

EMERALD COAST UTILITIES AUTHORITY
BID 2014 10
RFP AGENT-BROKER SERVICES FOR
COMMERCIAL INSURANCE AND BONDS
June 19, 2014

ADDENDUM NUMBER 2

Prospective Bidders:

This addendum is to notify you of questions and comments that have been received relative to this bid and the responses that have been given. Please note that June 20th is the deadline for questions relative to this RFP.

1. I reviewed the Addendum from the meeting on June 10th (see item #19). I'm trying to determine how much dialogue we can have with 3rd parties about ECUA and this RFP before the single agent-broker is contracted by ECUA sometime after July 1, 2014. My experience with past RFP's is that we are not authorized to have discussions with underwriters until officially contracted as the agent-broker of record.

Is talking with an underwriter a violation of Section 1.27 of the RFP?

Response: No.

Does the term "parties" include this firm's reference to "our underwriter?"

Response: No.

2. After reviewing Addendum 1, Question 16, it says the purpose of the RFP is to select and an agent-broker for the insurances and bonds. After reviewing the Proposal Forms, pages PF-9 through PF-11, quotes are being requested. Are quotes being required in the July 1 proposal?

Response:

For a proposer to be considered responsive to the RFP, quotes are required in the July 1 proposal.

3. The ECUA received an inquiry containing questionnaires requesting more specificity regarding ECUA's facilities, data security, and policies, in order to obtain quotes.

Response:

Please provide quotes based upon the information provided in the Request for Proposals and contained in the Proposal Forms package. We believe the information provided to be sufficient to obtain quotes for the specified insurances and bonds.

Our expectation is if more specific information is required at the time insurance is being bound by the selected agent-broker, said information will be provided.

If you have any questions, please email me at amy.williamson@ecua.fl.gov.

Regards,

Amy Williamson, CPPB, FCCM
Senior Purchasing Agent