

**MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY  
CITIZENS' ADVISORY COMMITTEE  
WEDNESDAY, APRIL 18, 2018, 2:00 P.M.  
ECUA BOARD ROOM  
9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK  
PENSACOLA, FLORIDA**

**Members present:** Larry Walker, Vice Chairman  
Deborah Benn  
Lois Benson  
Catherine Booker  
Paul Frederick (arrived at 2:04 p.m.)  
Chuck Kimball  
Elvin McCorvey  
Dale Perkins  
Mike Steltenkamp

**Members Absent:** Vicki Campbell, Chairman  
Louise Ritz  
Randy Ponson

**Staff present:** Stephen E. Sorrell, Executive Director

**ITEM A - INVOCATION AND PLEDGE OF ALLEGIANCE**

Chairman Campbell was absent for this meeting; therefore Vice Chairman Larry Walker chaired the meeting. Prior to calling the regular meeting of the Citizens' Advisory Committee to order, Vice Chairman Larry Walker provided the invocation and led the Pledge of Allegiance.

**ITEM B - CALL TO ORDER**

Vice Chairman Walker called the regular meeting of the Emerald Coast Utilities Authority Citizens' Advisory Committee to order at approximately 2:02 p.m.

**ITEM C - ADOPTION OF AGENDA**

A motion was made by Ms. Benn, seconded by Mr. Perkins, to approve the adoption of the agenda for the regular Citizens' Advisory Committee meeting of April 18, 2018, as presented. Motion carried 9-0.

**ITEM D - OPEN FORUM**

(1) Mr. Erick Alexander, Coast Plumbing & Gas Inc., addressed the Committee concerning 802 Fleming Way in Thousand Oaks Subdivision. Mr. Alexander stated he was hired by Mr. Prather to connect his residence to the gravity sewer line in

front of his house. Once the septic tank was abandoned and the sewer line was installed from the back of Mr. Prather's residence to the main at the road, it was discovered that the main was not low enough for connection. Mr. Prather was told that he would have to install a grinder pump to make the connection. He does not want the expense or the required maintenance of a grinder pump. At this point Mr. Prather will have to pay to have a new septic tank installed or install the grinder pump. Mr. Alexander stated that he did not think his customer should have to pay the added expense due to the error in the design of the gravity line. He is asking that ECUA pay the expense.

- (2) Mr. Lloyd Prather, 802 Fleming Way, Pensacola, Florida, addressed the Committee concerning the problem with the tie-in of his residence. Mr. Prather stated that he received a letter from ECUA stating that he needed to connect to the sewer line in front of his residence within 365 days. He hired Mr. Alexander to make the connection and now has been told he is unable to connect. Mr. Prather stated he does not feel he should have to pay any additional fees since he was complying with ECUA's letter of September 20, 2017.

Ms. Benson asked that staff provide an update to the situation at Mr. Prather's residence. Mr. Bill Johnson addressed the Committee stating that we are meeting with the engineer who designed the project and the contractor who installed the lines to determine if there will be a way to connect Mr. Prather's residence. Mr. Johnson hopes to have answers within a couple of days. Mr. Perkins agreed that Mr. Prather should not have to pay the additional expenses if the design was wrong.

Staff was requested to look into the problem and reach a resolution to this issue that is satisfactory to both parties.

#### **ITEM E - APPROVAL OF MINUTES**

A motion was made by Mr. Chuck Kimball, and seconded by Mr. McCorvey, to approve the minutes of the regular Citizens' Advisory Committee meeting of March 21, 2018, as presented. Motion carried 9-0

#### **ITEM F - PRESENTATION OF COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2017 BY SALTMARSH, CLEVELAND & GUND.**

Mr. David Lister of Saltmarsh, Cleveland and Gund presented the audit findings, stating that ECUA met all reporting parameters. Mr. Lister further stated that there is a slight decline in the availability of funds to budget operating and capital expenses as compared to previous years.

Vice Chairman Walker called for a recess at approximately 3:03 p.m. The meeting was reconvened at approximately 3:14 p.m.

**ITEM G - FAIRFIELD DRIVE (USHER/HESTIA); UTILITY RELOCATION**

A motion was made by Mr. Perkins, seconded by Mr. McCorvey, that the Board authorize the Executive Director to use the Small Scale Contract to perform the utility relocations associated with the FDOT's stormwater drainage project, and establish a project budget in the amount of \$120,000 with funding from CIP Project CR405. Motion carried 9-0.

**ITEM H - REPLACEMENT PARTS FOR AUTOMATIC METER READING (AMR) METERS**

A motion was made by Mr. McCorvey, seconded by Mr. Kimball, that the Board approve the use of approximately \$250,000 from operating contingencies for the purchase of approximately 1,750 replacement registers from Neptune at a cost of \$129 per unit. Motion carried 9-0.

Discussion held regarding the technology Gulf Power uses for its meter service and customer interface. The Committee asked that staff look at Gulf Power's system and provide updates.

**ITEM I - FISCAL YEAR 2019 CAPITAL IMPROVEMENT PROGRAM BUDGET**

Mr. Sorrell reviewed the priority of the proposed CIP projects on the ranking sheet, explaining the projects and the importance.

This was an informational item only, no action required.

**ITEM J - INFORMATIONAL BUSINESS**

The following items were presented for information only and did not require any action.

- (1) Water Production Monthly Report - March 2018
- (2) Water Reclamation Monthly Report - March 2018

**ITEM K - UNFINISHED BUSINESS**

None

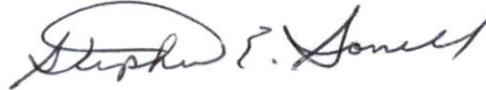
**ITEM L - NEW BUSINESS**

None

**ITEM M - ADJOURNMENT**

**There being no further business to come before the regular meeting of the ECUA Citizens' Advisory Committee, Vice Chairman Walker declared the meeting adjourned at approximately 3:41 p.m.**

**Respectfully submitted,**



**Stephen E. Sorrell  
Executive Director and Secretary**

**APPROVED BY THE ECUA CITIZENS' ADVISORY  
COMMITTEE IN REGULAR SESSION ON**

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- ( ) Without correction/amendments**
- ( ) With corrections/amendments being:**