MINUTES OF THE ECUA CITIZENS' ADVISORY COMMITTEE MEETING HELD WEDNESDAY, OCTOBER 16, 2013 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT 9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL

Members present: Lois Benson, Chairman
Elvin McCorvey, Vice Chairman
Deborah Benn
Vicki Campbell
Tim Common
Chuck Kimball
Louise Ritz
Hurey Smith
Kelley Thompson
Larry Walker

Members absent: Dale Perkins

Staff present: Steve Sorrell, Executive Director
Nathalie Bowers, Public Information Officer
Debra Buckley, Director of Finance
Linda Iversen, Executive Assistant to the Board
Jim Roberts, Public Information Officer
Randy Rudd, Deputy Executive Director-Shared Services
Patricia Sheldon, Director of Budgets and Cash Management

ITEM A - CALL TO ORDER

Chairman Benson called the regular meeting of the ECUA Citizens' Advisory Committee to order at approximately 2:00 p.m.

ITEM B - INVOCATION AND PLEDGE OF ALLEGIANCE

Ms. Benn provided the invocation and led the Pledge of Allegiance.

ITEM C - ADOPTION OF AGENDA

Mr. Sorrell added to the agenda item L (1) – Revisions to ECUA's Investment Policy.

A motion was made by Mr. Common, seconded by Mr. Kimball, to adopt the agenda as presented and amended. Motion carried 8-0 with Ms. Campbell and Mr. McCorvey absent during voting,

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ITEM D - OPEN FORUM

There were no comments from the audience.

ITEM E - APPROVAL OF MINUTES

A motion was made by Ms. Thompson, seconded by Mr. Common, to approve the minutes of the regular meeting of September 18, 2013 as presented. Motion carried 10-0.

ITEM F - AWARD OF BID: GENERATORS

A motion was made by Mr. Common, seconded by Ms. Benn, that the Board award the bid for four permanent-mount diesel-powered generators and one Automatic Transfer Switch to Cummins Mid-South, LLC, Mobile, AL the lowest responsive bidder, in the total amount of $270,427, with funding as follows: $55,615 from CIP Project RS034; $134,454 from CIP Project RT504A; and $80,358 from CIP Project CZ999. Any insurance funds received as a result of the claim related to the fire at the Warrington facility and that generator loss will be credited to Project Contingencies. Motion carried 10-0.

ITEM G - EXTENSION OF CONTRACT – ORTHOPHOSPHATE

A motion was made by Mr. McCorvey, seconded by Mr. Kimball, that the Board approve the extension of the contract with Dumont Company, Inc., Oviedo, FL, for the supply of orthophosphate for the first year of two one-year contract extension options at the terms and rates offered by the supplier, with funding from the appropriate budget line item. Motion carried 10-0.

ITEM H - BAYOU MARCUS WRF – ENVIRONMENTAL OPERATING SOLUTIONS CARBON SOURCE AND NITROGEN MONITORING

A motion was made by Ms. Campbell, seconded by Mr. Kimball, that the Board waive the bidding process based on operating trials, and approve a 12-month agreement with Environmental Operating Solutions to purchase MicroC 2000 at a price of $2.20 per gallon for loads over 4,500 gallons, and $2.70 for loads less than 4,500 gallons, with funding from the appropriate budget line item. Motion carried 10-0.

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ITEM I - IMPACT FEES – DISCUSSION ONLY

Mr. Sorrell provided a history and overview of this topic. Staff provided responses to questions from the Committee.

Mr. Barry Tweedie addressed the Committee speaking against the proposed policy changes.

A motion was made by Ms. Thompson, seconded by Mr. Common, that the Board authorize the staff to utilize the guidelines presented and evaluate every request and make a recommendation back to the Board. Motion carried 10-0.

ITEM J - INFORMATIONAL REPORTS:

The following reports were presented for information only and did not require any action.

(1) Regional Services report – September 2013
(2) Water Production report – September 2013
(3) Water Reclamation report – August 2013

ITEM K - UNFINISHED BUSINESS

None.

ITEM L - NEW BUSINESS

(1) Revisions to ECUA's Investment Policy

A motion was made by Ms. Benn, seconded by Ms. Thompson, that the Board adopt the updated investment policy as presented and a corresponding resolution. Motion carried 10-0.

ITEM M - ADJOURNMENT

There being no further business to come before the regular meeting of the ECUA Citizens' Advisory Committee, Chairman Benson declared the

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meeting adjourned at approximately 2:47 p.m.

Respectfully submitted,

Stephen E. Sorrell
Executive Director and
Secretary

APPROVED BY THE ECUA CITIZENS' ADVISORY
COMMITTEE IN A MEETING ON _____.

( ) Without corrections/amendments.
( ) With corrections/amendments being: