MINUTES OF THE ECUA CITIZENS' ADVISORY COMMITTEE MEETING HELD WEDNESDAY, AUGUST 21, 2013 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT 9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL

Members present:
Lois Benson, Chairman
Elvin McCorvey, Vice Chairman
Deborah Benn
Vicki Campbell
Tim Common
Chuck Kimball
Dale Perkins
Louise Ritz
Hurey Smith
Kelley Thompson
Larry Walker

Staff present:
Steve Sorrell, Executive Director
Nathalie Bowers, Public Information Officer
Debra Buckley, Director of Finance
Ernest Dawson, Director of Regional Services
Tom Dawson, Director of Water Production
Amanda Handrahan, Recycling Coordinator
Steve Holcomb, Director of Wastewater Infrastructure
Linda Iversen, Executive Assistant to the Board
Bill Johnson, Director of Engineering
Ned McMath, Deputy Executive Director-Utility Operations
Don Palmer, Director of Water Reclamation
Gerry Piscopo, Director of Maintenance Construction Utility Operations
David Roberts, Director of Information Technology
Jim Roberts, Public Information Officer
Randy Rudd, Deputy Executive Director-Shared Services
Patricia Sheldon, Director of Budgets and Cash Management
Cindy Sutherland, Director of Human Resources and Administrative Services

ITEM A - CALL TO ORDER

Chairman Benson called the regular meeting of the ECUA Citizens' Advisory Committee to order at approximately 2:00 p.m.

ECUA Citizens' Advisory
Committee meeting 08/21/13

ITEM B - INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Kimball provided the invocation and led the Pledge of Allegiance.

ITEM C - ADOPTION OF AGENDA

Mr. Common added CAC functioning to the agenda.

Dr. Walker added the topic of rags to the agenda.

Chairman Benson added the topic of zoning of the Main Street treatment plant property to the agenda.

A motion was made, seconded by Mr. Common, to adopt the agenda as presented and amended. Motion carried 11-0.

ITEM D - OPEN FORUM

There were no comments from the audience.

ITEM E - APPROVAL OF MINUTES

A motion was made by Mr. Kimball, seconded by Ms. Ritz, to approve the minutes of the regular meeting of July 17, 2013 as presented. Motion carried 10-0 with Ms. Benn abstaining since she was not a member of the Committee at that time.

ITEM F - BLANKET PURCHASE ORDER – GULF COAST ELECTRIC MOTOR SERVICES

A motion was made by Ms. Ritz, seconded by Ms. Benn, that the Board waive the normal bid requirement due to the need for timely repair of specialized equipment necessary for the continued operation of our utility system, and approve the issuance of blanket purchase orders to Gulf Coast Electric Motor Service in the total amount of $545,000 to cover the cost of motor, pump and equipment repair for the Maintenance & Construction Department and the Water Production Department, with funding from the appropriate budget line items. Motion carried 11-0.

ECUA Citizens' Advisory
Committee meeting 08/21/13

ITEM G - WAIVER OF BIDDING – LIQUID POLYMER

A motion was made by Mr. McCorvey, seconded by Ms. Ritz, that the Board waive the bidding process based on product trials, and award a contract to Polydyne, Inc., Riceboro, GA, at the price of $0.93 per pound for one year. Motion carried 11-0.

ITEM H - CONTRACT EXTENSION – EVAPORATED SALT

A motion was made by Ms. Ritz, seconded by Mr. McCorvey, that the Board approve the second of two optional one-year extensions of the contract for evaporated salt in the amount of $174.38 per ton, with payment from the appropriate budget line item. Motion carried 11-0.

ITEM I - AWARD OF BID – CHEMICAL CONTRACT – BAGGED HYDRATED LIME

A motion was made by Ms. Benn, seconded by Mr. McCorvey, that the Board award a contract to Cheney Lime & Cement Company of Allgood, AL, the only bidder, for the purchase of bagged hydrated lime at an estimated annual cost of $371,178.00, for a one-year contract with two optional one-year contract extensions, and authorize payment from the appropriate budget line item. Motion carried 11-0.

ITEM J - PURCHASE OF PURAFIL ODOR CONTRACT FILTER MEDIA

A motion was made by Ms. Ritz, seconded by Ms. Thompson, that the Board approve the sole-source purchase of Purafil odor control media from Pump & Process Equipment Incorporated, Pensacola, Florida, the local Purafil sole-source provider, for its use at various ECUA sites at an estimated total cost of $119,387.20, with funding from the appropriate budget line item. Motion carried 11-0.

ITEM K - FISCAL YEAR 2014 BUDGET

A motion was made by Mr. Kimball, seconded by Mr. McCorvey, that the Board approve the water and wastewater budget.

Dr. Walker commented that he feels ECUA should go beyond the proposed 1.93% rate increase.

Chairman Benson proposed that ECUA begin a list for the legislative agenda and that the issue of DROP be placed on the list. Chairman Benson also directed that the DROP topic be placed on the next CAC agenda.

Ms. Benn inquired about the utilization of extended warranties. Staff explained that they are not utilized in that they are very expensive and what staff cannot repair, a contractor is hired.

A substitute motion was made by Dr. Walker, seconded by Mr. Common, to approve a total rate increase of 4.93% which would include the 1.93% recommended by staff, 1.2% to produce $1 million to add to the reserves, 1.2% to add to the I&I funding for whenever it would be appropriate to use, 0.6% to fund a $500,000 set aside for IT renewal and replacement.

The vote on the substitute motion failed 3-8. The vote on the main motion as made by Mr. Kimball carried 9-2 with Ms. Benson and Mr. Common voting against the motion.

A motion was made by Ms. Benn, seconded by Mr. McCorvey, that the Board approve the sanitation budget. Motion carried 11-0.

ITEM L - INFORMATIONAL REPORTS:

The following reports were presented for information only and did not require action.

(1) Financial reports for the period ended June 30, 2013
(2) Regional Services report – July 2013
(3) Water Production report – July 2013
(4) Water Reclamation report – June 2013
(5) Water Reclamation report – July 2013

ITEM M - UNFINISHED BUSINESS

(1) CAC functioning (Common)

Mr. Common expressed his concerns regarding the lack of all items being sent to the CAC prior to going to the Board, suggesting that a rule be developed that would direct all items to the CAC.

Dr. Walker suggested that nothing go to Board without approval of the Board Chairman. Chairman Benson stated that she feels the CAC Chairman should also be involved in this oversight.

Dr. Walker suggested that this topic be carried over to the next CAC meeting and encouraged Board members to let staff know if they have any ideas relative to this matter.

Staff informed the Committee that there are situations where items must go directly to the Board as they are time sensitive and could have a negative impact on the organization.

Chairman Benson directed that this topic be placed on the agenda for the next CAC meeting.

Ms. Ritz inquired about the status of the "transparency" issue that had previously been presented by a Committee member. Chairman Benson directed that this topic be placed on the agenda for the next CAC meeting.

ITEM N - NEW BUSINESS

(1) Rags (Walker)

Dr. Walker distributed pictures he had taken at the Moreno Street lift station and explained the detrimental effects of "rags" and other debris placed in the wastewater system. Dr. Walker stated he presented this for information only.

Staff indicated they are working on this problem and taking necessary steps to resolve it.

(2) Zoning for the Main Street plant property (Benson)

Chairman Benson explained that the City of Pensacola is contemplating changes to its Land Development Code to down-zone the area to commercial and considering establishing an overlay district that would impact the value of the Main Street property. Further, the commercial zoning is not so much a problem as the creation of an overlay district.

A motion was made by Ms. Campbell, seconded by Mr. Common, that ECUA provide its support and endorse the commercial zoning of the area that would incorporate the Main Street property.

An amendment to the motion was made by Mr. Perkins, seconded by Ms. Thompson, that in expressing its support, ECUA also indicate its opposition to the overlay district.

Dr. Walker suggested that ECUA request that the issue of the overlay district be referred back to the Planning Board.

The vote on the motion as amended carried 10-0 with Mr. Smith abstaining due to lack of information.

Staff provided additional verbal information on this issue for Mr. Smith's benefit. Following the discussion, Mr. Smith asked for a re-vote on the motion as amended and the vote on the motion carried 11-0.

(3) Ms. Campbell expressed her regrets in missing the last Committee meeting due to an injury and thanked staff for meeting with her and going over the topics she missed.

ITEM O - ADJOURNMENT

There being no further business to come before the regular meeting of the ECUA Citizens' Advisory Committee, Chairman Benson declared the meeting adjourned at approximately 3:42 p.m.

Respectfully submitted,

Stephen E. Sorrell
Executive Director and
Secretary

APPROVED BY THE ECUA CITIZENS' ADVISORY COMMITTEE IN A MEETING ON _____.

( ) Without corrections/amendments.
( ) With corrections/amendments being: