

**MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY BOARD MEETING
HELD THURSDAY, NOVEMBER 17, 2011 AT 3:00 P.M. IN THE ECUA BOARD
ROOM AT 9250 HAMMAN STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA,
FL**

Members present: Larry Walker, Vice Chairman
Lois Benson
Elizabeth S. Campbell
Dale Perkins

Members absent: Elvin McCorvey, Chairman

Counsel present: Bradley S. Odom

Staff present: Stephen E. Sorrell, Executive Director
Nathalie Bowers, Public Information Officer
Debra Buckley, Director of Finance
Ernest Dawson, Director of Regional Services
Tim Haag, Director of Communications and
Government Affairs
Linda Iversen, Executive Assistant to the Board
Bill Johnson, Director of Engineering
Jim Roberts, Public Information Officer
Randy Rudd, Deputy Executive Director-Shared
Services

ITEM 1 – CALL TO ORDER

In the absence of Chairman McCorvey, Vice Chairman Walker called the regular meeting of the Emerald Coast Utilities Authority Board to order at approximately 3:00 p.m.

ITEM 2 – INVOCATION AND PLEDGE OF ALLEGIANCE

Chairman Walker provided the invocation and led the Pledge of Allegiance.

ITEM 3 – ADOPTION OF AGENDA

Ms. Benson added the topic “consultants” to the agenda under Unfinished Business.

A motion was made by Ms. Campbell, seconded by Ms. Benson, to adopt the agenda as presented and amended. Motion carried 4-0.

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ITEM 4 – COMMUNICATIONS AND PRESENTATIONS

None.

ITEM 5 – APPROVAL OF MINUTES

A motion was made by Mr. Perkins, seconded by Ms. Campbell, to approve the minutes of the regular Board meeting of October 27, 2011 and the special Board meeting of October 31, 2011 as presented. Motion carried 4-0.

ITEM 6 - REPORT OF THE ECUA CITIZENS' ADVISORY COMMITTEE 11/09/11

A motion was made by Ms. Benson, seconded by Mr. Perkins, to approve the following recommendations for items F and G. Motion carried 4-0.

F. Renewal of Maintenance Agreement for Sungard Public Sector Software

Waive the competitive bidding process for all of the stated reasons [within the item] and authorize the Executive Director to renew the maintenance contract with SunGard H.T.E., Inc., at a cost of \$90,310 with funds allocated from the appropriate budget line item.

G. Award of Purchase: Sanitation Department Vehicles- Fiscal Year 2012

Mr. Odom stated that the following recommendation is contingent upon the finalization of the agreement with the City of Pensacola.

Waive the bidding process and award a purchase contract to Action Truck Center of Dothan, Alabama, the authorized Autocar Dealer, at the negotiated price of \$12,068,400.40, for 50 Autocar Chassis with various refuse collection bodies, with financing provided through a bank loan or bond issuance, whichever is the best arrangement for the ECUA.

Mr. Barry Tweedie addressed the Board expressing his concerns with possible gas supply interruption, availability of diesel vehicles as back-ups for compressed natural gas (CNG) vehicles, and costs associated with the CNG program/vehicles.

Staff explained that the use of compressed natural gas in vehicles is new to ECUA, but it is something that has been around for sometime and has been extensively used by the waste industry for years. Staff also explained the

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program that will be used relative to back-up diesel vehicles and the costs savings associated with utilizing CNG.

H. Procurement Guidelines and Thresholds

A motion was made by Mr. Perkins to increase the amount of construction and repair costs from \$15,000.00 to \$100,000.00 before requiring Payment and Performance bonds. Chairman Walker turned the chair over to Mr. Perkins and seconded the motion. After which the chair was returned to Chairman Walker.

A substitute motion was made by Ms. Benson, seconded by Ms. Campbell, to increase the amount of construction and repair costs from \$15,000.00 to \$50,000.00 before requiring Payment and Performance bonds.

The vote on the substitute motion failed 2-2 with Messrs. Perkins and Walker voting against the motion. The vote on the main motion failed 2-2 with Messes. Benson and Campbell voting against the motion.

A motion was made by Ms. Campbell to increase the threshold for purchases requiring more than one quote from \$1,000.00 to \$2,500.00 per transaction. Chairman Walker turned the chair over to Mr. Perkins and seconded the motion. After which, Mr. Perkins returned the chair to Chairman Walker. The motion failed 2-2 with Ms. Benson and Mr. Perkins voting against the motion.

I. Disposition of Surplus Property

A motion was made by Mr. Perkins, seconded by Ms. Benson, to modify Section 2-16 of the *ECUA Code* as suggested in order to increase the Executive Director's authority to declare as surplus and dispose of tangible personal property from \$1,000.00 to \$5,000.00 per item without Board approval. Motion carried 4-0.

ITEM 7 - OPERATIONAL ITEMS:

- (a) Award of bid: Corporation stops, pack joint couplings, male adapters, 3-piece unions, straight couplings, and pack joint nuts

A motion was made by Ms. Campbell, seconded by Ms. Benson, to approve the one-year contract to supply system maintenance and repair items (with two one-year optional extensions upon mutual agreement of both parties, with no increase in price) with HD Supply Waterworks of Pensacola, Florida, as

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low bidder, at the estimated annual costs which are indicated, with funding from the appropriate budget index codes. Motion carried 4-0.

<u>Item</u>	<u>Company</u>	<u>Estimated Annual Cost</u>	<u>Prior Company</u>	<u>Prior Contract</u>
A. Corporation Stops w/o Stiffeners	HD Supply Waterworks, Pensacola, FL	\$40,277.00	HD Supply Waterworks Pensacola, FL	\$30,849.50
B. Pack Joint Couplings	HD Supply Waterworks, Pensacola, FL	\$2,717.55	HD Supply Water Works Pensacola, FL	\$2,054.75
C. Male Adapter	HD Supply Waterworks, Pensacola, FL	\$47,188.40	HD Supply Water Works, Pensacola, FL	\$35,519.60
D. 3-Piece Unions	HD Supply Waterworks, Pensacola, FL	\$29,906.00	HD Supply Waterworks Pensacola, FL	\$22,271.30
E. Straight Couplings	HD Supply Waterworks, Pensacola, FL	\$37,955.00	HD Supply Waterworks, Pensacola, FL	\$28,157.50
F. Pack Joint Nut	HD Supply Waterworks, Pensacola, FL	\$4,683.00	HD Supply Waterworks, Pensacola, FL	\$4,437.00

(b) Award of bid: Stainless steel tapping sleeves

A motion was made by Mr. Perkins, seconded by Ms. Benson, to approve the one-year contract (with two one-year optional extensions upon mutual agreement of both parties, with no increase in price) with HD Supply Waterworks of Pensacola, Florida, as low bidder, at the estimated annual costs which are indicated, with funding from the appropriate budget index codes. Motion carried 4-0.

<u>Item</u>	<u>Company</u>	<u>Estimated Annual Cost</u>	<u>Prior Contract</u>
SS Tapping Sleeves	HD Supply Waterworks	\$29,569.41	\$31,391.33

(c) Annual service contract extension

A motion was made by Ms. Campbell, seconded by Mr. Perkins, to approve the extension of the annual service contract with PCCC for emergency

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water and wastewater services for a third and final year at the current contract prices. Motion carried 3-0 with Ms. Campbell being absent during voting.

ITEM 7 - INFORMATIONAL REPORTS:

None.

ITEM 8 - EXECUTIVE DIRECTOR'S REPORT:

The following reports were presented for information only and did not require any action.

- (a) Expenditures approved by the Executive Director – Main Street WWTP Replacement project

Mr. Sorrell also reported (1) on the status of the situation at the Cantonment WWTP, stating that there has been an improvement in the quality of the effluent; (2) that work is continuing on the consent order with the Florida Department of Environmental Protection; and (3) the demolition of the Main Street WWTP is well underway and may be completed by April 2012.

ITEM 9 - ATTORNEY'S REPORT

Mr. Odom reported that they are continuing to work with the City on the compressed natural gas agreement and it may be finalized within a few days. Also, the attorneys for the numeric nutrient criteria (NNC) lawsuit reported that the FDEP has issued a letter/proposal to EPA and received a positive indication from EPA that will lessen the impact of the NNC requirements and thus the requirements may not be as detrimental as originally anticipated.

ITEM 10 - UNFINISHED BUSINESS

- (a) Consultants (Benson)

Ms. Benson expressed her concerns about what was reported previously by the ECUA insurance consultant relative to mental health coverage with the new ECUA Blue Cross/Blue Shield employee insurance coverage. Ms. Benson stated that ECUA needs to make sure that consultants do not have any connections relative to the recommendations they are presenting to ECUA.

Mr. Sorrell reported that staff went out to bid on the consultant selection for insurance. Further, the increase by United Health Care was much greater than the Blue Cross/Blue Shield proposal and United Health Care would not negotiate a reduction due to the claims history.

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ITEM 11 - NEW BUSINESS

None.

ITEM 12 - BOARD COMMUNICATIONS

Ms. Benson commented that she would be interested in knowing if legislation is in place that speaks to allowing voting by telephone.

Mr. Odom stated that he believes this would not be possible but he would look into the issue in case new laws have been put into place that would allow voting by telephone; however, he does not believe it is possible.

ITEM 13 - OPEN FORUM

Mr. Barry Tweedie commented on the expenditures approved by the Executive Director relative to the replacement of the Main Street WWTP.

ITEM 14 - ADJOURNMENT

There being no further business to come before the regular meeting of the Emerald Coast Utilities Authority Board, Chairman Walker declared the meeting adjourned at approximately 4:05 p.m.

Respectfully submitted,



Stephen E. Sorrell
Executive Director

APPROVED BY THE ECUA BOARD
IN REGULAR SESSION ON 12/15/11.

- (X) Without corrections/amendments.
() With corrections/amendments being: