MINUTES OF THE ECUA CITIZENS' ADVISORY COMMITTEE MEETING HELD WEDNESDAY, APRIL 17, 2013 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT 9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL

Members present:	Lois Benson, Chairman Elvin McCorvey, Vice Chairman Vicki Campbell Michael Harmon Chuck Kimball Dale Perkins Louise Ritz Kelley Thompson Larry Walker
Members absent:	Tim Common David Karasek Hurey Smith
Staff present:	Steve Sorrell, Executive Director Nathalie Bowers, Public Information Officer Debra Buckley, Director of Finance Karen Cooey, Manager of Financial Services Tom Dawson, Director of Water Production Mike Hamlin, Manager of Utilities Development Steve Holcomb, Director of Wastewater Infrastructure Linda Iversen, Executive Assistant to the Board Bill Johnson, Director of Engineering Ned McMath, Deputy Executive Director-Utility Operations David Roberts, Director of Information Technology Jim Roberts, Public Information Officer Randy Rudd, Deputy Executive Director-Shared Services Patricia Sheldon, Director of Budgets and Cash Management

ITEM A - CALL TO ORDER

Chairman Benson called the regular meeting of the ECUA Citizens' Advisory Committee to order at approximately 2:00 p.m.

ITEM B - INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. McCorvey provided the invocation and led the Pledge of Allegiance.

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ITEM C - ADOPTION OF AGENDA

Ms. Ritz added to the agenda, as item K(1), the topic of use of Restore Act funds for sewer expansion.

Ms. Campbell added to the agenda, as item K(2), the issue of selling the Main Street WWTP property.

A motion was made by Dr. Walker, seconded by Ms. Campbell, to adopt the agenda as presented and amended. Motion carried 9-0.

ITEM D - OPEN FORUM

There were no comments from the audience.

ITEM E - APPROVAL OF MINUTES

A motion was made by Dr. Walker, seconded by Ms. Ritz, to approve the minutes of the regular meeting of February 19, 2013 as presented. Motion carried 9-0.

ITEM F - PRESENTATION BY SALTMARSH, CLEAVELAND & GUND – COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2012

Representatives of Saltmarsh, Cleaveland & Gund – Mr. David Lister and Mr. Ron Jackson, provided an overview of the Comprehensive Annual Financial Report for the fiscal year ended September 30, 2012. Mr. Lister stated that there was no indication of financial deterioration of the organization. Further, the overall financial condition of the ECUA, looking at the financial indicators required by the Auditor General, the ECUA appears to be in sound financial condition.

Mr. Sorrell provided a status report with regard to the statement contained in the report relative to the small size of the Information Technology Department. Mr. Sorrell also commented on cyber security, advising that a lot of training has been occurring in this regard.

Chairman Benson inquired as to the overall impact of the Florida Retirement System DROP Program on the budget. Mr. Lister stated that at this time it does not have a significant impact on ECUA, but is something that could in the future and should be monitored.

Chairman Benson also inquired about the impact of retirees' insurance coverage. Mr. Lister responded that the coverage is made available to the retirees but they pay the full cost.

Chairman Benson asked that staff provide a briefing during budget deliberations on the impact of DROP and retiree insurance coverage.

ITEM G - SALE OF HEAT DRIED SLUDGE PRODUCT

A motion was made by Mr. McCorvey, seconded by Ms. Thompson, that the Board authorize the Executive Director to extend the contract for the sale of the dried sludge product produced at the Central Water Reclamation Facility to Mannco Environmental Services, Inc., Conway, Arkansas, at a sale price of $15.00 per dry ton for the first optional annual contract extension. Motion carried 9-0.

ITEM H - BAYOU MARCUS WRF-ENVIRONMENTAL OPERATING SOLUTIONS CARBON SOURCE AND NITROGEN MONITORING

A motion was made by Ms. Campbell, seconded by Mr. McCorvey, that the Board approve an agreement with Environmental Operating Solutions to purchase Micro C 2000 at a price of $2.90 per gallon for six months, with the manufacturer working with the ECUA staff to optimize the use of the chemical, and a rental agreement for the equipment that is necessary to optimize chemical usage, and authorize the Executive Director to execute the two agreements, with funding from the appropriate budget line item. Motion carried 9-0.

ITEM I - FISCAL YEAR 2014 CAPITAL IMPROVEMENT PROGRAM BUDGET

Although reflected in agenda order in these minutes, this item was considered following item K.

Mr. Sorrell provided an overview of the fiscal year 2014 Capital Improvement Program budget and the projects that staff is recommending, and explained the process utilized by staff to arrive at the projects listed. Mr. Sorrell also requested that members call any member of staff should they have any questions.

ITEM J - INFORMATIONAL REPORTS:

The following reports were presented for information only and did not require action.

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(1) Regional Services report – February 2013
(2) Regional Services report – March 2013
(3) Water Production report – February 2013
(4) Water Production report – March 2013
(5) Water Reclamation report – February 2013

ITEM K - UNFINISHED BUSINESS

(1) Restore Act (Ritz)

Ms. Ritz indicated that the Committee had requested a report on the Restore Act and requested an update.

Mr. Sorrell provided a verbal report on ECUA's request for funds from the Restore Act to fund certain projects, stating that staff is working with the appropriate agencies to obtain some of the available funds.

Staff was requested to submit to the Committee information regarding the Restore Act funding.

(2) Main Street WWTP property (Campbell)

Ms. Campbell indicated that she would like to look again at listing the Main Street WWTP property since the City of Pensacola does not want a "first right of refusal". Further, Ms. Campbell stated that she feels the property needs to be listed with someone with national ties.

Mr. Perkins stated that he is open to the concept that Ms. Campbell is proposing.

Ms. Ritz inquired about the value of the property and Mr. Sorrell responded that staff does not have anything that formally states the value of the property.

Chairman Benson commented that the City of Pensacola is once again considering land development code changes that will impact the Main Street property and she feels they should be vigorously opposed.

A motion was made by Ms. Campbell, seconded by Ms. Thompson, that the Board issue an RFP for the Main Street property. Motion carried 8-1 with Dr. Walker voting against the motion.

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A recess was taken at 3:24 and the meeting reconvened at 3:33 p.m.

ITEM L - NEW BUSINESS

Chairman Benson informed the Committee that she received an e-mail from Mr. Sorrell regarding a Senate Bill (SB538) which seeks the elimination of all special districts.

Mr. Sorrell indicated that the elimination of special districts was initiated by the Governor and the bill in the Senate has been placed on hold.

Chairman Benson encouraged the members to call their representative to make sure this does not move forward.

ITEM M - ADJOURNMENT

There being no further business to come before the regular meeting of the ECUA Citizens' Advisory Committee, Chairman Benson declared the meeting adjourned at approximately 4:05 p.m.

Respectfully submitted,

Stephen E. Sorrell
Executive Director and
Secretary

APPROVED BY THE ECUA CITIZENS' ADVISORY
COMMITTEE IN A MEETING ON _____.

( ) Without corrections/amendments.
( ) With corrections/amendments being: