MINUTES OF THE ECUA CITIZENS' ADVISORY COMMITTEE MEETING HELD WEDNESDAY, APRIL 16, 2014 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT 9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL

Members present: Lois Benson, Chairman
Deborah Benn
Vicki Campbell
Tim Common
Charles Green
Chuck Kimball
Dale Perkins
Louise Ritz
Hurey Smith
Kelley Thompson
Larry Walker

Members absent: Elvin McCorvey, Vice Chairman

Staff present: Steve Sorrell, Executive Director
Nathalie Bowers, Public Information Officer
Debra Buckley, Director of Finance
Tom Dawson, Director of Water Production
Tim Haag, Director of Government Affairs
Amanda Handrahan, Recycling Coordinator
Stacey Hayden, Project Engineer
Steve Holcomb, Director of Wastewater Infrastructure
Linda Iversen, Executive Assistant to the Board
Bill Johnson, Director of Engineering
Gerry Piscopo, Director of Director of Maintenance & Construction-Utility Operations
David Roberts, Director of Information Technology
Jim Roberts, Public Information Officer
Randy Rudd, Deputy Executive Director-Shared Services
Patricia Sheldon, Director of Budgets and Cash Management

ITEM A - CALL TO ORDER

Chairman Benson called the regular meeting of the ECUA Citizens' Advisory Committee to order at approximately 2:00 p.m.

ITEM B - INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Kimball provided the invocation and led the Pledge of Allegiance.

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ITEM C - ADOPTION OF AGENDA

Dr. Walker added to the agenda "management of 2,000 acres of woodlands".

Mr. Perkins added to the agenda "sewer spills on private property".

A motion was made by Mr. Common, seconded by Ms. Ritz, to adopt the agenda as presented. Motion carried 11-0.

ITEM D - OPEN FORUM

There were no comments from the audience.

ITEM E - APPROVAL OF MINUTES

A motion was made, seconded by Ms. Ritz, to approve the minutes of the regular meeting of March 19, 2014 as presented. Motion carried 11-0.

ITEM F - STAFF PRESENTATION/DISCUSSION – SANITARY SEWER OVERFLOWS (SSO)

Mr. Steve Holcomb, Director of Wastewater Infrastructure, provided a PowerPoint presentation, presenting an overview of the ECUA sewer system and providing a Florida Department of Environmental Protection (FDEP) definition of a Sanitary Sewer Overflow (SSO). Mr. Holcomb's presentation also reflected example photos of an SSO. The main sources for sanitary sewer overflows were outlined, with Mr. Holcomb indicating that the number one major cause was stormwater runoff.

In response to a question from Chairman Benson regarding stormwater runoff and comprehensive stormwater runoff plans, Mr. Holcomb stated that there are less sanitary sewer overflows caused by stormwater runoff within the City limits as the City of Pensacola does have a comprehensive plan. Staff further indicated, in response to a question from Ms. Campbell, that the County does not.

Ms. Campbell commented that this issue is a problem throughout the entire United States due to aging infrastructure. Mr. Holcomb concurred, stating it is a major, major problem.

Mr. Holcomb provided a brief overview of the Fats, Oils and Grease (FOG) program and the positive effects the program is having. Mr. Holcomb also explained the sewer maintenance efforts and provided and overview of the Inflow and Infiltration (I & I) program and procedures, indicating that the Pen Haven and Cantonment areas are the current focus. Mr. Holcomb also outlined projects and associated costs for those areas.

Discussion was held relative to working with the Health Department to get property owners to repair their broken sewer laterals since ECUA legally cannot work on private property.

Staff was requested to provide a copy of the presentation to each Committee member.

ITEM G - SALE OF HEAT DRIED SLUDGE PRODUCT

A motion was made by Mr. Perkins, seconded by Mr. Kimball, that the Board authorize the Executive Director to extend the contract for the sale of the heat dried sludge product produced at the Central Water Reclamation Facility to Mannco Environmental Services, Inc., Conway, Arkansas, the highest bidder at a sale price of $15.00 per dry ton for one year. Motion carried 11-0.

ITEM H - PUBLIC RELATIONS SERVICES

Mr. Ellis Bullock was present and addressed the Committee, responding to their questions regarding his proposal for public relations services.

A motion was made by Mr. Kimball, seconded by Ms. Benn, that the Board waive the normal bidding process due to the time-sensitive nature of the requested services, and award a one-year, not-to-exceed $207,000, contract to E.W. Bullock, to assist PIO staff and supply public information services for the ECUA, with funding from the appropriate budget line items, with a transfer from operating contingency as necessary. Motion carried 11-0.

ITEM I - FISCAL YEAR 2015 CAPITAL IMPROVEMENT PROGRAM BUDGET

Staff provided a brief verbal overview of the fiscal year 2015 Capital Improvement Program budget, requesting that each member review the document presented and contact staff with any questions they may have. Chairman Benson requested that those questions also be presented by the member at the next Committee meeting when this item will be considered.

Chairman Benson also requested that each member retain the document presented and bring it to the next meeting.

ITEM J - INFORMATIONAL REPORTS:

The following reports were presented for information only and did not require any action.

(1) Regional Services monthly report – February 2014
(2) Water Production report – March 2014

ITEM K - UNFINISHED BUSINESS

None.

ITEM L - NEW BUSINESS

(1) Management of 2,000 acres of woodlands (Walker)

Dr. Walker suggested that plans be made to adopt a forestry management program for the 2,000 acres surrounding the CWRF. Dr. Walker stated that he would like to see the Division of Forestry contacted to get their assistance in the development of a plan for the property, which would include controlled burns. Further, this is not something that needs action at today's meeting, but he recommends that members start considering it.

ITEM M - ADJOURNMENT

There being no further business to come before the regular meeting of the ECUA Citizens' Advisory Committee, Chairman Benson declared the meeting adjourned at approximately 3:44 p.m.

Respectfully submitted,

Stephen E. Sorrell
Executive Director and
Secretary

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APPROVED BY THE ECUA CITIZENS' ADVISORY
COMMITTEE IN A MEETING ON _____.

( ) Without corrections/amendments.
( ) With corrections/amendments being: