

AGENT BROKER SERVICES FOR COMMERCIAL INSURANCES AND BONDS

ECUA BID NO. 2017-11

(June 22, 2017)

ADDENDUM NO. 2 ISSUED JULY 20, 2017

This addendum forms a part of the Bid Documents and clarifies the original Description, dated June 22, 2017, as noted below. This addendum consists of two (2) pages. It will serve to clarify questions received through July 18, 2017.

1. **Question:** Privacy/Network – Has an employee been disciplined for mishandling data or otherwise tampering with computer network? If so, please provide dates as well as any corrective measures taken.

Response: Yes, ten years ago one case of an employee tampering with or mishandling information regarding the employee's own ECUA customer account. In October 2007, a supervisor made an unauthorized adjustment to her own personal ECUA account to avoid a disconnection of water service to her residence. At the time, once an ECUA customer account became delinquent for non-payment, authorized ECUA personnel could grant a time extension (based on meeting certain criteria) to avoid the water service being cut-off at the residence for the delinquent account. In 2007, a supervisor granted a time extension to her own account to avoid the water service being cut-off at her residence in violation of ECUA policy. The supervisor was appropriately disciplined, has since retired from ECUA, and additional internal controls and measures were immediately implemented. All customer accounts that are granted a time extension to avoid a disconnection of water service, that meet the approved criteria, go through multiple reviews, and can only be approved by the Director of Customer Service. No other cases of employee tampering with or mishandling data have occurred.

2. **Question: WATER, SEWER, DAMS & IRRIGATION EXPOSURES**

Response: The property to be quoted was provided within the Schedules of Insurance. ECUA is not insuring its water and sewer line underground infrastructure. ECUA has not requested Insurance quotes for **General Liability** for Underground Infrastructure or Dam failures.

The additional information requested is not relevant to the quotes requested.

3. **Request for Additional Information/Clarification:** We are requesting a copy of policy form **CP 10 50 0402 Additional Exclusions – Wind Exclusion** from the current FMITY property policy.

Response: There was a blank form included in the coverage that should have been removed. There are no wind exclusions.

4. **Question:** Are the last two quarterly loss runs from Florida Municipal Insurance Trust available?

Response: This information is not available.

5. **Question:** Will ECUA consider a property quote only?

Response: Yes, a proposer can quote on all, or any of the coverages.

-END OF ADDENDUM NO. 1-