MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY BOARD MEETING HELD THURSDAY, JANUARY 23, 2014 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT 9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL

Members present: Larry Walker, Chairman
Vicki Campbell, Vice Chairman
Lois Benson
Elvin McCorvey
Dale Perkins

Counsel present: Bradley S. Odom

Staff present: Stephen E. Sorrell, Executive Director
Nathalie Bowers, Public Information Officer
Debra Buckley, Director of Finance
Amanda Handrahan, Recycling Coordinator
Steve Holcomb, Director of Wastewater Infrastructure
Linda Iversen, Executive Assistant to the Board
Bill Johnson, Director of Engineering
Jim Roberts, Public Information Officer
Randy Rudd, Deputy Executive Director-Shared Services
Patricia Sheldon, Director of Cash Management and Budgets

ITEM 1 – CALL TO ORDER

Chairman Walker called the regular meeting of the Emerald Coast Utilities Authority Board to order at approximately 2:00 p.m.

ITEM 2 – INVOCATION AND PLEDGE OF ALLEGIANCE

Ms. Campbell provided the invocation and led the Pledge of Allegiance.

ITEM 3 – ADOPTION OF AGENDA

Ms. Benson added "Airport property" to the agenda.

Mr. Sorrell advised that an award had been received and is available for the Chairman's presentation at this meeting.

Ms. Campbell added "some good news on the ECUA web site" to the agenda.

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A motion was made by Ms. Campbell, seconded by Ms. Benson, to adopt the agenda as presented and amended. Motion carried 5-0.

ITEM 4 - PUBLIC HEARINGS

None.

ITEM 5 - OPEN FORUM

There were no comments from the audience.

ITEM 6 - PRESENTATIONS

(a) Presentation of Certificate of Achievement for Excellence in Financial Reporting

Chairman Walker presented the Certificate of Achievement for Excellence in Financial Reporting to ECUA's Director of Finance, Ms. Debra Buckley.

ITEM 7 - APPROVAL OF MINUTES

A motion was made by Ms. Benson, seconded by Mr. McCorvey, to approve the minutes of the regular Board meeting of December 19, 2013 as presented. Motion carried 5-0.

ITEM 8 - OPERATIONAL ITEMS:

(a) Purchase of Alk-AQUIT® and Bioxide® Plus 71

A motion was made by Mr. McCorvey, seconded by Ms. Benson, to approve a contract for one year, with option to renew for one additional year with no change in price, with Siemens Water Technologies for the sole-source purchase of Alk-AQUIT® and Bioxide® Plus 71 for $1.45 and $3.49 per gallon, respectively, with funding from the appropriate budget line item. Motion carried 5-0.

Ms. Benson requested that future items regarding chemical purchases state where the product is produced.

(b) Award of bid – Bayou Marcus WRF headworks upgrade and clarifier improvements

Mr. Sorrell provided an update on the situation relative to the nitrogen discharge coming from the Perdido Landfill and its impact on the Bayou Marcus WRF, stating the County is working to resolve the problem.

A motion was made by Ms. Benson, seconded by Ms. Campbell, to (a) waive the error on the Subcontractor/Supplier Project Plan form as a minor informality; accept the revised form from the contractor; and award a contract to J&P Construction Co., Inc., Tuscaloosa, Alabama, the lowest responsive bidder, in the total amount of $4,240,000.00 for the base bid for construction of the Bayou Marcus WRF Headworks Upgrade and Clarifier Improvements, with funding from CIP Project RS032; and (b) transfer funds in the amount of $2,120,000.00 from Lift Station Replacement and Upgrading, CIP Project RS121, to Bayou Marcus Headworks Upgrade and Clarifier Improvements, CIP Project RS032. Motion carried 5-0.

(c) Award of bid – Influent lift station pumps for Bayou Marcus WRF headworks upgrade and clarifier improvements

A motion was made by Ms. Benson, seconded by Mr. McCorvey, to award a contract to Pump & Process, Inc., Pensacola, FL, the lowest responsive bidder, in the total amount of $213,369 for the base bid plus the alternate bid spare parts, for purchase of four replacement influent lift station pumps manufactured by KSB, with funding from Bayou Marcus WRF Headworks Upgrade and Clarifier Improvements, CIP Project RS032. Motion carried 5-0.

(d) Award of purchase – Replacement vehicles fiscal year 2014 and Declaration of Surplus

Mr. Sorrell provided an update on the performance of the CNG vehicles, stating that they are performing great and ECUA is saving money.

A motion was made by Mr. Perkins, seconded by Ms. Campbell, to (1) utilize State of Florida and Florida Sheriff's Association Purchasing Contracts, in accordance with Section 13-3 of the *ECUA Code*, to purchase replacement vehicles for fiscal year 2014 in the amount of $1,658,706.90, which is approved and available in the fiscal year 2014 CIP Budget for vehicle replacement; and (2) approve and concur in the findings of the Executive Director that each vehicle generally described on Exhibit A will no longer be necessary, useful, or profitable in the operation of the utility systems of ECUA upon ECUA's obtaining its identified replacement vehicle; (3) authorize disposition of the surplus vehicles; and (4) dispose of the surplus vehicles for value via on-line public auction through the arrangement ECUA has with GovDeals. Motion carried 5-0.

(e) Adoption of Resolution 14-01

A motion was made by Mr. Perkins, seconded by Ms. Campbell, to adopt Resolution 14-01 - A RESOLUTION OF THE EMERALD COAST UTILITIES AUTHORITY PROVIDING FOR THE ISSUANCE AND SALE OF A NOT EXCEEDING $11,300,000 UTILITY SYSTEM REFUNDING REVENUE NOTE, SERIES 2014, TO FINANCE THE COST OF REFUNDING ITS UTILITY SYSTEM REFUNDING REVENUE BONDS, SERIES 2004; PROVIDING FOR THE PAYMENT THEREOF; MAKING CERTAIN OTHER COVENANTS AND AGREEMENTS IN CONNECTION THEREWITH; FIXING THE MATURITY, INTEREST RATE, PREPAYMENT PROVISIONS AND OTHER DETAILS WITH RESPECT TO SUCH 2014 NOTE; PROVIDING FOR THE APPOINTMENT OF AN ESCROW HOLDER AND AUTHORIZING THE EXECUTION AND DELIVERY OF AN ESCROW DEPOSIT AGREEMENT WITH THE ESCROW HOLDER; AWARDING THE 2014 NOTE; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; AND PROVIDING AN EFFECTIVE DATE. Motion carried 5-0.

(f) Adoption of Resolution 14-02

A motion was made by Mr. Perkins, seconded by Ms. Benson, to adopt Resolution 14-02 - A RESOLUTION FINDING THAT SPECIFIC VEHICLES WILL NO LONGER BE NECESSARY, USEFUL, OR PROFITABLE IN THE OPERATION OF THE UTILITY SYSTEMS OF THE ECUA UPON PLACING REPLACEMENT VEHICLES INTO SERVICE; AUTHORIZING DISPOSITION OF THOSE SURPLUS VEHICLES VIA ON-LINE PUBLIC AUCTION; PROVIDING AN EFFECTIVE DATE. Motion carried 5-0.

ITEM 9 - INFORMATIONAL REPORTS

None.

ITEM 10 - EXECUTIVE DIRECTOR'S REPORT:

Mr. Sorrell reported that (1) staff has commenced the CIP planning process for 2015; (2) the second payment from the City of Pensacola for relocation of the Main Street WWTP in the amount of $1.3 million has been received; and (3) live streaming is occurring with this Board meeting.

ITEM 11 - ATTORNEY'S REPORT

Mr. Odom reported that since the last Board meeting, the City Council met and discussed the latest version of the Land Development Code and voted it down.

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ITEM 12 - UNFINISHED BUSINESS

(a) Airport property (Benson)

Ms. Benson publically thanked Mr. Odom for his presentation and overview at the special joint meeting with the City Council regarding the Airport and Hagler well properties. Also, the ECUA Board members were well-briefed by Mr. Odom and the staff on this issue.

Mr. Perkins echoed Ms. Benson's comments and stated that he would like for the Board to give the attorney and staff some direction.

A motion was made by Mr. Perkins, seconded by Ms. Benson, to offer a reverter clause to the City, agree to security clauses, and to address the drain line from the property. Motion carried 5-0.

ITEM 13 - NEW BUSINESS

(a) Good news-ECUA web site (Campbell)

Ms. Campbell asked that Ms. Nathalie Bowers, ECUA Public Information Officer, provide an update on activities undertaken relative to the ECUA web site and other means to get information out relative to ECUA's water quality and the good things that ECUA is doing.

ITEM 14 - BOARD COMMUNICATIONS

None.

ITEM 15 - ADJOURNMENT

There being no further business to come before the regular meeting of the Emerald Coast Utilities Authority Board, Chairman Walker declared the meeting adjourned at approximately 2:41 p.m.

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Respectfully submitted,

Stephen E. Sorrell
Executive Director

APPROVED BY THE ECUA BOARD
IN REGULAR SESSION ON _____.

( ) Without corrections/amendments.
( ) With corrections/amendments being: