

EMERALD COAST UTILITIES AUTHORITY
RFP NUMBER: 2014 03
EMPLOYEE BENEFITS AND INSURANCE
CONSULTANT SERVICES

February 13, 2014

ADDENDUM NUMBER 1

Prospective Bidders:

This addendum is to answer questions that have arisen concerning the execution of the submittal of this RFP. Please note the following responses:

1. Question: The proposal did not specify an order in which to prepare the proposal. Is there a certain order in which Emerald Coast would prefer (i.e. 1. Scope, 2. References, 3. Attachments, etc.)?

The proposer should respond by completing the “Proposal Forms.” The questions and pages are numbered to identify order of response. The “Proposal Forms” were included in the original email sent to proposers.

2. Question: Is there a page limit restriction or other such restrictions we should be aware of?

Information regarding additional pages is on Page PF-2 of the “Proposal Forms.”

If you have any questions, please call my office at 850-969-6531, or email me at amy.williamson@ecua.fl.gov.

Regards,

Amy Williamson, CPPB, FCCM
Senior Purchasing Agent