

**MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY BOARD MEETING  
HELD THURSDAY, APRIL 28, 2016 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT  
9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL**

**Members present:** Lois Benson, Chairman  
Dale Perkins, Vice Chairman  
Vicki Campbell  
Elvin McCorvey  
Larry Walker

**Counsel present:** Bradley S. Odom

**Staff present:** Stephen E. Sorrell, Executive Director  
Nathalie Bowers, Public Information Officer  
Edie Brown, Sanitation Collection Manager  
Debra Buckley, Director of Finance  
John Daane, Director of Information Technology  
Tim Haag, Director of Government Affairs  
Linda Iversen, Executive Assistant to the Board  
Bill Johnson, Director of Engineering  
Jim Roberts, Public Information Officer  
Patricia Sheldon, Director of Budgets and Cash  
Management

**ITEM 1 – INVOCATION AND PLEDGE OF ALLEGIANCE**

Prior to calling the regular meeting of the Board to order, Mr. McCorvey provided the invocation and led the Pledge of Allegiance.

**ITEM 2 – CALL TO ORDER**

Chairman Benson called the regular meeting of the Emerald Coast Utilities Authority Board to order at approximately 2:01 p.m.

**ITEM 3 – ADOPTION OF AGENDA**

Dr. Walker added the topic of politics to the agenda as Item 14(b).

Mr. Sorrell added Ms. Debra Buckley under Item 5; added Item 14(a) – Power of Eminent Domain-Access to Lift Station 328; and advised the Board that an amended Item 4(b) and a revised Exhibit A to Item 9(d) was before the Board.

Chairman Benson added as Item 13(a) – Buffers, to the agenda.

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A motion was made by Mr. Perkins, seconded by Dr. Walker, to adopt the agenda as presented and amended. Motion carried 5-0.

**ITEM 4 - PUBLIC HEARING:**

- (a) 2:00 p.m. – Proposed establishment of new charges for finished compost product

Chairman Benson convened the public hearing at approximately 2:05 p.m.

Mr. Barry Tweedie addressed the Board suggesting that the Board consider some method that would allow residential gardeners the opportunity to obtain lesser amounts of the compost.

Mr. Sorrell advised that at this time, individuals cannot be allowed at the site due to security and safety issues and, therefore, small amounts will not be offered.

There were no further comments and Chairman Benson closed the public hearing at approximately 2:07 p.m.

- (b) Adoption of Resolution 16-06

A motion was made by Mr. Perkins, seconded by Dr. Walker, to adopt Resolution 16-06 as amended – A FINAL RATE SETTING RESOLUTION ESTABLISHING NEW CHARGES FOR FINISHED COMPOST PRODUCT; PROVIDING AN EFFECTIVE DATE. Motion carried 5-0.

Messrs. McCorvey and Walker expressed that they feel smaller amounts of compost should be made available through some method for individuals. Chairman Benson referred the issue to staff, requesting that the issue be considered and that a recommendation be brought forward to the Citizens' Advisory Committee.

**ITEM 5 - OPEN FORUM**

There were no comments from the audience.

Mr. Sorrell informed the Board that Ms. Buckley would be retiring on May 31, 2016 and this would be her last Board meeting attendance as she would be on leave until her retirement.

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Ms. Buckley addressed the Board expressing her appreciation for their confidence in her over the years.

The Board members expressed their appreciation to Debra for her efforts and dedication to ECUA over the years, indicating she would be missed and the Board wishes her well.

**ITEM 6 - PRESENTATIONS**

None.

**ITEM 7 - APPROVAL OF MINUTES:**

A motion was made by Dr. Walker, seconded by Mr. Perkins, to approve the minutes of the regular Board meeting of March 24, 2016 as presented. Motion carried 5-0.

**ITEM 8 - REPORT OF THE ECUA CITIZENS' ADVISORY COMMITTEE 04/20/16**

A motion was made by Ms. Campbell, seconded by Mr. McCorvey, to approve the following recommendations for item F. and G. Motion carried 5-0.

**F. Award of Bid – Blue Angel 30-Inch Force Main Extension**

Award the bid for the Blue Angel 30-inch force main extension to Talcon Group, LLC, the lowest bidder, for the base bid only in the total amount of \$413,200.00, with funding from CIP project RS625B - Blue Angel 30-inch force main extension.

**G. Approval of Purchase – Used Star Screen**

Approve waiving normal purchasing procedures and purchase a used 2009 Komptech Multistar L3 star screen from Powerscreen of Florida, at a negotiated price of \$420,000, with funding from project contingencies.

**H. Fiscal Year 2017 Capital Improvement Program Budget**

Held in Committee.

**ITEM 9 - OPERATIONAL ITEMS:**

**(a) Renewal of the annual unit price contract for cleaning and television inspection of sanitary sewer mains**

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A motion was made by Dr. Walker, seconded by Mr. McCorvey, to approve the one-year extension of the cleaning and television inspection of sanitary sewer mains contract with SBP, Inc., for the third and final year of contract time, with funding provided through CIP Project RS624X - Cleaning and Inspection. Motion carried 5-0.

(b) Disposition of surplus real property – Abandoned well site on Bixby Circle

A motion was made by Mr. Perkins, seconded by Mr. McCorvey, to authorize the Executive Director to enter into a contract to sell the Bixby Circle well site parcel to Ms. Margery E. Paulk for the amount of \$2,100, with all closing and transactional costs being borne by Ms. Paulk, and proceed through closing. Motion carried 5-0.

(c) South Brownsville and Pine Forest Drive sewer expansion projects

A motion was made by Mr. McCorvey, seconded by Mr. Perkins, to establish two new sewer expansion projects for (1) the South Brownsville area and (2) Pine Forest Drive, and authorize the Executive Director to enter into an Interlocal Agreement between ECUA and Escambia County, for the County to reimburse ECUA for up to \$500,000 for the construction costs of the South Brownsville project, and establish a CIP project budget in the total amount of \$1,000,000, and also establish a CIP project budget in the total amount of \$100,000 for the Pine Forest Drive Sewer Expansion project, with funding from CIP project CS317. Motion carried 4-0 with Ms. Campbell abstaining from the vote, stating she has a cousin living in the Pine Forest Drive project area.

(d) Establishment of Chapter 15 of the ECUA Code

A motion was made by Dr. Walker, seconded by Mr. Perkins, to approve the amended Exhibit "A". Motion carried 5-0.

ITEM 10 - INFORMATIONAL REPORTS

None.

ITEM 11 - EXECUTIVE DIRECTOR'S REPORT:

The following reports were presented for information only and did not require action.

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- (a) Expenditures approved by the Executive Director – Interim Materials Recovery Facility
- (b) Notification of Emergency Purchase – Romana Street and Intendencia Street sewer main repairs

Mr. Sorrell indicated that two inquiries concerning the property fronting 1750 North Palafox Street have been received from persons interested in the possible purchase of the property. One individual was affiliated with an organization that would develop a shelter or housing for homeless individuals, and the other was interested in developing workforce housing.

Further, Mr. Sorrell advised that the new water storage tank in Carriage Hills has been painted and the residents in the area have indicated they are extremely happy.

Mr. Sorrell also provided verbal reports/updates on the following projects/topics.

1. Cyber-security program.
2. Fabric building purchased from the City of Gulf Shores, AL.
3. Receipt of FEMA funds, after appeal, for sewer repairs near the Bay Center made in April 2014.
4. Letters mailed out by the Health Department to Navy Point customers giving them one year to connect.
5. Letters mailed out by ECUA to Thousand Oaks Subdivision residents advising of them of the initiation of a sewer project within the subdivision.

#### ITEM 12 - ATTORNEY'S REPORT

Mr. Odom advised that the Board's request to the County for use of eminent domain regarding property in the vicinity of Rolling Hills was approved and they would be bringing a Resolution to the Board at its meeting next month.

Further, Mr. Odom advised that a personal injury case that was filed two years ago was dismissed this week.

Mr. Odom informed the Board that a hearing has been scheduled for May 10 relative to the Guillemard tank project and he would be advising the Board after the hearing. Further, a settlement offer was made by the attorney to stop the project and wait until after the November elections. Mr. Odom indicated he would not be recommending this to the Board.

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**ITEM 13 - UNFINISHED BUSINESS**

(a) **Buffers (Benson)**

Chairman Benson presented a PowerPoint picture of a “green screen” system that was provided by local architect Bill Graves. Chairman Benson suggested that this may be something ECUA should look into for utilization at its various facilities. Chairman Benson indicated she would be passing this information on to staff.

**ITEM 14 - NEW BUSINESS**

(a) **Power of Eminent Domain – Access to Lift Station 328**

A motion was made by Mr. Perkins, seconded by Mr. McCorvey, to authorize the Board Chairman to formally request the approval of the Board of County Commissioners for Escambia County, Florida for ECUA to exercise its power of eminent domain for purposes of securing the real property located at 3428 Wasatch Range Loop, Pensacola, Florida. Motion carried 4-1 with Ms. Campbell voting against the motion.

(b) **Politics (Walker)**

Dr. Walker withdrew his item.

(c) **Citizens’ Advisory Committee appointment by Board Member McCorvey**

Although reflected in this order in these minutes, Chairman Benson had adjourned the meeting at approximately 2:50 p.m. prior to Mr. McCorvey indicating he had a replacement appointment for the Citizens’ Advisory Committee. The meeting was reconvened.

Mr. McCorvey nominated Ms. Catherine Booker as his appointee to the Citizens’ Advisory Committee (replacing Mr. Hurey Smith). There were no objections and Ms. Booker was unanimously appointed to the Committee.

**ITEM 15 - BOARD COMMUNICATIONS**

None.

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**ITEM 16 - ADJOURNMENT**

There being no further business to come before the regular meeting of the Emerald Coast Utilities Authority Board, Chairman Benson declared the meeting adjourned at approximately 2:52 p.m.

Respectfully submitted,

Stephen E. Sorrell  
Executive Director and  
Secretary

**APPROVED BY THE ECUA BOARD  
IN REGULAR SESSION ON \_\_\_\_\_.**

- Without corrections/amendments.
- With corrections/amendments being:



**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

**IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:**

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Vicki H. Campbell, hereby disclose that on April 28, 20 16 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_ ;
- inured to the special gain or loss of my relative, Lynn Sauers (cousin) \_\_\_\_\_ ;
- inured to the special gain or loss of \_\_\_\_\_, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

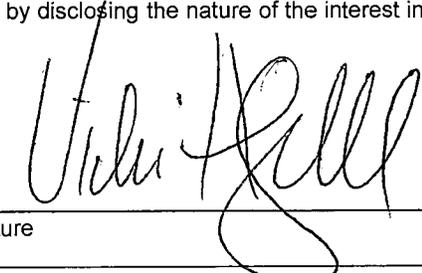
(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I have a relative who lives in the area to be impacted by the proposed Pine Forest Drive Sewer Expansion Project. I abstained from voting in order to avoid any possible appearance of impropriety.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

5/2/16

Date Filed



Signature

**NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.**