

**MINUTES OF THE ECUA CITIZENS' ADVISORY COMMITTEE MEETING HELD
WEDNESDAY, OCTOBER 19, 2016 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT
9255 STURDEVANT STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL**

Members present: Vicki Campbell, Chairman
Larry Walker, Vice Chairman
Deborah Benn
Lois Benson
Catherine Booker
Tim Common
Chuck Kimball
Elvin McCorvey
Dale Perkins (arrived at 2:10 p.m.)
Louise Ritz
Mike Steltenkamp

Members absent: Randy Ponson

Staff present: Steve Sorrell, Executive Director
Nathalie Bowers, Public Information Officer
Tim Haag, Director of Government Affairs
Linda Iversen, Executive Assistant to the Board
Bill Johnson, Director of Engineering
Edward McMath, Deputy Executive Director-Utility
Operations
Jim Roberts, Public Information Officer
Patricia Sheldon, Director of Finance

ITEM A - INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Kimball provided the invocation and led the Pledge of Allegiance.

ITEM B - CALL TO ORDER

Chairman Campbell called the regular meeting of the ECUA Citizens' Advisory Committee to order at approximately 2:00 p.m.

ITEM C - ADOPTION OF AGENDA

Mr. Common added the topic "defining recycling plastics 1-7" to the agenda.

Ms. Benson added "backflow preventers" to the agenda.

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Dr. Walker added "Home Depot, water system maintenance, and water/wastewater rate increase" to the agenda.

A motion was made by Mr. Kimball, seconded by Mr. McCorvey, to adopt the agenda as presented and amended. Motion carried 10-0.

ITEM D - OPEN FORUM

There were no comments from the audience.

ITEM E - APPROVAL OF MINUTES

A motion was made by Mr. McCorvey, seconded by Ms. Ritz, to approve the minutes of the regular meeting of September 21, 2016 as presented. Motion carried 10-0.

ITEM F - Award of contract – liquid chlorine

A motion was made by Mr. Kimball, seconded by Ms. Benn, that the Board approve to award a contract to Water & Waste Specialties, LLC, Theodore, Alabama, the lowest responsive bidder at a price of \$94 per cylinder, with funding from the appropriate budget line item. Motion carried 10-0.

ITEM G - Award of bid – diesel bypass pumps and storage tanks

A motion was made by Ms. Benson, seconded by Mr. Kimball, that the Board reject all bids for the annual contract to rent and use additional diesel bypass pumps and liquid storage (FRAC) tanks and direct staff to rebid the contract specifying a daily/weekly/monthly rental rate, along with a price for mobilization and de-mobilization. Motion carried 10-0.

ITEM H - Award of bid – Sweeney GAC filter piping

A motion was made by Ms. Benn, seconded by Mr. McCorvey, that the Board award the bid for the Sweeney GAC Filter Piping to WDR Mechanical Contractors, the lowest bidder, for the base bid in the total amount of \$247,312.00, with funding through a transfer in the amount of \$285,000.00 from CIP Project RA034 to RW628. Motion carried 10-0.

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**ITEM I - AWARD OF PURCHASE – NEW AND REPLACEMENT VEHICLES-FISCAL
YEAR 2017**

Mr. Sorrell advised that two addendums to this item were before the Committee, those being an explanation for the purchase of a used CNG semi-tractor and the surplus vehicles declaration.

A motion was made by Mr. Kimball, seconded by Ms. Benn, that the Board approve waiving the normal purchasing procedures and utilize: the State of Texas Buyboard contract to purchase four replacement vehicles from Rush Truck Center of Mobile, AL; piggyback pricing of a Pasco County, FL, competitive bid contract to purchase five additional vehicles from Hub City Ford of Crestview, FL; purchase of two sludge trailers from Spector Manufacturing based on the lowest bid price received; and purchase of a used 2015 Volvo compressed natural gas (CNG) semi-tractor from Corridor Clean Fuels, LLC, of Albertville, AL. The total purchase price for these 12 vehicles for the fiscal year 2017 vehicle replacement project is \$1,463,990.88, which is approved and available in the fiscal year 2017 CIP budget for vehicle replacement, from CIP Project RA708. Staff is also requesting that all vehicles listed in the attachment for replacement be declared surplus and approved to be auctioned once the replacement vehicles are delivered. Motion carried 11-0.

ITEM J - INFORMATIONAL REPORTS:

The following reports were for information only and did not require any action.

- (1) Presentations:
 - a. CWRP property management plan
 - b. Sewer expansion program overview
- (2) Regional Services monthly report – September 2016
- (3) Water Production monthly report – September 2016
- (4) Water Reclamation monthly report – September 2016

Regarding item (1)a., Dr. Walker suggested that a map be drawn up for potential uses of the 2,000 acres, in addition to the current plan presented; develop a land use plan for the property.

Dr. Walker also requested that staff come back with an annual dollar figure for the sewer expansion program.

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ITEM K - UNFINISHED BUSINESS

(1) Backflow preventers (Benson)

Ms. Benson requested that her addition to the agenda be tabled for the October Board meeting.

(2) Home Depot (Walker)

Dr. Walker reported that he had been contacted by a volunteer worker of the Sheriffs' Department, in the area of fraud prevention; concerning an issue with an individual that complained about being sold a water softener filter at Home Depot for approximately \$3,500.

(3) Water System Maintenance (Walker)

Dr. Walker expressed his concerns about water system maintenance throughout the Country.

(4) Water/Wastewater Rate Increase (Walker)

Dr. Walker expressed his concerns that the recent rate increase, and future rate increases, are not high enough to sustain future maintenance of the ECUA infrastructure. Dr. Walker also indicated that staff is looking into this and will be reporting back.

ITEM L - NEW BUSINESS

(1) Recycling plastics 1-7 (Common)

Mr. Common distributed a paper which provided an explanation of recycling plastics 1-7, stating that this information should be provided to ECUA customers as an educational tool.

Chairman Campbell suggested a "vinyl peel-and-stick" that reflected this information be provided to "stick" on the top of the recycling cans.

(2) LEAP Class (Campbell)

Ms. Campbell reported that ECUA will be hosting the LEAP class on Thursday and will provide a tour of the MRF.

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(3) Mr. Perkins stated that he is very appreciative of the staff support he receives when meeting and talking with customers and various groups.

ITEM M - ADJOURNMENT

There being no further business to come before the regular meeting of the ECUA Citizens' Advisory Committee, Chairman Campbell declared the meeting adjourned at approximately 3:53 p.m.

Respectfully submitted,

Stephen E. Sorrell
Executive Director and
Secretary

**APPROVED BY THE ECUA CITIZENS' ADVISORY
COMMITTEE IN A MEETING ON _____.**

- () Without corrections/amendments.
- () With corrections/amendments being: