

**MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY BOARD MEETING  
HELD THURSDAY, SEPTEMBER 24, 2015 AT 2:00 P.M. IN THE ECUA BOARD  
ROOM AT 9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK,  
PENSACOLA, FL**

**Members present:** Lois Benson, Chairman  
Larry Walker, Vice Chairman  
Vicki Campbell (arrived at 2:05 p.m.)  
Elvin McCorvey  
Dale Perkins

**Counsel present:** Bradley S. Odom

**Staff present:** Stephen E. Sorrell, Executive Director  
Nathalie Bowers, Public Information Officer  
Debra Buckley, Director of Finance  
Tim Haag, Director of Government Affairs  
Amanda Handrahan, Recycling Coordinator  
Linda Iversen, Executive Assistant to the Board  
Bill Johnson, Director of Engineering  
Jim Roberts, Public Information Officer

**ITEM 1 – INVOCATION AND PLEDGE OF ALLEGIANCE**

Prior to calling the regular meeting of the Board to order, Mr. Perkins provided the invocation and led the Pledge of Allegiance.

**ITEM 2 – CALL TO ORDER**

Chairman Benson called the regular meeting of the Emerald Coast Utilities Authority Board to order at approximately 2:00 p.m.

**ITEM 3 – ADOPTION OF AGENDA**

Chairman Benson added the topic “Innerarity Island” to the agenda.

A motion was made by Mr. McCorvey, seconded by Dr. Walker, to adopt the agenda as presented and amended. Motion carried 4-0.

**ITEM 4 - PUBLIC HEARINGS:**

- (a) 2:00 p.m. – Proposed establishment of revised wastewater system industrial surcharges

Chairman Benson convened the public hearing at approximately 2:01 p.m. There were no comments and the public hearing was closed.

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(b) Adoption of Resolution 15-14

A motion was made by Mr. Perkins, seconded by Mr. McCorvey, to adopt Resolution 15-14 - A PRELIMINARY RATE SETTING RESOLUTION PROVIDING FOR NOTICE AND PUBLIC HEARING CONCERNING THE PROPOSED ESTABLISHMENT OF REVISED WASTEWATER SYSTEM INDUSTRIAL SURCHARGES. Motion carried 4-0.

ITEM 5 - PRIVATE SESSION TO DISCUSS SETTLEMENT NEGOTIATIONS IN PENDING LITIGATION - TO BE ATTENDED BY:

At approximately 2:03 p.m., Mr. Odom asked that the regular meeting be recessed for the private session to discuss pending litigation and requested that the following individuals join him for the private session to be held in the Human Resources Conference Room. The private session was estimated to last approximately 10 minutes. Chairman Benson placed the regular meeting in recess at approximately 2:04 p.m.

Lois Benson  
Larry Walker  
Vicki Campbell  
Elvin McCorvey

Dale Perkins  
Stephen Sorrell  
Terry Hoffman (court reporter)

Chairman Benson called the regular Board meeting back to order at approximately 2:17 p.m.

A motion was made by Mr. Perkins, seconded by Ms. Campbell, to authorize Counsel to proceed in the manner as outlined in the private session. Motion carried 5-0.

ITEM 6 - OPEN FORUM

There were no comments from the audience.

ITEM 7 - PRESENTATIONS

None.

ITEM 8 - APPROVAL OF MINUTES

A motion was made by Dr. Walker, seconded by Ms. Campbell, to approve the minutes of the regular Board meeting of August 27, 2015 as presented. Motion carried 5-0.

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**ITEM 9 - REPORT OF THE ECUA CITIZENS' ADVISORY COMMITTEE 09/16/15**

A motion was made by Ms. Campbell, seconded by Dr. Walker, to approve the following recommendations for Items F-I. Motion carried 5-0.

**F. Surplus Furniture and Equipment**

Approve and concur in the finding of the Executive Director regarding the property, and authorize removal of the property value and accumulated depreciation from the balance sheet of the ECUA.

**G. Write Off Uncollectible Balances**

Authorize the Executive Director or his designee to write off as uncollectible accounts receivable in the total sum of \$1,023,610, and make appropriate entries in the financial records of ECUA to reflect the write off of said uncollectible accounts.

These accounts are to be written off solely to enable the Executive Director to carry out his duties in accordance with generally accepted accounting principles, and ECUA does not waive any rights it may have to collect said accounts.

**H. Investment Management Services**

Authorize the Executive Director to sign the extension of the existing contract with Davidson Fixed Income Management, Inc., for a term of one year, the dates being October 1, 2015 – September 30, 2016. Davidson Fixed Income Management, Inc., is believed to provide the best approach to performing the scope of work, has the appropriate size and technical expertise necessary to devote to the project, and has the knowledge of local government investment practices in accordance with Florida Statutes Chapter 218.

**I. Server Virtualization Platform Acquisition**

Approve the lowest and best proposal for building a virtualization platform from Edge Solutions, LLC, of Pensacola, FL, and authorize the Executive Director to initiate the purchase of the selected proposal, with funding of \$155,930 from CIP Project RA507.

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**ITEM 10 - OPERATIONAL ITEMS:**

(a) **Adoption of Resolution 15-15**

A motion was made by Dr. Walker, seconded by Mr. McCorvey, to adopt Resolution 15-15 - A RESOLUTION RESTATING AND REVISING AN EXCEPTION FOR WASTEWATER SYSTEM CAPACITY IMPACT FEES FOR SERVICE TO PREMISES PREVIOUSLY SERVED BY PRIVATE DISPOSAL SYSTEMS; PROVIDING AN EFFECTIVE DATE. Motion carried 5-0.

(b) **Award of bid – Yoakum Court area water main upgrades**

A motion was made by Ms. Campbell, seconded by Mr. McCorvey, to award the contract for CIP Project RW406B, Yoakum Court Area Water Main Upgrades to Pensacola Concrete Construction Co., Inc., the lowest bidder, for the Base Bid and the Additive Alternate in the total amount of \$380,100.00, with funding in the amount of \$400,000 to be transferred from CIP Project RW906, Replacement of Antiquated Water Lines, to CIP Project RW406B. Motion carried 5-0.

(c) **Award of bid – Carriage Hills discharge main upgrade**

A motion was made by Ms. Campbell, seconded by Mr. McCorvey, to award the contract for the Carriage Hills Discharge Main Upgrade to B&W Utilities, Inc., the lowest bidder, for the Base Bid in the total amount of \$133,593, with funding from CIP Project RW066A. Motion carried 5-0.

(d) **Award of bid – Electric motor and submersible pump repair and rewind**

A motion was made by Mr. McCorvey, seconded by Ms. Campbell, to (1) affirmatively find that the bid submitted by Allied Sales and Service Company, Inc., is nonresponsive and it is not a qualified bidder; and (2) award the annual contract for Electric Motor and Submersible Pump Repair and Rewind Services to Gulf Coast Electric Motor Services, Inc., Pensacola, FL, the lowest responsive and best bidder; and (3) approve the issuance of blanket purchase orders to Gulf Coast Electric Motor Service in the total amount of \$675,000.00 (annually) to cover the cost of motor, pump and equipment repair for the Maintenance & Construction Department and the Water Production Department, with funding from the appropriate budget line item or CIP projects RS008T or RW522. Motion carried 5-0.

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(e) Award of bid – Annual contract for small scale utility projects 2015

A motion was made by Mr. Perkins, seconded by Ms. Campbell, to award the Annual Contract for Small Scale Utility Projects 2015 to Evans Contracting, Inc., the lowest bidder, and use the contract's hourly rates as needed on ECUA projects, with the individual funding source(s) identified as the contract is utilized. Motion carried 5-0.

(f) Award of bid – Cervantes Street lift station (#3) replacement

A motion was made by Ms. Campbell, seconded by Mr. McCorvey, to waive the bid error as a minor informality and award a contract to Brown Construction of Northwest Florida, the low bidder, in the total amount of \$1,274,857.95 for the base bid, for the Cervantes Street Lift Station (#3) Replacement - CIP Project RS506, with additional funding provided by a transfer of funds in the amount of \$950,000.00 from CIP Project RS121 (Lift Station Replacement & Upgrading) to CIP Project RS506. Motion carried 5-0.

(g) Award of bid – Truck tire retread services

A motion was made by Mr. Perkins, seconded by Dr. Walker, to approve a one-year contract extension, not to exceed \$200,000, to Dave Howell Truck & Giant Tire of Pensacola, FL, with one remaining optional one-year extension upon mutual agreement of both parties, with no increase in price, to supply services related to the retreading of truck tires for the ECUA fleet, with funding from the appropriate budget line item. Motion carried 5-0.

(h) Purchase of new tires for the ECUA fleet

A motion was made by Mr. McCorvey, seconded by Ms. Campbell, to authorize staff to purchase tires from the list of State-approved local vendors at the current State contract price, through September 30, 2016, with estimated annual funding of \$350,000 coming from the appropriate line item of the Sanitation Operating Budget. Motion carried 5-0.

(i) East Brownsville sewer expansion – Phase I

A motion was made by Mr. Perkins, seconded by Mr. McCorvey, to authorize the Executive Director to enter into an Interlocal Agreement between ECUA and Escambia County to have the County reimburse ECUA for 50% of the project cost, up to \$337,500, for the construction costs associated with the East Brownsville Sewer Expansion – Phase I Project, and establish a CIP project and

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budget in the total amount of \$675,000, with funding of \$337,500 from CIP Project CS317. Motion carried 5-0.

(j) Banking services resolution

A motion was made by Ms. Campbell, seconded by Mr. McCorvey, to adopt the banking resolution which governs the banking services contract that was approved by the Board on May 28, 2015. Additionally, that the Board designate and grant authority to the Executive Director to execute all other agreements as necessary to establish the various services contemplated in the RFP with Hancock Bank. Motion carried 5-0.

A motion was made by Mr. McCorvey, seconded by Ms. Campbell, to adopt the resolution [titled Resolution of a State or Local Government Operating under Authority of a Board, Council or other type Governing Body]. Motion carried 5-0.

ITEM 11 - INFORMATIONAL REPORTS

None.

ITEM 12 - EXECUTIVE DIRECTOR'S REPORT:

The following reports were presented for information only and did not require action.

(a) Notification of Purchase – Materials Recovery Facility

Mr. Sorrell also provided updates on the following:

RFP for timber management at property surrounding CWRP  
Pensacola Beach clarifier tank deconstruction and replacement  
Pensacola Beach reclaimed water system  
FDOT Bay Bridge project and utility relocation costs to ECUA  
FDOT Nine Mile Road project utility relocations

Mr. Sorrell informed the Board that Mr. Randy Rudd, Deputy Executive Director-Shared Services, has been elected to serve on the Board of the Solid Waste Association of North America due to his vast knowledge and expertise in the solid waste field.

Further, Mr. Sorrell informed the Board that October 5-9 is Customer Service Appreciation Week and encouraged the Board members to stop by and visit the ECUA Customer Service group during that time.

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**ITEM 13 - ATTORNEY'S REPORT**

Mr. Odom congratulated the Board on another successful fiscal year.

**ITEM 14 - UNFINISHED BUSINESS**

Chairman Benson provided an overview of the issues associated with the water and sewer system on Innerarity Island, as well as the current status of those issues based on the report completed by Kenneth Horne & Associates.

Chairman Benson also informed the Board of a wonderful phone call she received from a customer regarding the Navy Point sewer expansion project, stating the customer indicated the contractor and ECUA are doing a great job.

**ITEM 15 - NEW BUSINESS**

None.

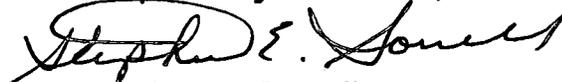
**ITEM 16 - BOARD COMMUNICATIONS**

Dr. Walker reported that he and Mr. Sorrell recently had breakfast with Representative Hill, stating that he is very supportive of ECUA.

**ITEM 17 - ADJOURNMENT**

There being no further business to come before the regular meeting of the Emerald Coast Utilities Authority Board, Chairman Benson declared the meeting adjourned at approximately 2:54 p.m.

Respectfully submitted,



Stephen E. Sorrell  
Executive Director and  
Secretary

APPROVED BY THE ECUA BOARD  
IN REGULAR SESSION ON 10/29/15.

- (X) Without corrections/amendments.  
( ) With corrections/amendments being: