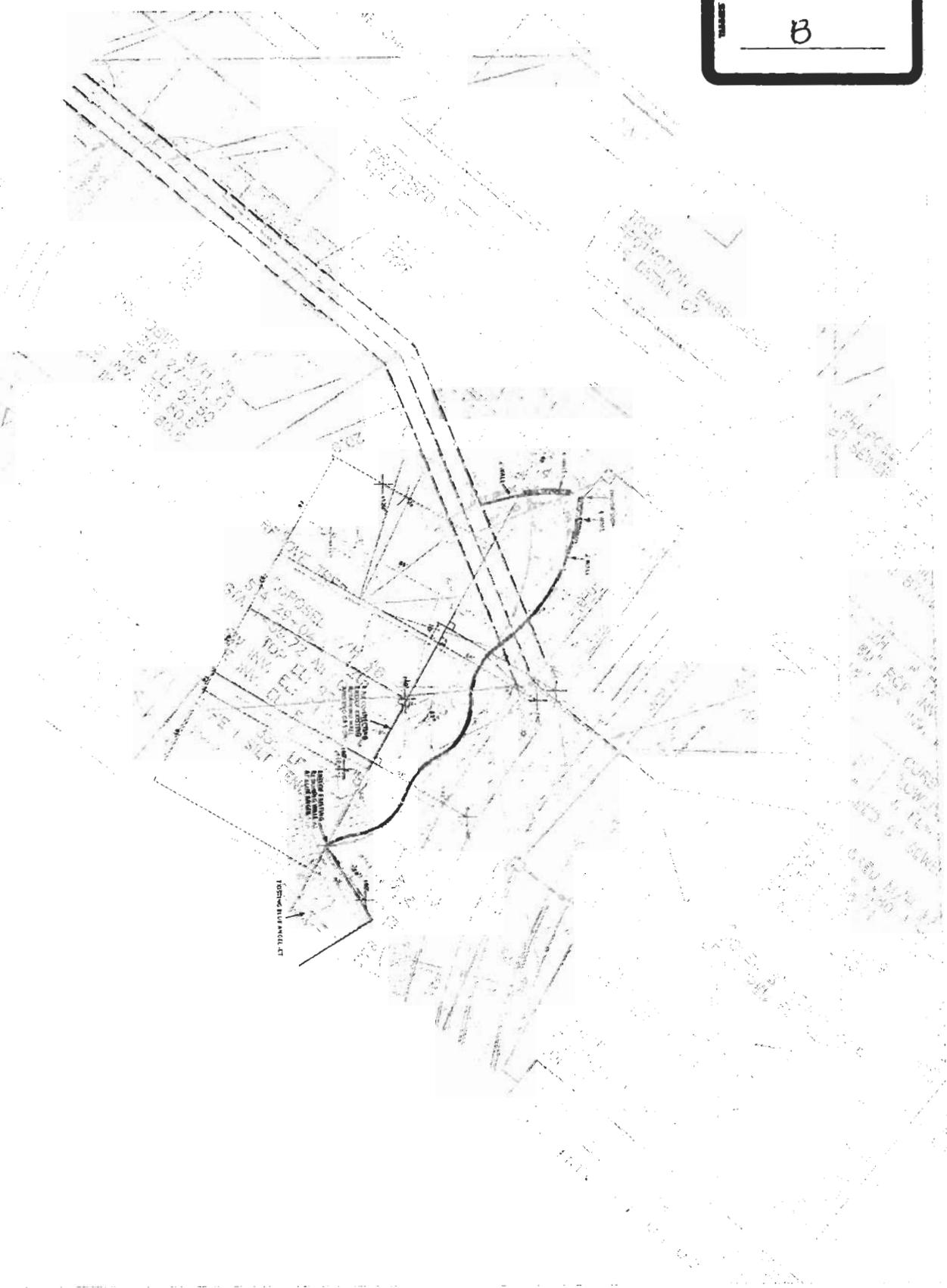
I HEREBY CERTIFY THE SKETCH SHOWN HEREON COMPLIES WITH THE MINIMUM TECHNICAL STANDARDS FOR SURVEYING PER CHAPTER 68B17-6, FLORIDA ADMINISTRATIVE CODE, SET FORTH BY THE FLORIDA BOARD OF PROFESSIONAL SURVEYORS AND MAPPERS PURSUANT TO SECTION 470001 FLORIDA STATUTES. SUBJECT TO NOTES AND NOTATIONS SHOWN HEREON.

R. B. SEARS DECEMBER 9, 2004
 RICKY B. SEARS, P.S.M. DATE
 PROFESSIONAL SURVEYOR AND MAPPER, LICENSE NO. 4911
 UNLESS IT BEARS THE SIGNATURE AND THE ORIGINAL RAISED SEAL, OF
 A FLORIDA LICENSED SURVEYOR AND MAPPER, THIS DRAWING,
 SKETCH, PLAT OR MAP IS FOR INFORMATIONAL PURPOSES ONLY AND IS NOT VALID.

SCALE: 1"=100'	FILE: 04048	DRAWN BY: P.J.K.	FIELD DATE: N/A	DATE: 12/08/04
JOB NUMBER: 04048	CHECKED BY: RBS	FIELD BOOK: N/A	PAGE (IN): N/A	

EXHIBIT
B

(G101 - sheet title: ENTRY SIGNAGE PLAN)





MEMORANDUM

TO: Emerald Coast Utilities Authority Board

DATE: March 24, 2011

SUBJECT: Expenditures Approved by the Executive Director - Main Street WWTP Replacement (CS141B)

At its October 28, 2004 meeting, the ECUA Board authorized the Executive Director to negotiate and enter into a contract with the highest-ranked firm (the team of Baskerville-Donovan, Inc./Hatch Mott MacDonald (BDI/HMM)) for engineering services on the replacement of the Main Street WWTP (MSP). On December 17, 2004, we signed a contract with BDI/HMM for preparation of a Facilities Plan; the contract has been amended numerous times for the performance of additional services related to the replacement of the plant.

To ensure timely response to time-sensitive issues involving the commitment of funds for the project, at its January 26, 2006 meeting, the Board authorized the Executive Director to approve contracts and expenditures related to the plant replacement which exceed his current purchasing authority. Any such approvals are to be reported to the Board at its next meeting. This is the report covering the period February 10 through March 9, 2011.

Lift Stations:

BDI/HMM: Pursuant to the Facilities Plan completed several years ago, approximately 30 lift stations were identified for possible connection to the new transmission mains in order to direct sewage to the CWRP. The scope of work included in the Plan was limited to changing out the pumps, and upgrading the electrical power distribution and/or controls only if the replacement pumps had larger motors.

Two lift stations, Scenic Hills (No. 11) and Greenbrier (No. 53), were the first to be upgraded and connected to the Northern Transmission Main; this construction contract is in the process of being closed out. The work on the remaining stations was separated into two phases: Phase I (those next to be modified) and Phase II (the last group to be modified). Since the time that the Facilities Plan was accepted and the detailed design was initiated, several factors came into focus that revised the scope of work. First, changes in the national electrical code resulted in significant revisions in the design and fabrication of the power distribution and control panels. Second, the concrete wet wells at some of the lift stations had further deteriorated to the point that structural

Emerald Coast Utilities Authority Board

Page 2

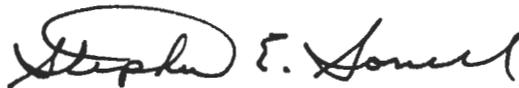
March 24, 2011

Subject: Main Street WWTP Replacement-Expenditures To-Date

rehabilitation via the installation of a fiberglass liner was required. Third, none of the lift stations were fitted with a means to remove and install pumps without personnel entry into the wet well; the solution is to install guide rails for this purpose. Fourth, piping changes are needed to eliminate the below-grade valve pit and to install the piping above grade.

All of these are significant design changes and we requested a proposal from BDI/HMM for incorporation into the bid documents. The proposal was revised several times before the staff believed a reasonable fee was reached. This final version incorporates reductions in the overall original fee proposed by BDI/HMM: \$220,002, lump sum, and \$34,000 maximum for permitting (time and materials).

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Stephen E. Sorrell". The signature is fluid and cursive, with a large loop at the beginning of the first name.

Stephen E. Sorrell
Executive Director

SES/WEJ/SPH