

**MINUTES OF THE ECUA CITIZENS' ADVISORY COMMITTEE MEETING HELD
WEDNESDAY, MAY 18, 2016 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT 9255
STURDEVANT STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL**

Members present: Vicki Campbell, Chairman
Larry Walker, Vice Chairman
Catherine Booker
Tim Common (arrived at 2:05 p.m.)
Chuck Kimball
Elvin McCorvey
Randy Ponson
Louise Ritz

Members absent: Deborah Benn
Lois Benson
Dale Perkins
Kelley Thompson

Staff present: Steve Sorrell, Executive Director
Nathalie Bowers, Public Information Officer
John Daane, Director of Information Technology
Tim Haag, Director of Government Affairs
Linda Iversen, Executive Assistant to the Board
Bill Johnson, Director of Engineering
Stephanie Norment, Human Resources Generalist
Jim Roberts, Public Information Officer
Kim Scruggs, Human Resources Manager
Patricia Sheldon, Director of Budgets and Cash
Management
Cindy Sutherland, Director of Human Resources and
Administrative Services

ITEM A - INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. McCorvey provided the invocation and led the Pledge of Allegiance.

ITEM B - CALL TO ORDER

Chairman Campbell called the regular meeting of the ECUA Citizens' Advisory Committee to order at approximately 2:02 p.m.

Mr. McCorvey introduced the new CAC member, Ms. Catherine Booker, and welcomed her to ECUA.

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ITEM C - ADOPTION OF AGENDA

Mr. Sorrell advised that a revised Item M was before the Committee.

A motion was made by Ms. Ritz, seconded by Dr. Walker, to adopt the agenda as presented and amended. Motion carried 7-0.

ITEM D - OPEN FORUM

(1) Mr. Barry Tweedie addressed the Committee expressing his concerns relative to the price difference between CNG fuel and diesel fuel, stating that he feels that perhaps with the current prices, switching to natural gas vehicles may not be as good a cost savings as originally expected.

Mr. Sorrell explained that natural gas to ECUA is much cheaper – paying 1/3-1/2 for what is being paid for diesel and it is still much cheaper to run vehicles on natural gas.

(2) Mr. Duncan Hudnall, representing Adams Homes of Northwest Florida, addressed the Committee concerning ECUA's plans to utilize eminent domain to acquire property in the Logan's Place Subdivision. Mr. Hudnall stated that the road to the lift station is encroaching on Lot 19 as a result of the gate placement for access to the lift station. Further, simply moving the gate would correct the problem and ECUA would not have the expense of eminent domain.

Mr. Hudnall also indicated they have not been able to come to an amicable resolution of the issue with ECUA staff and the cost of eminent domain proceedings will be far greater than the price (\$47,500) they have offered to sell Lot 19 to ECUA.

Mr. Sorrell advised the Committee that this matter has already been before the ECUA Board and recommended that no one on the Committee comment on this issue.

Chairman Campbell stated she would like for staff to work with Mr. Hudnall on this and report the issues brought out by Mr. Hudnall to the attorney.

ITEM E - APPROVAL OF MINUTES

A motion was made by Mr. Kimball, seconded by Mr. McCorvey, to approve the minutes of the regular meeting of April 20, 2016 as presented. Motion carried 8-0.

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ITEM F - PURCHASE OF SODIUM HYPOCHLORITE

A motion was made by Mr. Common, seconded by Mr. McCorvey, that the Board approve the purchase of sodium hypochlorite in totes from Water and Wastes Specialties as a sole source purchase, until the new chlorine delivery system is functional and larger bulk deliveries can be started, with funding from the appropriate budget line item. Motion carried 8-0.

**ITEM G - CONTRACT EXTENSION – FIRE HYDRANTS AND FIRE HYDRANT
EXTENSIONS**

A motion was made by Mr. McCorvey, seconded by Mr. Common, that the Board approve the last of two optional one-year extensions which is based upon the mutual agreement of both parties, that there will not be an increase in the price originally bid by Consolidated Pipe & Supply, Milton, Florida, in May 2014, with funding from the appropriate budget line item. Motion carried 8-0.

**ITEM H - EXTENSION OF UNIT PRICING – WATER SERVICE RENEWALS-
CHANGE ORDER NO. 5**

A motion was made by Mr. Kimball, seconded by Mr. McCorvey, that the Board: (1) approve Change Order No. 5 to the contract for Water Service Renewals with Underground Solutions, LLC, in the amount of \$15,550, with funding utilized from CIP Project RW507T – Water Service Renewals; and (2) extend the unit pricing contained in the original contract through June 24, 2017, subject to subsequent funding. Motion carried 8-0.

ITEM I - PURCHASE OF UNLEADED AND DIESEL/BIO-DIESEL FUEL

A motion was made by Ms. Ritz, seconded by Mr. Kimball, that the Board approve staff to utilize Escambia County's existing contract with Cougar Oil, Inc., Pensacola, FL, for the purchase of diesel fuel and unleaded gasoline, with funding provided in the appropriate budget line items for the remainder of fiscal year 2016 and fiscal year 2017. Motion carried 8-0.

**ITEM J - CLARIFIER TROUGH COATING REPAIRS – CENTRAL WATER
RECLAMATION FACILITY**

A motion was made by Mr. McCorvey, seconded by Mr. Kimball, that the Board waive the bid requirement for the installation of the coating replacement for clarifiers one and two at the CWRF due to the nature of this equipment and approve the issuance of a purchase order to K2 Mansfield

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Industrial, Pensacola, FL, in the amount of \$152,200 [the lowest proposal], with funding from the appropriate budget line item. Motion carried 8-0.

ITEM K - AWARD OF BID – LILLIAN AND VILLA BACKWASH TANKS

A motion was made by Mr. McCorvey, seconded by Ms. Ritz, that the Board award the bid for construction of the Lillian and Villa Backwash Tanks to Vision Construction Ent., LLC, the lowest bidder, for the base bid in the total amount of \$272,900.02, with a funding through a transfer from RW001M - GAC Filter Vessel Maintenance to CIP Project RW001O in the amount of \$315,000.00 for the base bid and contingencies. Motion carried 8-0.

ITEM L - INTERLOCAL AGREEMENT WITH SANTA ROSA COUNTY

A motion was made by Mr. Kimball, seconded by Ms. Booker, that the Board approve the Interlocal Agreement between the ECUA and Santa Rosa County to allow the ECUA, acting in conjunction with the MRF operator, to provide hauling, processing, and marketing services for single stream recyclables from Santa Rosa County, FL (including those recyclables ECUA currently collects from the geographical area in which ECUA presently provides residential services). Motion carried 8-0.

ITEM M - GROUP BENEFITS FOR FISCAL YEAR 2017 – EMPLOYEE BENEFITS AND INSURANCE

Mr. Sorrell provided an overview of the various plans and Ms. Kim Scruggs responded to questions.

A motion was made by Mr. Common, seconded by Mr. Kimball, that the Board (A) affirmatively find the proposal submitted by Florida Blue to be non-responsive, and (B) approve the proposed benefits package described in the first option presented at a total estimated additional cost of \$200,000.00, and including the following plan components:

- (1) approve renewal with FMIT as the medical insurer, and**
 - (a) offer two plan designs, one High Deductible Health Plan (HDHP) and one traditional Preferred Provider Organization (PPO) plan,**
 - (b) provide a portion of the employee-only premium for the two plans,**

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Plan	Tier	ECUA Monthly Contribution
Plan 5 – HDHP	Employee Only	\$698.34
Plan 14 – PPO	Employee Only	\$716.48

- (c) provide a portion of the dependent premium for the two plans, and

Plan	Tier	ECUA Monthly Contribution
Plan 5 – HDHP	Spouse	552.80
Plan 5 – HDHP	Child(ren)	427.97
Plan 5 – HDHP	Family	1,096.70
Plan 14 – PPO	Spouse	522.50
Plan 14 – PPO	Child(ren)	410.54
Plan 14 – PPO	Family	1,055.82

- (d) contribute \$850 of the employee deductible or \$1,275 of the family deductible into a health savings account (HSA) for each employee enrolled in the HDHP;
- (2) accept the proposal submitted and change the dental insurer to TSIC, and
- (a) provide 100% of the employee only premium for the basic plan;
- (3) accept the proposal submitted and change the life and disability insurer to TSIC, and
- (a) provide 100% of the cost for basic life and long-term disability coverage;
- (4) accept the proposal submitted and change the vision insurer to TSIC; and

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- (5) approve renewal with WageWorks as the flexible benefits administrator.

Motion carried 8-0.

ITEM N - FISCAL YEAR 2017 CAPITAL IMPROVEMENT PROGRAM BUDGET

Mr. Common stated he would maintain that a 6-7% rate increase is needed to catch up for the years that the suggested 4% each year was not adhered to, and the Board should consider a flat percentage for a rate increase in place for each year.

No action taken on the budget.

**ITEM O - CONSIDERATION OF OPTIONS FOR DISPOSITION – NAVY
BOULEVARD PROPERTY (FOR DISCUSSION)**

Although reflected in agenda order in these minutes, this item was considered following Item L.

Mr. John Johnson, Executive Director of the EscaRosa Coalition on the Homeless, addressed the Committee outlining the purpose of his agency and indicating they are interested in acquiring, through donation if possible, the Navy Boulevard property to consolidate their providers in a one-stop facility.

Mr. Sorrell explained that while it is within the Board's authority to consider conveyance of real property to other governmental and certain non-profit entities, the ECUA attorney has advised that the Board has an overarching responsibility to the ECUA ratepayers.

Chairman Campbell asked that staff work with Mr. Johnson on this issue.

ITEM P - INFORMATIONAL REPORTS:

The following reports were presented for information only and did not require action.

- (1) Financial reports for the period ended March 31, 2016
- (2) Regional Services monthly report – April 2016
- (3) Water Production monthly report – April 2016
- (4) Water Reclamation monthly report – April 2016

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Mr. Sorrell advised that the IMRF and composting projects are moving along very well.

ITEM Q - UNFINISHED BUSINESS

None.

ITEM R - NEW BUSINESS

None.

ITEM S - ADJOURNMENT

There being no further business to come before the regular meeting of the ECUA Citizens' Advisory Committee, Chairman Campbell declared the meeting adjourned at approximately 4:00 p.m.

Respectfully submitted,

Stephen E. Sorrell
Executive Director and
Secretary

**APPROVED BY THE ECUA CITIZENS' ADVISORY
COMMITTEE IN A MEETING ON _____.**

- () Without corrections/amendments.
- () With corrections/amendments being: