MINUTES OF THE ECUA CITIZENS' ADVISORY COMMITTEE MEETING HELD WEDNESDAY, FEBRUARY 19, 2014 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT 9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL

Members present:
Lois Benson, Chairman
Elvin McCorvey, Vice Chairman
Deborah Benn (left at 3:50 p.m.)
Vicki Campbell
Tim Common
Charles Green
Chuck Kimball
Dale Perkins (left at 4:15 p.m.)
Louise Ritz
Hurey Smith
Kelley Thompson
Larry Walker

Counsel present:
Bradley S. Odom

Staff present:
Steve Sorrell, Executive Director
Nathalie Bowers, Public Information Officer
Debra Buckley, Director of Finance
Ernest Dawson, Director of Regional Services
Tim Haag, Director of Government Affairs
Mike Hamlin, Manager of Utility Development
Stacey Hayden, Project Engineer
Steve Holcomb, Director of Wastewater Infrastructure
Linda Iversen, Executive Assistant to the Board
Bill Johnson, Director of Engineering
Gerry Piscopo, Director of Maintenance & Construction-Utility Operations
Jim Roberts, Public Information Officer
Randy Rudd, Deputy Executive Director-Shared Services
Patricia Sheldon, Director of Budgets and Cash Management

ITEM A - CALL TO ORDER

Chairman Benson called the regular meeting of the ECUA Citizens' Advisory Committee to order at approximately 2:00 p.m.

ITEM B - INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Perkins provided the invocation and led the Pledge of Allegiance.

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ITEM C - ADOPTION OF AGENDA

Chairman Benson introduced Mr. Charles Green as the new CAC member.

Mr. Sorrell added item Q(1) – Water Supply Development Community Assistance Initiative Grant Agreement to the agenda.

A motion was made by Ms. Benn, seconded by Ms. Campbell, to adopt the agenda as presented and amended. Motion carried 12-0.

ITEM D - OPEN FORUM

There were no comments from the audience.

ITEM E - APPROVAL OF MINUTES

A motion was made by Mr. Perkins, seconded by Ms. Thompson, to approve the minutes of the regular meeting of November 13, 2013 as presented. Motion carried 12-0.

ITEM F - PRESENTATION/DISCUSSION – DISPOSABLE WIPES PROGRAM OF THE NATIONAL ASSOCIATION OF CLEAN WATER AGENCIES

Although reflected in agenda order in these minutes, this item followed Item G, which was moved to follow Item E. Chairman Benson called for a break in the meeting from approximately 3:49-3:54 p.m. and just prior to consideration of Item F.

Chairman Benson asked Dr. Walker to provide an overview on this subject since he had requested that it be placed on the agenda. Following Dr. Walker's overview, Mr. Jim Roberts provided an abbreviated presentation of the programs that ECUA has implemented to address the issues as they relate to the disposal of various products into the ECUA sewer system.

Ms. Campbell commented that she feels ECUA needs to do more to get the word out to users of the system on what not to dispose, i.e. wipes, grease, prescription drugs.

Mr. Perkins requested that Mr. Roberts make a full presentation to the Committee at its next meeting.

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ITEM G - PRESENTATION/DISCUSSION – LIFT STATION STANDARDS

Mr. Gerry Piscopo provided an overview and presentation of the lift station standards and requirements for ECUA, explaining why the changes were made and outlining issues that are causing problems at the lift stations.

The following members of the Home Builder's Association (HBA) were present and expressed to the Committee their concerns with the new lift station requirements, providing a brief presentation.

Mr. David Peaden, HBA Executive Director
Mr. Jim Homyak, Member
Mr. Tom Hammond, Member
Mr. Steve Geci, Member
Mr. Steve Moorhead, HBA Counsel

Mr. Hammond indicated that they are basically concerned about six requirements, those being:

(1) Flow rate requirements
(2) Power requirement associated with the larger pumps
(3) Stainless steel electrical panel requirement
(4) Larger site requirement
(5) Concrete driveway requirement
(6) Sliding gate requirement

A motion was made by Mr. Perkins, seconded by Ms. Campbell, to direct staff to work publically with all stakeholders' and until new standards are approved by the Board, that the standards go back to the prior July revisions.

A substitute motion was made by Dr. Walker, seconded by Ms. Ritz, to table Mr. Perkins' motion, without prejudice, as it is pre-mature and more discussion is needed. Motion failed 6-6.

The vote on the main motion as made by Mr. Perkins carried 7-5.

ITEM H - AWARD OF BID – LIFT STATION #34 (WEST SHORE DRIVE) REPLACEMENT

A motion was made by Mr. Perkins, seconded by Mr. McCorvey, that the Board award the contract for the West Shore Drive lift LS Replacement to Utility Service Company, the lowest bidder, for the bid in the amount of

$452,453.57, with funds allocated from CIP Project RS121F and an additional $120,000.00from CIP Project RS121. Motion carried 11-0.

ITEM I - AWARD OF BID – WEST REGION OFFICE SITE PAVING

A motion was made by Mr. Common, seconded by Mr. McCorvey, that the Board award the contract for the West Region Office Site Paving to Chavers Construction, the lowest bidder, with $110,000 funds allocated from CIP Project CA601. Motion carried 11-0.

ITEM J - AWARD OF BID – SANITATION SUPPORT BUILDING

A motion was made by Mr. McCorvey, seconded by Mr. Kimball, that the Board award the contract for the Sanitation Support Building to Larry Hall Construction, Inc., the lowest bidder, for the Base Bid in the amount of $641,000, with funds allocated from CIP Project RT201. Motion carried 11-0.

ITEM K - STRUCTURE LOCATED AT 2968 CHEMSTRAND ROAD

A motion was made by Mr. Kimball, seconded by Mr. McCorvey, that the Board approve and concur in the findings of the Executive Director that the residence on the property located at 2968 Chemstrand Road in Cantonment, Florida is not necessary, useful, or profitable in the operation of the utility systems of ECUA, and authorize its demolition. Motion carried 11-0.

ITEM L - INTEREST RATES CHARGED TO ECUA CUSTOMERS ON DELINQUENT ACCOUNT BALANCES

A motion was made by Mr. Kimball, seconded by Mr. Common, that the Board take no action and retain the interest rate at the same rate as that established in Resolution No. 87-15. Motion carried 9-1 with Dr. Walker voting against the motion and Mr. Perkins being absent during the vote.

ITEM M - SURPLUS ECUA PROPERTY – MAYFAIR WWTP AND LIFT STATION SITE

A motion was made by Mr. Common, seconded by Ms. Thompson, that the property is surplus and that it be placed up for sale.

A motion was made by Ms. Campbell, seconded by Mr. Common, to deny the license and declare the property surplus and place it on the market.

Mr. Odom commented that ECUA would need to retain certain easements for the utility lines. Also, it needs to be clarified if the property should be sold in a private sale or bid.

A motion was made by Ms. Campbell, seconded by Ms. Thompson, to declare the property surplus and place it out for bid. Motion carried 10-0.

ITEM N - FORMER MAYFAIR WWTP AND LIFT STATION SITE ACCESS

A motion was made by Mr. Common, seconded by Mr. Smith, to grant a license [to Sean's Outpost].

After further discussion, Mr. Common withdrew his motion and Mr. Smith withdrew his second.

A motion was made by Mr. Common, seconded by Mr. Smith, to not grant a license. Motion carried 10-0.

ITEM O - INFORMATIONAL REPORTS:

The following reports were presented for information only and did not require action.

(1) Financial reports for the fiscal year ended September 30, 2013
(2) Financial reports for the period ended December 31, 2013
(3) Regional Services report – November 2013
(4) Regional Services report – December 2013
(5) Regional Services report – January 2014
(6) Water Production report – November 2013
(7) Water Production report – December 2013
(8) Water Production report – January 2014
(9) Water Reclamation report – November 2013
(10) Water Reclamation report – December 2013

ITEM P - UNFINISHED BUSINESS

None.

ITEM Q - NEW BUSINESS

(1) Water Supply Development Community Assistance Initiative Grant Agreement

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A motion was made by Ms. Ritz, seconded by Ms. Thompson, that the Board approve the acceptance of the Water Supply Development Community Assistance Initiative Grant from the Northwest Florida Water Management District, and authorize the Executive Director to execute the grant agreement following review and approval of the agreement by ECUA counsel. Motion carried 10-0.

ITEM R - ADJOURNMENT

There being no further business to come before the regular meeting of the ECUA Citizens' Advisory Committee, Chairman Benson declared the meeting adjourned at approximately 4:33 p.m.

Respectfully submitted,

Stephen E. Sorrell
Executive Director and
Secretary

APPROVED BY THE ECUA CITIZENS' ADVISORY COMMITTEE IN A MEETING ON _____.

( ) Without corrections/amendments.
( ) With corrections/amendments being: