

**MINUTES OF THE ECUA CITIZENS' ADVISORY COMMITTEE MEETING HELD
WEDNESDAY, JANUARY 20, 2016 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT
9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL**

Members present: Vicki Campbell, Chairman
Larry Walker, Vice Chairman
Tim Common
Chuck Kimball
Elvin McCorvey
Dale Perkins
Randy Ponson
Louise Ritz
Hurey Smith

Members absent: Deborah Benn
Lois Benson
Kelley Thompson

Staff present: Steve Sorrell, Executive Director
Nathalie Bowers, Public Information Officer
Ernest Dawson, Director of Regional Services
Tim Haag, Director of Government Affairs
Stacey Hayden, Project Engineer
Steve Holcomb, Director of Wastewater Infrastructure
Linda Iversen, Executive Assistant to the Board
Bill Johnson, Director of Engineering
Jim Roberts, Public Information Officer
Randy Rudd, Deputy Executive Director-Shared
Services
Patricia Sheldon, Director of Budgets and Cash
Management

ITEM A - INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Common provided the invocation and led the Pledge of Allegiance.

ITEM B - CALL TO ORDER

Chairman Campbell called the regular meeting of the ECUA Citizens' Advisory Committee to order at approximately 1:59 p.m.

ITEM C - ADOPTION OF AGENDA

A motion was made by Mr. Common, seconded by Mr. McCorvey, to adopt the agenda as presented. Motion carried 9-0.

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ITEM D - OPEN FORUM

(1) The following individuals addressed the Committee concerning ECUA's purchase of property at 1750 North Palafox Street and its plans to construct a wastewater storage tank at that location. Ms. Nichols and Mr. Spencer indicated their opposition to the construction and Mr. Ellis encouraged the ECUA to preserve the four-story structure. Ms. Nichols indicated she was also representing the North Hill Preservation Association.

Ms. Melanie Nichols
14 E. Gonzales Street
Pensacola, FL

Mr. Brian Spencer
3 E. Zaragoza
Pensacola, FL 32502

Mr. James Ellis
1313 Creighton Road
Pensacola, FL 32504

Mr. Sorrell provided a brief verbal overview of what is planned for the property at this point, stating that the decisions have not been made as to the number of tanks, design, color, etc. Mr. Sorrell further explained that the tanks would remain empty and only serve as a location for wastewater in the event of a major or catastrophic failure of the transmission main carrying wastewater from downtown to the Central Water Reclamation Facility. Further, should ECUA not be able to preserve and utilize the four-story building, the property fronting Palafox Street would be sold.

ITEM E - APPROVAL OF MINUTES

A motion was made by Mr. Kimball, seconded by Dr. Walker, to approve the minutes of the regular meeting of December 9, 2015 as presented. Motion carried 9-0.

**ITEM F - AWARD OF BID – OUTSOURCING UTILITY BILL AND DELINQUENT
NOTICE PRINTING**

A motion was made by Mr. Common, seconded by Mr. Perkins, that the Board authorize the Executive Director to execute a three-year agreement with two optional one year extensions with Pinnacle Data Systems, Inc., the lowest and most responsive bidder [at an annual cost of approximately \$55,000], for services related to utility bill and delinquent notice printing and mailing, with funding from the appropriate line items. Motion carried 9-0.

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**ITEM G - AWARD OF BID – CWRP PRE-ENGINEERED METAL BUILDING
EQUIPMENT CANOPY**

A motion was made by Mr. Perkins, seconded by Mr. Kimball, that the Board authorize the Executive Director to award the bid and issue a contract for the fabrication and installation of the CWRP Pre-Engineered Metal Building Equipment Canopy to Larry Hall Construction, Inc., Pensacola, FL, the lowest responsive bidder, in the total amount of \$131,500.00, with funding from CIP Project CS422. Motion carried 9-0.

ITEM H - AWARD OF BID – AIR RELEASE VALVE REPLACEMENT

A motion was made by Mr. Kimball, seconded by Mr. Smith, that the Board (a) grant the request of Evans Contracting, Inc., to withdraw its bid based upon its affirmative findings that (1) Evans Contracting acted in good faith in submitting its bid; (2) its bid contained an error of such magnitude that enforcement of its bid would work severe financial hardship on it; (3) the error was not the result of gross negligence or willful inattention; and (4) upon discovering the error Evans Contracting requested permission to withdraw its bid before ECUA had accepted it; and (b) award the bid for Air Release Valve Demolition and Replacement to the lowest responsive bidder, Pensacola Concrete Construction Co., Inc., and authorize the Executive Director to issue it a contract consistent with its bid for one year, with two optional one-year extensions based upon the mutual written agreement of the parties, with funding from CIP Project RS423. Motion carried 9-0.

ITEM I - PURCHASE OF ALK-AQUIT® AND BIOXIDE® PLUS 71

A motion was made by Mr. Perkins, seconded by Mr. McCorvey, that the Board waive competitive bidding based on our experience and the sole-source status of these proprietary products, and approve a contract for one year, with option to renew for one additional year with no change in price, with Evoqua Water Technologies for the purchase of Alk-AQUIT® and Bioxide® Plus 71 for \$1.51 and \$3.63 per gallon, respectively, with funding from the appropriate budget line item. Motion carried 9-0.

**ITEM J - SELECTION OF ENGINEERING CONSULTANT-FORCE MAIN AND
APPURTENANT FACILITIES EVALUATION**

A motion was made by Mr. Kimball, seconded by Mr. McCorvey, that the Board:

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(a) Approve the recommended ranking order for the selection of an engineering consultant for the Force Main and Appurtenant Facilities Evaluation, as follows:

1. Arcadis U.S.
2. Volkert, Inc.
3. Hatch Mott MacDonald

(b) Authorize the Executive Director or his designee to negotiate and enter into a contract with the highest-ranked firm with funding, provided by CIP Project RS624 Infiltration and Inflow Reduction; and

(c) If the Executive Director or his designee is unable to successfully negotiate with the highest-ranked firm, authorize negotiations and contract execution with subsequent ranked firms, as necessary.

Motion carried 9-0.

ITEM K - INFORMATIONAL REPORTS:

The following reports were presented for information only and did not require action.

- (1) Presentations:
 - (a) Interim Materials Recycling Facility by Steve Sorrell, Executive Director
 - (b) Composting operations by Randy Rudd, Deputy Executive Director-Shared Services
 - (c) I & I reduction program update by Steve Holcomb, Director of Wastewater Infrastructure
- (2) Regional Services monthly report – December 2015, pg. 22
- (3) Water Production monthly report – December 2015, pg. 23
- (4) Water Reclamation monthly report – November 2015, pg. 24
- (5) Water Reclamation monthly report – December 2015, pg. 25

ITEM L - UNFINISHED BUSINESS

Mr. Common expressed his positive impression of an ECUA employee that was working in his neighborhood.

ITEM M - NEW BUSINESS

None.

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ITEM N - ADJOURNMENT

There being no further business to come before the regular meeting of the ECUA Citizens' Advisory Committee, Chairman Campbell declared the meeting adjourned at approximately 4:00 p.m.

Respectfully submitted,



Stephen E. Sorrell
Executive Director and
Secretary

APPROVED BY THE ECUA CITIZENS' ADVISORY
COMMITTEE IN A MEETING ON 03/16/16.

- (X) Without corrections/amendments.
() With corrections/amendments being: