

**MINUTES OF THE ECUA CITIZENS' ADVISORY COMMITTEE MEETING HELD  
WEDNESDAY, JULY 17, 2013 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT 9255  
STURDEVANT STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL**

**Members present:** Lois Benson, Chairman  
Elvin McCorvey, Vice Chairman  
Tim Common  
Chuck Kimball  
Dale Perkins (left at 4:30 p.m.)  
Louise Ritz  
Hurey Smith  
Larry Walker

**Members absent:** Vicki Campbell  
Michael Harmon  
David Karasek  
Kelley Thompson

**Staff present:** Steve Sorrell, Executive Director  
Nathalie Bowers, Public Information Officer  
Debra Buckley, Director of Finance  
Ernest Dawson, Director of Regional Services  
Stacey Hayden, Project Engineer  
Steve Holcomb, Director of Wastewater Infrastructure  
Linda Iversen, Executive Assistant to the Board  
Bill Johnson, Director of Engineering  
Ned McMath, Deputy Executive Director-Utility  
Operations  
Don Palmer, Director of Water Reclamation  
Gerry Piscopo, Director of Maintenance Construction  
Utility Operations  
David Roberts, Director of Information Technology  
Jim Roberts, Public Information Officer  
Randy Rudd, Deputy Executive Director-Shared  
Services  
Patricia Sheldon, Director of Budgets and Cash  
Management  
Cindy Sutherland, Director of Human Resources and  
Administrative Services

**ITEM A - CALL TO ORDER**

Chairman Benson called the regular meeting of the ECUA Citizens' Advisory Committee to order at approximately 2:01 p.m.

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**ITEM B - INVOCATION AND PLEDGE OF ALLEGIANCE**

Mr. Perkins provided the invocation and led the Pledge of Allegiance.

**ITEM C - ADOPTION OF AGENDA**

Dr. Walker added the "Main Street property" to the agenda.

A motion was made by Mr. Common, seconded by Ms. Ritz, to adopt the agenda as presented and amended. Motion carried 8-0.

**ITEM D - OPEN FORUM**

Mr. Barry Tweedie, 10395 Old Dairy Lane, Pensacola, FL, addressed the Committee stating that the County will be considering an ordinance that would have some impact on ECUA plans regarding recycling.

Staff indicated that they are aware of this issue and ECUA will have a representative at the meeting when the ordinance is being considered.

**ITEM E - APPROVAL OF MINUTES**

The minutes of the regular meeting of June 19, 2013 were approved as presented by an 8-0 vote.

**ITEM F - FISCAL YEAR 2014 BUDGET**

Mr. Sorrell and staff provided an overview of the fiscal year 2014 budget and responded to questions from the Committee members. Mr. Sorrell advised that the proposed rate increase for Sanitation is the result of increases in tipping fees at the County's Perdido Landfill. Also, Mr. Sorrell advised that the budget does contain a proposed rate increase of 1.93% for water and wastewater.

Chairman Benson requested that action on the budget be delayed until the August meeting so as to provide the members additional time for review. Chairman Benson also requested that members contact Mr. Sorrell should they have any questions or need clarification of any items within the budget.

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Chairman Benson stated that she would like to see a Goals and Objectives section for each of the Departments/Divisions contained in future budgets.

Dr. Walker presented the suggestion that an R & R program be considered for the Information Technology Department. Dr. Walker also indicated that at the next meeting, he would be asking for consideration of a higher percentage rate adjustment.

**ITEM G - INFORMATIONAL REPORTS:**

The following reports were presented for information only and did not require action.

- (1) Regional Services report – June 2013
- (2) Water Production report – June 2013
- (3) Water Reclamation report – May 2013

**ITEM H - UNFINISHED BUSINESS**

- (1) Continued presentation - Inflow and Infiltration

Mr. Bill Johnson, Director of Engineering, continued the Inflow and Infiltration (I&I) presentation and Mr. Steve Holcomb, Director of Wastewater Infrastructure provided an overview of the timeline and requirements of the Florida Department of Environmental Protection Consent Order regarding I & I, stating that this is a 15-year program.

- (2) Continued presentation/discussion - Public notification policies

Mr. Randy Rudd, Deputy Executive Director-Shared Services, concluded the presentation on the public notification policies/procedures regarding sanitary sewer overflows.

- (3) Discussion - CAC meeting location

This issue was referred to staff for evaluation. Any report back to the Committee will be delayed by approximately nine months because of a lack of space due to building construction/renovation work.

**ITEM I - NEW BUSINESS**

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**(1) Main Street Property (Walker)**

Dr. Walker stated that any offers received for the Main Street property should come through the Committee, and requested that Mr. Sorrell provide a brief report on offers and why there was nothing to come before the Committee today.

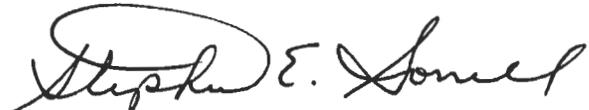
Mr. Sorrell provided an overview of the offer that came before the Board at its June meeting in the amount of \$7.6 million, stating that it is anticipated that another offer from the same company would be forthcoming. However, as of this date, nothing has been received.

Dr. Walker requested that the Executive Director inform anyone giving the ECUA a proposal that they need to present it in advance and not the day of the Board meeting.

**ITEM J - ADJOURNMENT**

There being no further business to come before the regular meeting of the ECUA Citizens' Advisory Committee, Chairman Benson declared the meeting adjourned at approximately 5:04 p.m.

Respectfully submitted,



**Stephen E. Sorrell  
Executive Director and  
Secretary**

**APPROVED BY THE ECUA CITIZENS' ADVISORY  
COMMITTEE IN A MEETING ON 08/21/13.**

- Without corrections/amendments.  
 With corrections/amendments being: