OFFICIAL
Approved by the
Board 02/28/13

MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY BOARD MEETING HELD THURSDAY, JANUARY 24, 2013 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT 9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL

Members present: Larry Walker, Chairman
Vicki Campbell, Vice Chairman
Lois Benson
Elvin McCorvey
Dale Perkins

Counsel present: Bradley S. Odom

Staff present: Stephen E. Sorrell, Executive Director
Nathalie Bowers, Public Information Officer
Debra Buckley, Director of Finance
Steve Holcomb, Director of Wastewater Infrastructure
Linda Iversen, Executive Assistant to the Board
Bill Johnson, Director of Engineering
Jim Roberts, Public Information Officer
Randy Rudd, Deputy Executive Director-Shared Services

ITEM 1 – CALL TO ORDER

Chairman Walker called the regular meeting of the Emerald Coast Utilities Authority Board to order at approximately 2:03 p.m.

ITEM 2 – INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. McCorvey provided the invocation and led the Pledge of Allegiance.

ITEM 3 – ADOPTION OF AGENDA

Mr. Perkins added item 10(b) – Main Street WWTP property and item 11(b) – Leak adjustment policy to the agenda.

Ms. Benson added item 11(c) – Intergovernmental relations to the agenda.

Mr. Sorrell added an addendum to item 6(a), and added item 11(a) – Resolution 13-01 to the agenda.

A motion was made by Ms. Benson, seconded by Mr. McCorvey, to adopt the agenda as presented and amended. Motion carried 5-0.

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ITEM 4 – COMMUNICATIONS AND PRESENTATIONS

None.

ITEM 5 – APPROVAL OF MINUTES

A motion was made by Ms. Benson, seconded by Mr. McCorvey, to approve the minutes of the regular Board meeting of December 13, 2012 as presented. Motion carried 5-0.

ITEM 6 - OPERATIONAL ITEMS:

(a) Award of purchase: Replacement vehicles-fiscal year 2013

A motion was made by Mr. McCorvey, seconded by Ms. Benson, to approve waiving normal purchasing guidelines and utilize the competitively bid state purchasing contracts to purchase replacement vehicles for fiscal year 2013 in the amount of $1,109,547.34, with funding from CIP Project RA306, and declare all vehicles listed for replacement as surplus for purposes of disposition. Motion carried 5-0.

(b) Award of bid: Olive Manor sewer expansion and water main upgrades

A motion was made by Ms. Benson, seconded by Mr. McCorvey, to award the contract for Olive Manor Sewer Expansion and Water Main Upgrades to Brown Construction, the lowest bidder, for the total Base Bid in the amount of $430,013.12, with funds allocated from CIP Project CS318B. Motion carried 5-0.

(c) Award of bid: Grit system equipment procurement-Bayou Marcus WRF

A motion was made by Mr. McCorvey, seconded by Mr. Perkins, to approve the following actions and expenditure of funds from CIP Project RS032, Bayou Marcus WRF Headworks Improvements:

Grit Removal/Dewatering Units

Award a contract to Hydro International, Hillsboro, Oregon, the only bidder, in the lump sum amount of $936,000.00.

Grit Pumps

Award a contract to Pump & Process Equipment, Inc., Pensacola, Florida, the only bidder, in the lump sum amount of $74,850.00, which includes the alternate for a spare pump.

Motion carried 5-0.

(d) Award of bid: Screening equipment procurement - Bayou Marcus WRF

A motion was made by Mr. McCorvey, seconded by Ms. Campbell, to approve award of a contract to Pump & Process Equipment, Inc., the only bidder, in the lump sum amount of $750,000, for screening equipment manufactured by Huber Technology, Inc., and authorize payment from CIP Project RS032, Bayou Marcus Headworks Improvements & Clarifier Upgrade. Motion carried 5-0.

(e) Detroit/Johnson realignment – sewer expansion/utility relocation

A motion was made by Mr. McCorvey, seconded by Mr. Perkins, to authorize the Executive Director to enter into an agreement with Escambia County to reimburse the County for the full cost of the sewer expansion and half of the water main upgrades and relocation costs associated with the County's Detroit/Johnson Realignment project, and establish a project budget in the amount of $175,000 from CIP Project CS317. Motion carried 5-0.

(f) Sewer Expansion Program - Recommended fiscal year 2013 funding priorities

A motion was made by Mr. Perkins, seconded by Mr. McCorvey, to accept the following recommended list of sewer expansion projects and associated project budgets with funding from CIP Project CS317 Sewer Expansion Program, and authorize the Executive Director to initiate the projects and proceed through bidding. Motion carried 5-0.

Candidate Project	2013 CIP Funding Allocation
Navy Point Sewer Expansion, Phase 3	$1,900,000
Thousand Oaks Sewer Expansion, Phase 1	$1,000,000
Virgo/Russell Sewer Expansion	$150,000
Total	$3,050,000

(g) Sole Source Purchase – Repair of Dryer #2

A motion was made by Mr. McCorvey, seconded by Ms. Campbell, to waive the normal bidding procedure due to the technical requirements of the repairs and approve proceeding with the repairs to dryer #2 through a sole source purchase contract with Wiltew, at a projected cost of $73,365, with funding from CIP Project RS235. Motion carried 5-0.

(h) Legislative Delegation

A motion was made by Ms. Benson, seconded by Ms. Campbell, to ratify and approve the presented Local Bill and authorize legal counsel and staff to work with the Legislative Delegation and/or any individual legislator on any modifications necessary in order to cause the Local Bill to become law. Motion carried 5-0.

ITEM 7 - INFORMATIONAL REPORTS:

None.

ITEM 8 - EXECUTIVE DIRECTOR'S REPORT:

Mr. Sorrell reported that he has received from FDEP a verbal notification that ECUA will receive a clean environmental report on the Main Street WWTP site; however, a full written report has not been received as yet.

Mr. Sorrell also reported that the contractor performing the pigging project in the Highway 297 area will be starting the project up again on January 28 and should be finished in another four weeks. Further, the pressure in the area has dropped dramatically. Mr. Sorrell commented that this project has cost approximately $600,000 due to someone placing items in the line that has caused the problems.

Mr. Sorrell stated that staff is working with the Tallahassee branch of the FDEP relative to the Consumptive Use Permit and it looks like FDEP is moving toward requiring conservation rates be instituted Statewide.

ITEM 9 - ATTORNEY'S REPORT:

Mr. Odom reported that last week the Florida Supreme Court issued an opinion requiring that employees in FRS contribute 3% to their retirement.

ITEM 10 - UNFINISHED BUSINESS

(a) Appointment of member to the Citizens' Advisory Committee by Board Member Benson

Ms. Benson nominated Mr. G. Michael Harmon as her appointee to the Citizens' Advisory Committee and Mr. Harmon's appointment to the Committee carried unanimously.

ITEM 11 - NEW BUSINESS

(a) Adoption of Resolution 13-01

Although reflected in agenda order in these minutes, this item was considered and action taken following item 6(a).

A motion was made by Mr. Perkins, seconded by Mr. McCorvey, to adopt Resolution 13-01 - A RESOLUTION FINDING CERTAIN VEHICLES TO BE NO LONGER USEFUL, NECESSARY, OR PROFITABLE IN THE OPERATION OF THE UTILITY SYSTEMS OF THE EMERALD COAST UTILITIES AUTHORITY UPON THE PROCUREMENT OF REPLACEMENT VEHICLES; AUTHORIZING DISPOSITION OF EACH VEHICLE SUBSEQUENT TO OBTAINING ITS DESIGNATED REPLACEMENT; PROVIDING AN EFFECTIVE DATE. Motion carried 5-0.

(b) Main Street WWTP property site (Perkins)

Mr. Perkins commented that he feels the site should be placed on the market by sticking "for sale by owner" signs on the site and receive all offers. If there has not been any activity in about six months, then ECUA should look at having a national firm market the property.

A motion was made by Mr. Perkins to place the Main Street WWTP property site up for sale by owner as soon as ECUA gets clearance from FDEP. *Motion did not receive a second.*

A motion was made by Ms. Benson, seconded by Ms. Campbell, to refer this issue to the Citizens' Advisory Committee. Motion carried 3-2 with Messrs. Perkins and McCorvey voting against the motion.

(c) Intergovernmental Relations (Benson)

Ms. Benson reminded the Board of the situation that occurred two

years ago relative to an ECUA waterline break in Gulf Breeze and with which the City of Gulf Breeze incurred costs for traffic control. Ms. Benson stated that the City of Gulf Breeze invoiced ECUA for their costs and ECUA denied payment. Further, as a matter of good relations, she feels ECUA should pay the City of Gulf Breeze for their costs in this particular situation.

A motion was made by Ms. Benson, seconded by Ms. Campbell, to pay the bill submitted by Gulf Breeze for its efforts to move traffic along during the ECUA waterline breakage.

A substitute motion was made by Mr. Perkins, seconded by Mr. McCorvey, to refer this issue to the Citizens' Advisory Committee for discussion.

The vote on the substitute motion becoming the main motion carried 4-1 with Ms. Benson voting against the motion. The vote on the motion as the main motion carried 5-0.

(d) Leak Adjustment Policy (Perkins)

Mr. Perkins commented on the one-time leak adjustment policy, stating that perhaps it should be revisited. Mr. Perkins suggested that perhaps a one-half adjustment could be granted for additional property if the owner has more than one property.

A motion was made by Mr. Perkins, seconded by Ms. Benson, to refer this issue to the Citizens' Advisory Committee. Motion carried 5-0.

Staff was requested to develop some of the parameters of costs.

ITEM 12 - BOARD COMMUNICATIONS

(a) Ms. Benson encouraged everyone to come to the Opera this weekend, stating it is a wonderful production of the Barber of Seville. Chairman Walker commented that his son would be singing in the chorus.

(b) Mr. Perkins advised of an event benefiting the Sacred Heart Children's Hospital this weekend and asked the members for their support.

(c) Chairman Walker commented that he was proud to hear that ECUA had participated in the Martin Luther King Day parade. Chairman Walker also stated that he had been a speaker at the MLK Day festivities in Century.

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ITEM 13 - OPEN FORUM

Mr. Barry Tweedie, 10395 Old Dairy Lane, informed the Board that Ms. Elisabeth Barber had passed away, stating that she was very active in the past with issue involving ECUA. Mr. Tweedie also spoke relative to the issue of roads and taxes.

ITEM 14 - ADJOURNMENT

There being no further business to come before the regular meeting of the Emerald Coast Utilities Authority Board, Chairman Walker declared the meeting adjourned at approximately 3:08 p.m.

Respectfully submitted,

Stephen E. Sorrell
Executive Director

APPROVED BY THE ECUA BOARD
IN REGULAR SESSION ON 02/28/13.

(X) Without corrections/amendments.
( ) With corrections/amendments being: