MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY BOARD MEETING HELD THURSDAY, JANUARY 29, 2015 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT 9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL

Members present: Lois Benson, Chairman
Larry Walker, Vice Chairman
Vicki Campbell
Elvin McCorvey
Dale Perkins

Counsel present: Bradley S. Odom

Staff present: Stephen E. Sorrell, Executive Director
Nathalie Bowers, Public Information Officer
Debra Buckley, Director of Finance
Tim Haag, Director of Government Affairs
Amanda Handrahan, Recycling Coordinator
Linda Iversen, Executive Assistant to the Board
Bill Johnson, Director of Engineering
Randy Rudd, Deputy Executive Director-Shared Services
Jim Roberts, Public Information Officer
Cindy Sutherland, Director of Human Resources and Administrative Services
Patricia Sheldon, Director of Budgets and Cash Management

ITEM 1 – CALL TO ORDER

Chairman Benson called the regular meeting of the Emerald Coast Utilities Authority Board to order at approximately 2:00 p.m.

ITEM 2 – INVOCATION AND PLEDGE OF ALLEGIANCE

Ms. Campbell provided the invocation and led the Pledge of Allegiance.

ITEM 3 – ADOPTION OF AGENDA

A motion was made by Mr. Perkins, seconded by Mr. McCorvey, to adopt the agenda as presented and amended to include handout Items 9(e) and 14(a). Motion carried 5-0.

ITEM 4 - PUBLIC HEARINGS:

None.

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ITEM 5 - OPEN FORUM

(a) Mr. Mike Kronon, 6308 Summer Circle, Pensacola, FL, addressed the Board sharing photographs of flood-damaged areas regarding his property that he previously discussed with the Board. Mr. Kronon stated that Mr. Sorrell sent an e-mail to him outlining ECUA plans and he is awaiting that action. Mr. Sorrell invited Mr. Kronon to his office after the meeting so that Mr. Kronon could view a video of the product that ECUA will be using.

(b) Mr. Lewis Garvin, 1024 Cobblestone Drive, Pensacola, FL, addressed the Board requesting that the ECUA make restitution to him in the amount of $200 for damages he incurred to his vehicle when he backed into his ECUA garbage container. Mr. Garvin indicated that his family purposely did not place the can by the curb on their pickup day as they had only one bag in it. Further, the sanitation driver came by, stopped, blew the truck horn three times and then proceeded to get out of his truck and remove the can from the side of his home and place it in the middle of the driveway so he could empty it, and that is where he left it. Mr. Garvin stated that he was not aware that the can was there in that he lives on a very steep hill and could not see it and thus he backed into it. Also, Mr. Garvin stated that ECUA's Risk Management denied his request without anyone from ECUA ever contacting him or visiting the area, although Board member Walker did come out once he called him.

A motion was made by Dr. Walker, seconded by Mr. Perkins, to reimburse Mr. Garvin $200 as long as he signs off on that being the extent of the liability.

Mr. Odom advised the Board against passage of the motion to hold the organization responsible for the placement of an inanimate object and failure by the customer to use due care. Also, there would be no end in sight for claims where people have damaged their vehicles by striking an ECUA garbage can.

Further, the placement of the can is a disputed fact and the lack of response is a disputed fact. Also, the Board is only getting one side of the story and he advises the Board not to compensate for the damage.

A substitute motion was made by Mr. Perkins to request that staff go out and make an eyes-on visit and evaluation and contact the customer face-to-face.

Chairman Benson turned the Chairmanship over to Vice Chairman Walker and seconded the motion. The vote on the substitute motion carried 3-2 with Messrs. McCorvey and Walker voting against it.

Chairman Walker returned the Chairmanship to Chairman Benson.

The vote on the substitute motion as the main motion carried 3-2 with Messrs. McCorvey and Walker voting against the motion.

ITEM 6 - PRESENTATIONS

Mr. Sorrell introduced the following recently-hired employees:

Ms. Chiquita Payne, Human Resources Generalist
Ms. Stella Holland, Human Resources Manager
Ms. Gloria Wittaker-Driver, Laboratory Manager
Mr. Johan Daane, Director of Information Systems
Ms. Carolyn Holland, Accounts Payable Supervisor

ITEM 7 - APPROVAL OF MINUTES

A motion was made by Mr. Perkins, seconded by Ms. Campbell, to approve the minutes of the regular Board meeting of December 18, 2014 as presented. Motion carried 5-0.

ITEM 8 - REPORT OF THE ECUA CITIZENS' ADVISORY COMMITTEE 01/21/15

A motion was made by Mr. McCorvey, seconded by Mr. Perkins, to approve the followings recommendations for Items G through J. Motion carried 5-0.

F. Award of Bid – Residential Water and Sewer Line Protection Program

Tabled in Committee.

G. Award of Bid – CWRF Headworks Odor Control Piping

Award the bid for the fabrication and installation of the odor control piping for the CWRF headworks to W.D. Rogers Mechanical Contractors, Pensacola, Florida, the lowest responsive bidder, in the total amount of $147,629.00, with funding from CIP Project CS416.

H. Baggett Court Sewer Expansion

Authorize the Executive Director to proceed through bidding with a project to expand sewer service to Baggett Court, and establish a project

budget of $110,000 with funding from CIP Project CS317 - Sewer Expansion, and a contribution of $20,000 from Habitat for Humanity.

I. Bayou Boulevard Water and Sewer Utility Relocation

Authorize the Executive Director to enter into a UWHC Agreement with FDOT for ECUA utility relocations associated with work on Bayou Boulevard between Baisden Road and Firestone Boulevard, and authorize the transfer of $250,000 from CIP Project CR405 - General Utility Relocation, to CR409Y - Bayou Boulevard Utility Relocation.

J. Patricia Drive Bridge Replacement Utility Relocation

Authorize the Executive Director to enter into a UWHC Agreement with FDOT for ECUA utility relocations associated with work on the Patricia Drive Bridge Replacement, and authorize the transfer of $250,000 from CIP Project CR405 - General Utility Relocation, to CR409Z - Patricia Drive Bridge Replacement Utility Relocation.

ITEM 9 - OPERATIONAL ITEMS:

(a) Extension of Listing Agreement with NAI Halford-Main Street property

A motion was made by Ms. Campbell, seconded by Dr. Walker, to extend the Listing Agreement-Sale for the Main Street property through December 31, 2015, and authorize the Executive Director to enter into the attached contract extension with NAI Halford. Motion carried 5-0.

(b) Award of bid: Downtown water grid improvements

A motion was made by Ms. Campbell, seconded by Mr. Perkins, to award a contract to Pensacola Concrete Construction Co., Inc., the lowest bidder, for the Base Bid in the amount of $267,710.49, with funds allocated from CIP Project RW412 - Downtown Water Grid Improvements. Motion carried 5-0.

(c) Award of bid: Ensley storage tank demolition

A motion was made by Ms. Campbell, seconded by Dr. Walker, to award the contract for the Ensley Storage Tank Demolition project to Iseler Demolition, Romeo, MI, the lowest bidder, for the Base Bid in the total amount of $44,670.00, with funds allocated from RW717. Motion carried 5-0.

(d) Award of bid: Warrington tank and fuel island demolition-Transmission Main Interruption Plan

A motion was made by Ms. Campbell, seconded by Mr. McCorvey, to (a) Conclude that Virginia Wrecking Company's having bid $132 less than the 0.5% minimum value for bid item no. 5, "Closeout Documentation" constitutes a minor informality; (b) Waive that minor informality; and (c) Award a contract to Virginia Wrecking Company, Inc., the lowest responsive bidder, in the total amount of $76,399, for the Warrington Tank and Fuel Island Demolition, and establish a construction budget in the amount of $84,000 with funding provided by CWRF Transmission Main Interruption Plan - CIP Project CS415. Motion carried 5-0.

(e) Financing proposal-Purchase of sanitation collection containers and vehicles

A motion was made by Ms. Campbell, seconded by Dr. Walker, to authorize the Executive Director and legal counsel to execute the loan documents with Oshkosh Capital for eight-year funding for the purchase of the Sanitation vehicles and containers that are utilized in the ECUA's sanitation programs. Motion carried 5-0.

ITEM 10 - INFORMATIONAL REPORTS

None.

ITEM 11 - EXECUTIVE DIRECTOR'S REPORT

The following reports were presented for information only and did not require action.

(a) Notification of Emergency Purchase – Government Street regional lift station screening area and stairwell coating repairs

(b) Notification of Emergency Purchase – Emergency repairs to lift station #41

(c) Notification of Emergency Purchase – Paul Starr Drive lift station force main replacement

(d) Notification of Emergency Purchase – Tertiary filter components – Central Water Reclamation Facility

(e) Notification of Emergency Purchase – Pensacola Beach tank and pump station facility bypass line

Mr. Sorrell also reported the following:

(a) Navy Federal will be conducting its annual Open House on February 4 from 5:30-7:30 p.m. should anyone wish to attend.

(b) He has been contacted by the company doing the Phase One environmental assessment on the 19 acres that were formerly occupied by the Main Street Wastewater Treatment Plant indicating they will be providing a clean assessment to Mr. Studer. Further, it will be up to Mr. Studer to proceed with a Phase Two assessment if so desired.

(c) Provided a report on the status of the proposals received related to the county's request regarding an advanced materials recycling facility. Mr. Sorrell stated that seven proposals had been received and the review team consisting of two members from the County, two from ECUA and one from the Chamber of Commerce had narrowed the list to four and then to two finalists. Negotiations will begin with the two finalists over the next couple of months and a recommendation brought back to the Board.

(d) ECUA is caught up in Santa Rosa County and approximately 19,000 accounts have been established in a period of three weeks.

Chairman Benson suggested that something be placed on the website that would accurately reflect the pickup days for Santa Rosa County customers.

Dr. Walker expressed his appreciation for the backup plan that staff set up regarding the wastewater transmission main from Government Street to the new Central Wastewater plant, stating this is a sign of very good government. Also, the progress with the County to get an advanced materials recycling facility is a huge achievement.

Ms. Campbell advised of the reason she missed the CAC meeting, stating she was "walking the halls" in Tallahassee and suggested that staff and members express their thanks and appreciation to those members there that assisted in a resolution of the recycling issues with the County.

ITEM 12 - ATTORNEY'S REPORT

Mr. Odom provided an update on the contract for purchase of the Main Street property by Mr. Studer, stating they are presently in the due diligence phase of the contract.

Further, Mr. Odom reported that the Florida Department of Environmental Protection has been informed of the action that ECUA is taking relative to the cross-connection program and letters will be going out to customers next week.

ITEM 13 - UNFINISHED BUSINESS

None.

ITEM 14 - NEW BUSINESS

(a) Real Estate Purchase from Ashbury Hills Homeowners' Association – Lift Station #189

A motion was made by Mr. Perkins, seconded by Ms. Campbell, to approve the real estate purchase from Ashbury Hills Homeowners' Association of the approximately 0.08 acre parcel for Lift Station 189 as well as an approximately 0.23 acre easement, and authorize the Executive Director to execute the documents necessary to purchase that parcel and easement for $1,500, plus closing costs. Motion carried 5-0.

ITEM 15 - BOARD COMMUNICATIONS

None.

ITEM 16 - ADJOURNMENT

There being no further business to come before the regular meeting of the Emerald Coast Utilities Authority Board, Chairman Benson declared the meeting adjourned at approximately 2:57 p.m.

Respectfully submitted,

Stephen E. Sorrell
Executive Director and
Secretary

APPROVED BY THE ECUA BOARD
IN REGULAR SESSION ON _____.

( ) Without corrections/amendments.
( ) With corrections/amendments being: