

**MINUTES OF THE ECUA CITIZENS' ADVISORY COMMITTEE MEETING HELD
WEDNESDAY, JULY 20, 2011 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT 9250
HAMMAN STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL**

Members present: Lois Benson, Chairman
Dale Perkins, Vice Chairman (left meeting at 3:15 p.m.)
Curtis Brotherton
Elizabeth Campbell
Tim Common
James Ditterline
Elvin McCorvey
Louise Ritz
Larry Walker (left meeting at 2:55 p.m.)

Members absent: Deborah Benn
James Kirkland
Charlie Nichols

Staff present: Steve Sorrell, Executive Director
Rick Anderson, Director of Human Resources
Nathalie Bowers, Public Information Officer
Debra Buckley, Director of Finance
Linda Iversen, Executive Assistant to the Board
Bill Johnson, Director of Engineering
Don Palmer, Director of Water Reclamation
Randy Rudd, Deputy Executive Director-Shared
Services

ITEM A - CALL TO ORDER

Chairman Benson called the regular meeting of the ECUA Citizens' Advisory Committee to order at approximately 2:00 p.m.

ITEM B - INVOCATION AND PLEDGE OF ALLEGIANCE

Dr. Walker provided the invocation and led the Pledge of Allegiance.

ITEM C - ADOPTION OF AGENDA

A motion was made, seconded by Mr. McCorvey, to adopt the agenda as presented. Motion carried 8-0, with Mr. Perkins being absent during voting.

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ITEM D - OPEN FORUM

Mr. Barry Tweedie commented on the Budget Summary on page 19 of the agenda package.

ITEM E - APPROVAL OF MINUTES

A motion was made by Mr. Perkins, seconded by Mr. McCorvey, to approve the minutes of the regular meeting of April 20, 2011 as presented. Motion carried 9-0.

ITEM F - STAFF PRESENTATION – RATE MAKING AND IMPACT FEES IN A TOUGH ECONOMY

Mr. Sorrell provided a presentation on “rate making and impact fees in a tough economy” that was made at the Florida Rural Water Association conference. Ms. Campbell requested that she be provided a CD copy of the presentation.

ITEM G - STAFF PRESENTATION – UPDATE ON INFLOW AND INFILTRATION/SEWER SYSTEM REHABILITATION

Mr. Sorrell provided a presentation on the recent activities and related issues involving inflow and infiltration/sewer system rehabilitation.

ITEM H - EXTENSION OF CHEMICAL CONTRACT – LIQUID CHLORINE

A motion was made by Mr. Common, seconded by Ms. Ritz, that the Board approve the one-year extension of the contract with DPC Enterprises of Mobile, Alabama, the first of the two optional one-year extensions, at the terms and rates of the existing contract, with funding from the appropriate budget line item. Motion carried 9-0.

ITEM I - AWARD OF CHEMICAL CONTRACTS – ALUMINUM SULFATE AND SODIUM HYPOCHLORITE

A motion was made by Mr. McCorvey, seconded by Mr. Common, that the Board award the contract for aluminum sulfate to the low bidder, Southern Ionics, Inc., in the amount of \$213.90 per ton, and sodium hypochlorite to the low bidder, Allied Universal Corporation, in the amount of \$0.089 per pound for one year, with two one-year options to extend, upon agreement of the supplier and the Board, and authorize payment from the appropriate line items

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from the operating budgets of the different wastewater plants. Motion carried 9-0.

ITEM J - AWARD OF BID – ANNUAL WATER WELL MAINTENANCE AND REPAIR CONTRACT

A motion was made by Ms. Campbell, and seconded, that the Board: (1) award a one-year contract with two one-year optional extensions upon mutual agreement of both parties, with no increase in price, to Layne Christensen Company, Pensacola, Florida, the only bidder, for the maintenance of the ECUA wells, with funds allocated from CIP Project RW901-Well Maintenance and Testing; and (2) authorize the Executive Director to initiate work as required with subsequent notification to the Board. Motion carried 9-0.

ITEM K - 20-YEAR WATER SYSTEM MASTER PLAN UPDATE

A motion was made by Mr. Brotherton, seconded by Mr. McCorvey, that the Board approve the updating of the 20-Year Water System Master Plan for ECUA's water system, and authorize the Executive Director to enter into a contract with Camp Dresser & McKee (CDM), ECUA's Specialty Water Engineering Services consultant, to perform the 20-Year Water System Master Plan Update with funds in the amount of \$196,248.00 from CIP Project CW607, Mobile Highway Well & Water Treatment Facility. Motion carried 9-0.

ITEM L - FISCAL YEAR 2012 BUDGET

Discussion was held concerning the extension of the temporary 3.5% pay adjustment for all ECUA employees to cover the cost of the employees' required contribution to the Florida Retirement System.

Mr. Common commented on the two-level rate method as mentioned by Mr. Sorrell in his previous presentation.

Chairman Benson directed the members to thoroughly review the budget and that it be placed on the agenda for the August meeting. Staff encouraged the members to contact them should they have any questions.

ITEM M - INFORMATIONAL REPORTS:

The following reports were presented for information only and did not require any action.

- (1) Financial Reports for the period ended March 31, 2011

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- (2) Regional Services report – April 2011
- (3) Regional Services report – May 2011
- (4) Regional Services report – June 2011
- (5) Water Production report – April 2011
- (6) Water Production report – May 2011
- (7) Water Production report – June 2011
- (8) Water Reclamation report – January 2011
- (9) Water Reclamation report – February 2011
- (10) Water Reclamation report – March 2011
- (11) Water Reclamation report – April 2011
- (12) Water Reclamation report – May 2011

ITEM N - UNFINISHED BUSINESS

None.

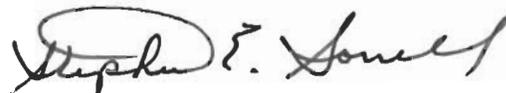
ITEM O - NEW BUSINESS

None.

ITEM P - ADJOURNMENT

There being no further business to come before the regular meeting of the ECUA Citizens' Advisory Committee, Chairman Benson declared the meeting adjourned at approximately 3:20 p.m.

Respectfully submitted,



**Stephen E. Sorrell
Executive Director and Secretary**

**APPROVED BY THE ECUA CITIZENS' ADVISORY
COMMITTEE IN A MEETING ON 08/17/11.**

- Without corrections/amendments.
- With corrections/amendments being: