MINUTES OF THE ECUA CITIZENS' ADVISORY COMMITTEE MEETING HELD WEDNESDAY, NOVEMBER 14, 2012 AT 2:00 P.M. IN THE ECUA BOARD ROOM AT 9250 HAMMAN STREET, ELLYSON INDUSTRIAL PARK, PENSACOLA, FL

Members present:	Dale Perkins, Vice Chairman Deborah Benn Curtis Brotherton Elizabeth Campbell (arrived at 3:02 p.m.) Tim Common James Kirkland Elvin McCorvey Louise Ritz Hurey Smith
Members absent:	Larry Walker
Staff present:	Steve Sorrell, Executive Director Nathalie Bowers, Public Information Officer Debra Buckley, Director of Finance Steve Holcomb, Manager of Water Reclamation Linda Iversen, Executive Assistant to the Board Bill Johnson, Director of Engineering David Roberts, Director of Information Technology Jim Roberts, Public Information Officer Randy Rudd, Deputy Executive Director-Shared Services

ITEM A - CALL TO ORDER

Chairman Benson called the regular meeting of the ECUA Citizens' Advisory Committee to order at approximately 2:02 p.m.

ITEM B - INVOCATION AND PLEDGE OF ALLEGIANCE

Mr. Brotherton provided the invocation and led the Pledge of Allegiance.

ITEM C - ADOPTION OF AGENDA

Mr. Perkins added the topic of "next year meeting schedule" to the agenda; Mr. Kirkland added "committee service"; and, Chairman Benson added "meeting format".

A motion was made by Ms. Ritz, and seconded, to adopt the agenda as presented and amended. Motion carried 10-0.

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ITEM D - OPEN FORUM

Mr. Barry Tweedie, 10395 Old Dairy Lane, Pensacola, FL, addressed the committee commenting on the statement on the water bill relative to charges being the result of County ordinance.

ITEM E - APPROVAL OF MINUTES

A motion was made by Ms. Benn, seconded by Mr. Perkins, to approve the minutes of the regular meeting of September 19, 2012 as presented. Motion carried 10-0.

ITEM F - RENEWAL OF MAINTENANCE AGREEMENT FOR SUNGARD PUBLIC SECTOR SOFTWARE

A motion was made by Mr. Brotherton, seconded by Mr. McCorvey, that the Board waive the competitive bidding process for the above-stated reasons and authorize the Executive Director to renew the maintenance contract with SunGard Public Sector Inc., at a cost of $94,455.00, with funds allocated from the appropriate budget line item. Motion carried 10-0.

ITEM G - SEWER EXPANSION PROGRAM

Mr. Sorrell provided a history and overview of the sewer expansion program, outlining how the various criteria were established for areas to be qualified for the program. Mr. Sorrell also explained the funding requirements for the program.

Mr. Barry Tweedie addressed the Committee stating that the item contains a statement leading one to believe that all septic tanks are bad and he feels that is incorrect.

A motion was made by Mr. Perkins, seconded by Mr. McCorvey, to table this issue until the next CAC meeting. Motion carried 10-0.

ITEM H - MAIN STREET WASTEWATER TREATMENT PLANT REPLACEMENT PROJECT

Mr. Sorrell provided background information relative to the establishment of staff approval of expenditures for this project. Mr. Sorrell stated that a large amount of money and time has been saved since the Board authorized staff to proceed with approving change orders, etc. for this project and reporting those approvals back to the Board.

Mr. Sorrell also outlined the various projects that are still going on that relate to the replacement of the Main Street WWTP replacement project, indicating that it will be at least another year before the project is considered complete.

Chairman Benson indicated that she feels the approval responsibility should now be returned to the Board.

A motion was made by Mr. Brotherton, seconded by Mr. Common, that the Board take no action at this time concerning the Executive Director's authority to approve contracts and expenditures related to the replacement of the Main Street WWTP, which may exceed his current purchasing authority of $50,000, with subsequent notification provided to the Board at its next meeting. Motion carried 9-1 with Ms. Benson voting against the motion.

ITEM I - RECYCLABLE MATERIALS RECOVERY AGREEMENT

Staff provided a verbal overview of this item, indicating the savings to ECUA that would result in a rate reduction for ECUA customers.

Mr. Barry Tweedie addressed the Committee commenting on the safety of the employees at the private facility and the security of ECUA customers' information that they discard into their household waste.

A motion was made by Ms. Benn, and seconded, that the Board conceptually approve an agreement for Southern Waste Recovery to recover recyclable materials from ECUA's garbage waste stream, and authorize the Executive Director to execute all required documents to enable Southern Waste Recovery to provide this service to ECUA. Motion carried 11-0.

ITEM J - INFORMATIONAL REPORTS:

The following reports were presented for information only and did not require any action. Mr. Sorrell also informed the Committee of a number of projects, such as the air relief valves, stating that all the ECUA crews are very busy and doing a remarkable job.

(1) Regional Services report – September 2012
(2) Regional Services report – October 2012
(3) Water Production report – September 2012
(4) Water Production report – October 2012

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ITEM K - UNFINISHED BUSINESS

None.

ITEM L - NEW BUSINESS

(1) Meeting schedule (Perkins)

Mr. Perkins indicated that he would be in favor of 6:00 p.m. Board and Committee meetings on a trial basis.

Discussion was held on the pros and cons of rescheduling the meetings by the members and staff. Ms. Benson suggested that perhaps taking the Board meetings on the road once a quarter should be considered.

A motion was made by Mr. Perkins, seconded by Mr. Kimball, to hold the Committee meeting at 6:00 p.m. for the next year.

An amendment to the motion was made by Mr. Perkins, seconded by Mr. Kimball, to change the meeting day from Wednesday to Tuesday.

The vote on the amendment carried 9-2 with Messrs. McCorvey and Smith voting against the motion.

The vote on the main motion as amended carried 8-3 with Messrs. Brotherton, McCorvey and Smith voting against the motion.

(2) Committee service (Kirkland)

Mr. Kirkland expressed his appreciation to the Committee and Board for allowing him to serve on the Committee for the past four years and indicated his willingness to continue should he be appointed.

(3) Meeting format (Benson)

Chairman Benson stated that she would like to see the Committee utilize one of the conference rooms for its meetings, indicating that it would provide a less formal setting and afford the Committee members an opportunity to face each other in their deliberations.

After discussion among the Committee members, it was the consensus that the Committee that the Committee continue to meet in the Board

room over the next six months. Chairman Benson requested that this issue be placed on the CAC agenda in May.

ITEM M - ADJOURNMENT

There being no further business to come before the regular meeting of the ECUA Citizens' Advisory Committee, Chairman Benson declared the meeting adjourned at approximately 3:31 p.m.

Respectfully submitted,

Stephen E. Sorrell
Executive Director and
Secretary

APPROVED BY THE ECUA CITIZENS' ADVISORY COMMITTEE IN A MEETING ON _____.

( ) Without corrections/amendments.
( ) With corrections/amendments being: