OFFICIAL
Approved by the
Board 09/27/12

MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY BOARD MEETING HELD THURSDAY, AUGUST 23, 2012 AT 3:00 P.M. IN THE ECUA BOARD ROOM AT 9250 HAMMAN STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL

Members present:	Elvin McCorvey, Chairman Elizabeth S. Campbell, Vice Chairman Lois Benson Dale Perkins (arrived at approximately 3:15 p.m.)
Members absent:	Larry Walker
Counsel present:	Bradley S. Odom
Staff present:	Stephen E. Sorrell, Executive Director Nathalie Bowers, Public Information Officer Debra Buckley, Director of Finance Tim Haag, Director of Communications and Government Affairs Linda Iversen, Executive Assistant to the Board Bill Johnson, Director of Engineering Jim Roberts, Public Information Officer Randy Rudd, Deputy Executive Director-Shared Services

ITEM 1 – CALL TO ORDER

Chairman McCorvey called the regular meeting of the Emerald Coast Utilities Authority Board to order at approximately 3:07 p.m.

ITEM 2 – INVOCATION AND PLEDGE OF ALLEGIANCE

Chairman McCorvey provided the invocation and led the Pledge of Allegiance.

ITEM 3 – ADOPTION OF AGENDA

Mr. Sorrell added item 12(a) – Resolution 12-11 to the agenda and advised that a corrected page 15 was before the Board.

Ms. Campbell requested that Open Forum be moved to 5(a) to hear from the public before consideration of the budget.

A motion was made by Ms. Campbell, seconded by Ms. Benson, to adopt the agenda as presented and amended. Motion carried 3-0.

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ITEM 4 – COMMUNICATIONS AND PRESENTATIONS

Mr. Sorrell presented an Engineering Excellence Honor Award that was received relating to the Main Street WWTP replacement project.

Ms. Campbell presented two awards that ECUA received at the Wastecon Conference in August – a SWANA Gold award for recycling education and a Bronze award for solid waste collection. Ms. Campbell expressed her appreciation to staff for their excellent work and achievements. Chairman McCorvey passed the awards to Mr. Rudd.

ITEM 5 – APPROVAL OF MINUTES

A motion was made by Ms. Benson, seconded by Ms. Campbell, to approve the minutes of the regular Board meeting of July 26, 2012 as presented. Motion carried 4-0.

ITEM 5(a) – OPEN FORUM - BUDGET

Mr. Barry Tweedie, 10395 Old Dairy Lane, addressed the Board stating that the Board should proceed with the budget recommendation of staff that included a 4.5% rate increase, and not accept the Committee recommendation for the budget with a previously approved 8% rate increase.

There were no other comments from the audience.

ITEM 6 - REPORT OF THE ECUA CITIZENS' ADVISORY COMMITTEE 08/15/12

A motion was made by Ms. Benson, seconded by Mr. Perkins, for approve the following recommendations for Items F through I. Motion carried 4-0.

F. Write Off Uncollectible Balances

Authorizes the Executive Director or his designee to write off as uncollectible accounts receivable in the total sum of $644,477, and make appropriate entries in the financial records of ECUA to reflect the write off of said uncollectible accounts.

These accounts are to be written off solely to enable the Executive Director to carry out his duties in accordance with generally accepted accounting principles, and ECUA does not waive any rights it may have to collect said accounts.

G. Extension of Contract – Granular Activated Carbon

Approve the one-year extension of the contract for granular activated carbon with Calgon Carbon Corporation, the second of two optional one-year extensions, at the terms and rates of the existing contract, with funding from the appropriate budget line item.

H. Purchase of unleaded and diesel/bio-diesel fuel

Approve the utilization of Santa Rosa County's existing contract with McPherson Oil, Inc., Pensacola, FL, for the purchase of diesel, bio-diesel and unleaded gasoline, with funding provided from the appropriate budget line items.

I. Rate increase for Otto Container maintenance

Approve Otto's request for a rate increase of $0.01 per can per month for 2012.

J. Fiscal year 2012-2013 budget – Continued

A motion was made by Mr. Perkins to reject the 8% rate increase and approve the 4.5% rate increase brought forward by staff. Motion died for lack of a second.

Chairman McCorvey turned the chair over to Vice Chairman Campbell and moved the approval of the water and wastewater budget for fiscal year 2013 and retain the previously Board approved 8% rate increase and that staff bring forward recommendations as to where the funds could best be utilized. Motion died for lack of a second.

Mr. Odom informed the Board that the budget would need to be approved by September 15 and not doing so today would require a special Board meeting for that purpose.

ITEM 7 - OPERATIONAL ITEMS:

(a) Adoption of Resolution 12-09

A motion was made by Ms. Benson to approve the 4.5% rate increase for the purpose of the public hearing with the understanding that it could be changed at a later date to go down. Motion died for lack of a second.

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A special Board meeting was scheduled for August 30 at 10:00 a.m. to consider the fiscal year 2012 budget and scheduling of a public hearing.

A motion was made by Mr. Perkins, seconded by Ms. Benson, to set a public hearing for a 4.5% rate increase. Motion failed 2-2 with Ms. Campbell and Chairman McCorvey voting against the motion.

Ms. Campbell informed the Board that she would not vote for any budget that contains the purchase of fluoride.

(b) Contract extension – Small scale utility projects

A motion was made by Mr. Perkins, seconded by Ms. Campbell to approve extension of the Small Scale Utility Projects contract as awarded to Warrington Utility and Excavating, Inc, with original bid prices, for one additional year. Motion carried 4-0.

(c) Award of bid: Cured-in-place pipeline rehabilitation

A motion was made by Ms. Benson, seconded by Mr. Perkins, to award the annual unit-price contract for Cured-In-Place Pipeline Rehabilitation to Sun Coast Infrastructure, Inc., with funding from CIP Project RS624U and RS624 as needed. Motion carried 4-0.

(d) Award of bid: Manhole rehabilitation annual contract

A motion was made by Mr. Perkins, seconded b Ms. Benson, to award the annual unit-price contract for Sanitary Sewer Manhole Rehabilitation to SBP, Inc., the lowest and best bid for the base bid plus the additive alternate (extended warranty). Funds are budgeted and available in CIP Project RS113I throughout the year as expenses are incurred. Motion carried 4-0.

(e) Award of bid: Cleaning and inspection annual contract

A motion was made by Ms. Benson, seconded by Ms. Campbell, to award a unit-price annual contract for Cleaning and Inspection of Sanitary Sewers to the low bidder, Vac Vision Environmental, LLC, with funding of $500,000 from CIP Project RS624. Motion carried 4-0.

(f) Award of bid: Bayou Marcus 24-inch sewer line rehabilitation

A motion was made by Ms. Benson, seconded by Mr. Perkins, to award the contract for Bayou Marcus 24-inch Sewer Rehabilitation to Suncoast Infrastructure, Inc., the lowest qualified bidder, for the total bid amount of

$336,408.00, with funding from CIP Project RS624J – Bayou Marcus 24-inch Line Rehabilitation, through a transfer of $255,000.00 from CIP Project RS624 to RS624J. Motion carried 4-0.

(g) Pensacola Beach 2.75 mg water storage tank replacement

A motion was made by Mr. Perkins, seconded by Ms. Benson, to authorize the Executive Director to enter into a contract with BDI for engineering services for the replacement of the existing 2.75 million gallons water storage tank on Pensacola Beach at a cost of $93,287, with funding from CIP Project RW717, Tank Maintenance – Main for this work. Motion carried 4-0.

Mr. Sorrell informed the Board that there may be something additional down the road relative to this project as this is not the only work that will be taking place.

(h) Beach Haven sewer expansion, Phase 1

A motion was made by Ms. Benson, seconded by Mr. Perkins, to authorize the Executive Director to enter into an Interlocal Agreement between ECUA and Escambia County to reimburse the County for up to $450,000 for the sewer expansion portion of the engineering and design of the Beach Haven Sewer Expansion Project, Phases 1, 2, and 3, with funding from CIP Project CS318D. Motion carried 4-0.

(i) Lakewood sewer expansion, Phase 5

A motion was made by Ms. Benson, seconded by Mr. Perkins, to approve a change order to the Lakewood Sewer Expansion, Phase 5A, (Basin 3) contract in the amount of $220,000, with funding to be reimbursed pursuant to the existing Interlocal Agreement with Escambia County. Motion carried 4-0.

Mr. Sorrell informed the Board that there may be a future change order to this project in that the County may have found additional monies for this area.

(j) Sandicrest to Kingsfield cost sharing agreement

A motion was made by Mr. Perkins, seconded by Ms. Benson, to authorize the Executive Director to enter into an agreement with Escambia County for water main relocation and replacement associated with the County's CR297A (Sandicrest to Kingsfield) road and drainage project, and establish a project budget in the amount of $400,000 with funding of $350,000 from CIP

Project CR405 - General Utility Relocation and $50,000 from Escambia County per the referenced agreement between ECUA and the County. Motion carried 4-0.

(k) Bellview bridge utility relocation-cost sharing agreement

A motion was made by Ms. Benson, seconded by Ms. Campbell, to approve the use of Warrington Utility and Excavating to provide utility relocation for the Bellview Bridge Replacement project under ECUA's Small Scale Contract, with funding from CIP Project CR207 - Bellview Avenue Bridge Utility Relocation. Motion carried 4-0.

(l) Sanitation garage CNG consultant

Mr. Odom informed the Board that Zeit Energy is not authorized for work in the State of Florida. Therefore, a local engineering firm (originally to be the subcontractor) will be the lead for this project.

A motion was made by Ms. Campbell, seconded by Ms. Benson, to authorize the Executive Director to enter into a contract with Landmark Engineering, in an amount not to exceed $55,000, to provide design and construction services for the CNG upgrades to the ECUA Sanitation maintenance garage on Godwin Lane, with funding from CIP Project RT201A - Sanitation Garage CNG Upgrade. Motion carried 4-0.

(m) Jones Creek East stream restoration-temporary access easement

A motion was made by Ms. Campbell, seconded by Mr. Perkins, to rescind its previous decision to transfer property to Escambia County, and authorize the Executive Director to execute the temporary access easement to allow the County's use of ECUA property for the purpose of accessing adjacent parcels during the County's construction of stormwater improvements related to the Jones Creek East Restoration Project. Motion carried 4-0.

(n) Health insurance premium rebate

A motion was made by Mr. Perkins, seconded by Ms. Benson, to make a cash rebate to employees or retirees in an amount which equates to one percent (1%) of the healthcare costs the individual contributed towards health insurance during the 2011 calendar year. Motion carried 4-0

(o) Surplus Ellyson Campus office furniture/furnishings

A motion was made by Mr. Perkins, seconded by Ms. Campbell, to (1) approve and concur in the findings of the Executive Director regarding the Ellyson office furniture and furnishings, (2) authorize disposition of that property, and (3) dispose of it for value via on-line public auction through the arrangement ECUA has with GovDeals. Motion carried 3-1 with Ms. Benson voting against the motion.

(p) Adoption of Resolution 12-10

A motion was made by Ms. Campbell, seconded by Mr. Perkins, to adoption Resolution 12-10 - A RESOLUTION FINDING CERTAIN ITEMS OF OFFICE FURNITURE AND FURNISHINGS AT THE ELLYSON CAMPUS TO BE NO LONGER USEFUL, NECESSARY, OR PROFITABLE IN THE OPERATION OF THE UTILITY SYSTEMS OF THE EMERALD COAST UTILITIES AUTHORITY; AUTHORIZING DISPOSITION OF THAT PROPERTY; PROVIDING AN EFFECTIVE DATE. Motion carried 3-1 with Ms. Benson voting against the motion.

ITEM 8 - INFORMATIONAL REPORTS

None.

ITEM 9 - EXECUTIVE DIRECTOR'S REPORT:

The following reports were presented for information only and did not require any action.

(a) Expenditures approved by the Executive Director – Main Street WWTP

Mr. Sorrell reported that ECUA will be send effluent to International Paper at anytime now to be used in their papermaking process.

Mr. Sorrell also reported that the Weight Watchers group has lost a total of 636 pounds.

Also, Mr. Sorrell reported that due to tropical storm Issac, he has declared Opcon 1 and staff is getting ready to move forward with further preparations as the storm warrants. Further, staff will notify all ECUA contractors to initiate safety procedures relative to ECUA supplies and equipment.

ITEM 10 - ATTORNEY'S REPORT

The attorney did not have anything to report.

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ITEM 11 - UNFINISHED BUSINESS

None.

ITEM 12 - NEW BUSINESS

(a) Adoption of Resolution 12-11

Mr. Odom explained that the purpose of this resolution was to reduce the pull charges for rolloff containers.

A motion was made by Mr. Perkins, seconded by Ms. Benson, to adopt Resolution 12-11 - A PRELIMINARY RATE SETTING RESOLUTION PROVIDING FOR NOTICE AND PUBLIC HEARING CONCERNING THE PROPOSED ESTABLISHMENT OF REVISED SANITATION SERVICE CHARGES. Motion carried 4-0.

ITEM 13 - BOARD COMMUNICATIONS

Ms. Benson commented that she feels the budget should have more emphasis on employees.

ITEM 14 - OPEN FORUM

Mr. Barry Tweedie briefly expressed some of his views to the Board.

ITEM 15 - ADJOURNMENT

There being no further business to come before the regular meeting of the Emerald Coast Utilities Authority Board, Chairman McCorvey declared the meeting adjourned at approximately 4:00 p.m.

Respectfully submitted,

Stephen E. Sorrell
Executive Director

APPROVED BY THE ECUA BOARD
IN REGULAR SESSION ON 09/27/12.

(X) Without corrections/amendments.
( ) With corrections/amendments being: