

**MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY BOARD MEETING
HELD THURSDAY, APRIL 28, 2011 AT 3:00 P.M. IN THE ECUA BOARD ROOM AT
9250 HAMMAN STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL**

Members present: Elvin McCorvey, Chairman
Larry Walker, Vice Chairman
Lois Benson
Elizabeth S. Campbell
Dale Perkins

Counsel present: Bradley S. Odom

Staff present: Stephen E. Sorrell, Executive Director
Debra Buckley, Director of Finance
Steve Burgess, Deputy Executive Director-Shared
Services
Linda Iversen, Executive Assistant to the Board
Bill Johnson, Director of Engineering

ITEM 1 - CALL TO ORDER

Chairman McCorvey called the regular meeting of the Emerald Coast Utilities Authority Board to order at approximately 3:04 p.m.

ITEM 2 - INVOCATION AND PLEDGE OF ALLEGIANCE

Ms. Benson provided the invocation and led the Pledge of Allegiance.

ITEM 3 - ADOPTION OF AGENDA

Mr. Sorrell added Item 12(a) – Resolution 11-04 - to the agenda, and advised that a revised Item 7(c) was before the Board.

Mr. Odom added “property acquisition” under new business as Item 12(b).

A motion was made by Ms. Benson, seconded by Ms. Campbell, to adopt the agenda as presented and amended. Motion carried 5-0.

ITEM 4 - COMMUNICATIONS AND PRESENTATIONS

None.

ITEM 5 - APPROVAL OF MINUTES

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A motion was made by Dr. Walker, seconded by Ms. Campbell, to approve the minutes of the regular Board meeting of March 24, 2011 as presented. Motion carried 5-0.

ITEM 6 - OPERATIONAL ITEMS:

A motion was made by Ms. Benson, seconded by Mr. Perkins, that the Board approve the following recommendations for Items H and I, stating that she wished to discuss Item G. Motion carried 5-0.

- F. Presentation by Saltmarsh, Cleaveland & Gund - Comprehensive Annual Financial Report – Fiscal Year Ended September 30, 2010

Information only/Committee only.

- G. Presentation by ECUA Staff and Ideaworks - ECUA Web Site Design

Information only/Committee only. Ms. Benson suggested that we consider having a Facebook page on the web site to accommodate our customers and get important information to them in a more expedient manner, such as road closures. This suggestion was referred to staff.

- H. Award of Bid – Security Guard Services

Award a one-year extension to the current contract for security guard services to G4S Secure Solutions at a combined anticipated annual cost of \$75,048, with funding from the appropriate budget line item(s).

- I. SURPLUS EQUIPMENT

Concur in the findings of the Executive Director and authorize disposition of the old Nortel telephone system and equipment by public auction or sale to other interested governmental entities as authorized by ECUA Code, Section 2-16, and adopt the appropriate resolution.

ITEM 7 - OPERATIONAL ITEMS:

- (a) Resolution 11-02

A motion was made by Mr. Perkins, seconded by Ms. Benson, to adopt Resolution 11-02 - A RESOLUTION FINDING THE NORTEL OPTION 11 TELEPHONE SYSTEM, TELEPHONES, & ASSOCIATED EQUIPMENT TO BE NO

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LONGER USEFUL, NECESSARY, OR PROFITABLE IN THE OPERATION OF THE UTILITY SYSTEMS OF THE EMERALD COAST UTILITIES AUTHORITY; AUTHORIZING DISPOSITION OF THAT PROPERTY; PROVIDING AN EFFECTIVE DATE. Motion carried 5-0.

(b) Escambia County Local Mitigation Strategy Plan update

A motion was made by Ms. Benson, seconded by Dr. Walker, to adopt by resolution, the Escambia County Multi-Jurisdictional Local Mitigation Strategy Plan Update as required by the Federal Emergency Management Agency, and direct staff to provide revised text regarding the Main Street WWTP and the Central Water Reclamation Facility to the Escambia County staff, and request amendment of the LMS Plan Update to reflect this information. Motion carried 5-0.

(c) Resolution 11-03

Mr. Odom informed the Board that Resolution 11-03 was revised to reflect that it contained a request for revision to the local mitigation strategy plan to reflect that the new Central Water Reclamation Facility is operating and that the Main Street WWTP was taken out of service on April 28, 2011.

A motion was made by Ms. Benson, seconded by Ms. Campbell, to adopt revised Resolution 11-03 – A RESOLUTION ADOPTING THE LOCAL MITIGATION STRATEGY PLAN; PROVIDING AN EFFECTIVE DATE. Motion carried 5-0.

(d) Auditing Services Engagement letter

A motion was made by Ms. Campbell, seconded by Ms. Benson, to authorize the Executive Director to sign the proposed engagement letter with SC&G (attached) for the audit for the fiscal year ending September 30, 2011, with funding from the appropriate budget line item. Motion carried 5-0.

(e) Award of bid - Escambia County CDBG Fire Hydrant Program – 2010 Program Year

A motion was made by Ms. Benson, seconded by Mr. Perkins, to authorize the Executive Director to enter into a contract with Escambia County for work related to the 2010 CDBG Fire Hydrant Program, and that the Board award the contract for Escambia County CDBG Fire Hydrant Program – 2010 Program Year to Evans Contracting, Inc., the lowest bidder, for the Base Bid plus Additive Bid A in the amount of \$162,596.25, with funds allocated from CIP Project RW909I. Motion carried 5-0.

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(f) Award of bid – Norris and Truman Avenues water main upgrades

A motion was made by Mr. Perkins, seconded by Ms. Benson, to award the contract for Norris and Truman Avenues Water Main Upgrades to Evans Contracting, Inc., the lowest bidder, for the Base Bid in the total amount of \$103,969.40 with funds allocated from CIP Project RW306N. Motion carried 5-0.

(g) Award of bid – Lakewood sewer expansion, Phase 4A

A motion was made by Ms. Benson, seconded by Mr. Perkins, to award the contract for the Lakewood Sewer Expansion Project, Phase 4A, to Utility Service Company, the lowest bidder, for the Total Base Bid amount of \$876,823.53 with funding from CIP Project CS317R. Motion carried 5-0.

(h) Sale of heat-dried sludge product

A motion was made by Ms. Benson, seconded by Ms. Campbell, to authorize the executive director to extend the agreement with the Zachary Company of Northwest Florida, LLC, for the sale of the heat-dried sludge product produced at the Central Water Reclamation Facility. Motion carried 5-0.

(i) I & I Reduction – Sewer system rehabilitation-Prequalification of bidders

A motion was made by Ms. Benson, seconded by Dr. Walker, to approve the following lists of contractors as prequalified for purposes of bidding on the cured-in-place pipe lining, and the testing and sealing-via-grout-injection phases of the ECUA sanitary sewer collection system rehabilitation. Motion carried 5-0.

Cured-in-Place Pipe Liners (RFQ No. 2011-10)

1. Insituform Technologies, Inc.
Chesterfield, MO
2. SAK Construction
St. Charles, MO
3. Suncoast Infrastructure, Inc.
Florence, MS
4. Reynolds Inliner, LLC
Orleans, IN

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Test & Seal (RFQ No. 2011-11)

1. South Baldwin Plumbing (SBP), Inc.
Pensacola, FL
2. Shenandoah General Construction Co.
Pompano Beach, FL
3. Video Industrial Services, Inc.
Birmingham, AL

(j) Real property transfer-Bayou Marcus Water Reclamation Facility-Fayal Drive

A motion was made by Ms. Benson, seconded by Mr. Perkins, to approve the property conveyance and drainage easements and authorize the Executive Director to execute the necessary documents. Motion carried 5-0.

ITEM 8 - INFORMATIONAL REPORTS

None.

ITEM 9 - EXECUTIVE DIRECTOR'S REPORT:

The following reports were presented for information only and did not require any action.

Mr. Sorrell provided to the Board members a CD that contained the Fraud and Risk Assessment Report per their request at the April Committee meeting.

Mr. Sorrell also reported that the anemometer has been installed and is operating at the CWRP and reported the readings obtained by the device.

Further, Mr. Sorrell informed the Board as to the number of press articles produced on the closing of the Main Street WWTP and that an open house is planned for May 10 at the Main Street WWTP for the prime contractors and any interested sub-contractors. Also, Mr. Sorrell advised that staff is getting a tremendous amount of interest on the demolition of the Main Street WWTP.

- (a) Expenditures approved by the Executive Director – Main Street WWTP Replacement project
- (b) Notification of waiver of minimum bid requirement for Actuarial Services for OPEB calculation

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ITEM 10 - ATTORNEY'S REPORT

Mr. Odom reported that a recommended order regarding an employee was received this week and the Executive Director will be rendering a final order based on that recommendation.

Mr. Odom also reported that the Numeric Nutrient Criteria (NNC) case is proceeding and the Governor has authorized FDEP to file a petition requesting that the federal Environmental Protection Agency rescind its determination that the federally imposed NNC for the State of Florida and withdraw its determination prior to any further action by EPA relative to NNC in Florida.

ITEM 11 - UNFINISHED BUSINESS

None.

ITEM 12 - NEW BUSINESS

(a) Resolution 11-04

A motion was made by Mr. Perkins, seconded by Dr. Walker, to adopt Resolution 11-04 – A RESOLUTION AUTHORIZING THE EXCHANGE OF REAL PROPERTY INTERESTS ALONG FAYAL DRIVE WITH ESCAMBIA COUNTY, FLORIDA; PROVIDING AN EFFECTIVE DATE. Motion carried 5-0.

(b) Property acquisition

Mr. Odom advised that property adjacent to one of ECUA's facilities has been foreclosed on and will be sold on the Courthouse steps. The ECUA is having the property appraised and the property will be sold prior to the next Board meeting. Mr. Odom requested direction from the Board to proceed with bidding on the property up to the amount of the appraisal.

A motion was made by Mr. Perkins, seconded by Ms. Benson, to pursue the purchase of the property up to the appraised value. Motion carried 5-0.

ITEM 13 - BOARD COMMUNICATIONS

(a) Ms. Benson commented that a fire occurred in her neighborhood and she has asked that Mr. Sorrell meet with the City Fire Marshal to ascertain if additional fire hydrants should/could be installed.

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(b) Chairman McCorvey reported on a meeting he had with the homeowners' association of Englewood Subdivision, stating that there were some issues brought up relative to sanitation and yard trash dimensions and he would be requesting Mr. Rudd to meet with the association to discuss these issues. Further, Chairman McCorvey stated that he would also be providing to the homeowners' association some fats, oils and grease (FOG) brochures and grease containers their next meeting.

Mr. Perkins stated that he has also received some comments/ concerns about the yard trash dimension and would be open to re-evaluating the 4x4 requirement.

Ms. Benson reported that ECUA will work with individual neighborhoods that plan a neighborhood clean-up day, but does not qualify for the County's clean sweep program.

ITEM 14 - OPEN FORUM

(a) Dr. Calvin Avant, Escambia-Pensacola Human Relations Commission, addressed the Board concerning the contracting of minority businesses case they filed against ECUA relative to the relocation of the Main Street WWTP and the final report from the Inspector General of the Department of Homeland Security (DHS).

Mr. Odom outlined the process that ECUA follows and the information that was provided to FEMA and DHS.

Dr. Avant indicated that he would be providing a proposal/ recommendations to Mr. Sorrell on Friday, April 29.

(b) Mr. George Hawthorne, Diversity Program Advisors, addressed the Board concerning the issue of minority businesses and the FEMA report relative to the relocation of the Main Street WWTP project. Mr. Hawthorne also spoke to the federal programs and the issue of prime contractors. It was indicated that Mr. Hawthorne has already provided a proposal to the Executive Director.

Mr. Sorrell stated that once he receives the report from Dr. Avant, he will evaluate all submitted proposals, discuss them with Mr. Odom, and report back to the Board.

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ITEM 15 - ADJOURNMENT

There being no further business to come before the regular meeting of the Emerald Coast Utilities Authority Board, Chairman McCorvey declared the meeting adjourned at approximately 4:45 p.m.

Respectfully submitted,



Stephen E. Sorrell
Executive Director

APPROVED BY THE ECUA BOARD
IN REGULAR SESSION ON 05/26/11.

- (X) Without corrections/amendments.
- () With corrections/amendments being: