OFFICIAL
Approved by
ECAC 09/19/12

MINUTES OF THE ECUA CITIZENS' ADVISORY COMMITTEE MEETING HELD WEDNESDAY, AUGUST 15, 2012 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT 9250 HAMMAN STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL

Members present: Lois Benson, Chairman
Dale Perkins, Vice Chairman
Deborah Benn
Curtis Brotherton
Tim Common
Chuck Kimball
James Kirkland
Elvin McCorvey
Louise Ritz
Hurey Smith
Larry Walker

Members absent: Elizabeth Campbell

Staff present: Steve Sorrell, Executive Director
Debra Buckley, Director of Finance
Tim Haag, Director of Communications and Government Affairs
Linda Iversen, Executive Assistant to the Board
Bill Johnson, Director of Engineering
David Roberts, Director of Information Technology
Jim Roberts, Public Information Officer
Randy Rudd, Deputy Executive Director-Shared Services

ITEM A - CALL TO ORDER

Chairman Benson called the regular meeting of the ECUA Citizens' Advisory Committee to order at approximately 2:00 p.m.

ITEM B - INVOCATION AND PLEDGE OF ALLEGIANCE

Dr. Walker provided the invocation and led the Pledge of Allegiance.

ITEM C - ADOPTION OF AGENDA

A motion was made by Ms. Benn, seconded by Ms. Ritz, to adopt the agenda as presented. Motion carried 10-0 with Dr. Walker being absent during voting.

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ITEM D - OPEN FORUM

Mr. Barry Tweedie, 10395 Old Dairy Lane, addressed the Committee concerning ECUA's policy relative to property owners' requirement for low pressure gravity pumps in order to connect to a sewer line. Mr. Tweedie elaborated on a situation of a customer having to replace their pump to increase the size due to the pressure in an ECUA gravity line.

Staff explained that the customer in question lives in a home where the developer installed a "bare-bones" pump that did not meet ECUA standards. Further, the pump was not of sufficient size to pump into the gravity system and that is what resulted in the customer having to replace the pump. ECUA does contribute $1,500 towards the first time purchase of a new pump that meets ECUA standards but does not contribute towards replacement pumps.

ITEM E - APPROVAL OF MINUTES

A motion was made by Mr. Brotherton, seconded by Ms. Benn, to approve the minutes of the regular meeting of July 18, 2012 as presented. Motion carried 11-0.

ITEM F - WRITE OFF UNCOLLECTIBLE BALANCES

A motion was made by Mr. Kimball, seconded by Mr. McCorvey, that the Board authorizes the Executive Director or his designee to write off as uncollectible accounts receivable in the total sum of $644,477, and make appropriate entries in the financial records of ECUA to reflect the write off of said uncollectible accounts.

These accounts are to be written off solely to enable the Executive Director to carry out his duties in accordance with generally accepted accounting principles, and ECUA does not waive any rights it may have to collect said accounts. Motion carried 11-0.

Ms. Ritz suggested that perhaps the deposits for water and wastewater could be increased and that would help reduce the amount of uncollectibles. Staff explained that deposits earn interest are refunded after two years of good payment history.

ITEM G - EXTENSION OF CONTRACT – GRANULAR ACTIVATED CARBON

A motion was made by Mr. Brotherton, seconded by Mr. McCorvey, that the Board approve the one-year extension of the contract for granular

activated carbon with Calgon Carbon Corporation, the second of two optional one-year extensions, at the terms and rates of the existing contract, with funding from the appropriate budget line item. Motion carried 11-0.

ITEM H - PURCHASE OF UNLEADED AND DIESEL/BIO-DIESEL FUEL,

A motion was made by Ms. Benn, seconded by Mr. Brotherton, that the Board approve the utilization of Santa Rosa County's existing contract with McPherson Oil, Inc., Pensacola, FL, for the purchase of diesel, bio-diesel and unleaded gasoline, with funding provided from the appropriate budget line items. Motion carried 11-0.

Mr. Sorrell clarified that ECUA is piggy-backing on the Santa Rosa County contract, which is piggy-backing on the Santa Rosa County School District contract.

ITEM I - RATE INCREASE FOR OTTO CONTAINER MAINTENANCE

A motion was made by Ms. Ritz, seconded by Mr. McCorvey, that the Board approve Otto's request for a rate increase of $0.01 per can per month for 2012. Motion carried 11-0.

ITEM J - FISCAL YEAR 2012-2013 BUDGET – CONTINUED

A motion was made by Ms. Benn, seconded by Mr. Brotherton, that the Board approve the water and wastewater budget for fiscal year 2013.

In response to a question from Ms. Benn, Mr. Sorrell indicated that the exact premium for health insurance would not be known until September.

Chairman Benson requested that staff provide the total number of employees that have switched over to the Health Savings Account. Staff advised that a presentation on the overall health insurance issue would be made at the September meeting and that information would be brought forward at that time.

Dr. Walker stated that the FY 2013 budget, as presented, includes a rate increase of only 4.5% rather than the previously approved 8%. Dr. Walker suggested that the 8% remain and that it not be reduced in that there are many areas within the ECUA system that need attention that the funds could be utilized for, or perhaps the funds could be applied to the debt.

A substitute motion was made by Dr. Walker, seconded by Ms. Ritz, to approve the water and wastewater budget for fiscal year 2013 and retain the previously Board approved 8% rate increase and that staff bring forward recommendations as to where the funds could best be utilized.

Mr. Barry Tweedie addressed the Committee speaking against the 8% rate increase.

The vote on the substitute motion carried 7-4 with Ms. Benson and Messrs. Kimball, Kirkland and Perkins voting against the motion.

The vote on the substitute motion as the main motion carried 7-4 with Ms. Benson and Messrs. Kimball, Kirkland and Perkins voting against the motion.

ITEM K - INFORMATIONAL REPORTS:

The following items were presented for information only and did not require any action.

(1) Financial reports for the period ended June 30, 2012
(2) Legislative needs – Information only
(3) Regional Services report – July 2012
(4) Water Production report – July 2012
(5) Water Reclamation report – June 2012

ITEM L - UNFINISHED BUSINESS

None.

ITEM M - NEW BUSINESS

None.

ITEM N - ADJOURNMENT

There being no further business to come before the regular meeting of the ECUA Citizens' Advisory Committee, Chairman Benson declared the

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meeting adjourned at approximately 2:53 p.m.

Respectfully submitted,

Stephen E. Sorrell
Executive Director and Secretary

APPROVED BY THE ECUA CITIZENS' ADVISORY
COMMITTEE IN A MEETING ON 09/19/12.

(X) Without corrections/amendments.
( ) With corrections/amendments being: