

**MINUTES OF THE ECUA CITIZENS' ADVISORY COMMITTEE MEETING HELD  
WEDNESDAY, APRIL 20, 2011 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT  
9250 HAMMAN STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL**

**Members present:** Lois Benson, Chairman  
Dale Perkins, Vice Chairman  
Deborah Benn  
Elizabeth Campbell  
Tim Common  
Elvin McCorvey (arrived at 2:12 p.m.)  
Charlie Nichols  
Larry Walker

**Members absent:** Curtis Brotherton  
James Ditterline  
James Kirkland

**Staff present:** Steve Sorrell, Executive Director  
Rick Anderson, Director of Human Resources  
Nathalie Bowers, Public Information Officer  
Debra Buckley, Director of Finance  
Steve Burgess, Deputy Executive Director-Customer  
Service  
Karen Cooley, Financial Services Manager  
Tim Haag, Director of Communications and  
Government Affairs  
Sherry Hardin, Senior Confidential Assistant  
Linda Iversen, Executive Assistant to the Board  
Jim Roberts, Public Information Officer

**ITEM A - CALL TO ORDER**

Chairman Benson called the regular meeting of the ECUA Citizens' Advisory Committee to order at approximately 2:00 p.m.

**ITEM B - INVOCATION AND PLEDGE OF ALLEGIANCE**

Mr. Common provided the invocation and led the Pledge of Allegiance.

Chairman Benson introduced new Committee member, Louise Ritz, and welcomed her to the Committee.

**ITEM C - ADOPTION OF AGENDA**

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Dr. Walker indicated he wished to add the topic "golf tournament" to the agenda.

A motion was made by Ms. Benn, seconded by Mr. Nichols, to adopt the agenda as presented and amended. Motion carried 8-0.

**ITEM D - OPEN FORUM**

There were no comments from the audience.

**ITEM E - APPROVAL OF MINUTES**

A motion was made by Mr. Benn, seconded by Ms. Ritz, to approve the minutes of the regular meeting of February 16, 2011 as presented. Motion carried 8-0.

**ITEM F - PRESENTATION BY SALTMARSH, CLEAVELAND & GUND -  
COMPREHENSIVE ANNUAL FINANCIAL REPORT – FISCAL YEAR  
ENDED SEPTEMBER 30, 2010**

Information only - Mr. Ron Jackson and Mr. David Lister of Saltmarsh, Cleaveland & Gund presented an overview of the Comprehensive Annual Financial Report for Fiscal Year Ended September 30, 2010, stating that they are issuing a clean opinion on the audit reports.

Staff was requested to provide a copy of the Fraud and Risk Assessment report to the Committee members.

**ITEM G - PRESENTATION BY ECUA STAFF AND IDEAWORKS - ECUA WEB SITE  
DESIGN**

Mr. Steve Burgess provided an overview of the current ECUA web site and the proposed changes to the web site design, stating that it is anticipated that the new design will be in place and active by the middle of May.

Ms. Benson stated that she would like to see links to the ECUA budget and the sewer expansion policy. Also, Ms. Benson stated that the web site should be professional in language and tone.

**ITEM H - AWARD OF BID – SECURITY GUARD SERVICES**

A motion was made by Mr. Nichols, seconded by Mr. Common, that the Board award a one-year extension to the current contract for security guard

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services to G4S Secure Solutions at a combined anticipated annual cost of \$75,048, with funding from the appropriate budget line item(s). Motion carried 9-0.

Mr. Sorrell provided an overview of the placement of the security guards in relation to the decommissioning of the Main Street WWTP and the new Central Water Reclamation Facility.

**ITEM I - SURPLUS EQUIPMENT**

A motion was made by Ms. Benn, seconded by Mr. McCorvey, that the Board concur in the findings of the Executive Director and authorize disposition of the old Nortel telephone system and equipment by public auction or sale to other interested governmental entities as authorized by ECUA Code, Section 2-16, and adopt the appropriate resolution. Motion carried 9-0.

**ITEM J - INFORMATIONAL REPORTS:**

The following reports were presented for information only and did not require any action.

- (1) Regional Services report – February 2011
- (2) Regional Services report – March 2011
- (3) Water Production report – February 2011
- (4) Water Production report – March 2011
- (5) Water Reclamation report – October 2010
- (6) Water Reclamation report – November 2010
- (7) Water Reclamation report – December 2010

**ITEM I - UNFINISHED BUSINESS**

None.

**ITEM J - NEW BUSINESS**

- (a) Golf tournament (Walker)

Dr. Walker informed the Committee of his affiliation with a church group that is conducting a golf tournament and stated that he was soliciting participants for the tournament, as well as purchase of tee-signs.

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(b) Mr. Sorrell informed the Committee that the approved published ECUA budget is now available on a CD for the Committee members, rather than in book form as has been provided in the past.

**ITEM K - ADJOURNMENT**

There being no further business to come before the regular meeting of the ECUA Citizens' Advisory Committee, Chairman Benson declared the meeting adjourned at approximately 3:11 p.m.

Respectfully submitted,

Stephen E. Sorrell  
Executive Director and Secretary

**APPROVED BY THE ECUA CITIZENS' ADVISORY  
COMMITTEE IN A MEETING ON \_\_\_\_\_.**

- ( ) Without corrections/amendments.
- ( ) With corrections/amendments being: