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ECUA Mission Statement

The Mission of the Emerald Coast Utilities Authority is to promote the quality of life of the Emerald Coast by providing water, wastewater and sanitation services in an effective and efficient manner.

A G E N D A

**A REGULAR MEETING OF THE
EMERALD COAST UTILITIES AUTHORITY BOARD**

THURSDAY, DECEMBER 13, 2018

3:00 p.m.

**ECUA BOARD ROOM
9255 STURDEVANT STREET
ELLYSON INDUSTRIAL PARK
PENSACOLA, FLORIDA 32514**

- 1. INVOCATION AND PLEDGE OF ALLEGIANCE**
- 2. CALL TO ORDER**
- 3. ADOPTION OF AGENDA**
- 4. PUBLIC HEARING**
 - (a) 3:00 p.m., Proposed Establishment of Revised Sanitation Service Charges in Santa Rosa County, Florida as well as the Town of Jay, Florida
 - (b) Adoption of Resolution 18-10
A FINAL RATE SETTING RESOLUTION ESTABLISHING REVISED RESIDENTIAL SANITATION SERVICE CHARGES IN SANTA ROSA COUNTY, FLORIDA AS WELL AS THE TOWN OF JAY, FLORIDA; PROVIDING AN EFFECTIVE DATE.....Pg. 5
Exhibit A – Charges for Sanitation Service to Residential Customers in Santa Rosa County, Florida and the Town of Jay, Florida.....Pg. 6

5. OPEN FORUM

6. PRESENTATIONS

- (a) Special Recognition Award to Mr. Paul Frederick, former ECUA Citizens' Advisory Committee member
- (b) Special Recognition Award to Dr. Mike Steltenkamp, former ECUA Citizens' Advisory Committee member

7. APPROVAL OF MINUTES

- (a) Organizational Board meeting of November 15, 2018Pg. 7
- (b) Regular Board meeting of November 15, 2018 Pg. 13

8. REPORT OF THE CITIZENS' ADVISORY COMMITTEE of DECEMBER 5, 2018 Pg. 23

- F. Bayou Marcus Clarifier Coating Repairs #3 and #4..... Pg. 24
- G. Sole Source Purchase – Alk-AQUIT® and Bioxide® Plus 71..... Pg. 24
- H. Annual Rental Contract – Diesel By-pass Pumps and Storage Tanks Pg. 24
- I. Project Trinity Coast Update – Staff Pg. 24
- J. Water Quality Report – Staff Pg. 24

9. OPERATIONAL ITEMS

- (a) Encroachment Agreement – ECUA Force Main Pg. 25
 - (1) Attachment A: Easement Map Pg. 28
 - (2) Attachment B: Encroachment Agreement Pg. 29
 - (3) Attachment C: Easement Agreement Pg. 36
- (b) Real Property Purchase – Navy Point, Phase 4 Pg. 39
 - (1) Exhibit A: Property Location Map..... Pg. 41
 - (2) Exhibit B: Purchase and Sale Agreement..... Pg. 42
- (c) Rejection of Bid – Pensacola Beach Reclaimed Water Main Phase I..... Pg. 57
 - (1) Attachment: Bid Tab No. CC2019 02 Pg. 60
- (d) Change Order – Pensacola Beach Reclaimed Water Shoreline Restoration..... Pg. 61
- (e) Contract Amendment – Otto, Inc.,..... Pg. 64
 - (1) Attachment: Addendum to Contract..... Pg. 68

(f) FEMA Grant – West Pensacola Well Elevation..... Pg. 78
(1) Grant Agreement (provided under separate cover)

(g) Adoption of Schedules – 2019 Meeting Dates for
Regular Board and Citizens’ Advisory Committee..... Pg. 80
(1) Attachment: 2019 Calendar – Board Meetings..... Pg. 81
(2) Attachment: 2019 Calendar – Citizens’ Advisory Committee
Meetings..... Pg. 82

(h) Sanitation Truck Lease-Purchase Financing..... Pg. 83

(i) Resolution 18-11, HANDOUT

A RESOLUTION OF THE GOVERNING BODY OF THE EMERALD COAST UTILITIES
AUTHORITY AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER
LEASE/PURCHASE AGREEMENT WITH SUNTRUST EQUIPMENT FINANCE &
LEASING CORP. AND A CORRESPONDING ESCROW AGREEMENT FOR THE
ACQUISITION, PURCHASE, FINANCING AND LEASING OF SANITATION
COLLECTION EQUIPMENT WITHIN THE TERMS HEREIN PROVIDED;
AUTHORIZING THE EXECUTION AND DELIVERY OF OTHER DOCUMENTS
REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING ALL OTHER
ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS
CONTEMPLATED BY THIS RESOLUTION

**(1) Composite Exhibit of Master Lease Purchase Agreement Documents
(provided under separate cover)**

10. INFORMATIONAL REPORT

(a) Financial Reports for the Year Ended September 30, 2018..... Pg. 86

11. BUDGET REPORT.....Pg. 105

12. EXECUTIVE DIRECTOR’S REPORT

13. ATTORNEY’S REPORT

**(a) Allonge to ECUA Sanitation System Refunding Revenue Bond, Series 2012,
HANDOUT**

14. UNFINISHED BUSINESS

15. NEW BUSINESS

16. BOARD COMMUNICATION

17. OPEN FORUM

18. ADJOURNMENT

The next regular meeting of the Emerald Coast Utilities Authority Board is scheduled for: **Tuesday, January 22, 2019, at 3:00 p.m.**

Any person who decides to appeal any decision made by ECUA with respect to any matter considered at this meeting or hearing will need a record of the proceedings thereof. Since ECUA does not make verbatim records of its proceedings, such person may need to independently secure such a record, which should include the testimony and evidence on which the appeal is to be based.

Pursuant to the U.S. Americans with Disabilities Act, the ECUA will make reasonable modifications for access to ECUA services, programs and activities by any qualified individual with a disability. Please call (850) 476-5110 (voice callers) or 1-800-955-8771 (TDD) for further information. Requests must be made at least 48 hours in advance of the event in order to allow the ECUA sufficient time to provide the requested accessibility.

GUIDELINES FOR OPEN FORUM

- 1. *Please complete and submit a Speaker's Registration Form to the ECUA meeting staff attendant and wait to be recognized by the Chairman.***
- 2. *Presentations are limited to five minutes.***
- 3. *The Chairman may extend the time allowed if the Chairman determines an extension is necessary in order to allow sufficient time for a presentation. In this event, all persons addressing the same issue shall be allowed a similar extension of time.***
- 4. *If a large number of persons have indicated their desire to speak, the Chairman may reduce the time allowed for presentations in order to avoid unduly prolonging the meeting.***
- 5. *Presentations are limited to agenda items or other issues related to ECUA.***
- 6. *Comments of a personal nature concerning any individual or comments or actions which are disruptive will not be permitted.***