OFFICIAL
Approved by the
Board 05/23/13

MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY BOARD MEETING HELD THURSDAY, APRIL 25, 2013 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT 9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL

Members present: Larry Walker, Chairman
Vicki Campbell, Vice Chairman
Lois Benson
Elvin McCorvey
Dale Perkins (arrived at 2:30 p.m.)

Counsel present: Bradley S. Odom

Staff present: Stephen E. Sorrell, Executive Director
Nathalie Bowers, Public Information Officer
Debra Buckley, Director of Finance
Linda Iversen, Executive Assistant to the Board
Bill Johnson, Director of Engineering
Jim Roberts, Public Information Officer
Patricia Sheldon, Director of Budgets and Cash Management

ITEM 1 – CALL TO ORDER

Chairman Walker called the regular meeting of the Emerald Coast Utilities Authority Board to order at approximately 2:05 p.m.

ITEM 2 – INVOCATION AND PLEDGE OF ALLEGIANCE

Ms. Campbell provided the invocation and led the Pledge of Allegiance.

ITEM 3 – ADOPTION OF AGENDA

Ms. Campbell added to the agenda a request to have a workshop(s) scheduled with the Engineering Department and developers.

Mr. Sorrell advised that representatives from the Florida Department of Environmental Protection (FDEP) were present to answer any questions the Board members may have regarding FDEP's position on solid waste disposal.

A motion was made by Ms. Benson, seconded by Mr. McCorvey, to adopt the agenda as presented and amended. Motion carried 4-0.

ITEM 4 – PRESENTATIONS

None.

ITEM 5 – APPROVAL OF MINUTES

A motion was made by Ms. Campbell, seconded by Mr. McCorvey, to approve the minutes of the regular Board meeting of March 28, 2013 as presented. Motion carried 4-0.

ITEM 6 - REPORT OF THE ECUA CITIZENS' ADVISORY COMMITTEE 04/17/13

F. Presentation by Saltmarsh, Cleaveland & Gund – Comprehensive Annual Financial Report for the fiscal year ended September 30, 2012

Information only.

A motion was made by Ms. Benson, seconded by Mr. McCorvey, to approve the following recommendations for items G through K. Motion carried 4-0.

G. Sale of heat dried sludge product

Authorize the Executive Director to extend the contract for the sale of the dried sludge product produced at the Central Water Reclamation Facility to Mannco Environmental Services, Inc., Conway, Arkansas, at a sale price of $15.00 per dry ton for the first optional annual contract extension.

H. Bayou Marcus WRF-Environmental Operating Solutions carbon source and nitrogen monitoring

Approve an agreement with Environmental Operating Solutions to purchase Micro C 2000 at a price of $2.90 per gallon for six months, with the manufacturer working with the ECUA staff to optimize the use of the chemical, and a rental agreement for the equipment that is necessary to optimize chemical usage, and authorize the Executive Director to execute the two agreements, with funding from the appropriate budget line item.

I. Fiscal Year 2014 Capital Improvement Program Budget

In Committee.

K. Unfinished Business

(2) Main Street WWTP property

Issue an RFP for the Main Street property.

ITEM 7 - OPERATIONAL ITEMS:

(a) Award of bid: Systems Operations & Maintenance Building Renovation

A motion was made by Mr. McCorvey to (a) award a contract to Larry Hall Construction, Pace, Florida, the low bidder, in the total amount of $1,733,000 for the base bid, for the renovation of the Systems Operations & Maintenance Building, with funding from CIP Project CS141E; and (b) approve transfer of funds in the amounts of $1,200,000, from CIP Project CS141Z-New WWTP Project Contingency and $650,000, from CIP Project CZ999-Project Contingency to CIP Project CS141E-Ellyson Office Additions and Renovations. *Motion died for lack of a second.*

Upon the arrival of Mr. Perkins, and following item 7(K), Mr. McCorvey requested that this item be reconsidered.

A motion was made by Mr. McCorvey, seconded by Mr. Perkins, to (a) award a contract to Larry Hall Construction, Pace, Florida, the low bidder, in the total amount of $1,733,000 for the base bid, for the renovation of the Systems Operations & Maintenance Building, with funding from CIP Project CS141E; and (b) approve transfer of funds in the amounts of $1,200,000, from CIP Project CS141Z-New WWTP Project Contingency and $650,000, from CIP Project CZ999-Project Contingency to CIP Project CS141E-Ellyson Office Additions and Renovations.

After further discussion, a motion was made by Mr. Perkins, seconded by Ms. Campbell, to table this item until the May Board meeting. Motion carried 4-1 with Mr. McCorvey voting against the motion.

(b) Award of bid: Clarifier equipment procurement-Bayou Marcus WRF headworks improvements and clarifier upgrade

A motion was made by Ms. Benson, seconded by Mr. McCorvey, to approve the direct procurement of the new clarifier equipment for the Bayou Marcus WRF Headworks Improvements & Clarifier Upgrade, as a sole source purchase from Ovivo USA, LLC, with funding from CIP Project RS032. Motion carried 4-0.

(c) Reclaimed Water Master Plan – Professional services contract amendment

A motion was made by Ms. Benson, seconded by Ms. Campbell, to (a) the Executive Director to proceed through bidding with a project to extend the CWRF Reclaimed Water Transmission Main from Gulf Power to the UWF Campus, with funding from CIP Project CS223; and (b) supplement funds in CIP Project CS223-Reclaimed Water Master Plan by a transfer of $43,000 from CIP Project CS141B-Main Street WWTP Replacement, and a transfer of $72,000 from CIP Project CZ999-Project Contingency. Motion carried 4-0.

(d) Health insurance coverage options

A motion was made by Ms. Campbell, seconded by Ms. Benson, to issue an RFP for health care coverage and a health insurance broker and bring a recommendation back to the Board.

Chairman Walker turned the Chairmanship over to Vice Chairman Campbell and made a substitute motion, seconded by Mr. McCorvey, to waive the normal bidding procedures and direct staff to: (1) implement option one for the continued negotiations with both Florida Blue, FMIT and other interested providers; and (2) bring a health care plan recommendation for the ECUA employees to the ECUA Board for approval at the earliest possible date, and that an RFP be issued next year for an insurance advisor.

The vote on the substitute motion carried 3-2 with Messes. Benson and Campbell voting against the motion. The vote on the substitute motion as the main motion carried 3-2 with Messes. Benson and Campbell voting against the motion.

ITEM 8 - INFORMATIONAL REPORTS:

(a) Mr. Ron Henricks, FDEP

Mr. Ron Henricks, Environmental Administrator, Waste Reduction Section of the Florida Department of Environmental Protection, Tallahassee, FL addressed the Board providing an overview on the current rules regarding solid waste and recycling. Mr. Henricks also spoke to the issue of refuse derived fuel and waste-to-energy. Further, Mr. Henricks stated that the goal of the State of Florida is 75% recycling, stating that there has been a trend to fewer landfills.

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ITEM 9 - EXECUTIVE DIRECTOR'S REPORT:

Mr. Sorrell reported the following:

(a) Dryer #2 at the Central Water Reclamation Facility (CWRF) is being assembled and dryer #1 is complete and is working fine.

(b) The annual employee picnic is scheduled for June 6 at the CWRF.

(c) Deerfield Estates is moving along; however, Gulf Powers' contractor bored through two house service laterals and that has been taken care of.

(d) Pensacola Beach tank is full of water and staff is awaiting the results of the bacteriological samples, which should be in very soon.

(e) The foundation for the tank at the Equestrian Center has been poured and should be up and running very shortly.

(f) The pigging project is complete at a cost of approximately $1 million. Approximately 400 cubic yards of sand was removed from the closed line.

ITEM 10 - ATTORNEY'S REPORT:

Mr. Odom reported on the following:

(a) The taking of property on Baylen Street, stating that the Order of Taking was signed this week and the project is moving forward.

(b) The local bill changing the requirement for a Management Audit from three years to five years should be in the Senate for action next week. However, the issue regarding the purchase price of fuel is not going to go anywhere.

(c) The issue relative to water service being provided by Peoples Water Service and the correct billing for services provided by ECUA has been taken care of.

(d) Advised that he met with the City of Pensacola's Committee of the Whole regarding proposed changes to the Land Development Code, expressing the concerns of ECUA with regard to the Main Street property.

Further, the City will be conducting future meetings with ECUA to discuss concerns of both ECUA and the City.

ITEM 11 - UNFINISHED BUSINESS

None.

ITEM 12 - NEW BUSINESS

(a) Engineering workshop (Campbell)

Ms. Campbell stated that the Home Builders Association is complaining about not getting plans in a timely manner from the ECUA Engineering Department. Ms. Campbell stated that she would like to see ECUA/Engineering continue to work with the HBA, perhaps regularly scheduling workshops with that group. Further, she would like for the Board to be informed of the progress.

Mr. McCorvey stated that he would like to be informed for each construction contract bid opening that ECUA has so that he may be in attendance. Ms. Benson stated that it would be helpful for all Board members to be informed of the bid openings.

ITEM 13 - BOARD COMMUNICATIONS

Ms. Benson informed the Board that the Science Mess Hall grand opening is scheduled for April 26 at 3:30 p.m. and invited all the ECUA families to participate.

ITEM 14 - OPEN FORUM

Mr. Barry Tweedie, 10395 Old Dairy Lane, addressed the Board inquiring as to why Item 7(a) is being funded from the CWRF account rather than having its own funding source.

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ITEM 15 – ADJOURNMENT

There being no further business to come before the regular meeting of the Emerald Coast Utilities Authority Board, Chairman Walker declared the meeting adjourned at approximately 3:50 p.m.

Respectfully submitted,

Stephen E. Sorrell
Executive Director

APPROVED BY THE ECUA BOARD
IN REGULAR SESSION ON 05/23/13.

(X) Without corrections/amendments.
( ) With corrections/amendments being: