OFFICIAL
Approved by
ECAC 07/18/12

MINUTES OF THE ECUA CITIZENS' ADVISORY COMMITTEE MEETING HELD WEDNESDAY, MAY 16, 2012 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT 9250 HAMMAN STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL

Members present: Lois Benson, Chairman
Dale Perkins, Vice Chairman
Deborah Benn
Elizabeth Campbell
Chuck Kimball
James Kirkland
Elvin McCorvey (arrived at 2:15 p.m.)
Louise Ritz
Hurey Smith

Members absent: Curtis Brotherton
Tim Common
Larry Walker

Staff present: Steve Sorrell, Executive Director
Debra Buckley, Director of Finance
Tim Haag, Director of Communications and Government Affairs
Linda Iversen, Executive Assistant to the Board
Jim Roberts, Public Information Officer
Randy Rudd, Deputy Executive Director-Shared Services

ITEM A - CALL TO ORDER

Chairman Benson called the regular meeting of the ECUA Citizens' Advisory Committee to order at approximately 2:00 p.m.

ITEM B - INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Kirkland provided the invocation and led the Pledge of Allegiance.

ITEM C - ADOPTION OF AGENDA

Chairman Benson introduced new Committee member, Mr. Hurey Smith, and welcomed him to the Committee.

A motion was made by Ms. Ritz, seconded by Mr. Kimball, to adopt the agenda as presented. Motion carried 8-0.

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ITEM D - OPEN FORUM

There were no comments from the audience.

ITEM E - APPROVAL OF MINUTES

A motion was made by Ms. Campbell, seconded by Ms. Benn, to approve the minutes of the regular meeting of April 18, 2012 as presented. Motion carried 8-0.

ITEM F - EXTENSION OF CHEMICAL CONTACT – BAGGED HYDRATED LIME

A motion was made by Ms. Benn, seconded by Mr. Kimball, that the Board approve the optional one-year extension of the contract with Cheney Lime and Cement Co., of Allgood, AL, for the supply of bagged hydrated at the terms and rates offered by the supplier, with funding from the appropriate budget line item. Motion carried 8-0.

ITEM G - EXTENSION OF CHEMICAL CONTRACTS – ALUMINUM SULFATE (LIQUID ALUM) AND SODIUM HYPOCHLORITE (BLEACH)

A motion was made by Mr. Kimball, seconded by Ms. Ritz, that the Board extend the contracts for aluminum sulfate to Southern Ionics, Inc., in the amount of $213.90 per ton, and sodium hypochlorite to Allied Universal Corporation, in the amount of $0.089 per pound for the first year of the two one-year options to extend, with pricing as agreed to by the suppliers and with the approval of the ECUA Board, and authorize payment from the appropriate budget line items. Motion carried 8-0.

ITEM H - AWARD OF BID – GROUNDS MAINTENANCE – WATER WELLS

A motion was made by Mr. Perkins, seconded by Ms. Ritz, that the Board award the annual grounds maintenance contract for ECUA Water Well sites to the low bidder, Executive Landscaping, Pensacola, FL, for a total of $36,300, and authorize payment from the appropriate budget line item. The duration of the contract will be for one year, with two optional one-year extensions upon the mutual agreement of both parties with no change in price. Motion carried 8-0.

ITEM I - AWARD OF BID – GROUNDS MAINTENANCE – LIFT STATIONS

A motion was made by Ms. Benn, seconded by Ms. Ritz, that the Board award the annual grounds maintenance contract for select ECUA Lift

Station sites to the low bidder, Gulf Coast Environmental Contractors, Inc., Pensacola, FL, for a total of $24,960, and authorize payment from the appropriate budget line item. The duration of the contract will be for one year, with two optional one-year extensions upon the mutual agreement of both parties with no change in price. Motion carried 8-0.

ITEM J - AWARD OF BID – GROUNDS MAINTENANCE – CENTRAL WATER RECLAMATION FACILITY AND REGIONAL LIFT STATIONS

A motion was made by Ms. Benn, seconded by Ms. Ritz, that the Board award the annual grounds maintenance contract at the Central WRF and the three Regional Lift Stations to the lowest bidder, Executive Landscaping, Inc., Pensacola, FL, for a total of $52,105.00, with payment from the appropriate budget line item. The duration of the contract will be for one year, with two optional one-year extensions upon the mutual agreement of both parties with no change in price. Motion carried 8-0.

ITEM K - AUTOMATED PAYMENT SOLUTIONS

A motion was made by Ms. Ritz, seconded by Mr. Perkins, that the Board select KUBRA EZ-PAY, the lowest and best bidder, offering a fixed-rate convenience fee of $1.45 for the customer, as the vendor to provide these automated payment solutions and enter into a three-year contract with two optional one-year extensions. Motion carried 9-0.

Chairman Benson requested that a statement be placed on the first page of the website informing customers of the change in providers for automated payment solutions.

ITEM L - INFORMATIONAL REPORTS:

The following reports were presented for information only and did not require any action.

(1) Financial reports for the period ended March 31, 2012
(2) Deerfield Estates private lift station – Mr. Sorrell provided an overview of this issue. Mr. Jim Faxlanger, Deerfield Estates Homeowners' Association, addressed the Committee requesting that staff be directed at this time to continue working on this issue with the homeowners, advising that a meeting is scheduled with county officials as the county owns the lift station. Mr. Robert Ahrens, 4051 Erika Court, address the Committee inquiring as to the ECUA's policy for sewer

expansion relative to septic tanks. Mr. Perkins provided the criteria established for the program. Staff was requested to continue working on this issue and to keep the Committee informed.

(3) Legislative needs
(4) Regional Services report – April 2012
(5) Water Production report – April 2012
(6) Water Reclamation report – February 2012
(7) Water Reclamation report – March 2012

ITEM M - UNFINISHED BUSINESS

None.

ITEM N - NEW BUSINESS

None.

ITEM O - ADJOURNMENT

There being no further business to come before the regular meeting of the ECUA Citizens' Advisory Committee, Chairman Benson declared the meeting adjourned at approximately 2:40 p.m.

Respectfully submitted,

Stephen E. Sorrell
Executive Director and Secretary

APPROVED BY THE ECUA CITIZENS' ADVISORY COMMITTEE IN A MEETING ON 07/18/12.

(X) Without corrections/amendments.
( ) With corrections/amendments being: