

**MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY
CITIZENS' ADVISORY COMMITTEE
WEDNESDAY, MARCH 21, 2018, 2:00 P.M.
ECUA BOARD ROOM
9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK
PENSACOLA, FLORIDA**

Members present: Vicki Campbell, Chairman
Larry Walker, Vice Chairman
Deborah Benn
Lois Benson
Catherine Booker
Paul Frederick (departed at 3:36 p.m.)
Chuck Kimball (arrived at 2:10 p.m.)
Elvin McCorvey
Randy Ponson
Louise Ritz

Members Absent: Dale Perkins
Mike Steltenkamp

Staff present: Stephen E. Sorrell, Executive Director

ITEM A - INVOCATION AND PLEDGE OF ALLEGIANCE

Prior to calling the regular meeting of the Citizens' Advisory Committee to order, Vice Chairman Larry Walker provided the invocation and led the Pledge of Allegiance.

ITEM B - CALL TO ORDER

Chairman Campbell called the regular meeting of the Emerald Coast Utilities Authority Citizens' Advisory Committee to order at approximately 2:02 p.m.

ITEM C - ADOPTION OF AGENDA

A motion was made by Ms. Benn, seconded by Ms. Ritz, to approve the adoption of the agenda for the regular Citizens' Advisory Committee meeting of March 21, 2018, as presented. Motion carried 9-0.

ITEM D - OPEN FORUM

(1) Mr. Barry Tweedie addressed the Committee stating that he would like to see an additional Open Forum at the end of each Committee and Board meeting.

This would allow the public, who are unable to be present at the start of the meetings to have the opportunity to speak.

The Committee agreed and stated that they would like to place the additional Open Forum item before the Adjournment item. There was discussion on setting a specific time as to when the last open forum would take place. A motion was made by Dr. Walker, seconded by Ms. Benson to add the Open Forum, placing it prior to the Adjournment item, to be used at the Chairman's discretion. Motion carried 10-0.

ITEM E - APPROVAL OF MINUTES

A motion was made by Mr. McCorvey and seconded, to approve the minutes of the regular Citizens' Advisory Committee meeting of January 17, 2018, as presented. Motion carried 10-0.

ITEM F - SOLE SOURCE PURCHASE OF EH. WACHS STANDARD L.x (Ga+ VALVE EXERCISER MAINTENANCE SKID

A motion was made by Mr. Kimball, seconded by Ms. Ritz, that the Board waive the bid requirement due to the ECUA preferred standardization of this equipment and approve the issuance of a single source purchase order for E.H. WACHS Standard L)(Gas) valve turner. Motion carried 10-0.

ITEM G - PRESENTATION BY STAFF - INFLOW & INFILTRATION

The following topics where presented by Mr. Stephen Holcomb, Director of Wastewater Infrastructure:

- **Consent Order Timeline & Status**
- **Regulatory emphasis on SSO Elimination**
- **Comprehensive Evaluation & Findings**
- **Timeframe for Rehabilitation**
- **Potential EPA Involvement**
- **Estimated Costs**

Each of these items were discussed at length. Mr. Holcomb addressed any concerns or questions the committee members brought forth. The bottom line is it will cost approximately \$400 million to repair 20% of our lines, but this will fix 80% of our problem.

Chairman Campbell called for a recess at approximately 3:10 p.m. The meeting was reconvened at approximately 3:20 p.m.

ITEM H - PRESENTATION BY STAFF - CAPITAL IMPROVEMENT PROGRAM FINANCIAL OVERVIEW

The following topics were presented by Ms. Patricia Sheldon, Director of Finance:

- Capital Improvement Plan (CIP)
- Capital Funding Sources
- Projected capital needs for future years
- Options for funding I & I Consent Order
- Recent tax reform implications

Each of these items were discussed at length. Ms. Sheldon addressed any concerns or questions the committee members brought forth. She provided the committee with a ten and twenty-five year plan in which to cover the funding for the \$400 million Inflow & Infiltration program.

ITEM I - INFORMATIONAL REPORTS

The following items were presented for information only and did not require any action.

- (1) Financial Reports for Period Ended December 31, 2017
- (2) Water Production Monthly Report - January 2018
- (3) Water Production Monthly Report - February 2018
- (4) Water Reclamation Monthly Report - January 2018
- (5) Water Reclamation Monthly Report - February 2018

ITEM J - UNFINISHED BUSINESS

None

ITEM K - NEW BUSINESS

None

ITEM L - ADJOURNMENT

There being no further business to come before the regular meeting of the ECUA Citizens' Advisory Committee, Chairman Campbell declared the meeting adjourned at approximately 3:54 p.m.

Respectfully submitted,



Stephen E. Sorrell
Executive Director and Secretary

**APPROVED BY THE ECUA CITIZENS' ADVISORY
COMMITTEE IN REGULAR SESSION ON 04-18-18**

Without correction/amendments
 With corrections/amendments being: