

**MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY BOARD MEETING
HELD THURSDAY, MARCH 27, 2014 AT 2:00 P.M. IN THE ECUA BOARD ROOM
AT 9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL**

Members present: Larry Walker, Chairman
Vicki Campbell, Vice Chairman
Lois Benson
Elvin McCorvey
Dale Perkins

Counsel present: Bradley S. Odom

Staff present: Stephen E. Sorrell, Executive Director
Nathalie Bowers, Public Information Officer
Debra Buckley, Director of Finance
Tom Dawson, Director of Water Production
Amanda Handrahan, Recycling Coordinator
Linda Iversen, Executive Assistant to the Board
Bill Johnson, Director of Engineering
Jim Roberts, Public Information Officer
Randy Rudd, Deputy Executive Director-Shared
Services
Patty Sheldon, Director of Budgets and Cash
Management

ITEM 1 – CALL TO ORDER

Chairman Walker called the regular meeting of the Emerald Coast Utilities Authority Board to order at approximately 2:00 p.m.

ITEM 2 – INVOCATION AND PLEDGE OF ALLEGIANCE

Ms. Benson provided the invocation and led the Pledge of Allegiance.

ITEM 3 – ADOPTION OF AGENDA

A motion was made by Ms. Benson, seconded by Mr. McCorvey, to adopt the agenda as presented. Motion carried 5-0.

ITEM 4 - PUBLIC HEARINGS

None.

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ITEM 5 - OPEN FORUM

There were no comments from the audience.

ITEM 6 - PRESENTATIONS

There were no presentations.

ITEM 7 - APPROVAL OF MINUTES

(a) Special joint meeting of January 22, 2014

A motion was made by Ms. Campbell, seconded by Ms. Benson, to approve the minutes of the special joint meeting of January 22, 2014 as presented. Motion carried 5-0.

(b) Regular Board meeting of February 27, 2014

A motion was made by Ms. Benson, seconded by Mr. McCorvey, to approve the minutes of the regular Board meeting of February 27, 2014 as presented. Motion carried 5-0.

ITEM 8 - REPORT OF THE ECUA CITIZENS' ADVISORY COMMITTEE 03/19/14

F. Presentation by Saltmarsh, Cleaveland & Gund –
Comprehensive Annual Financial Report for the Fiscal Year
ended September 30, 2013

Presentation in Committee only.

G. Staff Presentation/Discussion – Fats, Oils and Grease (Fog)
and Disposable Wipes Program

Presentation in Committee only.

H. Staff Presentation – Water Reclamation Activities

Presentation in Committee only.

I. Award of Bid – Hydrofluosilicic Acid

A motion was made by Mr. McCorvey, seconded by Mr. Perkins, to award the contract for hydrofluosilicic acid to Dumont Company, Inc., the lowest bidder, at \$2.98 per gallon, with an anticipated expenditure of \$178,800.00 for

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the contract period, with funding from the appropriate budget line item. This contract is for a period of one-year, with two one-year optional extensions upon mutual agreement of both parties with no increase in price. Motion carried 5-0.

ITEM 9 - OPERATIONAL ITEMS:

- (a) Water service renewals 2012 – Extension of contract – Change order #2

A motion was made by Ms. Benson, seconded by Mr. McCorvey, to approve Change Order #2 to the contract for Water Service Renewals 2012 with Evans Contracting at the prices in the existing contract, for an amount not to exceed \$500,000, with funds allocated from CIP Project RW507R. Motion carried 5-0.

- (b) Award of bid – Escambia County CDBG Fire Hydrant Program-2012 Program Year

A motion was made by Mr. Perkins, seconded by Ms. Campbell, to award the contract for Escambia County CDBG Fire Hydrant Program – 2012 Program Year to Chavers Construction, Inc., the lowest bidder, for the Base Bid in the amount of \$ 105,061.50, with funds allocated from CIP Project RW909L. Motion carried 5-0.

- (c) Interlocal agreement with Escambia County CDBG Fire Hydrant Program-2013 Program Year

A motion was made by Mr. Perkins, seconded by Ms. Campbell, to authorize the Executive Director to enter into a contract with Escambia County for work related to the 2013 CDBG Fire Hydrant Program. Motion carried 5-0.

- (d) Award of bid – Annual unit price contract – cleaning and inspection of sanitary sewer mains

A motion was made by Ms. Campbell, seconded by Mr. McCorvey, to award a unit-price annual contract for Cleaning and Inspection of Sanitary Sewers to SBP, Inc., the low bidder, with funding from CIP Project RS624X. Motion carried 5-0.

Ms. Benson asked that the contract price for last year be provided to her.

- (e) Award of purchase – Sanitation Department vehicles-fiscal year 2014

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A motion was made by Mr. Perkins, seconded by Ms. Benson, to waive normal purchasing procedures and authorize the following purchases, with funding from CIP Project RT400 - Annual Residential Vehicle Replacement Program. Motion carried 5-0.

- (a) Award a purchase contract to Chastang Bayou City Autocar of Houston, TX, based on the a Texas Buy Board Purchasing Contract, for the purchase of one 2014 Autocar ACMD42 CNG cab and chassis with Bridgeport 10 cubic yard automated side loader body, at a cost of \$232,034.54;
- (b) Award a purchase contract to Grande Truck Center of San Antonio, TX, based on the a Texas Buy Board Purchasing Contract, for the purchase of one 2014 Autocar ACXR64 CNG cab and chassis with PacMac knuckle boom loader body, at a cost of \$229,578.54;
- (c) Award a purchase contract to Beard Equipment Company of Pensacola, FL, based on the Florida Sheriffs Association Purchasing Contract, for the purchase of one John Deere 624K wheel loader with rollout grapple bucket, at a cost of \$173,739, including the extended warranties;
- (d) Award a purchase contract to Truck Country Company of Appleton, WI, for the purchase of three (3) used Freightliner M2112 heavy duty CNG semi- tractors, at a total cost of \$315,000; and
- (e) Award a purchase contract to Auto Nation Chrysler Dodge, of Pembroke Pines, FL, based on the Florida Sheriffs Association Purchasing Contract, for the purchase of two (2) 2014 Ram 2500 Crew Cab CNG pick-up trucks, at a total cost of \$82,342, including the extended warranties.
- (f) Easement agreement with Michael Stephens

A motion was made by Ms. Benson, seconded by Ms. Campbell, to approve the easement agreement and authorize the Executive Director to execute that document. Motion carried 5-0.

ITEM 10 - INFORMATIONAL REPORTS

None.

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ITEM 11 - EXECUTIVE DIRECTOR'S REPORT:

The following reports were presented for information only and did not require any action.

- (a) Notification of Emergency Purchase – Faulty air release valves.

Mr. Sorrell further reported that perlite in the system is causing major problems with the air release valves and some of which are resulting in a Consent Order being issued from the Florida Department of Environmental Protection. Mr. Sorrell continued to state that staff and the attorney would be issuing a Consent Order to Armstrong Industries to recoup the cost of the FDEP Consent Order as the perlite is coming from their processes.

- (b) Notification of Emergency Purchase – Pensacola Beach WWTP clarifier repairs

(c) Mr. Sorrell also reported on developments regarding the leachate coming from the landfill, stating it contains too much nitrogen and is causing serious problems at the Bayou Marcus Water Reclamation Facility. Further, staff is also evaluating the issuance of a Consent Order to the County.

Ms. Benson stated she wants to make sure that we are working very carefully with the County regarding the leachate coming from the landfill because she does not want this to be perceived as retribution as that is not the case.

(d) Mr. Sorrell reported that staff is having quality and completion issues with the contractor for the painting of the Barcelona tank and the Pensacola Beach tank. Further, Mr. Odom is evaluating the problems with the contractor.

Ms. Benson stated that with regard to inquiries for placement of logos on the tanks, the time to do so would be when they are being repainted and this would perhaps reduce the costs. Mr. Sorrell responded that it would actually add to the cost.

Mr. Perkins commented that he is not in favor of adding logos, other than ECUA's, to the tanks.

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(e) Mr. Sorrell indicated he is sending each member a draft copy of the proposed Capital Improvements Program project listing and asked for the members to review it and contact staff with any comments or questions they may have. Further, Mr. Sorrell stated that sanitation costs are down \$1.3 million from last year as a result of utilizing Compressed Natural Gas (CNG) vehicles.

ITEM 12 - ATTORNEY'S REPORT

(a) Mr. Odom reported that the County Code Enforcement had cited ECUA concerning a project on Pensacola Beach. ECUA went to Court on the issue and the case was dismissed.

(b) Also, Mr. Odom stated that obtaining the services of an insurance broker would be delayed by a couple of weeks due to legal language issues regarding the RFP.

(c) Mr. Odom stated that another class on "Working with ECUA" will be conducted soon. These classes target minority contractors.

Chairman Walker inquired of Mr. Odom if there was anything to report regarding issues with Airport Well. Mr. Odom responded that there is not, although a meeting is scheduled with ECUA, the City and FDEP next week. Further, he would be willing to respond to any concerns Chairman Walker might have after the Board meeting.

Chairman Walker inquired if there was anything to report concerning the RFQ issued by the County for a performance review of the ECUA. Mr. Sorrell and Mr. Odom responded that there was nothing to report.

Mr. Perkins expressed his concerns that perhaps the full Commission did not vote to issue the RFQ and that only a couple of Commissioners authorized it. Further, if that is the case, he thought it very unlikely that two Commissioners would have the same thought at exactly the same time and perhaps there was a Sunshine Law violation.

ITEM 13 - UNFINISHED BUSINESS

None.

ITEM 14 - NEW BUSINESS

None.

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ITEM 15 - BOARD COMMUNICATIONS

None.

ITEM 16 - ADJOURNMENT

There being no further business to come before the regular meeting of the Emerald Coast Utilities Authority Board, Chairman Walker declared the meeting adjourned at approximately 2:30 p.m.

Respectfully submitted,

Stephen E. Sorrell
Executive Director

APPROVED BY THE ECUA BOARD
IN REGULAR SESSION ON _____.

- Without corrections/amendments.
- With corrections/amendments being: