

**MINUTES OF THE EMERALD COAST UTILITIES AUTHORITY BOARD MEETING  
HELD THURSDAY, MAY 26, 2011 AT 3:00 P.M. IN THE ECUA BOARD ROOM AT  
9250 HAMMAN STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL**

**Members present:** Elvin McCorvey, Chairman  
Larry Walker, Vice Chairman  
Lois Benson  
Elizabeth S. Campbell  
Dale Perkins

**Counsel present:** Bradley S. Odom

**Staff present:** Stephen E. Sorrell, Executive Director  
Nathalie Bowers, Public Information Officer  
Debra Buckley, Director of Finance  
Tim Haag, Director of Communications and  
Governmental Affairs  
Linda Iversen, Executive Assistant to the Board  
Bill Johnson, Director of Engineering  
David Roberts, Director of Information Technology  
Jim Roberts, Public Information Officer

**ITEM 1 - CALL TO ORDER**

Chairman McCorvey called the regular meeting of the Emerald Coast Utilities Authority Board to order at approximately 3:04 p.m.

**ITEM 2 - INVOCATION AND PLEDGE OF ALLEGIANCE**

Mr. Perkins provided the invocation and led the Pledge of Allegiance.

**ITEM 3 - ADOPTION OF AGENDA**

Dr. Walker added "one time waiver policy" to the agenda.

Mr. Odom removed item 6(a)-Award of bid: Navy point sewer expansion, Phase IIB, from the agenda.

A motion was made by Ms. Benson, seconded by Ms. Campbell, to adopt the agenda as presented and amended. Motion carried 5-0.

**ITEM 4 - COMMUNICATIONS AND PRESENTATIONS**

None.

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**ITEM 5 - APPROVAL OF MINUTES**

A motion was made by Mr. Perkins, seconded by Ms. Benson, to approve the minutes of the regular Board meeting of April 28, 2011 as presented. Motion carried 5-0.

**ITEM 6 - OPERATIONAL ITEMS:**

(b) **Award of bid: Ellyson lift station #14 renovation/upgrade**

A motion was made by Ms. Benson, seconded by Dr. Walker, to (1) award the contract for the Ellyson Lift Station #14 Renovation/Upgrade to Roads, Inc. of NWF, Cantonment, Florida, the lowest bidder for the bid in the total amount of \$560,689.00, with funding from CIP Project RS312; (2) authorize the Executive Director to execute a change order to ACS, Pensacola, Florida, not to exceed \$200,000.00 for the purchase of electrical control equipment for the Ellyson lift station upgrade, with funding from CIP Project RS312; and (3) authorize the transfer of \$133,000.00 from CIP Project RS121-Lift Station Replacement and Upgrades to CIP Project RS312 – Ellyson Lift Station #14 Renovation/Upgrade to fund construction and provide for a 10% contingency. Motion carried 5-0.

(c) **Electrical control panel – Pen Haven lift station #150 replacement**

A motion was made by Dr. Walker, seconded by Mr. Perkins, to (1) authorize the Executive Director to issue a change order to the contract with ACS in the not-to-exceed amount of \$200,000 for the construction of a lift station electrical control panel for the Pen Haven Lift Station with funding from CIP Project RS013; and (2) authorize the transfer of \$200,000 from CIP Project RS121 - Lift Station Replacement and Upgrades to CIP Project RS013 – Pen Haven Lift Station (LS #150) Replacement. Motion carried 5-0.

(d) **Purchase of storage area network technology**

A motion was made by Ms. Benson, seconded by Ms. Campbell, to (1) authorize the Executive Director to initiate CIP Project No. RA907 – I.T. Infrastructure Upgrade; (2) waive the competitive bidding process in order to purchase the SAN technology through the State contract; and (3) authorize an expenditure to Dynamix Group in the amount of \$163,981, with funding from CIP Project RA907. Motion carried 5-0.

(e) **Subordination of utility interests-Bellview Avenue over Turner's Creek Bridge-Bridge replacement**

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A motion was made by Ms. Campbell, seconded by Ms. Benson, to accommodate the contemplated Florida Department of Transportation project and subordinate ECUA's existing utility interests to FDOT in return for \$44,500, and authorize the Executive Director to execute the Subordination of Utility Interests form proposed by FDOT. Motion carried 5-0.

(f) Agreement with Zachary Company of Northwest Florida, LLC-  
Wastewater septage treatment and disposal

At the request of Dr. Walker, Mr. Gene Watson, Engineering Manager for Zachary Corporation, explained the activities and actions they are taking at the Cantonment facility to reduce the odors.

A motion was made by Ms. Benson, seconded by Mr. Perkins, to authorize the Executive Director to enter into the Agreement for Septage Treatment and Disposal so the Zachary Company of Northwest Florida, LLC, may use the Cantonment WWTP and ECUA facilities and equipment located thereon for the purpose of receiving, treating, and disposing of septage wastewater. Motion carried 5-0.

ITEM 7 - INFORMATIONAL REPORTS:

None.

ITEM 8 - EXECUTIVE DIRECTOR'S REPORT:

The following report was provided for information only and did not require any action. Mr. Sorrell also informed the Board that a plaque was received from Sacred Heart Hospital in appreciation of the employees fund raising efforts via a golf tournament to benefit the Sacred Heart Children's Hospital.

- (a) Expenditures approved by the Executive Director – Main Street WWTP Replacement project

ITEM 9 - ATTORNEY'S REPORT

Mr. Odom reported on the potential property purchase approved by the Board at its last meeting, stating that the purchase price was to be based on an appraisal and that purchase did not go through.

ITEM 10 - UNFINISHED BUSINESS

None.

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**ITEM 11 - NEW BUSINESS**

(a) **One time waiver policy (Walker)**

Dr. Walker informed the Board of a situation with a customer that was serving in the military overseas and during their absence they had a leak at their home. The customer had previously taken advantage of the one time leak adjustment policy and, therefore, could not have their account adjusted this second time. Dr. Walker suggested that the policy be amended to allow a second adjustment for customers that are serving in the armed forces away from their homes.

Staff was requested to provide a copy of the current policy to each Board member for review and that the topic be placed on the agenda for the next Board.

**ITEM 12 - BOARD COMMUNICATIONS**

(a) Ms. Benson stated that she would like to see more public information provided on the disposal of pharmaceuticals program recently conducted by ECUA in conjunction with the Sheriff's Department.

(b) Ms. Benson reported that she had recently arranged a neighborhood meeting relative to sewer backups in that neighborhood and found that the location was not in her district. Ms. Benson stated that she contacted Ms. Campbell and informed her of the arrangement in order to allow her to attend the meeting rather than herself as the location was in Ms. Campbell's district. Ms. Benson stated she is making this disclosure to ensure that there was not a Sunshine violation.

**ITEM 13 - OPEN FORUM**

(a) Ms. Susan Dawson, former ECUA employee, addressed the Board requesting that the Board waive the final judgment of her lawsuit against ECUA for payment of the educational benefits she received while under employment with ECUA. Ms. Dawson stated that she would pay the attorneys fees as indicated in the final judgment.

Mr. Odom provided a brief overview of the lawsuit, indicating that the final judgment was in ECUA's favor.

No action was taken on Ms. Dawson's request.

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(b) Mr. Barry Tweedie addressed the Board concerning cleanouts on the ECUA system, stating that they should be such as would allow customers access when they have a backup in their lines.

Staff was requested to evaluate the issue and bring the information back to the Board at its next meeting.

**ITEM 14 - ADJOURNMENT**

There being no further business to come before the regular meeting of the Emerald Coast Utilities Authority Board, Chairman McCorvey declared the meeting adjourned at approximately 3:59 p.m.

Respectfully submitted,

Stephen E. Sorrell  
Executive Director

**APPROVED BY THE ECUA BOARD  
IN REGULAR SESSION ON \_\_\_\_\_.**

- ( ) Without corrections/amendments.
- ( ) With corrections/amendments being: