

Lift Station Milestone Sign-Off Sheet



1. ECUA requires notification, inspection, and approval of milestone construction activities prior to subsequent construction activities to help insure problems, if any, are caught and corrected at the proper time. **Sheet shall be given to Contractor at pre-construction meeting, and Contractor shall keep sheet on project site for ECUA Inspector's use throughout project.**
2. Contractor shall notify the ECUA Inspector at least 2 full business days prior to commencement of each activity (or group of activities if practical) listed below to allow for coordination, inspection, and approval. Failure to provide required notification and obtain ECUA sign-offs may result in rejection or reconstruction of subsequent work at Contractor's expense.
3. The ECUA Inspector and/or Lift Station and/or Instrument/Electrical staff shall initial each activity upon successful completion, thus clearing project for the next activity.
4. Contractor shall submit copy of completed sheet for each Lift Station to ECUA Inspector as part of Final Inspection process. Failure to submit completed sheet will result in delaying Final Completion status.

Project Name: _____ LS #: _____ Project CIP #: _____

Contractor/Field Rep/Cell #: _____

ECUA Inspector/Cell #: _____

ECUA Instrument/Electrical Technician/Cell #: _____

#	Milestone Construction Activity Description	Date Inspector Properly Notified	Date Activity Passed Inspection	ECUA Staff Initials (as applicable)			Notes
				Insp	LS	I/E	
1	Site layout (gate, driveway, wtr. service, elec. service, etc)						
2	Wetwell (diameter, depth, serial #, condition, etc)						
3	Anti-flotation collar/wetwell (size/installation per plans)						
4	Electrical conduit rough-in before concrete pour						
5	Rebar size/spacing for concrete top pour (per plans)						
6	Pumps, pipe, fittings, etc. (models, size, layout, rust, etc)						
7	Pump fit (guiderail travel, clears hatch, seats on flange)						
8	Wiring connections (proper connections, etc)						
9	Control panels inspection (on site, before start-up)						
10	Wire pull (before connections, size, color, etc)						
11	Overall Site (Generator Pad, Conduit, Access, BFP cover)						
	Other _____						