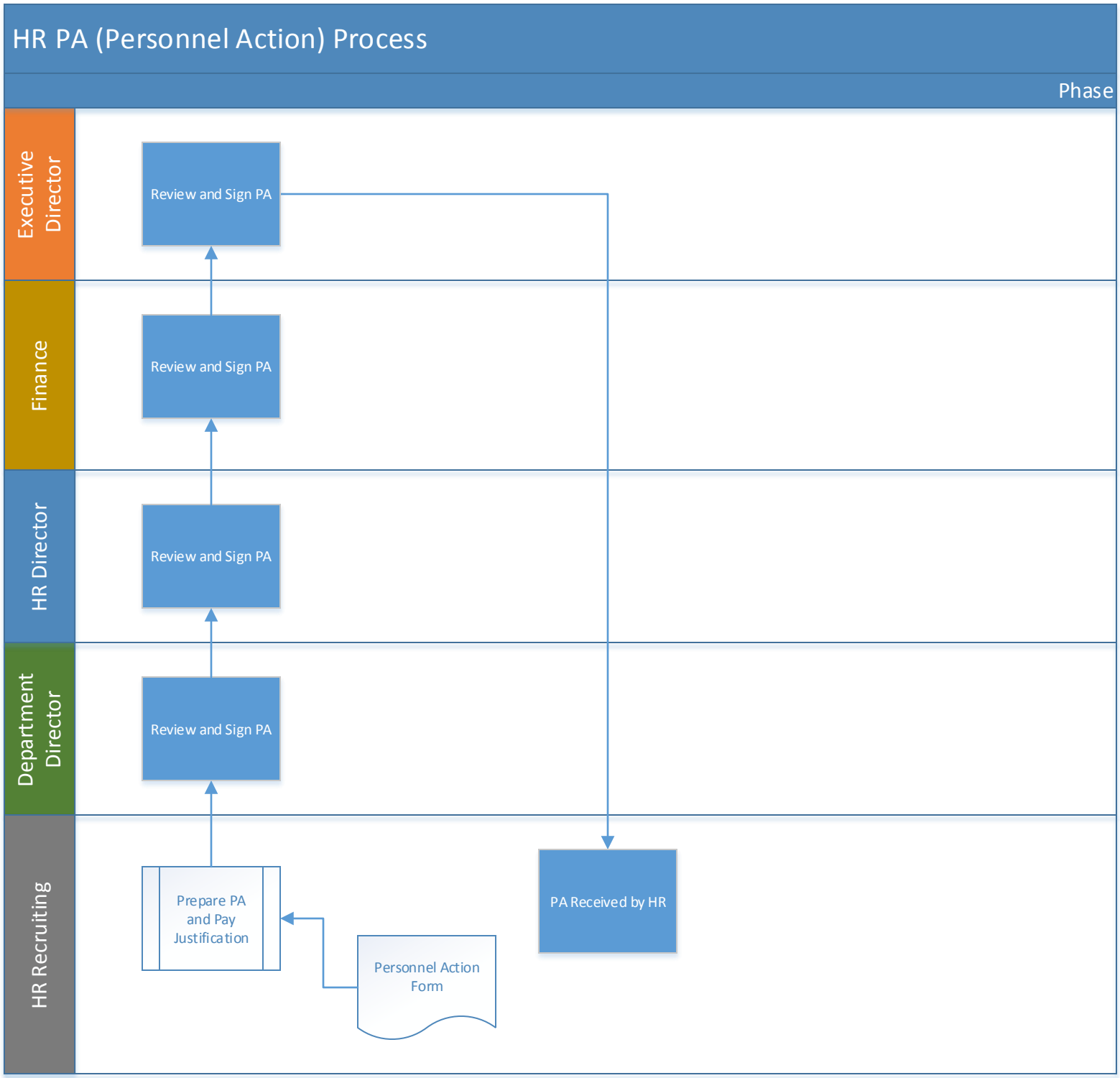
HR PA (Personnel Action) Process
Phase
Executive Director
Finance
HR Director
Department Director
HR Recruiting
Review and Sign PA
Review and Sign PA
Review and Sign PA
Review and Sign PA
Prepare PA and Pay Justification
Personnel Action Form
PA Received by HR