MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY BOARD MEETING HELD THURSDAY, FEBRUARY 26, 2015 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT 9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL

Members present:	Lois Benson, Chairman Larry Walker, Vice Chairman Vicki Campbell Elvin McCorvey Dale Perkins
Counsel present:	Bradley S. Odom
Staff present:	Stephen E. Sorrell, Executive Director Debra Buckley, Director of Finance Tim Haag, Director of Government Affairs Linda Iversen, Executive Assistant to the Board Bill Johnson, Director of Engineering Jim Roberts, Public Information Officer

ITEM 1 – CALL TO ORDER

Chairman Benson called the regular meeting of the Emerald Coast Utilities Authority Board to order at approximately 2:02 p.m.

ITEM 2 – INVOCATION AND PLEDGE OF ALLEGIANCE

Dr. Walker provided the invocation and led the Pledge of Allegiance.

ITEM 3 – ADOPTION OF AGENDA

Ms. Campbell added, as Item 9(a), an update on public information programs and activities.

A motion was made by Dr. Walker, seconded by Mr. McCorvey, to adopt the agenda as presented and amended. Motion carried 5-0.

ITEM 4 - PUBLIC HEARINGS:

None.

ITEM 5 - OPEN FORUM

There were no comments from the audience.

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ITEM 6 - PRESENTATIONS

None.

ITEM 7 - APPROVAL OF MINUTES

A motion was made by Ms. Campbell, seconded by Mr. McCorvey, to approve the minutes of the regular Board meeting of January 29, 2015 as presented. Motion carried 5-0.

ITEM 8 - OPERATIONAL ITEMS:

(a) Award of bid – Central Well Field Aquifer Performance Test

A motion was made by Mr. Perkins, seconded by Dr. Walker, to reject all bids received, and authorize staff to revise the plans and specifications and rebid the project. Motion carried 5-0.

(b) Award of bid – Collapsible Tanks

A motion was made by Dr. Walker, seconded by Ms. Campbell, to take the following actions: (1) declare the bid submitted by ModuTank, Inc., as unresponsive and inadequate; and (2) award the bid to MPC Containment International, LLC, the only responsive bidder, for eight collapsible tanks, in the total amount of $269,769 (amount includes the Base Bid plus Alt. Bid #'s 1 & 2), with funding from CIP Project CS415 - CWRF Transmission Main Interruption Plan. Motion carried 5-0.

(c) Award of bid – Ongoing Waterline Cleaning Program

A motion was made by Dr. Walker, seconded by Mr. McCorvey, to waive the bidding process based on past experience with this contractor and the need to conduct the necessary cleaning in a timely manner, and award the contract for Ongoing Waterline Cleaning Program to Professional Piping Services, Inc., for the proposal in the approximate amount of $78,533, with funds allocated from CIP Project RW920E. Motion carried 5-0.

(d) Stefani Road bridge replacement – water main utility relocation

A motion was made by Ms. Campbell, seconded by Mr. McCorvey, to authorize the Executive Director to approve use of Warrington Utility and Excavating to perform the water main relocation for the Stefani Road Bridge Replacement utilizing the previously established Small Scale Utility Projects

contract, and establish a project budget in the amount of $80,000, with funding from CIP Project CR405 – General Utility Relocation. Motion carried 5-0.

(e) NWFWMD Water Supply Development Community Assistance Initiative Grant Agreement – Pensacola Beach reclaimed Water System Expansion, Phase 2

A motion was made by Mr. Perkins, seconded by Ms. Campbell, to approve the acceptance of the Water Supply Development Community Assistance Initiative Grant from the Northwest Florida Water Management District for the Pensacola Beach Reclaimed Water System Expansion – Phase 2, and authorize the Executive Director to execute the grant agreement following review and approval of the agreement by ECUA counsel. Motion carried 5-0.

(f) Budget amendment – water and wastewater systems

A motion was made by Dr. Walker, seconded by Mr. McCorvey, to approve the following budget amendment for fiscal year 2015 for the Water and Wastewater System. Motion carried 5-0.

Sources:	
Water and Wastewater System	
Fines - Violations Wastewater Discharge	$214,000
Uses:	
Water and Wastewater System	
Operating Expenditures	$214,000

At the request of Ms. Campbell, Mr. Sorrell provided a brief verbal update on the discharge, by Armstrong Industries, of perlite into the ECUA wastewater system.

(g) Interlocal Agreement with City – Scenic and Langley Lift Station #64 relocation

A motion was made by Ms. Campbell, seconded by Mr. McCorvey, to approve the project in principle and authorize the Executive Director to enter into an Interlocal Agreement with the City to offset some of the expected costs associated with relocating Lift Stations 25 and 64 and receive an easement from the City for the proposed location for the new Lift Station 64 to be constructed. Motion carried 5-0.

(h) Interlocal Agreement with County – Corrydale Lift Station #109 relocation

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A motion was made by Ms. Campbell, seconded by Mr. McCorvey, to agree to the property swap with the County for Lift Station 109 and authorize the Executive Director to execute the documents necessary to effectuate the property swap and further authorize the Executive Director to enter into an Interlocal Agreement with the County to offset some of the expected costs of the project. Motion carried 5-0.

ITEM 9 - INFORMATIONAL REPORTS

(a) Public Information Programs and Activities

Ms. Campbell requested that Mr. Sorrell provide a breakdown of how the previously Board approved funds have been spent regarding ECUA public information programs. Mr. Sorrell responded as follows:

Initial funding $207,000 (remaining balance approximately $60,000)-
Survey relative to ECUA services = $20,000
E.W. Bullock website services = $18,000
Advertising for television, radio and on-line services = $110,000

At the request of Ms. Campbell, Mr. Jim Roberts, ECUA Public Information Officer, provided an overview of the recent and planned activities for 2015 relative to the provision of public information and ECUA community involvement.

ITEM 10 - EXECUTIVE DIRECTOR'S REPORT

Mr. Sorrell reported that staff submitted three FEMA 404 Hazard Grant applications for consideration of federal funding through the County's Local Mitigation Strategy (LMS) program on Tuesday totaling approximately $3 million. The three applications were for the following projects:

(a) CWRF Transmission Main mitigation project
(b) CWRF Filter Bypass mitigation project
(c) West Pensacola Well Elevation mitigation project

Mr. Sorrell also reported that Pensacola Beach engineering is pretty much done, and the composting operation construction is underway and the facility is being constructed. Further, he would be bringing a resolution to the Board relative to the composting operation once approval is received from the County.

ITEM 11 - ATTORNEY'S REPORT

Mr. Odom informed the Board that Mr. Studer has completed his due diligence period and found the Main Street property acceptable. Further, it is anticipated that the property closing will occur by the end of next week.

Mr. Odom also reported that the Florida Department of Environmental Protection has issued a no further action report on the Airport property and that closes the matter out.

Also, Mr. Odom requested that the Board approve an extension to the recycling agreement with IREP for one year.

A motion was made by Ms. Campbell, seconded by Mr. McCorvey, to authorize the Executive Director and ECUA legal counsel to negotiate and execute the contract extension. Motion carried 5-0.

ITEM 12- UNFINISHED BUSINESS

(a) Update on Innerarity Island (Campbell)

Ms. Campbell requested an update on the possible assessment of customers on Innerarity Island relative to the water and sewer system.

Mr. Sorrell stated that staff is working with the County on this and once the water and sewer systems are repaired to ECUA standards, then ECUA would take the systems over. Further, staff is working on an agreement with the County that would authorize Ken Horne and Associates to complete the defined engineering work. Once this agreement has been approved by the County, staff would bring it to the ECUA Board for approval. Also, the County is in the process of seeking a State grant to help fund the project. Costs for the County for the upgrade are not known at this time.

(b) Mr. Sorrell was asked to look into correctness of the link contained in the backflow letters as customers have reported that they are not getting any responses back.

ITEM 13 - NEW BUSINESS

None.

ITEM 14 - BOARD COMMUNICATIONS

(a) Mr. McCorvey informed the Board that he attended a luncheon at the Sanitation Department that was provided by the Sanitation Supervisors for the employees in appreciation of their efforts relative to

providing service in Santa Rosa County. Mr. McCorvey stated the employees were very appreciative of the luncheon. Further, the employees are excited about moving into the new facility and morale is excellent and that has been attributed to Mr. Gary Dean.

ITEM 15 - ADJOURNMENT

There being no further business to come before the regular meeting of the Emerald Coast Utilities Authority Board, Chairman Benson declared the meeting adjourned at approximately 3:03 p.m.

Respectfully submitted,

Stephen E. Sorrell
Executive Director and
Secretary

APPROVED BY THE ECUA BOARD
IN REGULAR SESSION ON _____.

( ) Without corrections/amendments.
( ) With corrections/amendments being: