MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY BOARD MEETING HELD THURSDAY, DECEMBER 19, 2013 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT 9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL

Members present:	Larry Walker, Chairman Vicki Campbell, Vice Chairman Lois Benson Elvin McCorvey Dale Perkins
Counsel present:	Bradley S. Odom
Staff present:	Stephen E. Sorrell, Executive Director Nathalie Bowers, Public Information Officer Debra Buckley, Director of Finance Tom Dawson, Director of Water Production Lydia Fortin, Human Resources Manager Amanda Handrahan, Recycling Coordinator Linda Iversen, Executive Assistant to the Board Bill Johnson, Director of Engineering Doug Patterson, Risk Management & Loss Recovery Analyst Jim Roberts, Public Information Officer Randy Rudd, Deputy Executive Director-Shared Services Cindy Sutherland, Director of Human Resources and Administrative Services

ITEM 1 – CALL TO ORDER

Chairman Walker called the regular meeting of the Emerald Coast Utilities Authority Board to order at approximately 2:02 p.m.

ITEM 2 – INVOCATION AND PLEDGE OF ALLEGIANCE

Chairman Walker provided the invocation and led the Pledge of Allegiance.

ITEM 3 – ADOPTION OF AGENDA

A motion was made by Mr. McCorvey, seconded by Mr. Perkins, to adopt the agenda as presented. Motion carried 5-0.

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ITEM 4 - PUBLIC HEARINGS

None.

ITEM 5 - OPEN FORUM

There were no comments from the audience.

ITEM 6 - PRESENTATIONS

None.

ITEM 7 - APPROVAL OF MINUTES

A motion was made by Ms. Campbell, seconded by Ms. Benson, to approve the minutes of (a) the Organizational Board meeting of November 21, 2013, and (b) the regular Board meeting of November 21, 2013 as presented. Motion carried 5-0.

ITEM 8 - OPERATIONAL ITEMS:

(a) Award of bid: Marie Ave./Chapel St. water main upgrades

A motion was made by Mr. Perkins, seconded by Ms. Benson, to award the contract for Marie Ave./Chapel St. Water Main Upgrades to Underground Solutions, the lowest bidder, for the Base Bid in the amount of $284,844.65, with funding of $300,000 transferred from CIP Project RW906 to CIP Project RW306V. Motion carried 5-0.

(b) Award of bid: I-10/Scenic Highway water main relocation

A motion was made by Ms. Campbell, seconded by Ms. Benson, to award the contract for the I-10/Scenic Highway Water Main Utility Relocation to Phoenix Construction Services, the lowest bidder, for the Base Bid in the amount of $352,665.40, with funds allocated from CIP Project CR408O. Motion carried 5-0.

(c) Award of bid: Pensacola Beach 3 mg water storage tank exterior

A motion was made by Mr. Perkins, seconded by Ms. Benson, to (1) conclude that Razorback, LLC's failure to bid 0.5% of its overall bid for Items #4 and #5 is a minor informality; (2) waive those minor informalities; and (3) award the contract for the Pensacola Beach 3 MG Water Tank Exterior Coating project

to Razorback, LLC, the lowest bidder, in the total amount of $168,000, with funding of $176,500 allocated from CIP Project RW717, Elevated Tank Maintenance. Motion carried 5-0.

(d) Renewal of unit-price contract – manhole rehabilitation

A motion was made by Ms. Benson, seconded by Ms. Campbell, to approve the one-year extension of the Manhole Rehabilitation contract with SBP, Inc., as detailed in the original contract, with funding from CIP Project RS113K. Motion carried 5-0.

(e) Renewal of unit-price contract – cured-in-place pipeline rehabilitation

A motion was made by Ms. Campbell, seconded by Ms. Benson, to approve the one-year extension of the Cured-In-Place Pipeline Rehabilitation contract with Sun Coast Infrastructure, Inc., as detailed in the original contract, with funding from CIP Project RS624U. Motion carried 5-0.

(f) Purchase of replacement channel grinder – lift station 7

A motion was made by Ms. Benson, seconded by Mr. McCorvey, to approve the purchase of a replacement channel grinder for Lift Station 7, (North East), in the amount of $64,501 from Kazmier & Associates, Alpharetta, Georgia, the lowest and best proposal, for a Franklin Miller channel grinder, Model 14060 Taskmaster Titan, with funding from CIP Project RS728G - Annual Lift Station Mechanical Needs. Motion carried 5-0.

(g) Insurance policy renewals for fiscal year 2014

A motion was made by Mr. Perkins, seconded by Mr. McCorvey, to approve Option 1 to renew ECUA fiscal year 2014 insurance policies with the current respective insurers, as listed in the table below, with funding from the appropriate budget line item, and that staff issue, prior to March 2014, a Request for Qualifications for a consultant for these policies. Motion carried 5-0.

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Insurer or Agent	Insurance	Premium FY 2014	Premium Adjustment
FMIT, Insurer			
	Auto Liability & Physical Damage	$179,928	Decrease in premium; $28,064 credit applied
	Property	637,974	Decrease in premium; $7,595 credit applied
	Excess Workers' Compensation	147,196	Increase in premium; $19,391 minus $9,800 in credits applied
Fisher Brown, Agent			
Chartis/Illinois National Insurance Company	Directors & Officers/ Employment Practices Liability	20,467	Increase in premium; $2,462
Wright National Flood Insurance Company	Flood	23,465	To be determined as renewals occur during the fiscal year
Arch Specialty Insurance Company	Pollution Liability	0	Paid in full; 3-year policy through 10/1/2014
Bonds			
Fisher Brown/Western	Road Restoration Bond	149	no increase
Fisher Brown/Hartford	Commercial Crime Bond	6,097	no increase
Fisher Brown/Hartford	Public Official Bond - Debra Buckley	1,013	no increase
FMIT/Travelers	Fertilizer Dealers Bond	101	no increase
Total Premium fiscal year 2014		**$1,016,390**	

ITEM 9 - INFORMATIONAL REPORTS

None.

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ITEM 10 - EXECUTIVE DIRECTOR'S REPORT:

Mr. Sorrell reported that the Compressed Natural Gas (CNG) station being constructed on Copter Road will not be completed until late February or March 2014 due to delays in permitting.

Mr. Sorrell also advised that the bond deal that he informed the Board about yesterday is no longer available due to Federal actions.

Further, ECUA has received a rebate check on insurance from FMIT in the amount $152,000.

ITEM 11 - ATTORNEY'S REPORT

Mr. Odom advised that, as requested at the last meeting, he has reviewed the documents provided by Ms. Flintroy and Mr. Fountain of Booker Street and concluded that he agrees with staff in the denial of the claim and recommended no further action be taken.

Mr. Odom commented that with regard to the Land Development Code, it appears it will be going before the City Council on January 9, 2014. However, he still has not received a final version of the Land Development Code and he would be distributing copies to the Board members once it is received and will discuss it individually with each member.

Mr. Odom informed the Board that with regard to the Conflict Assessment concerning ownership of the Airport well property, a joint meeting between ECUA and the City Council has been tentatively scheduled for Wednesday, January 22, 2014 at 5:15 p.m. in the ECUA Board Room.

Mr. Odom stated that he has met with the new CAC member, Mr. Green, and advised him of his obligations relative to the Government in the Sunshine Law.

Further, several property closings were completed today on previously Board approved purchases.

ITEM 12 - UNFINISHED BUSINESS

None.

ITEM 13 - NEW BUSINESS

(1) Chairman Walker expressed concern, on behalf of a customer, regarding the 18% interest rate on unpaid accounts, stating the customer feels it is excessive. Staff explained that the 18% interest rate was only on delinquent, unpaid, disconnected accounts and the customer is made aware of the rate when the delinquent notice is sent out.

Ms. Campbell stated that she feels this needs to be looked at, and Ms. Benson requested that this issue go to the next CAC meeting and Chairman Walker so directed.

Mr. Odom pointed out that this is connected to the liens that ECUA places on property and ECUA gets paid at the time the property is sold.

(2) Upon acknowledgement by Mr. Odom that Chairman Walker could discuss the results of his meetings with legislative members concerning the County's desire to take over ECUA or a portion thereof, Chairman Walker stated that he has met this week with Clay Ingram and Mike Hill. Further, his impression from the meeting was that neither of them was going to initiate any hostile action from the delegation. Also, both were very supportive of ECUA.

ITEM 14 - BOARD COMMUNICATIONS

Ms. Benson commented that the EWG report continues to dog the ECUA and hoped that a plan is being developed to fortify ECUA's information against the politically motivated misinformation that the EWG report is putting out.

Mr. Sorrell advised that the search engine optimization has been activated and ECUA's story will soon be the first thing that pops up when a search is made regarding water quality.

Dr. Walker advised that the Independent News has declared ECUA to be a loser for 2013 in its "winners/losers" column. Ms. Campbell commented that she doesn't feel having losers put on the front of the newspaper does anything for economic development of Escambia County.

ITEM 15 - ADJOURNMENT

There being no further business to come before the regular meeting of the Emerald Coast Utilities Authority Board, Chairman Walker declared the meeting adjourned at approximately 2:42 p.m.

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Respectfully submitted,

Stephen E. Sorrell
Executive Director

APPROVED BY THE ECUA BOARD
IN REGULAR SESSION ON _____.

( ) Without corrections/amendments.
( ) With corrections/amendments being: