

**MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY BOARD MEETING
HELD THURSDAY, MAY 28, 2015 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT
9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL**

Members present: Lois Benson, Chairman
Larry Walker, Vice Chairman
Vicki Campbell
Dale Perkins

Members absent: Elvin McCorvey

Counsel present: Bradley S. Odom

Staff present: Stephen E. Sorrell, Executive Director
Nathalie Bowers, Public Information Officer
Tim Haag, Director of Government Affairs
Amanda Handrahan, Recycling Coordinator
Steve Holcomb, Director of Wastewater Infrastructure
Linda Iversen, Executive Assistant to the Board
Jim Roberts, Public Information Officer
Patricia Sheldon, Director of Budgets and Cash
Management

ITEM 1 – INVOCATION AND PLEDGE OF ALLEGIANCE

Prior to calling the regular meeting of the Board to order, Chairman Benson provided the invocation and led the Pledge of Allegiance.

ITEM 2 – CALL TO ORDER

Chairman Benson called the regular meeting of the Emerald Coast Utilities Authority Board to order at approximately 1:59 p.m.

ITEM 3 – ADOPTION OF AGENDA

Mr. Perkins added “an update on the FDEP ruling” to the agenda, and Chairman Benson placed the subject under the Executive Director’s report.

Chairman Benson added “stormwater” to the agenda under Board Communications.

A motion was made by Ms. Campbell, seconded by Mr. Perkins, to adopt the agenda as presented and amended. Motion carried 4-0.

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ITEM 4 - PUBLIC HEARINGS:

None.

ITEM 5 - OPEN FORUM

There were no comments from the audience.

ITEM 6 - PRESENTATIONS

None.

ITEM 7 - APPROVAL OF MINUTES

A motion was made by Dr. Walker, seconded by Mr. Perkins, to approve the minutes of the regular Board meeting of April 23, 2015 as presented. Motion carried 4-0.

ITEM 8 - OPERATIONAL ITEMS:

(a) **Banking Services Contract**

A motion was made by Mr. Perkins, seconded by Ms. Campbell, to select Hancock Bank as the best vendor to provide banking services for the ECUA, and authorize the Executive Director to sign a five-year contract for this service based on the rates submitted in their proposal. Any fees not covered by earnings are budgeted in the appropriate operational line item.

In response to a question of customer notification from Ms. Campbell, Mr. Sorrell stated that it is anticipated that customers would be notified of this change through our public relations activities and possibly with a notation on the bills.

An amendment to the motion was made by Ms. Campbell, seconded by Mr. Perkins, to select Hancock Bank as the best vendor to provide banking services for the ECUA, and authorize the Executive Director to sign a five-year contract for this service based on the rates submitted in their proposal. Any fees not covered by earnings are budgeted in the appropriate operational line item, provided that we give sufficient notice to the customers.

The vote on the amendment carried 4-0. The vote on the motion as the main motion carried 4-0.

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(b) Extension of Chemical Contract – Bagged Hydrated Lime

A motion was made by Ms. Campbell, seconded by Dr. Walker, to approve an extension of the contract with Cheney Lime & Cement Company, Allgood, AL, for the supply of bagged hydrated lime for the second of two one-year options to extend, at the terms and rates offered by the supplier, with funding from the appropriate budget line item. Motion carried 4-0.

(c) Annual Service Contract – Maintenance of lift station site entrance roads and trees

A motion was made by Mr. Perkins, seconded by Dr. Walker, to approve the extension of the current contract with HHH Construction of NW Florida, Inc., for maintenance of lift station site entrance roads and trees, as provided as an option in the existing contract, at a proposed total cost of approximately \$75,000, with payment from the appropriate budget line item. The duration of the contract will be for one year. Motion carried 4-0.

(d) Award of Bid – Grounds Maintenance: Central Water Reclamation Facility; Regional Lift Stations; and ECUA Office Complex at Ellyson Industrial Park

A motion was made by Dr. Walker, seconded by Ms. Campbell, to award the annual grounds maintenance contract for the selected ECUA properties to the low bidder, Executive Landscaping, Pensacola, FL, for the annual total of \$51,970.00, and authorize payment from the appropriate budget line item. The duration of the contract will be for two years, with two optional one-year extensions upon the mutual agreement of both parties with no change in price. Motion carried 4-0.

(e) Award of Purchase – Yard Trash Grinder

A motion was made by Ms. Campbell, seconded by Mr. Perkins, to approve waving purchasing guidelines and authorize the purchase of one rebuilt 2003 Morbark 1300 electric yard trash grinder from JDS Trucking of Columbia Station, OH, at a price of \$295,000, with funding from CIP Project CS425. Motion carried 4-0.

(f) Award of Bid – Baggett Court sewer expansion

A motion was made by Mr. Perkins, seconded by Ms. Campbell, to award the contract for the Baggett Court Sewer Expansion to Pensacola Concrete Construction Co., Inc., the lowest bidder, for the Base Bid in the total

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amount of \$74,600.70, with funding from CIP Project CS517A. Motion carried 4-0.

(g) Award of Bid – Tate School Road/Overland Drive/Drew Circle water main upgrades

A motion was made by Dr. Walker, seconded by Mr. Perkins, to award the contract for CIP Project RW406A - Tate School Rd./Overland Dr./Drew Cir. Water Main Upgrades to Underground Solutions, LLC, the lowest bidder, for the Base Bid in the amount of \$141,212.50, with funding in the amount of \$150,000 to be transferred from CIP Project RW906 Replacement of Antiquated Water Lines. Motion carried 4-0.

(h) Award of Bid – Pensacola Beach lift stations #208 and #212 upgrade

A motion was made by Mr. Perkins, seconded by Ms. Campbell, to award a contract to Morgan Contracting, Baker, Florida, the low bidder, in the total amount of \$749,990.00 for the Base Bid, for the Pensacola Beach Lift Stations - Upgrade #208 and #212 - CIP Project RS1211, with additional funding provided by a transfer of funds in the amount of \$825,000.00 from CIP Project RS121 - Lift Station Replacement and Upgrading to CIP Project RS1211 - Pensacola Beach Lift Stations - Upgrade #208 and #212. Motion carried 4-0.

(i) Lift station #236 oversizing – Navy Federal Credit Union

A motion was made by Dr. Walker, seconded by Ms. Campbell, to approve additional funding in the amount of \$600,000 for the upgrade of Lift Station #236 with a transfer of funds from CIP Project RS121 - Lift Station Replacement and Upgrades, to CIP Project CA005N - NFCU Site Expansion, and authorize the Executive Director to formally solicit competitive proposals and award a contract for the construction of a gravity sewer line from Lift Station #236 to Nine Mile Road. Motion carried 4-0.

(j) Downtown water grid improvements – Change Order No. 1

A motion was made by Dr. Walker, seconded by Ms. Campbell, to approve Change Order No. 1 to the contract for Downtown Water Grid Improvements with Pensacola Concrete Construction Co., Inc., in the amount of \$207,515.64, with funding from CIP Project RW412. Motion carried 4-0.

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(k) DTS (Basins A5/B2) excavated point repairs

A motion was made by Ms. Campbell, seconded by Mr. Perkins, to authorize a deductive change order in the amount of approximately \$950,000 from ECUA's contract with Roberson Excavation, Inc., for CIP Project RS626B, DTS (Basins A5/B2) Excavated Point Repairs, and authorize an additive change order in an amount not to exceed \$550,000 to Utility Service Company, Inc., for CIP Project RS626A, DTS (Basins A4/A4A) Excavated Point Repairs, and authorize a transfer of \$550,000 out of CIP Project RS624 - Inflow and Infiltration Reduction, to CIP Project RS626A, DTS (Basins A4/A4A) Excavated Point Repairs. Motion carried 4-0.

(l) Approval of Resolution (15-04 and 15-05) – Materials Recovery Facility

A motion was made by Dr. Walker, seconded by Mr. Perkins, to adopt Resolution 15-04 – A RESOLUTION OF THE EMERALD COAST UTILITIES AUTHORITY FINDING THAT IT IS NECESSARY AND APPROPRIATE FOR IT TO BUILD, OPERATE, AND MAINTAIN A MUNICIPAL RECYCLING FACILITY IN ESCAMBIA COUNTY, FLORIDA. Motion carried 4-0.

Mr. Odom stated that adoption by the respective Counties would need to be received.

A motion was made by Ms. Campbell, seconded by Dr. Walker, to adopt Resolution 15-05 - A RESOLUTION OF THE EMERALD COAST UTILITIES AUTHORITY FINDING THAT IT IS NECESSARY AND APPROPRIATE FOR IT TO BUILD, OPERATE, AND MAINTAIN A MUNICIPAL RECYCLING FACILITY IN SANTA ROSA COUNTY, FLORIDA. Motion carried 4-0.

(m) Sale of Real Property – 4302 Hollywood Avenue

A motion was made by Mr. Perkins, seconded by Dr. Walker, to approve the negotiated Purchase and Sale Agreement for the sale of ECUA property located at 4302 Hollywood Avenue, Pensacola, Florida for \$29,000, with the condition that the structure must be repaired or demolished within six months or the property will revert to ECUA, and authorize the Executive Director to execute that document. Motion carried 4-0.

(n) Purchase of Real Property – 1750 North Palafox Street

A motion was made by Mr. Perkins, seconded by Ms. Campbell, to

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Authorize the Executive Director to formally negotiate with the owners to come to acceptable terms and purchase of real property located at 1750 North Palafox Street, Pensacola, Florida 32501. Motion carried 4-0.

(o) Real Estate purchase from James H. Lubnow – Lift station #36

A motion was made by Ms. Campbell, seconded by Mr. Perkins, to approve the purchase of the parcel of real property from James H. Lubnow near Lift Station 36 for \$14,000, and authorize the Executive Director to execute all documents necessary to effectuate the property purchase. Motion carried 4-0.

ITEM 9 - INFORMATIONAL REPORTS

None.

ITEM 10 - EXECUTIVE DIRECTOR'S REPORT

The following reports were presented for information only and did not require action.

(a) Notification of Emergency Purchase – Manhole repairs at lift station #379, Blue Angel Parkway Target

Mr. Sorrell reported that Mr. McCorvey is doing very well from his recent open heart surgery. Mr. McCorvey had four bypasses and now has much more energy and is looking forward to returning.

Mr. Sorrell reported that the Systems Operations Support Building renovations have now been completed and the Operations staff has moved into the building.

Further, Mr. Sorrell reported on the work on the water system, stating ECUA is permitted to pump 72 million gallons per day (mgd), and we are pumping an average of approximately 39 mgd.

Mr. Sorrell reported that FDEP has approved ECUA's revisions to Chapter 5 – Cross-Connection Control and letters are presently being sent out to customers. Further, customers that conformed to the prior rules and had backflows installed on their private wells may contact the ECUA Risk Management office for possible reimbursement,

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ITEM 11 - ATTORNEY'S REPORT

Mr. Odom reported on a case and requested authorization to move forward with a settlement.

A motion was made by Dr. Walker, seconded by Ms. Campbell, to authorize legal counsel to move forward with a settlement of the case as indicated by Mr. Odom. Motion carried 4-0.

ITEM 12 - UNFINISHED BUSINESS

None.

ITEM 13 - NEW BUSINESS

None.

ITEM 14 - BOARD COMMUNICATIONS

(a) Chairman Benson commented that she recently attended a neighborhood picnic and inquiries were made of her as to why the "stormwater" program is not a part of the ECUA's jurisdiction. Chairman Benson indicated that she could not answer their questions and that perhaps that is something that ECUA should look into.

Ms. Campbell indicated she would be willing to have dialogue regarding this as she is asked that question all the time as well.

Mr. Perkins stated that he thinks this has been remotely considered in the past and feels that it would be a good idea to talk to the City and County.

Dr. Walker stated it is something that ECUA needs to think about before acting on and perhaps delay discussion until the next Board meeting.

It was the consensus of the Board to authorize the Executive Director to have an informal conversation with the City and County officials prior to getting too involved in this issue.

(b) Ms. Campbell informed the Board that Stewart Roberts' mother recently passed away.

(c) Mr. Sorrell reported that Mr. David Roberts, IT Director, retired today.

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(d) Dr. Walker commented that the Ellyson location for the annual Employee Service Awards picnic on May 14 was an excellent place for that event.

ITEM 15 - ADJOURNMENT

There being no further business to come before the regular meeting of the Emerald Coast Utilities Authority Board, Chairman Benson declared the meeting adjourned at approximately 3:01 p.m.

Respectfully submitted,



Stephen E. Sorrell
Executive Director and
Secretary

APPROVED BY THE ECUA BOARD
IN REGULAR SESSION ON 06/25/15.

- (X) Without corrections/amendments.
- () With corrections/amendments being: