

**MINUTES OF THE ECUA CITIZENS' ADVISORY COMMITTEE MEETING HELD
WEDNESDAY, JANUARY 17, 2018 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT
9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL**

Members present: Vicki Campbell, Chairman
Larry Walker, Vice Chairman
Deborah Benn
Lois Benson
Paul Frederick
Elvin McCorvey
Dale Perkins
Louise Ritz
Mike Steltenkamp

Members absent: Catherine Booker
Chuck Kimball
Randy Ponson

Staff present: Steve Sorrell, Executive Director
Nathalie Bowers, Public Information Officer
John Daane, Director of Information Technology
Tim Haag, Director of Government Affairs
Mike Hamlin, Manager of Utility Development
Linda Iversen, Executive Assistant to the Board
Bill Johnson, Director of Engineering
Don Palmer, Deputy Executive Director-Engineering
and Environmental Services
Jim Roberts, Public Information Officer
Patricia Sheldon, Director of Finance

ITEM A - INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Steltenkamp provided the invocation and led the Pledge of Allegiance.

ITEM B - CALL TO ORDER

Chairman Campbell called the regular meeting of the ECUA Citizens' Advisory Committee to order at approximately 2:03 p.m.

ITEM C - ADOPTION OF AGENDA

Chairman Campbell indicated that Item J(1) was being withdrawn from the agenda and added the topic of recycling to the agenda.

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A motion was made by Dr. Walker, seconded by Ms. Benn, to adopt the agenda as presented and amended. Motion carried 9-0.

ITEM D - OPEN FORUM

There were no comments from the audience.

ITEM E - APPROVAL OF MINUTES

A motion was made by Mr. McCorvey, seconded by Ms. Ritz, to approve the minutes of the regular meeting of December 6, 2017 as presented. Motion carried 9-0.

ITEM F - EXTENSION OF CONTRACT – HYDROFLUOSILICIC ACID

A motion was made by Ms. Benn, and seconded, that the Board approve the optional one-year extension of the contract with Dumont/Hawkins Company, Apoka, FL, for the supply of hydrofluosilicic acid. This is the first of two one-year options to extend at the terms and rates contained in the existing contract, with funding from the appropriate budget line item. Motion carried 9-0.

**ITEM G - THOUSAND OAKS SEWER EXPANSION – CHANGE ORDER REQUEST
NO. 4**

A motion was made by Dr. Walker, seconded by Mr. McCorvey, that the Board approve Change Order No. 4 for the Thousand Oaks Sewer Expansion project, in the amount of \$287,540.79, and authorize a transfer of funds in the amount of \$290,000 from CIP Project CS317 to CS318K - Thousand Oaks Sewer Expansion. Motion carried 9-0.

ITEM H - BIOSOLIDS COMPOSTING/CANOPY – CONSTRUCTION COMPLETION

A motion was made by Ms. Benn, seconded by Mr. McCorvey, that the Board: (a) Authorize the Executive Director to negotiate a change order with Utility Service Company, Inc., under their current contract for the additional site work and construction of the canopy foundation; (b) confirm award of contract for the reassembly of the canopy structure to Signature Structures, LLC; (c) authorize the Executive Director to amend the current contract with Baskerville Donovan, Inc., for additional professional services as needed; and (d) authorize payment from the funds from CIP Projects CS425 and CS425A, along with a transfer of \$150,000 from Project Contingencies. Motion carried 9-0.

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**ITEM I - NINE MILE ROAD-DETROIT BOULEVARD AREA MASTER SEWERAGE
PLAN AND DEVELOPER PARTICIPATION**

Chairman Campbell disclosed that her company does some of the property title work/right-of-way work for some of the properties along the Nine Mile Road widening project.

Mr. Johnson provided an overview of the item, providing an explanation as to why this proposed policy is a deviation from the current policy in that it up-fronts the cost of sewer projects in the identified area for the developers. Further, Mr. Johnson stated that this proposal was for new construction only and not for existing customers or those properties that are currently not on sewer.

A motion was made by Ms. Benson, and seconded, that this issue be tabled. Motion carried 8-0 with one abstention by Chairman Campbell.

ITEM J - INFORMATIONAL REPORTS:

- (1) Presentation by staff – Capital Improvement Program
Financial Overview

This item was withdrawn for placement on a future agenda.

The following items were presented for information only and did not require any action.

- (2) Presentation by staff – Gulf Breeze interconnect
- (3) Water Production monthly report – November 2017
- (4) Water Production monthly report – December 2017
- (5) Water Reclamation monthly report – November 2017
- (6) Water Reclamation monthly report – December 2017

ITEM K - UNFINISHED BUSINESS

- (1) Recycling (Campbell)

Chairman Campbell indicated that she would like to receive ideas from any CAC member for further educating the public regarding clean recycling.

Mr. Frederick expressed his concerns with proper disposal of batteries, lithium in particular. Mr. Perkins suggested that perhaps a drop-off

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program could be established in conjunction with the Fats, Oils and Grease Program at those same locations.

Ms. Ritz pointed out that Pep Boys will take used motor oil and brake fluid for recycling.

(2) Dr. Walker asked for an update on the project on Well Line Road and Mr. Sorrell advised that the issue is with the County and there is nothing new to report.

ITEM L - NEW BUSINESS

None.

ITEM M - ADJOURNMENT

There being no further business to come before the regular meeting of the ECUA Citizens' Advisory Committee, Chairman Campbell declared the meeting adjourned at approximately 3:47 p.m.

Respectfully submitted,

Stephen E. Sorrell
Executive Director and
Secretary

**APPROVED BY THE ECUA CITIZENS' ADVISORY
COMMITTEE IN A MEETING ON _____.**

- () Without corrections/amendments.
- () With corrections/amendments being: