

**MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY
CITIZENS' ADVISORY COMMITTEE
WEDNESDAY, MAY 16, 2018, 2:00 P.M.
ECUA BOARD ROOM
9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK
PENSACOLA, FLORIDA**

Members present: Vicki Campbell, Chairman
Larry Walker, Vice Chairman
Lois Benson
Catherine Booker
Paul Frederick
Chuck Kimball
Mike Steltenkamp
Louise Ritz

Members absent: Randy Ponson
Deborah Benn
Elvin McCorvey
Dale Perkins

Staff present: Stephen E. Sorrell, Executive Director

ITEM A - INVOCATION AND PLEDGE OF ALLEGIANCE

Prior to calling the regular meeting of the Citizens' Advisory Committee to order, Mr. Kimball provided the invocation and led the Pledge of Allegiance.

ITEM B - CALL TO ORDER

Chairman Campbell called the regular meeting of the Emerald Coast Utilities Authority Citizens' Advisory Committee to order at approximately 2:00 p.m.

ITEM C - ADOPTION OF AGENDA

Vice-Chairman Walker added the item of Dormant Fees to the agenda under Unfinished Business.

Chairman Campbell added the item of Bear Marcus Pointe Case Legal Fees to the agenda under Unfinished Business.

A motion was made by Mr. Kimball, seconded by Vice Chairman Walker, to approve the adoption of the agenda for the regular Citizens' Advisory Committee meeting of May 16, 2018, as presented and amended. Motion carried 8-0.

ITEM D - OPEN FORUM

Mr. Fredrick stated he would like to thank the employees who repaired the water leak on his street. He called in the leak at approximately 9:00 a.m., the crews responded quickly and fixed the leak without cutting the new pavement.

ITEM E - APPROVAL OF MINUTES

A motion was made by Ms. Ritz, seconded by Ms. Booker, to approve the minutes of the regular Citizens' Advisory Committee meeting of April 18, 2018, as presented. Motion carried 8-0.

ITEM F - GROUP BENEFITS- FISCAL YEAR 2019

Mr. Sorrell provided an overview of the various plans. Ms. Kim Scruggs, Assistant Director of Human Resources, and Mr. Shawn Fleming, Gehring Group, responded to questions.

A motion was made by Mr. Kimball, seconded by Vice Chairman Walker, that the Board approve the proposed benefits package for fiscal year 2019 described in the first Option at a total estimated additional cost of \$110,113, including the following plan components:

- 1) Renew with FMIT as the medical insurer, and
 - a. offer two plan designs, one HDHP and one PPO plan, and
 - b. provide a portion of the employee only premium for the two plans, and

Plan	Tier	ECUA Monthly Contribution
Plan 5 - HDHP	Employee Only	738.00
Plan 14 - PPO	Employee Only	757.99

- c. provide a portion of the dependent premium for the two plans, and

Plan	Tier	ECUA Monthly Contribution
Plan 5 - HDHP	Spouse	582.94
Plan 5 - HDHP	Child(ren)	451.16
Plan 5 - HDHP	Family	1,157.07
Plan 14 - PPO	Spouse	550.33
Plan 14 - PPO	Child(ren)	432.15
Plan 14 - PPO	Family	1,113.30

- d. contribute \$850 of the employee deductible and \$1,275 of the family deductible into a HSA for each employee enrolled in the HDHP; and

- 2) **accept the proposal submitted and change the dental insurer to Aetna Inc.; and**
 - a. **continue to contribute \$19.68 per month toward the premiums for dental; and**
- 3) **accept the proposal submitted and change the vision insurer to MetLife; and**
- 4) **approve renewal with WageWorks as the flexible benefits administrator;**
- 5) **make no changes to the life, long-term disability, and short-term disability insurances offered to ECUA employees; and**
- 6) **approve funding for the proposed benefits package that includes group medical, dental, life, and long-term disability insurance.**

Mr. Shawn Fleming, Gehring Group, responded to various questions from the Committee, detailing his and the Gehring Group's credentials and experience with the public sector.

Motion carried 7-1.

ITEM G – INFORMATIONAL REPORTS

The following items were presented for information only and did not require any action.

1. **Financial reports for the Period Ended March 31, 2018**
2. **Capital Improvement Project Data Sheets**
3. **Water Production Monthly Report - April 2018**

ITEM H – UNFINISHED BUSINESS

1. Dormant Fees

Vice Chairman Walker inquired about dormant fees. If a customer has a dormant account do they continue to pay the sewer improvement and capital improvement fees? Mr. Gabe Brown, Director of Customer Service, explained that customers in a dormant status will pay minimum water and sewer rates, a dormant sanitation charge of \$5.62, and the improvement fees. Ms. Benson requested that staff check with the City of Pensacola regarding their policy for dormant accounts.

2. Bear Marcus Pointe Legal Fees

Chairman Campbell withdrew the item relative to the Bear Marcus Case Legal Fees. She would like to discuss this item when all members of the ECUA Board are present.

ITEM I – NEW BUSINESS

None.

ITEM J – OPEN FORUM

Mr. Barry B. Tweedie, 10395 Old Dairy Lane, Pensacola, Florida 32534, addressed the committee asking if we charge a \$25.00 fee per month to customers who do not comply with the 365-day sewer connection letter. Mr. Gabe Brown, Customer Service Director, stated there is no such charge to customers.

ITEM K – ADJOURNMENT

There being no further business to come before the regular meeting of the ECUA Citizens' Advisory Committee, Chairman Campbell declared the meeting adjourned at approximately 2:50 p.m.

Respectfully submitted,



Stephen E. Sorrell
Executive Director and Secretary

**APPROVED BY THE ECUA CITIZENS' ADVISORY
COMMITTEE IN REGULAR SESSION ON**

- Without correction/amendments
- With corrections/amendments being: