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**2012 APPROVED
OPERATING BUDGET**

Budget Office Staff

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**Ronda Branton
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**Patti Johnson
Financial Services Analyst**

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October 1, 2011

Dear Chairman and Board Members:

Submitted, herewith, is the Approved Operating Budget of the Emerald Coast Utilities Authority for Fiscal Year 2012, as recommended by the Citizens' Advisory Committee and approved by the ECUA Board. As approved, this budget establishes funding at a level that maintains current programs, as well as provides for enhancements to our existing level of service. The total approved budget for FY 2012, combined for all funds is \$147,035,233. The Operating Budget section consists of \$99,706,909, which includes funds for operating expenses and debt service. The difference, \$47,328,324, provides for capital improvements, bond-funded projects, funding of unrestricted reserves, and Project Contingency Funds. The following table summarizes the total Approved Sources and Uses of all funds combined for the FY 2011 Amended Budget, compared to the FY 2012 Approved Budget.

ALL FUNDS COMBINED

SOURCES:

	<u>FY2011 AMENDED BUDGET</u>	<u>FY2012 APPROVED BUDGET</u>
Water	\$34,504,538	\$35,907,616
Wastewater	41,334,030	44,874,625
Sewer Improvement Fee	5,891,633	6,117,415
Sanitation-Residential	17,751,750	16,908,872
Sanitation-Commercial	1,444,465	1,169,550
Connection Fees	281,889	268,905
Miscellaneous Revenues	2,068,411	1,436,509
Interest Income	1,129,960	243,835
	<hr/>	<hr/>
Subtotal	104,406,676	106,927,327
Impact Fees	1,721,950	1,250,000
Bond Funds	30,476,064	28,190,446
Allied Payment	50,000	50,000
Unrestricted Reserves	5,082,556	4,633,646
Project Contingencies	2,852,851	5,983,814
	<hr/>	<hr/>
Subtotal	40,183,421	40,107,906
Total Sources	\$144,590,097	\$147,035,233

USES:

ALL FUNDS COMBINED

	FY2011 AMENDED <u>BUDGET</u>	FY2012 APPROVED <u>BUDGET</u>
Personal Services	\$36,424,681	\$36,291,128
Support Services	24,004,494	22,959,849
Materials & Supplies	8,618,755	7,778,784
Septic Tank Abatement Program	130,000	160,000
Operating Contingency	<u>246,500</u>	<u>332,500</u>
Subtotal	69,424,430	67,522,261
Debt Service	25,403,834	29,408,098
New Debt Service	3,642,105	2,776,550
CIP Projects	715,000	465,000
R & R Projects	3,814,936	4,022,554
Annual Lease/Purchase Payments	1,163,355	1,163,355
Equipment Replacement Fund	1,655,000	1,105,000
Bond Fund Projects	30,476,064	28,168,446
Unrestricted Reserves	5,498,729	4,790,321
Project Contingencies	<u>2,796,644</u>	<u>7,613,648</u>
Subtotal	<u>75,165,667</u>	<u>79,512,972</u>
Total Uses	\$144,590,097	\$147,035,233

The following information is presented for each operating fund consisting of the Water and Wastewater Systems and the Sanitation System.

WATER & WASTEWATER SYSTEMS

The following table summarizes the total Approved Sources and Uses of Funds for the FY 2011 Amended Budget as compared to the FY 2012 Approved Budget for the Water & Wastewater Systems.

SOURCES:

	<u>FY2011 AMENDED BUDGET</u>	<u>FY2012 APPROVED BUDGET</u>
Water	\$34,504,538	\$35,907,616
Wastewater	41,334,030	44,874,625
Sewer Improvement Fee	5,891,633	6,117,415
Connection Fees	281,889	268,905
Miscellaneous Revenues	1,865,911	1,281,509
Interest Income	<u>1,121,660</u>	<u>218,836</u>
Subtotal	84,999,661	88,668,906
Impact Fees	1,721,950	1,250,000
Bond Funds	30,476,064	28,190,446
Unrestricted Reserves	3,500,000	3,500,000
Project Contingencies	<u>2,852,851</u>	<u>5,983,814</u>
Subtotal	<u>38,550,865</u>	<u>38,924,260</u>
Total Sources	\$123,550,526	\$127,593,166

WATER AND WASTEWATER SYSTEMS

USES:

	FY2011 AMENDED <u>BUDGET</u>	FY2012 APPROVED <u>BUDGET</u>
Personal Services	\$29,360,275	\$29,178,594
Support Services	17,486,803	17,022,109
Materials & Supplies	6,666,836	6,339,534
Septic Tank Abatement Program	130,000	160,000
Net Overhead Allocations	(273,084)	(443,253)
Operating Contingency	<u>164,000</u>	<u>250,000</u>
Subtotal	53,534,830	52,506,984
Debt Service	24,322,592	28,341,629
New Debt Service	3,642,105	2,776,550
CIP Projects	300,000	400,000
R & R Projects	3,814,936	3,122,554
Annual Lease/Purchase Payments	1,163,355	1,163,355
Bond Fund Projects	30,476,064	28,168,446
Unrestricted Reserves	3,500,000	3,500,000
Project Contingencies	<u>2,796,644</u>	<u>7,613,648</u>
Subtotal	<u>70,015,696</u>	<u>75,086,182</u>
Total Uses	\$123,550,526	\$127,593,166

REVENUES:

Total revenues for FY 2012 are projected to reflect current experience, a small growth in customers, and a rate increase of 7 percent for the Water and Wastewater Systems.

EXPENSES:

The Operating Budget expenses, when compared to the FY 2011 basic budget, reflect an increase of 1.35 percent, when you eliminate the funding for operating the Main Street plant for a portion of the year.

The increase provides additional funding for the cost of outsourcing the printing and mailing of our utility bills, increase in postage, maintenance contracts, utility bills and expanded training for new equipment. Also, the rate increase provides funding for a bond issue to fund \$28,190,446 in capital projects.

WATER & WASTEWATER SYSTEMS SUMMARY

The graphics section of this document shows various revenue and expenditure trends since 2003. The graph on page 12, which identifies the percentage of revenue from each source, emphasizes the need to maintain commodity charges at appropriate levels to maintain the financial integrity of the systems. The graph on page 14 illustrates the use of funds by expense type, with personal services and debt service costs accounting for a combined total of 72 percent of the current total operating budget.

The remaining areas of the Water and Wastewater sections are presented in Division and Department format. We have included goals and objectives, appropriations by expense element for the past two (2) years, and approved budget amounts for FY 2012.

SANITATION SYSTEM

The following table summarizes the total Approved Sources and Uses of Funds for the FY 2011 Amended Budget as compared to the FY 2012 Approved Budget for the Sanitation System. The revenue projections for FY 2012 were based on trends developed through actual experience in operating this system for the past 17 years.

SOURCES:

	<u>FY2011 AMENDED BUDGET</u>	<u>FY2012 APPROVED BUDGET</u>
Sanitation-Residential	\$17,751,750	\$16,908,872
Sanitation-Commercial	1,444,465	1,169,550
Miscellaneous	202,500	155,000
Interest Income	<u>8,300</u>	<u>25,000</u>
Subtotal	19,407,015	18,258,422
Allied Payment	50,000	50,000
Unrestricted Reserves	<u>1,582,556</u>	<u>1,133,646</u>
Subtotal	<u>1,632,556</u>	<u>1,183,646</u>
Total Sources	\$21,039,571	\$19,442,068

USES:

Personal Services	\$7,064,406	\$7,112,534
Support Services	6,517,691	5,937,740
Materials & Supplies	1,951,919	1,439,250
Net Overhead Allocations	273,084	443,253
Operating Contingency	<u>82,500</u>	<u>82,500</u>
Subtotal	15,889,600	15,015,277
Debt Service	1,081,242	1,066,469
CIP Operating	415,000	65,000
R & R Projects	0	900,000
Equipment Replacement Fund	1,655,000	1,105,000
Unrestricted Reserves	<u>1,998,729</u>	<u>1,290,322</u>
Subtotal	<u>5,149,971</u>	<u>4,426,791</u>
Total Uses	\$21,039,571	\$19,442,068

SANITATION SUMMARY

The ECUA began providing sanitation service in 1992 through an acquisition of the system previously operated by Escambia County. Since that time, we have implemented mandatory garbage collection and automated pick-up throughout our service area, and purchased two additional residential systems. The investment that we made in changing these systems from a labor-intensive operation to a more efficient service delivery approach has provided our customers with a more efficient and economic service.

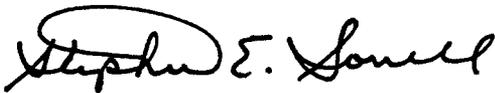
The Operating Budget expense, when compared to the FY 2011 basic budget, reflects a decrease of 5.5%. This decrease comes from the reduction in tonnage going to the landfill as a direct result of our expanded recycling program and the household hazardous waste pickup program.

ACKNOWLEDGEMENTS:

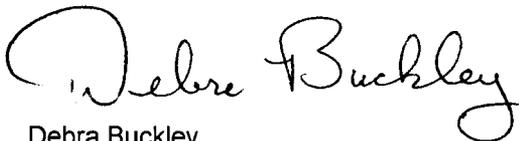
We would like to express our thanks to the Board and the Citizens' Advisory Committee members for their guidance and input, as well as the staff who worked so very hard to produce this plan.

The Fiscal Year 2012 Approved Operating Budget is an accurate reflection of the financial plan necessary to continue our positive movement in the direction of providing our customers with the high quality service they expect and deserve.

Respectfully submitted,



Stephen E. Sorrell
Executive Director



Debra Buckley
Director of Finance

SES/DB/rb

**EMERALD COAST UTILITIES AUTHORITY
ALL FUNDS
APPROVED SOURCES & USES
FISCAL YEAR 2012**

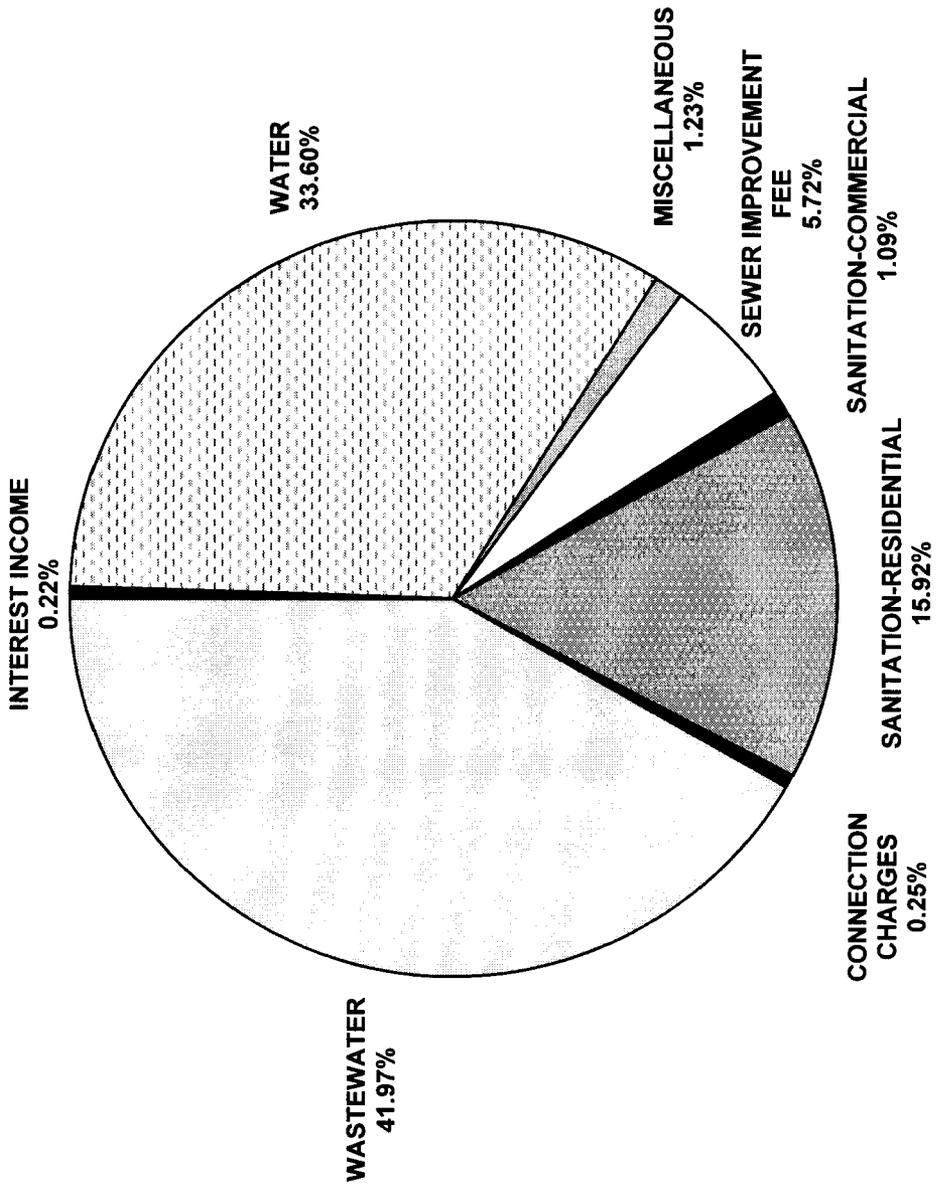
SOURCES

MONTHLY SERVICE CHARGES :		
WATER	\$35,907,616	
WASTEWATER	44,874,625	
SANITATION	18,078,422	
TOTAL MONTHLY SERVICE CHARGES	98,860,663	
CONNECTION CHARGES	268,905	
MISCELLANEOUS	1,436,509	
SEWER IMPROVEMENT FEE	6,117,415	
TOTAL OPERATING REVENUES	6,822,829	106,683,492
ALLIED ANNUAL PAYMENT		50,000
INTEREST INCOME		243,836
IMPACT FEES		1,250,000
		1,543,836
TOTAL REVENUES		108,227,328
BEGINNING BALANCES :		
UNRESTRICTED RESERVES		4,633,646
BOND FUNDS		28,190,446
PROJECT CONTINGENCIES (WORKING CAPITAL)		5,983,814
		19,807,906
TOTAL SOURCES		147,035,233

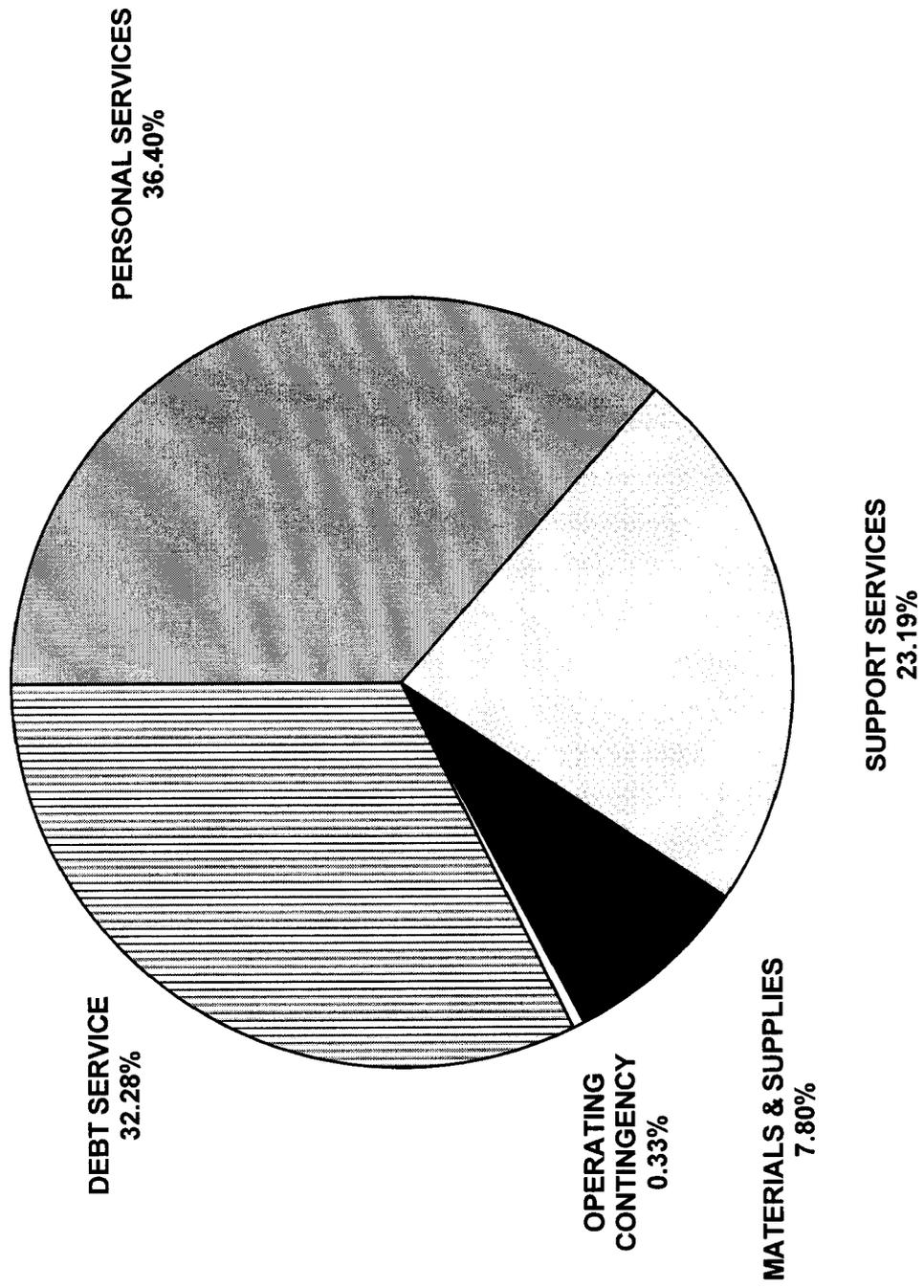
USES

PERSONAL SERVICES	36,291,128	
SUPPORT SERVICES	22,959,849	
MATERIALS & SUPPLIES	7,778,784	
SEPTIC TANK ABATEMENT PROGRAM	160,000	
OPERATING CONTINGENCY	332,500	
	67,522,261	
TOTAL OPERATING EXPENSES		67,522,261
DEBT SERVICE (PARITY DEBT)		26,337,831
DEBT SERVICE FOR NEW PROJECTS		2,776,550
DEBT SERVICE FOR SRF LOANS		3,070,267
CIP PROJECTS	465,000	
R & R PROJECTS	4,022,554	
BOND FUND PROJECTS	28,168,446	
EQUIPMENT REPLACEMENT FUND	1,105,000	
AMR PROGRAM ANNUAL LOAN PAYMENT	1,163,355	
	35,924,355	
TOTAL OTHERS		34,924,355
ENDING BALANCES :		
UNRESTRICTED RESERVES		4,790,322
PROJECT CONTINGENCIES (WORKING CAPITAL)		7,613,648
		12,403,970
TOTAL USES		\$147,035,233

**ALL FUNDS
FY 2012 REVENUE PERCENTAGES**



**ALL FUNDS
FY 2012 EXPENSE PERCENTAGES**



**EMERALD COAST UTILITIES AUTHORITY
PERSONNEL COMPARISON**

	<u>2010 POSITIONS</u>	<u>FY 2011 FUNDED POSITIONS</u>	<u>FY 2012 FUNDED POSITIONS</u>
ADMINISTRATION DEPARTMENT			
OFFICE OF THE EXECUTIVE DIRECTOR	<u>3</u>	<u>3</u>	<u>3</u>
FINANCE DEPARTMENT			
ADMINISTRATION	3	3	3
GENERAL ACCOUNTING	6	6	6
ACCOUNTS RECEIVABLE	13	13	15
PURCHASING & STORES	8	8	8
FINANCE TOTAL	<u>30</u>	<u>30</u>	<u>32</u>
INFORMATION TECHNOLOGY DEPARTMENT TOTAL			
ADMINISTRATION	11	11	7
GIS			<u>3</u>
	<u>11</u>	<u>11</u>	<u>10</u>
HUMAN RESOURCES/ADMIN SERVICES DEPARTMENT			
ADMINISTRATIVE SERVICES	4	4	4
RISK MANAGEMENT			1
PUBLIC INFORMATION	1	1	
HUMAN RESOURCES	3	3	3
EMPLOYMENT	4	4	4
HUMAN RESOURCES/ADMIN SERVICES TOTAL	<u>12</u>	<u>12</u>	<u>12</u>
ENGINEERING DEPARTMENT			
ADMINISTRATION	22	22	17
INSPECTIONS	6	6	6
GIS/MAPPING			6
ENGINEERING TOTAL	<u>28</u>	<u>28</u>	<u>29</u>
SHARED SERVICES			
ADMINISTRATION	2	2	3
RISK MANAGEMENT	1	1	
ENVIRONMENTAL PROGRAMS	10	7	
FATS, OIL AND GREASE		3	
FIELD SERVICES TOTAL	<u>13</u>	<u>13</u>	<u>3</u>
CUSTOMER SERVICES			
ADMINISTRATION	4	4	6
OPERATIONS	27	27	27
FATS, OIL & GREASE			2
CUSTOMER SERVICES TOTAL	<u>31</u>	<u>31</u>	<u>35</u>

**EMERALD COAST UTILITIES AUTHORITY
PERSONNEL COMPARISON**

	<u>2010 POSITIONS</u>	<u>FY 2011 FUNDED POSITIONS</u>	<u>FY 2012 FUNDED POSITIONS</u>
REGIONAL SERVICES DEPARTMENT			
ADMINISTRATION	4	4	4
REGION 2 (WEST REGION)	19	19	18
REGION 3 (EAST REGION)	26	26	25
REGION 4 (SOUTH REGION)	21	21	20
SEWER MAINTENANCE SERVICES	22	22	22
FIRE HYDRANT INSTALL/MAINT.	7	7	7
PATCH SERVICES	7	7	7
REGIONAL SERVICES TOTAL	106	106	103
FIELD & CUSTOMER SERVICES GROUP TOTAL	150	150	141
UTILITY OPERATIONS			
ADMINISTRATION	3	3	4
QUALITY ASSURANCE & QUALITY CONTROL	9	9	
LIFTSTATIONS			21
MAINTENANCE	1	1	2
OPERATION & MAINT INFO SYSTEMS	2	2	2
I/E PLANTS	7	7	15
PLANT MAINTENANCE	13	13	13
ODOR CONTROLS		2	2
GENERATOR MAINTENANCE			2
FACILITIES MAINTENANCE			10
UTILITY OPERATIONS TOTAL	35	37	71
WATER PRODUCTION/LIFT STATIONS			
WATER OPERATIONS	20	19	20
WELL MECHANICAL MAINTENANCE	14	13	7
COMMUNICATIONS CENTER	10	10	10
LIFT STATIONS	25	26	
QUALITY ASSURANCE & QUALITY CONTROL			9
ENVIRONMENTAL PROGRAMS			6
WATER PRODUCTION TOTAL	69	68	52
WATER RECLAMATION			
ADMINISTRATION	1	1	1
DRYER OPERATIONS - MAIN STREET	18		
WET PROCESS - MAIN STREET	21		
BAYOU MARCUS WRF	14	14	14
PENSACOLA BEACH WWTP	11	11	11
CENTRAL WRF		37	37
WATER RECLAMATION TOTAL	65	63	63
UTILITY OPERATIONS GROUP TOTAL	169	168	186
UTILITY SERVICES & PLANNING DEPARTMENT			
ADMINISTRATION	2	2	1
FACILITIES MAINTENANCE	10	10	
PUBLIC INFORMATION			2
UTILITY SERVICES & PLANNING TOTAL	12	12	3
WATER & WASTEWATER TOTAL	415	414	416

**EMERALD COAST UTILITIES AUTHORITY
PERSONNEL COMPARISON**

	<u>2010 POSITIONS</u>	<u>FY 2011 FUNDED POSITIONS</u>	<u>FY 2012 FUNDED POSITIONS</u>
SANITATION DEPARTMENT			
ADMINISTRATION	4	4	4
RESIDENTIAL OPERATIONS	42	41	36
GARAGE	26	25	25
COMMERCIAL OPERATIONS	8	8	8
YARD TRASH COLLECTION	24	27	32
RECYCLING	11	12	12
SANITATION TOTAL	<u>115</u>	<u>117</u>	<u>117</u>
GRAND TOTAL	<u><u>530</u></u>	<u><u>531</u></u>	<u><u>533</u></u>

**EMERALD COAST UTILITIES AUTHORITY
WATER & WASTEWATER SYSTEMS
APPROVED SOURCES & USES
FISCAL YEAR 2012**

SOURCES

MONTHLY SERVICE CHARGES :		
WATER	\$35,907,616	
WASTEWATER	44,874,625	
TOTAL MONTHLY SERVICE CHARGES	80,782,241	
CONNECTION CHARGES	268,905	
MISCELLANEOUS	1,281,509	
SEWER IMPROVEMENT FEE	6,117,415	
TOTAL OPERATING REVENUES	6,117,415	88,450,070
INTEREST INCOME		218,836
IMPACT FEES		1,250,000
TOTAL REVENUES		89,918,906
BEGINNING BALANCES :		
UNRESTRICTED RESERVES		3,500,000
BOND FUNDS		28,190,446
PROJECT CONTINGENCIES (WORKING CAPITAL)		5,983,814
TOTAL SOURCES		127,593,165

USES

PERSONAL SERVICES	29,178,594	
SUPPORT SERVICES	17,022,109	
MATERIALS & SUPPLIES	6,339,534	
SEPTIC TANK ABATEMENT PROGRAM	160,000	
OPERATING CONTINGENCY	250,000	
INDIRECT OVERHEAD ALLOCATION	(443,253)	
TOTAL OPERATING EXPENSES	42,486,984	52,506,984
DEBT SERVICE (PARITY DEBT)		25,271,362
DEBT SERVICE FOR NEW BORROWING		2,776,550
DEBT SERVICE FOR SRF LOANS		3,070,267
CIP PROJECTS	400,000	
R & R PROJECTS	3,122,554	
BOND FUND PROJECTS	28,168,446	
AMR PROGRAM ANNUAL LOAN PAYMENT	1,163,355	
TOTAL OTHERS	32,854,355	32,854,355
ENDING BALANCES :		
UNRESTRICTED RESERVES		3,500,000
PROJECT CONTINGENCIES (WORKING CAPITAL)		7,613,648
TOTAL USES		\$127,593,165
DEBT SERVICE COVERAGE (PARITY DEBT)		1.34
DEBT SERVICE COVERAGE (ALL DEBT)		1.17

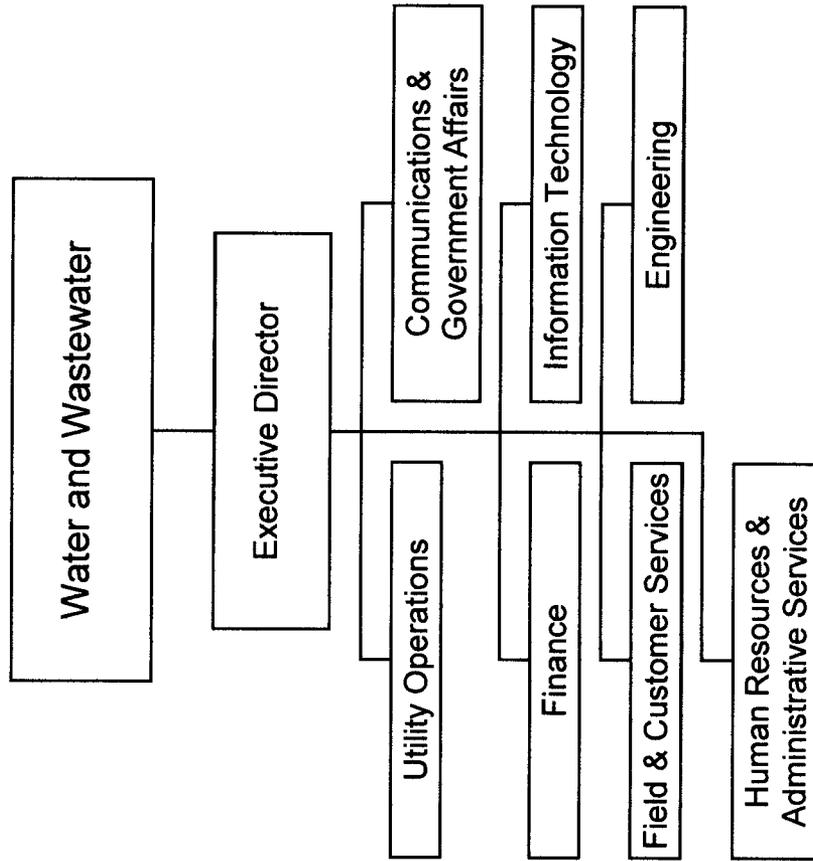
**EMERALD COAST UTILITIES AUTHORITY
WATER AND WASTEWATER SYSTEMS
SOURCES AND USES STATEMENTS
9/30/2007 - 9/30/2012**

SOURCES OF FUNDS :	ACTUAL FY 2007	ACTUAL FY 2008	ACTUAL FY 2009	ACTUAL FY 2010	PROJECTED FY 2011	APPROVED FY 2012
<u>BEGINNING BALANCES:</u>						
Unrestricted Reserves	2,000,000	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000
Project Contingencies	3,803,633	6,517,645	6,277,267	3,040,329	5,536,346	5,983,814
Total Beginning Balance	5,803,633	10,017,645	9,777,267	6,540,329	9,036,346	9,483,814
<u>OPERATING REVENUES:</u>						
Water	29,003,426	28,166,047	29,463,410	30,199,110	34,504,538	35,907,616
Wastewater	35,721,600	35,719,850	36,416,004	39,211,690	41,334,030	44,874,625
Connection Charges	704,678	467,000	246,312	232,556	281,889	268,905
Miscellaneous Revenues	1,144,885	2,342,054	2,302,500	1,994,886	1,453,166	1,281,509
Sewer Improvement Fee	2,020,198	6,096,632	5,923,779	5,917,989	5,891,633	6,117,415
Total Operating Income	68,594,787	72,791,583	74,352,005	77,556,231	83,465,256	88,450,070
<u>OTHER INCOME/SOURCES:</u>						
Interest Income	5,181,586	5,028,804	4,014,169	2,288,736	1,121,660	218,836
Impact Fees	5,511,725	3,311,907	2,435,008	2,213,636	1,721,950	1,250,000
MTBE Settlement Funds			10,047,361	812,795	412,745	
Bond Funds	11,300,000	22,475,000		11,889,000	30,476,064	28,190,446
Bank Loan for New WWTP		130,000,000				
Grant Funds		135,249,106				
Total Other	21,993,311	296,064,817	16,496,538	17,204,167	33,732,419	29,659,282
TOTAL SOURCES	96,391,731	378,874,045	100,625,810	101,300,727	126,234,021	127,593,165
<u>USES OF FUNDS :</u>						
<u>OPERATING EXPENSES:</u>						
Personal Services	24,662,162	26,608,147	27,389,489	27,460,844	28,682,056	29,178,594
Support Services	13,075,755	14,133,311	13,456,363	14,219,825	17,299,075	17,022,109
Materials & Supplies	5,560,617	5,558,990	5,811,743	5,220,114	6,629,064	6,339,534
Improvement Package (AMR)	1,000,000					
Septic Tank Abatement Program	230,000	260,000	260,000	260,000	130,000	160,000
Capital Outlay	200,000	242,690	239,937		78,636	
Operating Contingency						250,000
Indirect Overhead Allocation	(142,227)	(133,900)	(240,595)		(273,084)	(443,253)
Total Operating Expenses	44,586,307	46,669,238	46,916,937	47,160,783	52,545,747	52,506,984
<u>CAPITAL IMPROVEMENTS/DEBT:</u>						
CIP Projects	3,710,373	2,695,000	1,400,113	1,250,000	2,102,462	400,000
R & R Projects	6,977,570	7,220,954	10,063,000	7,116,000	4,114,936	3,122,554
AMR Annual Loan Payment		1,163,355	1,163,355	1,163,355	1,163,355	1,163,355
Bond Fund Projects	11,300,000	22,475,000		11,889,000	30,476,064	28,168,446
Funding for Capital Project-New WWTP		265,249,106				
Debt Service Payments	19,799,836	23,624,125	24,494,716	22,229,100	22,945,268	25,271,362
SRF Loan Payments				1,456,143	2,109,205	3,070,267
New Debt Service					1,293,170	2,776,550
Total Other	41,787,779	322,427,540	37,121,184	45,103,598	64,204,460	63,972,534
Total Operating and Other	86,374,086	369,096,778	84,038,121	92,264,381	116,750,207	116,479,518
<u>ENDING BALANCES:</u>						
Unrestricted Reserves	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000
MTBE Settlement Funds			10,047,360	812,795		
Project Contingencies	6,517,645	6,277,267	3,040,329	5,536,346	5,983,814	7,613,648
TOTAL USES	96,391,731	378,874,045	100,625,810	101,300,727	126,234,021	127,593,165



EMERALD COAST UTILITIES AUTHORITY

Water and Wastewater



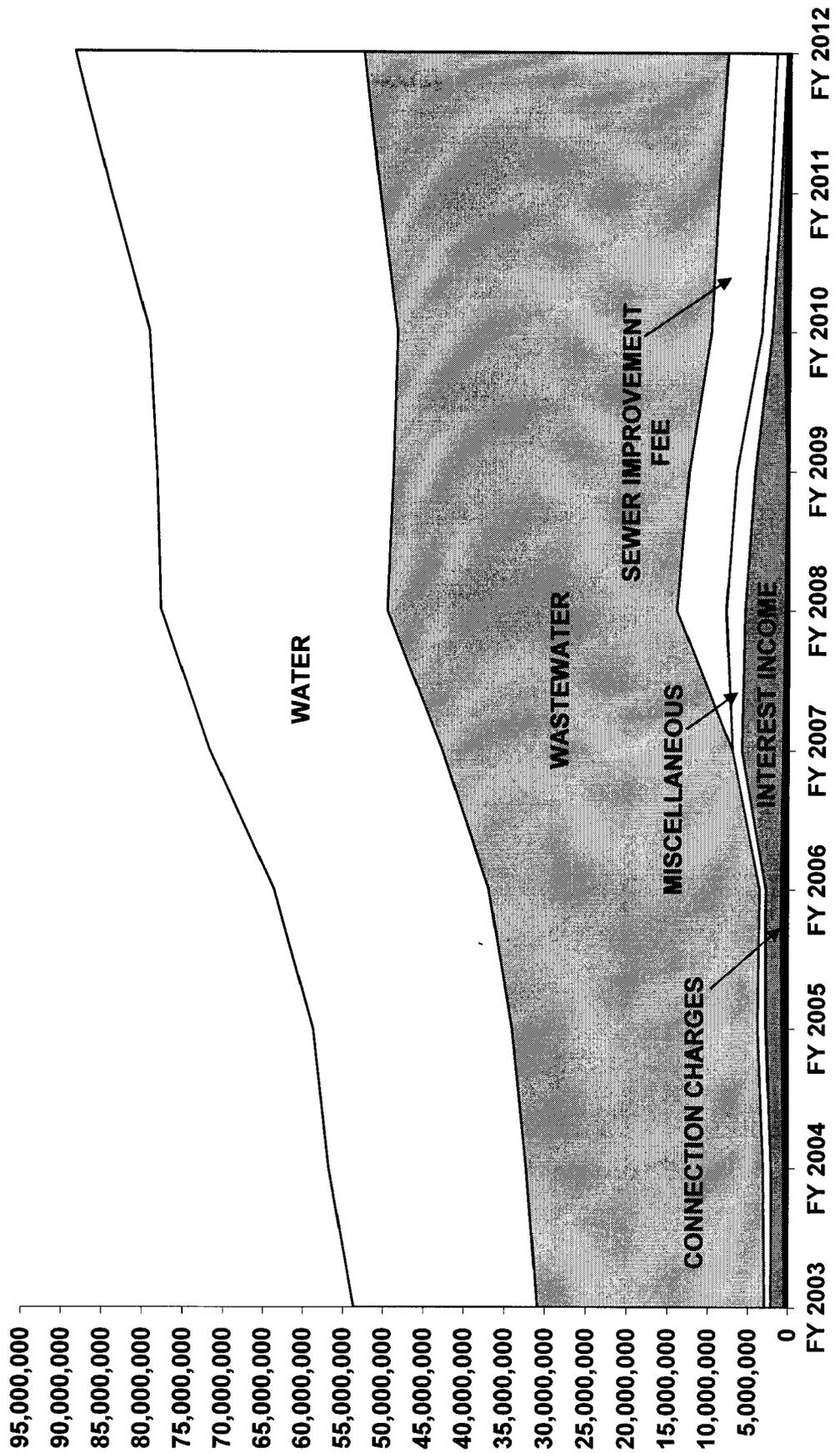
EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
WATER AND WASTEWATER			
ELEMENT			
11 EXECUTIVE SALARIES	163,125	160,000	176,126
12 REGULAR SALARIES	15,939,043	18,345,589	19,318,085
13 OTHER SALARIES	17,634	23,660	23,720
14 OVERTIME	720,068	1,390,792	1,232,270
21 FICA MATCHING	1,213,882	1,517,911	1,583,685
22 RETIREMENT	1,752,407	2,209,382	1,038,059
23 INSURANCE	3,359,566	4,638,456	4,717,649
24 WORKERS COMPENSATION	1,510,184	762,500	762,500
25 UNEMPLOYMENT COMP	33,611	50,000	75,000
26 OTHER	3,275	141,500	251,500
31 PROFESSIONAL SERVICES	633,903	453,000	477,945
32 ACCOUNTING/AUDITING	70,350	78,000	75,750
34 OTHER CONTRACTUAL SVC	2,524,236	1,370,807	1,982,843
40 TRAVEL	30,454	75,550	79,640
41 COMMUNICATIONS	118,604	143,555	143,880
43 UTILITIES	6,574,363	8,779,774	8,699,177
44 RENTALS & LEASES	539,810	149,402	170,269
45 INSURANCE	979,948	1,169,739	1,169,739
46 REPAIRS & MAINTENANCE	2,229,771	3,235,195	3,294,086
48 PROMOTIONAL	53,348	86,000	94,000
49 OTHER CURRENT CHARGES	723,033	938,380	994,780
42 TRANSPORTATION (POSTAGE)	558,996	622,850	637,080
47 PRINTING	127,032	135,960	99,219
51 OFFICE SUPPLIES	71,247	81,113	89,800
52 OPERATING SUPPLIES	4,342,272	5,197,200	5,365,833
53 ROAD MATERIALS & SUPPLIES	71,581	85,100	80,500
54 SUBSCR/MEMBERSHIPS	48,384	56,313	67,102
63 CAPITAL IMPROVEMENTS	-	4,100	-
64 MACHINERY & EQUIPMENT	-	15,068	-
TOTAL	44,410,127	51,916,896	52,700,237
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	24,712,795	29,239,790	29,178,594
SUPPORT SERVICES	14,477,820	16,479,402	17,182,109
MATERIALS & SUPPLIES	5,219,512	6,178,536	6,339,534
CAPITAL OUTLAY	-	19,168	-
TOTAL	44,410,127	51,916,896	52,700,237

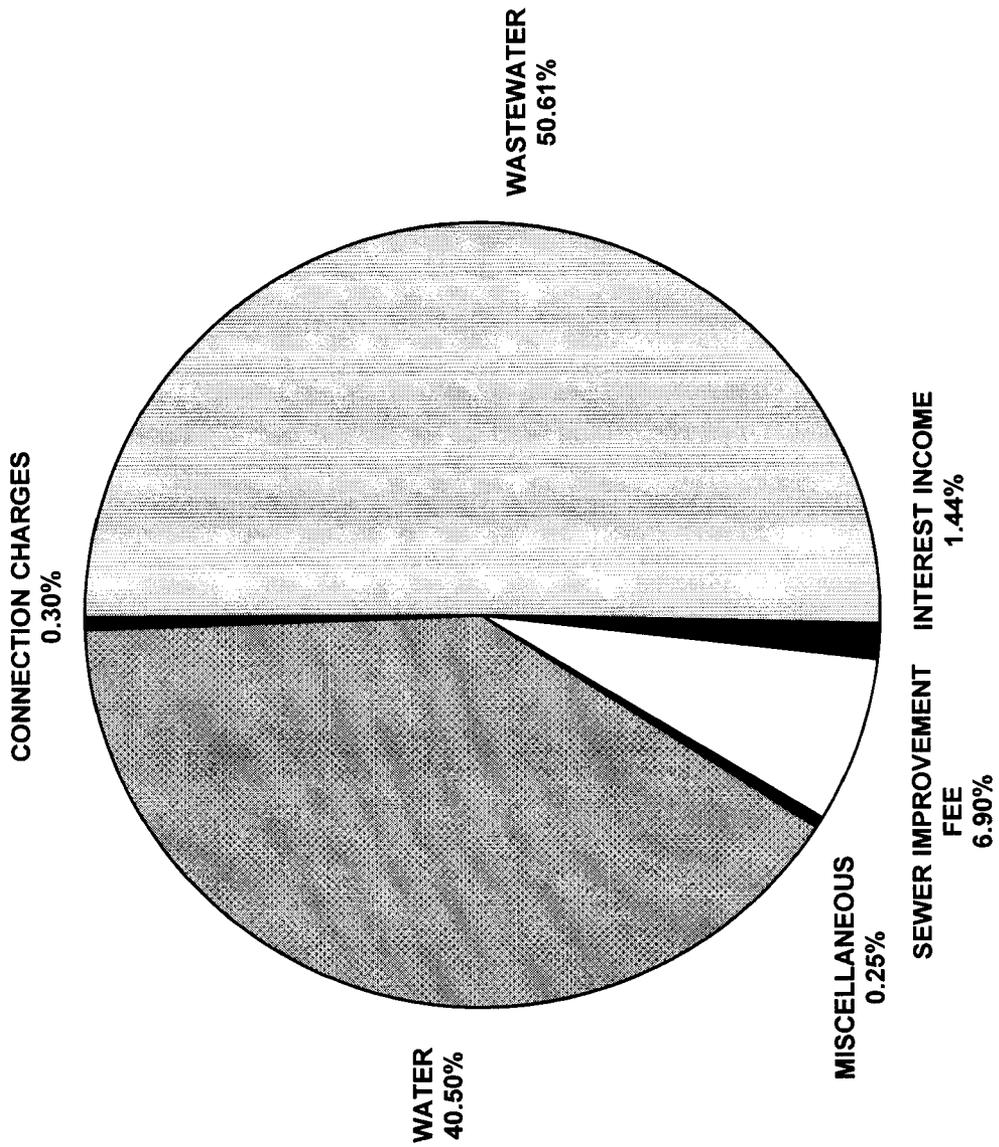
REVENUES

WATER & WASTEWATER SYSTEMS REVENUE TRENDS FY 2003 - 2012



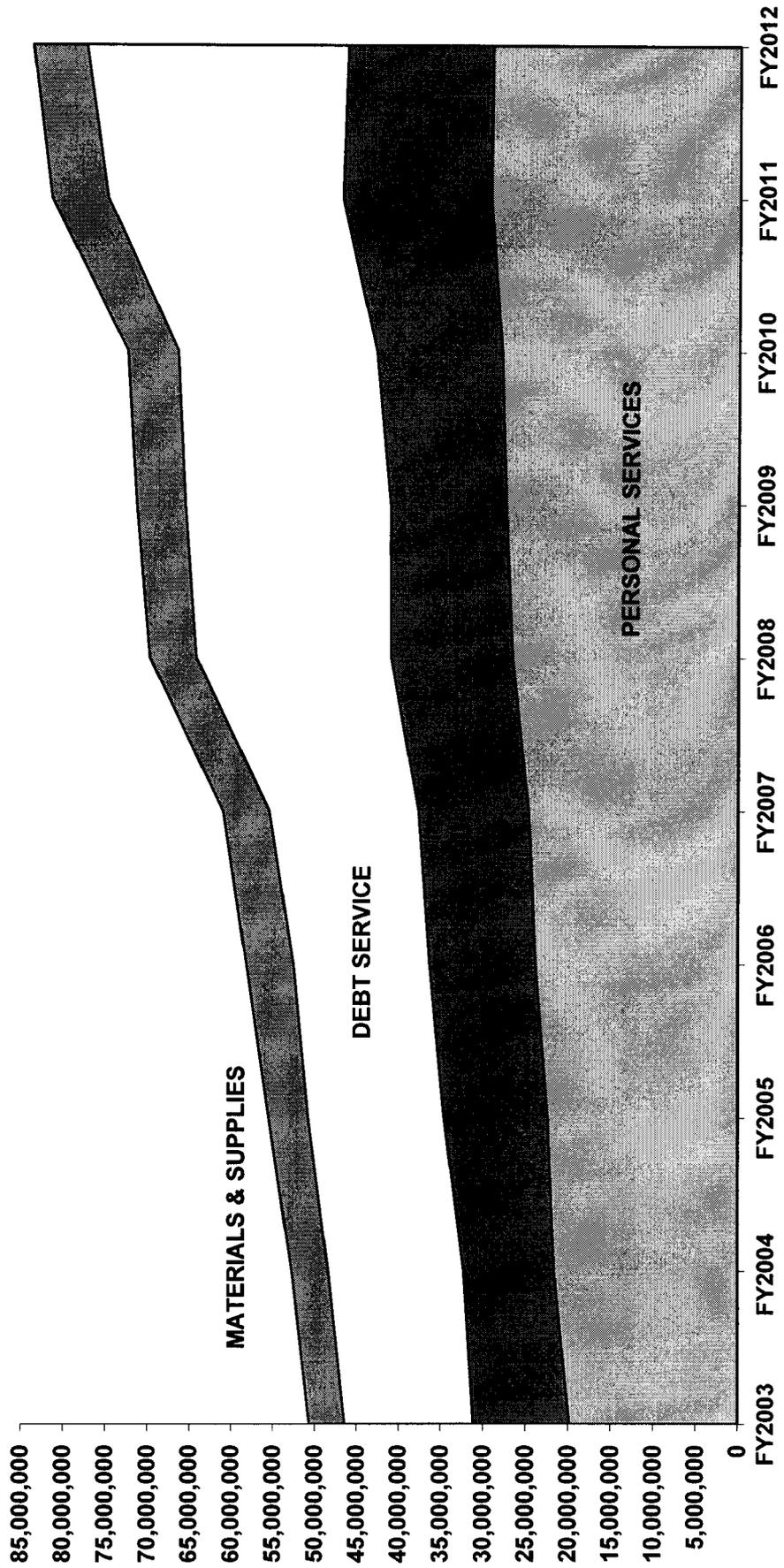
D O L L A R S

**WATER & WASTEWATER SYSTEMS
FY 2012 REVENUE PERCENTAGES**



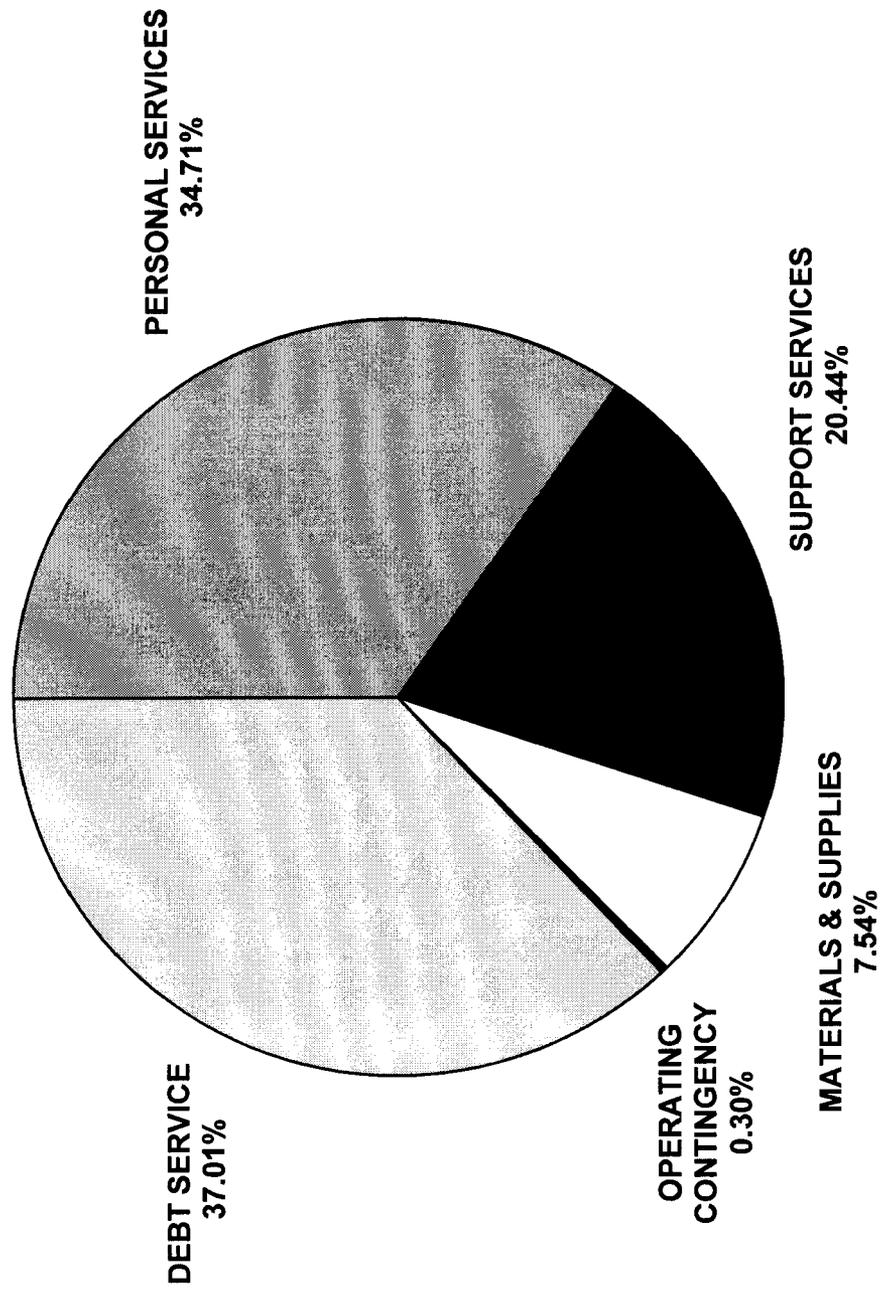
EXPENSES

**WATER & WASTEWATER SYSTEMS
OPERATING BUDGET TRENDS
FY 2003 - FY 2012**

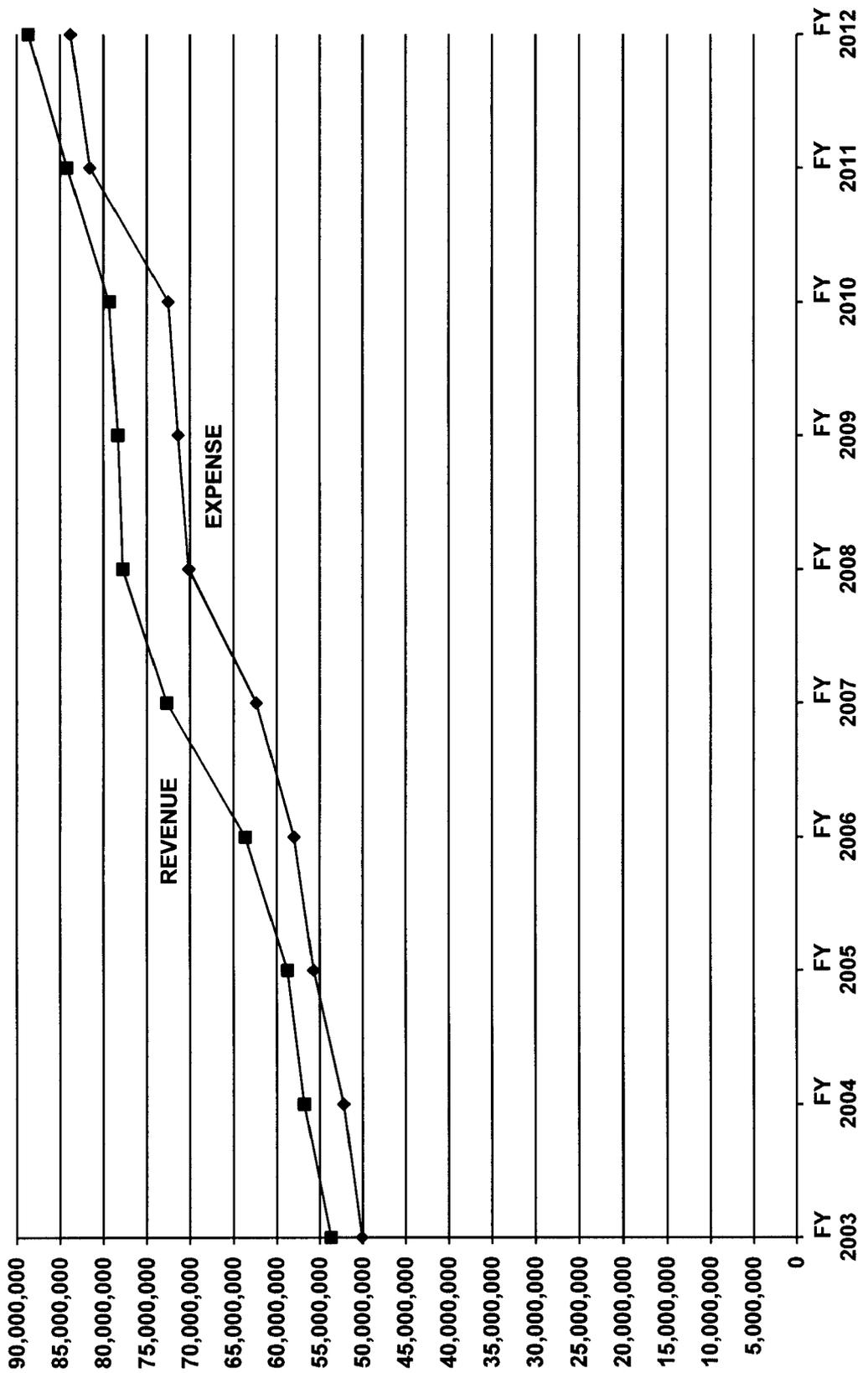


D O L L A R S

**WATER & WASTEWATER SYSTEMS
FY 2012 EXPENSE PERCENTAGES**



**WATER & WASTEWATER SYSTEMS
REVENUE VS EXPENSE TRENDS
EXCLUSIVE OF CIP**



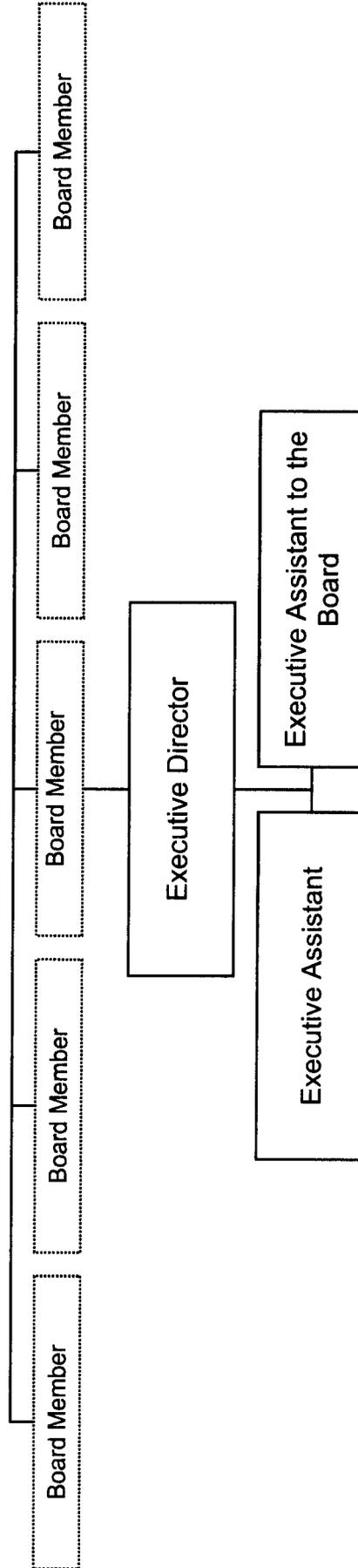
D O L L A R S

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
BOARD MEMBERS			
ELEMENT			
11 EXECUTIVE SALARIES	163,125	160,000	176,126
12 REGULAR SALARIES	-	-	-
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	-
21 FICA MATCHING	12,071	12,240	13,474
22 RETIREMENT	21,495	23,015	16,222
23 INSURANCE	41,702	49,456	43,095
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	15,675	18,000	6,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	2,000	2,000
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	-	-
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	-	1,000	1,000
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	-	-	-
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	200	200
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	----- 254,068 =====	----- 265,911 =====	----- 258,117 =====
 DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	238,393	244,711	248,917
SUPPORT SERVICES	15,675	21,000	9,000
MATERIALS & SUPPLIES	-	200	200
CAPITAL OUTLAY	-	-	-
TOTAL	----- 254,068 =====	----- 265,911 =====	----- 258,117 =====



EMERALD COAST UTILITIES AUTHORITY ADMINISTRATION



EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL <u>2010</u>	APPROVED <u>2011</u>	APPROVED <u>2012</u>
ADMINISTRATION DEPARTMENT			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	278,472	277,155	298,903
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	-
21 FICA MATCHING	17,511	17,880	18,418
22 RETIREMENT	32,840	35,150	16,550
23 INSURANCE	14,345	16,593	24,163
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	371,900	245,000	275,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	1,264	2,125	2,500
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	14,986	15,000	15,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	533	3,000	3,000
48 PROMOTIONAL	6,476	7,000	7,000
49 OTHER CURRENT CHARGES	335	6,050	4,000
42 TRANSPORTATION (POSTAGE)	152	150	150
47 PRINTING	-	300	300
51 OFFICE SUPPLIES	3,645	3,000	3,000
52 OPERATING SUPPLIES	1,531	1,800	1,800
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	19,919	20,500	22,500
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	763,909	650,703	692,284
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	343,168	346,778	358,034
SUPPORT SERVICES	395,494	278,175	306,500
MATERIALS & SUPPLIES	25,247	25,750	27,750
CAPITAL OUTLAY	-	-	-
TOTAL	763,909	650,703	692,284

EMERALD COAST UTILITIES AUTHORITY

GOALS AND WORK PLAN

DEPARTMENT:

Administration

ACTIVITY DESCRIPTION:

This department is responsible for recommending policy and programs, providing accurate information in support of the ECUA Board and its committees. The department manages, coordinates, and directs the activities of all other departments to assure execution of Board directives and policies. Responsibilities also include monitoring and coordinating intergovernmental activities and management of the day-to-day activities of the organization.

GOAL:

The goals of the department include providing information, data, and support to the Board for their use in the development of policies that ensure the delivery of the highest quality of water, wastewater, and sanitation services to ECUA customers. Also to foster public confidence and trust in the ECUA; its services, products, and employees.

OBJECTIVES:

1. To provide the ECUA Board with timely and accurate information, and coordinate staff activities consistent with Board policies.
2. To recommend policy consistent with sound operational and environmental objectives and maintain current policies and resolutions.
3. To promote a positive public and internal image of the ECUA.
4. To foster strong mutual trust between the ECUA, its customers, the media, businesses, and other governmental units and the general public.

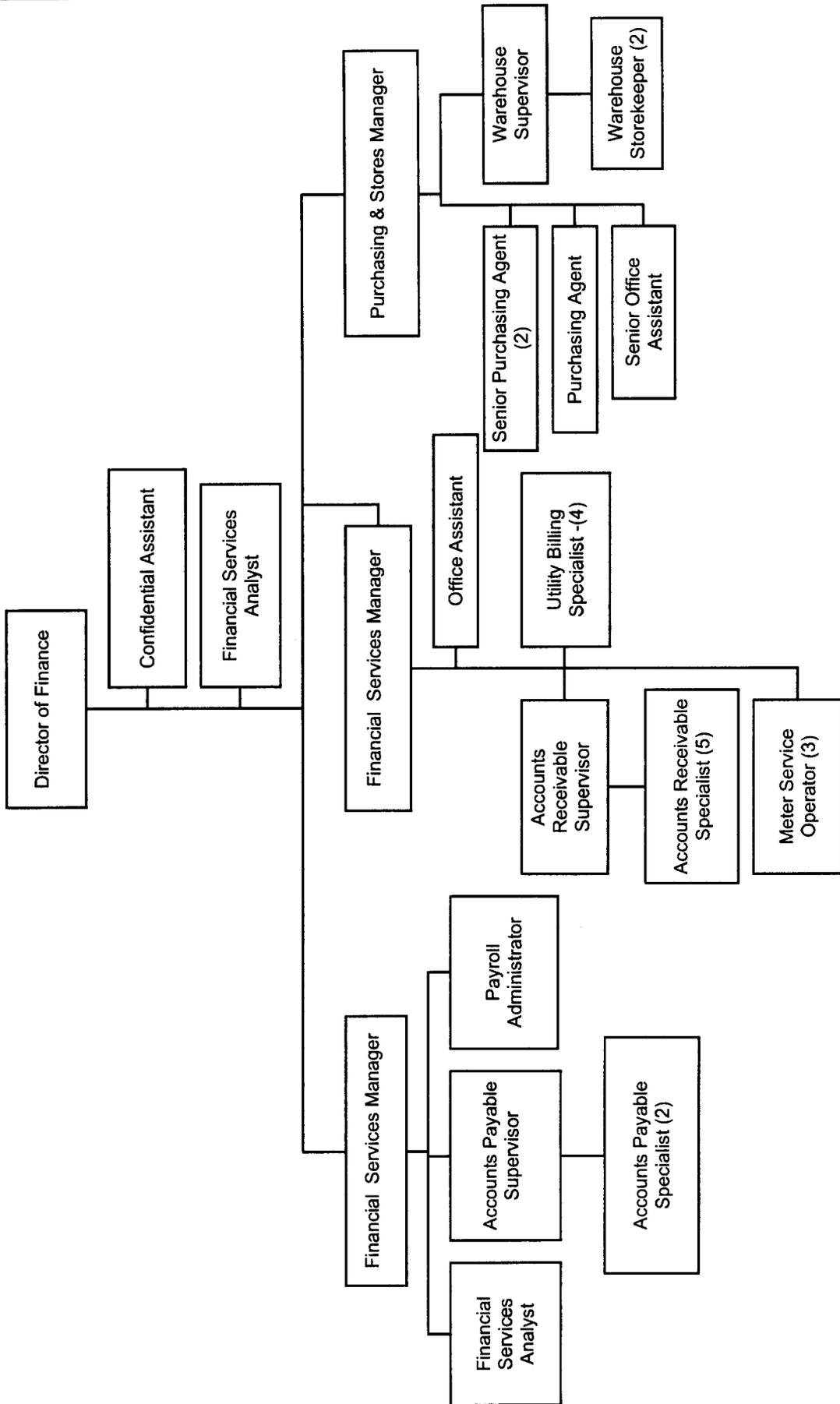
2012 TARGETED ACCOMPLISHMENTS:

1. Monitor the efficient provision of utility services to customers.
2. Effectively administer the ECUA's Capital Improvements Program and Operating Budget.
3. Monitor and assess the status of prior year goals and objectives.

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EMERALD COAST UTILITIES AUTHORITY FINANCE



EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
FINANCE DEPARTMENT			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	1,181,602	1,293,756	1,374,216
13 OTHER SALARIES	12,729	16,120	16,120
14 OVERTIME	3,987	4,410	4,050
21 FICA MATCHING	86,976	101,420	107,708
22 RETIREMENT	123,888	145,507	68,294
23 INSURANCE	238,107	310,122	314,149
24 WORKERS COMPENSATION	-	-	-
24 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	70,350	78,000	75,750
34 OTHER CONTRACTUAL SVC	198,880	216,102	219,358
40 TRAVEL	2,480	4,270	3,970
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	37,140	65,620	57,285
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	13,500	15,750	18,350
42 TRANSPORTATION (POSTAGE)	539,218	593,000	605,400
47 PRINTING	63,359	46,310	7,569
51 OFFICE SUPPLIES	10,022	11,281	12,700
52 OPERATING SUPPLIES	1,408	14,484	13,260
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	1,331	1,585	1,685
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	2,584,977	2,917,737	2,899,864
	=====	=====	=====
 DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,647,289	1,871,335	1,884,537
SUPPORT SERVICES	322,350	379,742	374,713
MATERIALS & SUPPLIES	615,338	666,660	640,614
CAPITAL OUTLAY	-	-	-
TOTAL	2,584,977	2,917,737	2,899,864
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY

GOALS AND WORK PLAN

DEPARTMENT:

Finance

ACTIVITY DESCRIPTION:

The Finance Department is comprised of four divisions: Administration, General Accounting, Accounts Receivable, and Purchasing & Stores. These divisions direct the activities of budgeting, payables, payroll, billing, processing payments, developing policies and procedures relating to the departments' areas of responsibilities, and procuring all materials and services required for the effective operation of ECUA.

GOAL:

Provide accurate detailed records of revenue and expenditures. To bill all customers accurately and post payments daily. To obtain materials and services for the operation of ECUA in accordance with the ECUA code and state regulations at the lowest and best price. To pay employees and vendors accurately and timely. Provide support to employee in payroll matters.

OBJECTIVES:

1. Perform budget publishing task in-house.
2. Develop internal audit procedures.
3. Promote the Purchasing Card and direct deposit.
4. Ensure all aspects of bids and contracts are scheduled on a timely basis. Expedite processing of purchase orders. Provide support and assistance to the other departments of ECUA.

2012 TARGETED ACCOMPLISHMENTS:

1. Continue to improve the CIP Project reporting.
2. Develop Internal Audit procedures.
3. Expand a Purchasing website to include posting of formal bid solicitations, bid documents, and award of bid.
4. Continue to notify vendors to utilize the electronic funds transfer system for their payments.

D-7

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
FINANCE/ADMINISTRATION			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	199,943	199,137	206,116
13 OTHER SALARIES	-	-	-
14 OVERTIME	147	250	250
21 FICA MATCHING	14,999	15,327	15,861
22 RETIREMENT	23,737	25,352	11,569
23 INSURANCE	20,947	24,513	25,548
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	70,350	78,000	75,750
34 OTHER CONTRACTUAL SVC	27,212	24,782	26,000
40 TRAVEL	85	1,200	1,200
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	100	300
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	850	1,750	1,750
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	3,199	2,750	2,000
51 OFFICE SUPPLIES	1,464	3,581	4,000
52 OPERATING SUPPLIES	-	584	-
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	507	650	650
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	363,440	377,976	370,994
	=====	=====	=====
 DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	259,773	264,579	259,344
SUPPORT SERVICES	98,497	105,832	105,000
MATERIALS & SUPPLIES	5,170	7,565	6,650
CAPITAL OUTLAY	-	-	-
TOTAL	363,440	377,976	370,994
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u>	<u>APPROVED</u>	<u>APPROVED</u>
<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2012</u>
FINANCE/GENERAL ACCOUNTING			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	282,963	281,443	291,360
13 OTHER SALARIES	6,944	8,060	8,060
14 OVERTIME	1,881	1,900	1,900
21 FICA MATCHING	20,159	22,385	23,170
22 RETIREMENT	29,313	31,138	14,186
23 INSURANCE	76,910	91,636	84,264
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	1,315	1,470	1,470
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	520	520
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	615	655	655
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	1,554	2,800	2,800
51 OFFICE SUPPLIES	1,639	-	-
52 OPERATING SUPPLIES	-	-	-
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	370	435	435
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	423,663	442,442	428,820
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	418,170	436,562	422,940
SUPPORT SERVICES	1,930	2,645	2,645
MATERIALS & SUPPLIES	3,563	3,235	3,235
CAPITAL OUTLAY	-	-	-
TOTAL	423,663	442,442	428,820
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

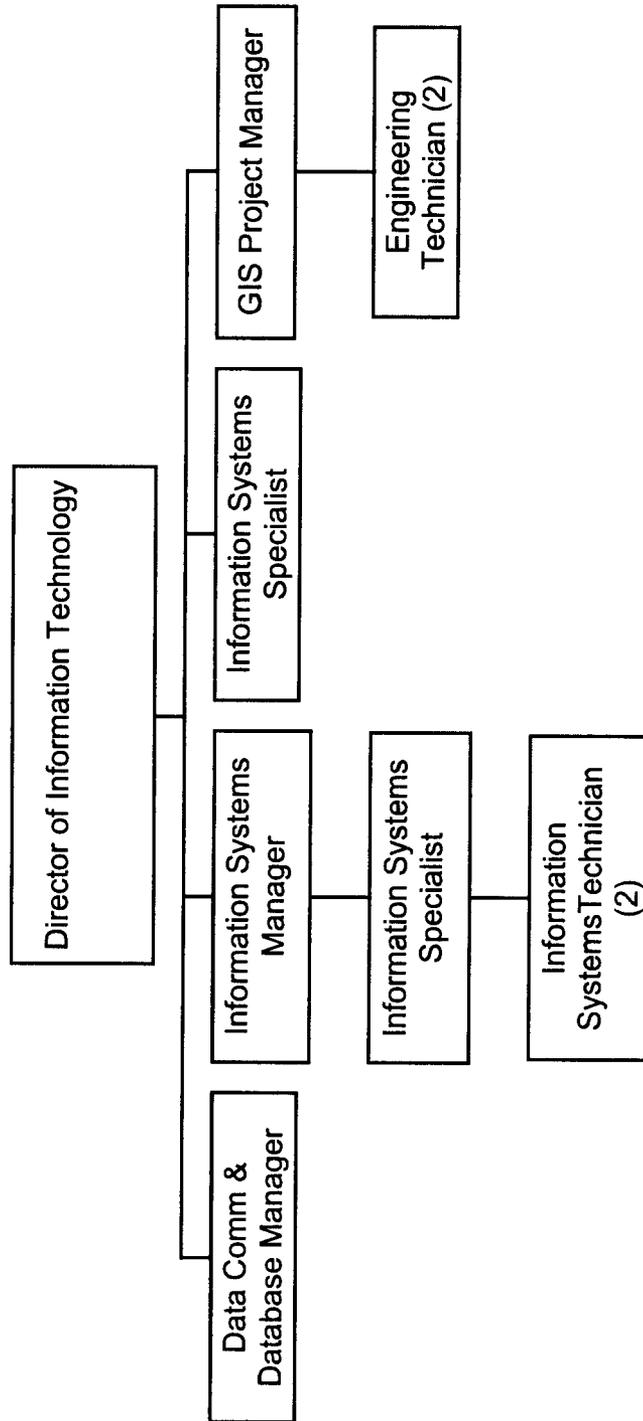
	ACTUAL 2010	APPROVED 2011	APPROVED 2012
FINANCE/ACCOUNTS RECEIVABLE			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	372,636	499,853	542,990
13 OTHER SALARIES	-	-	-
14 OVERTIME	1,301	1,260	1,000
21 FICA MATCHING	27,212	38,704	41,974
22 RETIREMENT	37,405	54,628	26,292
23 INSURANCE	83,106	128,323	141,167
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	155,028	161,420	193,358
40 TRAVEL	1,079	1,600	1,300
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	36,386	62,400	53,465
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	410	435	435
42 TRANSPORTATION (POSTAGE)	539,218	593,000	605,400
47 PRINTING	58,052	40,360	2,269
51 OFFICE SUPPLIES	3,767	4,200	5,000
52 OPERATING SUPPLIES	-	11,800	11,360
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,315,600	1,597,983	1,626,010
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	521,660	722,768	753,423
SUPPORT SERVICES	192,903	225,855	248,558
MATERIALS & SUPPLIES	601,037	649,360	624,029
CAPITAL OUTLAY	-	-	-
TOTAL	1,315,600	1,597,983	1,626,010
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL <u>2010</u>	APPROVED <u>2011</u>	APPROVED <u>2012</u>
FINANCE/PURCHASING & STORES			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	326,060	313,323	333,750
13 OTHER SALARIES	5,785	8,060	8,060
14 OVERTIME	658	1,000	900
21 FICA MATCHING	24,606	25,004	26,703
22 RETIREMENT	33,433	34,389	16,247
23 INSURANCE	57,144	65,650	63,170
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	16,639	29,900	-
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	754	2,600	3,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	11,625	12,910	15,510
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	555	200	500
51 OFFICE SUPPLIES	3,152	3,700	3,700
52 OPERATING SUPPLIES	1,408	2,100	1,900
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	454	500	600
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	482,273	499,336	474,040
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	447,686	447,426	448,830
SUPPORT SERVICES	29,018	45,410	18,510
MATERIALS & SUPPLIES	5,569	6,500	6,700
CAPITAL OUTLAY	-	-	-
TOTAL	482,273	499,336	474,040
	=====	=====	=====



EMERALD COAST UTILITIES AUTHORITY INFORMATION TECHNOLOGY



Positions: 10

10-1-2011

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
INFORMATION TECHNOLOGY DEPARTMENT			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	569,483	401,768	551,076
13 OTHER SALARIES	-	-	-
14 OVERTIME	49	3,192	3,692
21 FICA MATCHING	40,387	31,236	42,648
22 RETIREMENT	58,665	47,492	26,698
23 INSURANCE	101,091	77,926	106,211
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	2,253	2,500	3,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	15,496	15,600	15,600
40 TRAVEL	2,127	7,710	8,910
41 COMMUNICATIONS	29,881	47,330	92,430
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	176,702	210,100	272,150
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	6,080	8,000	11,000
42 TRANSPORTATION (POSTAGE)	402	150	150
47 PRINTING	10,147	15,500	12,620
51 OFFICE SUPPLIES	864	1,800	1,450
52 OPERATING SUPPLIES	33,561	31,300	32,330
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	1,164	2,700	3,300
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,048,352	904,304	1,183,265
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	769,675	561,614	730,325
SUPPORT SERVICES	232,539	291,240	403,090
MATERIALS & SUPPLIES	46,138	51,450	49,850
CAPITAL OUTLAY	-	-	-
TOTAL	1,048,352	904,304	1,183,265
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY

DIVISIONAL GOALS AND WORK PLAN

DEPARTMENT:

Information Technology

ACTIVITY DESCRIPTION:

The Information Technology Department is responsible for the overall operation and support of the Emerald Coast Utilities Authority's IBM AS/400 computer. In addition, the department also provides administrative and technical assistance to all of the ECUA's computer users. The department manages and maintains ECUA's Geographic Information System.

GOAL:

The Information Services Department's goal is to support the ECUA's requirements for information and facilitate the collection, maintenance, and reporting of such information.

OBJECTIVES:

1. To provide staff with training necessary to support ECUA's present and future needs.
2. To provide fast and effective solutions that meet our users needs.
3. To coordinate with our software vendor to attain high quality and functional software for our users.
4. To provide uninterrupted service to our users.

2012 TARGETED ACCOMPLISHMENTS:

1. Redesign our utility bill to provide the customer additional information.
2. Complete a pilot project for wireless workorders.
3. Purge outdated customer miscellaneous information from our billing application.
4. Provide online access to archived sewer camera inspections.
5. Link water meter inspections photographs to water meter service points.
6. Implement and test the failover procedure for our Siemens phone system.
7. Implement wireless network access in the new administration building.
8. Complete the migration to our email server and domain name.

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

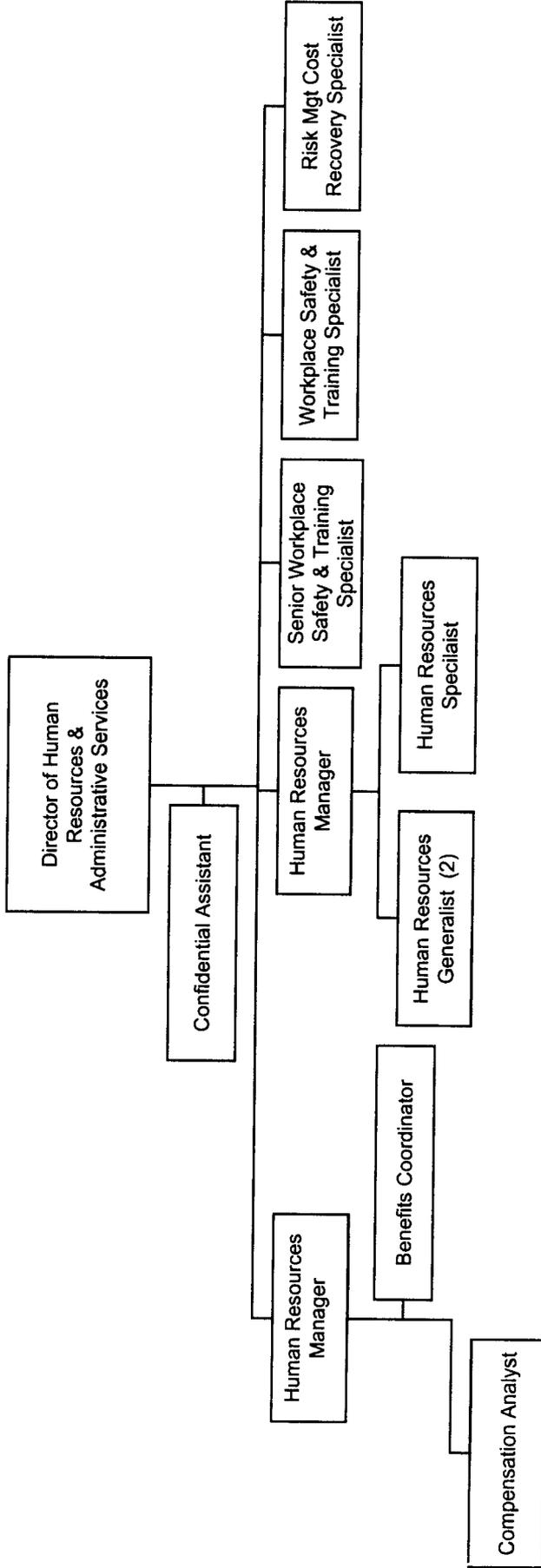
	<u>ACTUAL</u>	<u>APPROVED</u>	<u>APPROVED</u>
	<u>2010</u>	<u>2011</u>	<u>2012</u>
INFORMATION TECHNOLOGY/ADMIN.			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	569,483	401,768	411,580
13 OTHER SALARIES	-	-	-
14 OVERTIME	49	3,192	3,192
21 FICA MATCHING	40,387	31,236	31,964
22 RETIREMENT	58,665	47,492	19,848
23 INSURANCE	101,091	77,926	75,098
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	2,253	2,500	3,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	15,496	15,600	15,600
40 TRAVEL	2,127	7,710	7,710
41 COMMUNICATIONS	29,881	47,330	92,430
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	176,702	210,100	254,150
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	6,080	8,000	8,000
42 TRANSPORTATION (POSTAGE)	402	150	150
47 PRINTING	10,147	15,500	12,620
51 OFFICE SUPPLIES	864	1,800	1,400
52 OPERATING SUPPLIES	33,561	31,300	31,280
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	1,164	2,700	2,700
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	----- 1,048,352 =====	----- 904,304 =====	----- 970,722 =====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	769,675	561,614	541,682
SUPPORT SERVICES	232,539	291,240	380,890
MATERIALS & SUPPLIES	46,138	51,450	48,150
CAPITAL OUTLAY	-	-	-
TOTAL	----- 1,048,352 =====	----- 904,304 =====	----- 970,722 =====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
INFORMATION TECHNOLOGY/G.I.S.			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	-	-	139,496
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	500
21 FICA MATCHING	-	-	10,684
22 RETIREMENT	-	-	6,850
23 INSURANCE	-	-	31,113
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	-	1,200
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	-	18,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	-	-	3,000
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	50
52 OPERATING SUPPLIES	-	-	1,050
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	600
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	-	-	212,543
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	-	-	188,643
SUPPORT SERVICES	-	-	22,200
MATERIALS & SUPPLIES	-	-	1,700
CAPITAL OUTLAY	-	-	-
TOTAL	-	-	212,543
	=====	=====	=====



**EMERALD COAST UTILITIES AUTHORITY
HUMAN RESOURCES & ADMINISTRATIVE SERVICES**



EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
HUMAN RESOURCES & ADMIN SERVICES			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	628,683	637,873	651,274
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	1,500	1,500
21 FICA MATCHING	45,700	49,591	50,398
22 RETIREMENT	66,433	72,172	33,301
23 INSURANCE	219,544	259,199	262,345
24 WORKERS COMPENSATION	-	762,500	762,500
25 UNEMPLOYMENT COMP	33,611	50,000	75,000
26 OTHER	3,275	5,500	5,500
31 PROFESSIONAL SERVICES	36,348	76,500	79,445
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	132,287	88,000	103,000
40 TRAVEL	4,534	9,400	12,250
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	1,169,739	1,169,739
46 REPAIRS & MAINTENANCE	1,943	3,975	6,400
48 PROMOTIONAL	46,872	24,000	27,000
49 OTHER CURRENT CHARGES	2,787	24,200	25,500
42 TRANSPORTATION (POSTAGE)	16,381	700	700
47 PRINTING	35,021	1,500	6,500
51 OFFICE SUPPLIES	6,829	7,100	7,500
52 OPERATING SUPPLIES	4,491	10,950	10,950
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	15,513	12,453	12,867
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,300,252	3,266,852	3,303,669
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	997,246	1,838,335	1,841,818
SUPPORT SERVICES	224,771	1,395,814	1,423,334
MATERIALS & SUPPLIES	78,235	32,703	38,517
CAPITAL OUTLAY	-	-	-
TOTAL	1,300,252	3,266,852	3,303,669
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY

GOALS AND WORK PLAN

DEPARTMENT:

Human Resources & Administrative Services

ACTIVITY DESCRIPTION:

This department supports the total operation in meeting its goals through its most valuable resources – it's PEOPLE, and is responsible for organizational development, policies and programs covering employment, recruiting & retention, training, employee relations, employee communications, benefits, compensation, public information, safety, and security while maintaining compliance with all applicable federal, state and local laws.

GOAL:

To be a strategic business partner who is a compassionate and collaborative advocate, dedicated to fostering individual and organizational success.

OBJECTIVES:

- Maximize performance & efficiency of the workforce.
- Increase employee engagement toward organizational success
- Establish, administer, and effectively communicating sound policies, rules and practices that treat employees with dignity and equality while maintaining company compliance with employment laws and corporate directives.
- Provide a competitive and comprehensive benefits package
- Recruit, select and retain high caliber talent.
- Provide a work atmosphere that is safe, healthy, secure, and conscious of long-term family and community goals.

2012 TARGETED ACCOMPLISHMENTS:

1. Continue implementation of succession planning strategy and career development programs.
2. Ensure efficient and effective in-house full service HR programs and services.
3. Continue to deliver leadership skill development programs for managers and supervisors.
4. Ensure compliance with EEO, Drug Free Workplace Program and all federal, state and local regulatory requirements.
5. Implement HR process improvements to ensure increased efficiency and effectiveness.
6. Continue to implement a corporate communications plan which enhances communication with employees regarding policies, procedures, benefits, recruitment, training, career development and compensation.
7. Continue to implement Worksite Committees to enhance employee relations in specific work areas.
8. Complete revision of the Human Resources Policy Manual.

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EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
ADMINISTRATIVE SERVICES			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	216,261	220,588	219,349
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	500	500
21 FICA MATCHING	15,936	17,068	16,937
22 RETIREMENT	24,735	28,523	12,044
23 INSURANCE	30,989	42,326	45,666
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	33,611	50,000	75,000
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	20,230	28,000	28,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	87,578	85,000	100,000
40 TRAVEL	2,908	3,500	3,500
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	1,943	2,575	5,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	627	3,500	3,500
42 TRANSPORTATION (POSTAGE)	66	150	150
47 PRINTING	-	1,000	1,000
51 OFFICE SUPPLIES	2,316	2,500	2,500
52 OPERATING SUPPLIES	3,159	5,200	5,200
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	583	1,500	1,500
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	440,942	491,930	519,846
	-----	-----	-----
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	321,532	359,005	369,496
SUPPORT SERVICES	113,286	122,575	140,000
MATERIALS & SUPPLIES	6,124	10,350	10,350
CAPITAL OUTLAY	-	-	-
TOTAL	440,942	491,930	519,846
	-----	-----	-----

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
HR/RISK MANAGEMENT			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	-	66,606	68,937
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	-
21 FICA MATCHING	-	5,206	5,384
22 RETIREMENT	-	7,173	3,385
23 INSURANCE	-	16,038	17,214
24 WORKERS COMPENSATION	-	762,500	762,500
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	5,000	5,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	3,000	3,000
40 TRAVEL	-	2,500	3,600
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	1,169,739	1,169,739
46 REPAIRS & MAINTENANCE	-	900	900
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	-	1,650	1,450
42 TRANSPORTATION (POSTAGE)	-	50	50
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	1,200	1,200
52 OPERATING SUPPLIES	-	3,500	3,500
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	1,500	1,500
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	-	2,046,562	2,047,359
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	-	857,523	857,420
SUPPORT SERVICES	-	1,182,789	1,183,689
MATERIALS & SUPPLIES	-	6,250	6,250
CAPITAL OUTLAY	-	-	-
TOTAL	-	2,046,562	2,047,359

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
PUBLIC INFORMATION			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	60,056	-	-
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	-
21 FICA MATCHING	4,037	-	-
22 RETIREMENT	6,072	-	-
23 INSURANCE	14,179	-	-
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	44,709	-	-
40 TRAVEL	383	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	-	-
48 PROMOTIONAL	34,487	-	-
49 OTHER CURRENT CHARGES	240	-	-
42 TRANSPORTATION (POSTAGE)	16,114	-	-
47 PRINTING	35,021	-	-
51 OFFICE SUPPLIES	705	-	-
52 OPERATING SUPPLIES	179	-	-
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	207	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	216,389	-	-
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	84,344	-	-
SUPPORT SERVICES	79,819	-	-
MATERIALS & SUPPLIES	52,226	-	-
CAPITAL OUTLAY	-	-	-
TOTAL	216,389	-	-
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

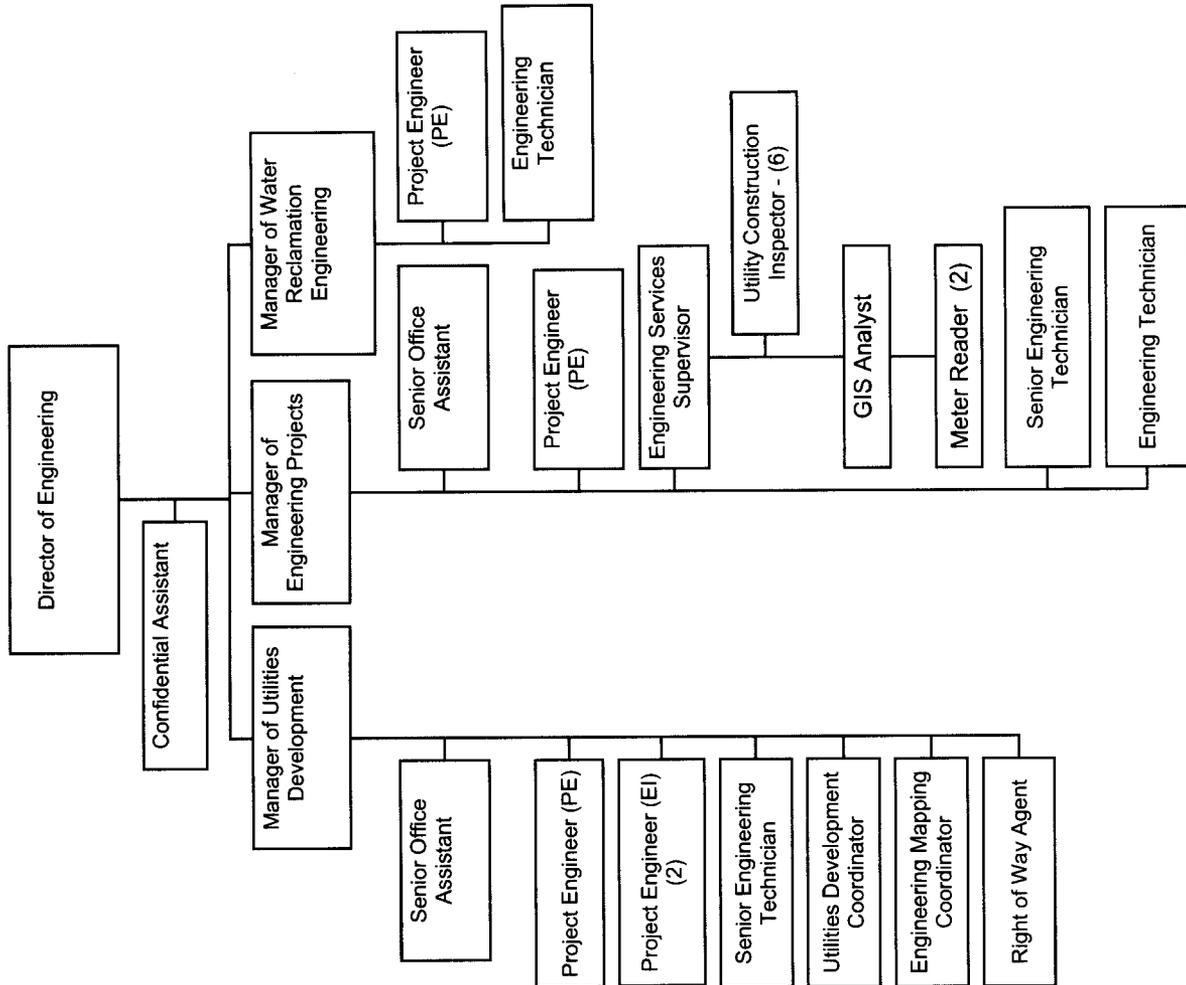
	ACTUAL 2010	APPROVED 2011	APPROVED 2012
HUMAN RESOURCES			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	160,502	159,833	165,445
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	500	500
21 FICA MATCHING	11,445	12,505	12,861
22 RETIREMENT	16,227	17,268	8,148
23 INSURANCE	145,227	166,732	166,349
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	3,275	5,500	5,500
31 PROFESSIONAL SERVICES	3,840	11,000	10,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	1,183	1,400	3,150
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	-	-
48 PROMOTIONAL	-	2,000	2,000
49 OTHER CURRENT CHARGES	1,746	16,550	16,550
42 TRANSPORTATION (POSTAGE)	201	500	500
47 PRINTING	-	500	500
51 OFFICE SUPPLIES	1,805	1,800	1,800
52 OPERATING SUPPLIES	-	-	-
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	7,930	2,100	2,489
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	353,381	398,188	395,792
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	336,676	362,338	358,803
SUPPORT SERVICES	6,769	30,950	31,700
MATERIALS & SUPPLIES	9,936	4,900	5,289
CAPITAL OUTLAY	-	-	-
TOTAL	353,381	398,188	395,792

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
EMPLOYMENT			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	191,864	190,846	197,543
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	500	500
21 FICA MATCHING	14,282	14,812	15,216
22 RETIREMENT	19,397	20,608	9,724
23 INSURANCE	29,149	32,703	33,116
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	12,277	32,500	36,445
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	60	2,000	2,000
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	500	500
48 PROMOTIONAL	12,385	22,000	25,000
49 OTHER CURRENT CHARGES	175	2,500	4,000
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	5,000
51 OFFICE SUPPLIES	2,002	1,600	2,000
52 OPERATING SUPPLIES	1,152	2,250	2,250
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	6,794	7,353	7,378
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	289,537	330,172	340,672
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	254,692	259,469	256,099
SUPPORT SERVICES	24,897	59,500	67,945
MATERIALS & SUPPLIES	9,948	11,203	16,628
CAPITAL OUTLAY	-	-	-
TOTAL	289,537	330,172	340,672
	=====	=====	=====



EMERALD COAST UTILITIES AUTHORITY ENGINEERING



EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
ENGINEERING DEPARTMENT			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	1,059,803	1,751,496	1,639,638
13 OTHER SALARIES	-	-	-
14 OVERTIME	2,796	21,000	21,500
21 FICA MATCHING	72,200	136,037	127,035
22 RETIREMENT	112,031	195,535	83,595
23 INSURANCE	236,762	417,123	380,870
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	3,236	5,000	5,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	82,973	2,000	2,000
40 TRAVEL	9,216	6,700	7,000
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	34,651	46,900	51,645
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	20,062	45,425	31,625
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	6,955	7,800	8,300
42 TRANSPORTATION (POSTAGE)	96	300	300
47 PRINTING	24	300	300
51 OFFICE SUPPLIES	5,750	10,300	10,350
52 OPERATING SUPPLIES	31,048	39,000	42,650
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	4,344	4,600	4,600
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,681,947	2,689,516	2,416,408
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,483,592	2,521,191	2,252,638
SUPPORT SERVICES	157,093	113,825	105,570
MATERIALS & SUPPLIES	41,262	54,500	58,200
CAPITAL OUTLAY	-	-	-
TOTAL	1,681,947	2,689,516	2,416,408
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY

GOALS AND WORK PLAN

DEPARTMENT:

Engineering

ACTIVITY DESCRIPTION:

The Engineering Department is responsible for the planning, design, and construction management of all upgrades and extensions to the water and wastewater systems. This includes development of recommendations for capital improvements, and review and approval of line extensions proposed for new developments.

GOAL:

To ensure the orderly growth of the water and wastewater systems, and to ensure the quality of new construction of extensions to ECUA's water and wastewater systems. To provide the Board with the information necessary to establish policies affecting the growth of the systems and ECUA's ability to provide service, and to provide the highest possible degree of productivity in support of the Engineering staff for the planning, design and construction management of upgrades and extensions to ECUA's systems.

OBJECTIVES:

1. Evaluate system needs and recommend projects to maintain or achieve adequate levels of service for all ECUA customers.
2. Ensure design and construction of system extensions are compatible with ECUA's Master Plan, and in compliance with the requirements of the ECUA Engineering Manual.
3. Implement efficiencies in the systems in accordance with good engineering practices.
4. Provide fair and impartial review in response to requests for service and plan submittals.

2012 TARGETED ACCOMPLISHMENTS:

1. Review and update ECUA's Master Sewer Plan to incorporate major changes in facilities and growth patterns since the 1987 Master Plan Update.
2. Re-evaluate and re-prioritize ECUA's water distribution and sewage collection system needs.
3. Review, revise, and update the ECUA Engineering Manual to incorporate improvements in water and sewer system design standards and technical specifications.
4. Finalize construction activities associated with the Main Street Plant Replacement project.

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL <u>2010</u>	APPROVED <u>2011</u>	APPROVED <u>2012</u>
ENGINEERING/ADMINISTRATION			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	898,864	1,297,306	1,115,712
13 OTHER SALARIES	-	-	-
14 OVERTIME	581	1,000	1,000
21 FICA MATCHING	60,912	99,161	84,752
22 RETIREMENT	95,271	144,464	56,587
23 INSURANCE	197,116	292,956	235,368
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	3,236	5,000	5,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	82,973	2,000	2,000
40 TRAVEL	9,216	6,700	6,700
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	34,651	46,900	51,645
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	15,437	23,625	23,625
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	6,955	7,800	7,800
42 TRANSPORTATION (POSTAGE)	96	300	300
47 PRINTING	24	300	300
51 OFFICE SUPPLIES	5,570	10,000	10,000
52 OPERATING SUPPLIES	10,847	10,700	10,700
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	4,344	4,600	4,600
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,426,094	1,952,812	1,616,089
	=====	=====	=====

DEPARTMENTAL EXPENDITURE SUMMARIES

PERSONAL SERVICES	1,252,745	1,834,887	1,493,419
SUPPORT SERVICES	152,468	92,025	96,770
MATERIALS & SUPPLIES	20,881	25,900	25,900
CAPITAL OUTLAY	-	-	-
TOTAL	1,426,094	1,952,812	1,616,089
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

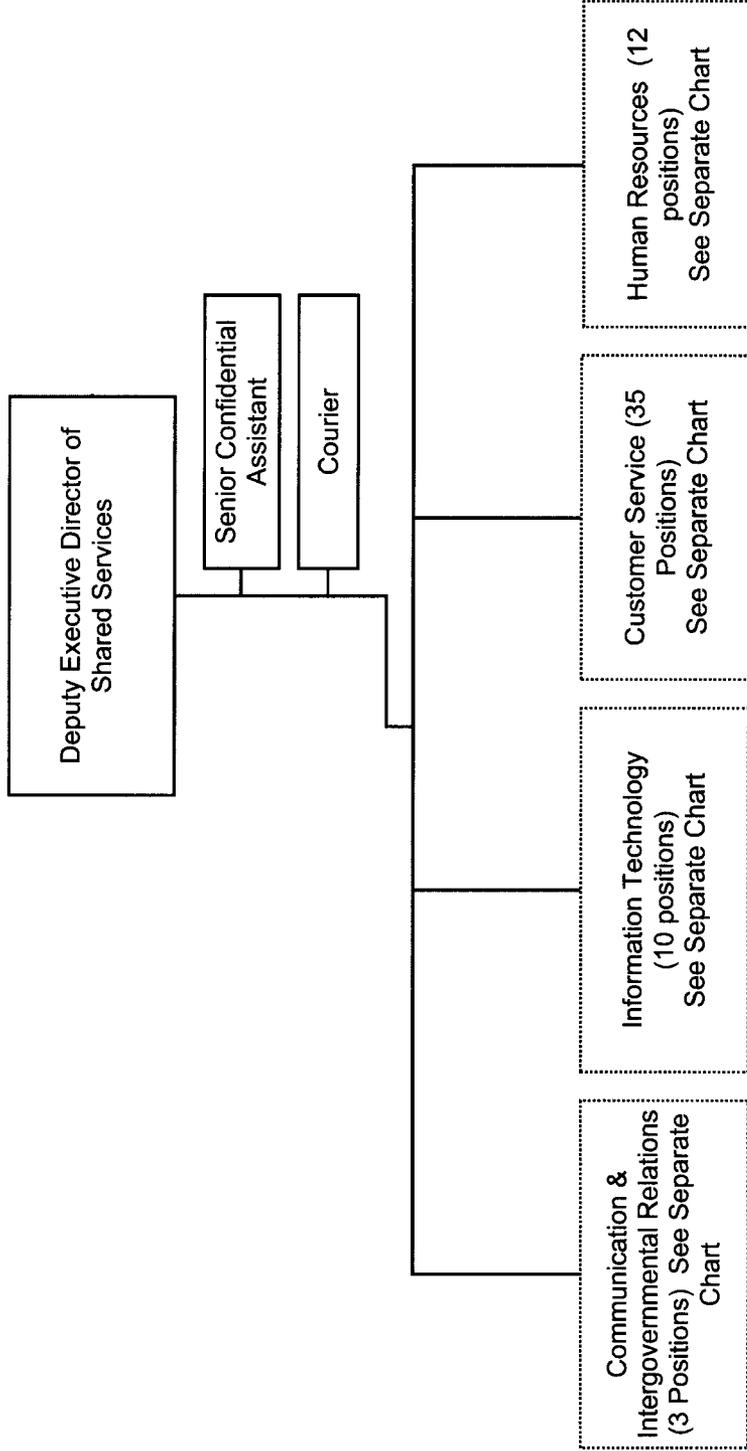
	<u>ACTUAL</u>	<u>APPROVED</u>	<u>APPROVED</u>
	<u>2010</u>	<u>2011</u>	<u>2012</u>
ENGINEERING/INSPECTIONS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	160,938	272,288	288,595
13 OTHER SALARIES	-	-	-
14 OVERTIME	2,215	20,000	20,000
21 FICA MATCHING	11,288	22,680	23,928
22 RETIREMENT	16,761	31,480	14,887
23 INSURANCE	39,646	76,920	79,178
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	4,626	4,500	4,500
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	-	-	-
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	180	300	300
52 OPERATING SUPPLIES	20,202	25,900	25,900
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	255,856	454,068	457,288
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	230,848	423,368	426,588
SUPPORT SERVICES	4,626	4,500	4,500
MATERIALS & SUPPLIES	20,382	26,200	26,200
CAPITAL OUTLAY	-	-	-
TOTAL	255,856	454,068	457,288
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
ENGINEERING/GIS MAPPING			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	-	181,902	235,331
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	500
21 FICA MATCHING	-	14,196	18,355
22 RETIREMENT	-	19,591	12,121
23 INSURANCE	-	47,247	66,324
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	-	300
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	17,300	3,500
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	-	-	500
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	50
52 OPERATING SUPPLIES	-	2,400	6,050
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	-	282,636	343,031
=====			
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	-	262,936	332,631
SUPPORT SERVICES	-	17,300	4,300
MATERIALS & SUPPLIES	-	2,400	6,100
CAPITAL OUTLAY	-	-	-
TOTAL	-	282,636	343,031
=====			



EMERALD COAST UTILITIES AUTHORITY SHARED SERVICES



EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
SHARED SERVICES DEPT.			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	640,575	644,242	187,302
13 OTHER SALARIES	-	-	-
14 OVERTIME	1,436	14,250	250
21 FICA MATCHING	47,263	50,702	13,766
22 RETIREMENT	67,704	72,597	8,634
23 INSURANCE	104,295	150,538	24,672
24 WORKERS COMPENSATION	755,092	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	144,000	-
40 TRAVEL	3,889	450	450
41 COMMUNICATIONS	39,955	87,100	42,000
43 UTILITIES	-	214,700	-
44 RENTALS & LEASES	4,056	7,000	4,500
45 INSURANCE	979,948	-	-
46 REPAIRS & MAINTENANCE	6,738	67,950	1,450
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	2,693	7,700	200
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	1,869	100	100
51 OFFICE SUPPLIES	5,481	1,500	800
52 OPERATING SUPPLIES	34,555	52,050	4,950
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	454	100	100
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	2,696,003	1,514,979	289,174
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,616,365	932,329	234,624
SUPPORT SERVICES	1,037,279	528,900	48,600
MATERIALS & SUPPLIES	42,359	53,750	5,950
CAPITAL OUTLAY	-	-	-
TOTAL	2,696,003	1,514,979	289,174
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY

GOALS AND WORK PLAN

DEPARTMENT:

Shared Services

ACTIVITY DESCRIPTION:

The Shared Services activity is responsible for overseeing and coordinating the operations of I. T. and Planning/Public Information, Sanitation Department, Customer Service, Human Resources and Risk Management.

GOAL:

It is the goal of this department to ensure that customer service to both our internal and external customers is provided with the highest quality in a professional and courteous manner and in a timely fashion. It is our goal that all activities within the Shared Services Group effectively communicate among ourselves, other areas of the ECUA organization and the public.

OBJECTIVES:

1. To provide needed support to the appropriate departments to facilitate their ability to carry out their respective responsibilities.
2. To ensure the necessary coordination between departments and divisions to keep the customers and their needs at the forefront of all our decision-making activities.

2012 TARGETED ACCOMPLISHMENTS:

1. To instill a keen awareness of the mission of the ECUA to put our valued customers first and our commitment to provide the citizens of Escambia County with services of the highest quality.
2. To continue the review of ECUA policies and procedures specific to Field Service's activities applicability.
3. Improve the customer service experience.
4. To continue our program to reduce the introduction of Fats, Oil, and Grease into the ECUA sewer system and reduce sewer backups for our customers.
5. To modernize public information through the website and other new technology.

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EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
SS/ADMINISTRATION			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	159,617	180,960	187,302
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	250	250
21 FICA MATCHING	11,671	13,513	13,766
22 RETIREMENT	17,482	21,194	8,634
23 INSURANCE	14,065	26,304	24,672
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	816	450	450
41 COMMUNICATIONS	39,955	42,000	42,000
43 UTILITIES	-	-	-
44 RENTALS & LEASES	4,056	4,500	4,500
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	76	1,450	1,450
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	149	200	200
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	100	100
51 OFFICE SUPPLIES	316	1,100	800
52 OPERATING SUPPLIES	1,264	5,050	4,950
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	100	100
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	249,467	297,171	289,174
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	202,835	242,221	234,624
SUPPORT SERVICES	45,052	48,600	48,600
MATERIALS & SUPPLIES	1,580	6,350	5,950
CAPITAL OUTLAY	-	-	-
TOTAL	249,467	297,171	289,174
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
SS/FACILITIES MAINTENANCE			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	-	463,282	-
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	14,000	-
21 FICA MATCHING	-	37,189	-
22 RETIREMENT	-	51,403	-
23 INSURANCE	-	124,234	-
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	144,000	-
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	45,100	-
43 UTILITIES	-	214,700	-
44 RENTALS & LEASES	-	2,500	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	66,500	-
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	-	7,500	-
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	400	-
52 OPERATING SUPPLIES	-	47,000	-
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	-	1,217,808	-
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	-	690,108	-
SUPPORT SERVICES	-	480,300	-
MATERIALS & SUPPLIES	-	47,400	-
CAPITAL OUTLAY	-	-	-
TOTAL	-	1,217,808	-

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

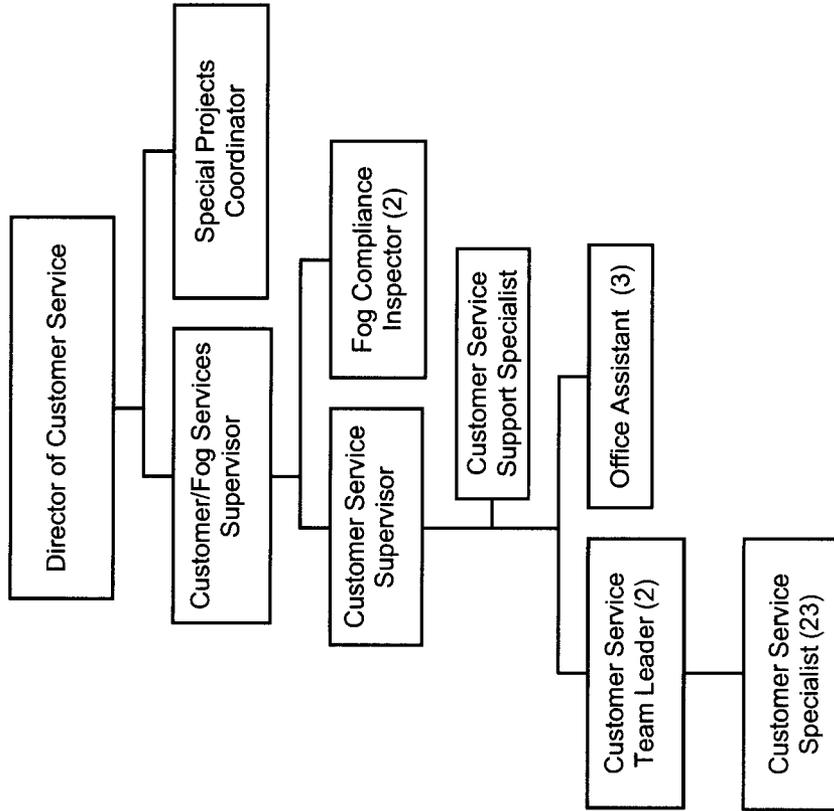
	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
SS/RISK MANAGEMENT			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	66,863	-	-
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	-
21 FICA MATCHING	4,654	-	-
22 RETIREMENT	6,760	-	-
23 INSURANCE	13,500	-	-
24 WORKERS COMPENSATION	755,092	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	2,435	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	979,948	-	-
46 REPAIRS & MAINTENANCE	356	-	-
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	879	-	-
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	663	-	-
52 OPERATING SUPPLIES	208	-	-
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	150	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,831,508	-	-
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	846,869	-	-
SUPPORT SERVICES	983,618	-	-
MATERIALS & SUPPLIES	1,021	-	-
CAPITAL OUTLAY	-	-	-
TOTAL	1,831,508	-	-
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
SS/ENVIRONMENTAL PROGRAMS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	414,095	-	-
13 OTHER SALARIES	-	-	-
14 OVERTIME	1,436	-	-
21 FICA MATCHING	30,938	-	-
22 RETIREMENT	43,461	-	-
23 INSURANCE	76,731	-	-
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	637	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	6,307	-	-
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	1,665	-	-
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	1,869	-	-
51 OFFICE SUPPLIES	4,501	-	-
52 OPERATING SUPPLIES	33,083	-	-
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	304	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	615,027	-	-
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	566,661	-	-
SUPPORT SERVICES	8,609	-	-
MATERIALS & SUPPLIES	39,757	-	-
CAPITAL OUTLAY	-	-	-
TOTAL	615,027	-	-
	=====	=====	=====



EMERALD COAST UTILITIES AUTHORITY CUSTOMER SERVICE



EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
CUSTOMER SERVICES			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	1,077,458	1,253,170	1,376,559
13 OTHER SALARIES	4,905	7,540	7,600
14 OVERTIME	2,210	15,050	7,950
21 FICA MATCHING	78,004	98,967	107,889
22 RETIREMENT	109,795	136,888	68,603
23 INSURANCE	265,149	369,641	386,890
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	25,798	28,320	29,060
40 TRAVEL	1,119	5,050	5,050
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	2,701	11,920	11,900
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	1,104	4,750	6,250
42 TRANSPORTATION (POSTAGE)	-	250	250
47 PRINTING	15,188	18,000	3,180
51 OFFICE SUPPLIES	13,276	15,000	15,000
52 OPERATING SUPPLIES	715	21,450	18,450
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	1,150	1,550
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,597,422	1,987,146	2,046,181
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,537,521	1,881,256	1,955,491
SUPPORT SERVICES	30,722	50,040	52,260
MATERIALS & SUPPLIES	29,179	55,850	38,430
CAPITAL OUTLAY	-	-	-
TOTAL	1,597,422	1,987,146	2,046,181
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY

DIVISIONAL GOALS AND WORK PLAN

DIVISION:

Customer Services

ACTIVITY DESCRIPTION:

This division is responsible for providing customer assistance in every facet of water, wastewater, and sanitation service. We assist customers in setting up and terminating services, through written, phone, internet, and face to face communications, resolving billing related problems, and many other customer related situations. In addition, this division is responsible to act as a support function for other divisions within the department.

GOAL:

The goal of this division is to provide customers with professional efficient service in a friendly and helpful manner. Our ultimate goal is to be recognized as the best utility customer service operation in the State of Florida.

OBJECTIVES:

1. Fairly apply ECUA resolutions, policies, and procedures to all our valued customers.
2. Provide adequate staffing levels to minimize waiting time for our customers to satisfy their problems and concerns.
3. Create a pleasant and productive atmosphere for employees.
4. Provide the employees with appropriate training and motivation that will allow for excellence in working with our valued customers.

2012 TARGETED ACCOMPLISHMENTS:

1. Continue to focus on ways to create more team spirit among employees.
2. Continue to provide the appropriate training to empower employees to take proper actions to resolve customer issues.
3. Continue to review policies and rate structures to ensure procedures are clear and easily applied.
4. Continue to update the Customer Service Manual.
5. Focus on training issues and enhance areas that require improvement.

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL <u>2010</u>	APPROVED <u>2011</u>	APPROVED <u>2012</u>
CS/ADMINISTRATION			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	184,030	184,084	276,011
13 OTHER SALARIES	4,905	7,540	7,600
14 OVERTIME	188	800	800
21 FICA MATCHING	13,569	14,796	21,926
22 RETIREMENT	19,605	21,134	13,149
23 INSURANCE	38,414	42,474	86,891
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	25,798	28,320	29,060
40 TRAVEL	1,119	1,600	1,600
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	2,701	3,000	3,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	564	500	500
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	227	1,000	1,000
51 OFFICE SUPPLIES	5,259	5,000	5,000
52 OPERATING SUPPLIES	95	450	450
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	100	100
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	----- 296,474	----- 310,798	----- 447,087
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	260,711	270,828	406,377
SUPPORT SERVICES	30,182	33,420	34,160
MATERIALS & SUPPLIES	5,581	6,550	6,550
CAPITAL OUTLAY	-	-	-
TOTAL	----- 296,474	----- 310,798	----- 447,087

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

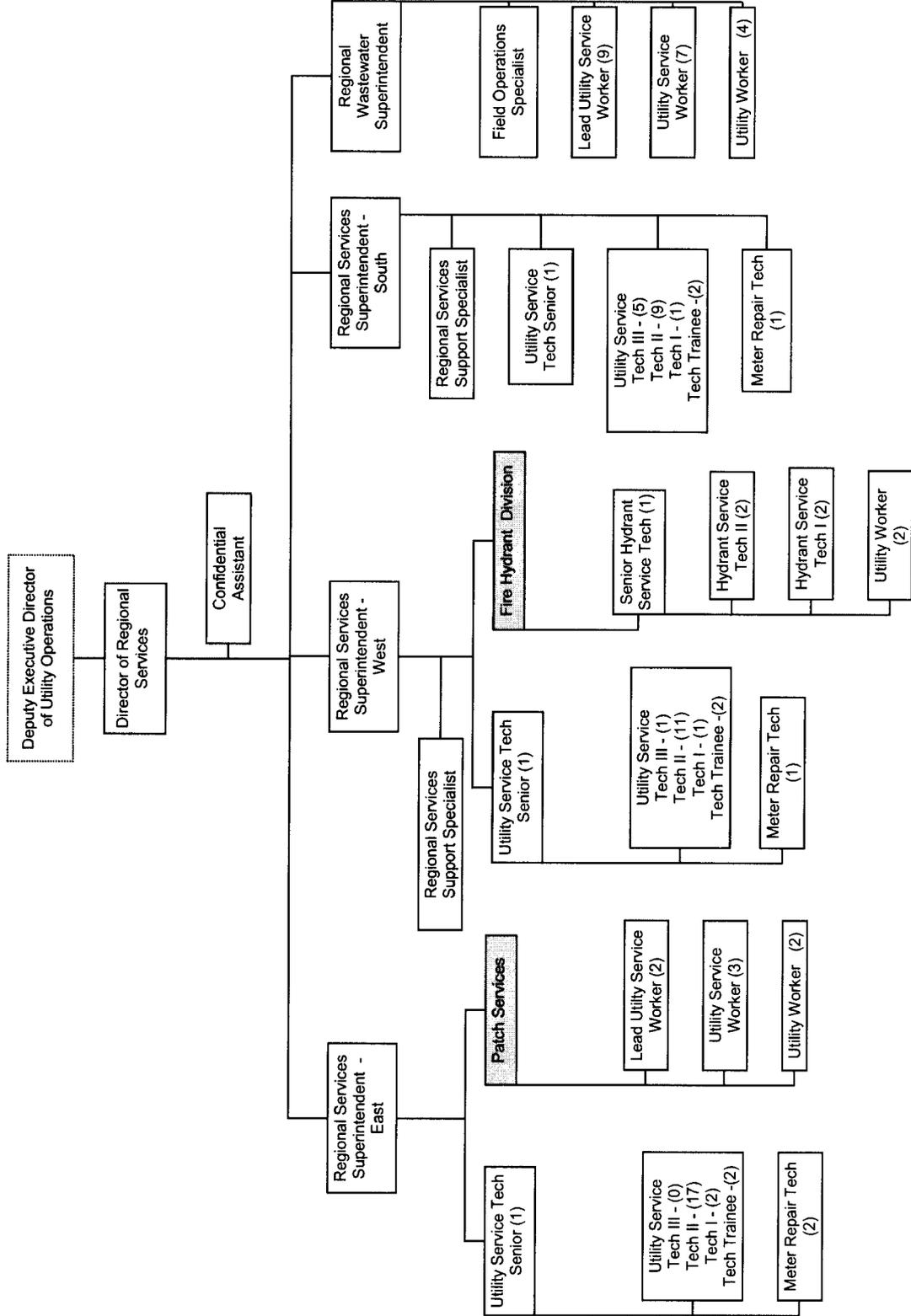
	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
CS/CUSTOMER SVC OPERATIONS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	893,428	993,789	1,022,575
13 OTHER SALARIES	-	-	-
14 OVERTIME	2,022	12,000	6,000
21 FICA MATCHING	64,435	78,150	79,821
22 RETIREMENT	90,190	107,402	51,569
23 INSURANCE	226,735	300,521	283,459
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	200	200
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	500	500
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	540	3,500	5,000
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	14,961	13,500	500
51 OFFICE SUPPLIES	8,017	8,500	8,500
52 OPERATING SUPPLIES	620	600	600
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	100	500
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,300,948	1,518,762	1,459,224
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,276,810	1,491,862	1,443,424
SUPPORT SERVICES	540	4,200	5,700
MATERIALS & SUPPLIES	23,598	22,700	10,100
CAPITAL OUTLAY	-	-	-
TOTAL	1,300,948	1,518,762	1,459,224
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL <u>2010</u>	APPROVED <u>2011</u>	APPROVED <u>2012</u>
CS/FATS, OIL & GREASE			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	-	75,297	77,973
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	2,250	1,150
21 FICA MATCHING	-	6,021	6,142
22 RETIREMENT	-	8,352	3,885
23 INSURANCE	-	26,646	16,540
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	3,250	3,250
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	8,420	8,400
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	-	750	750
42 TRANSPORTATION (POSTAGE)	-	250	250
47 PRINTING	-	3,500	1,680
51 OFFICE SUPPLIES	-	1,500	1,500
52 OPERATING SUPPLIES	-	20,400	17,400
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	950	950
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	-	157,586	139,870
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	-	118,566	105,690
SUPPORT SERVICES	-	12,420	12,400
MATERIALS & SUPPLIES	-	26,600	21,780
CAPITAL OUTLAY	-	-	-
TOTAL	-	157,586	139,870



EMERALD COAST UTILITIES AUTHORITY
Regional Services



EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
REGIONAL SERVICES DEPARTMENT			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	4,306,746	4,300,945	4,529,598
13 OTHER SALARIES	-	-	-
14 OVERTIME	278,856	267,710	279,961
21 FICA MATCHING	333,794	353,205	371,366
22 RETIREMENT	475,102	503,942	234,929
23 INSURANCE	912,404	1,064,384	1,114,922
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	106,730	233,000	241,500
40 TRAVEL	-	2,000	2,000
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	13,080	13,900	14,700
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	188,429	197,150	186,650
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	65,559	61,900	61,900
42 TRANSPORTATION (POSTAGE)	113	100	150
47 PRINTING	1,299	2,000	2,000
51 OFFICE SUPPLIES	4,772	4,500	4,500
52 OPERATING SUPPLIES	1,017,124	1,039,395	1,195,395
53 ROAD MATERIALS & SUPPLIES	71,581	80,000	80,000
54 SUBSCR/MEMBERSHIPS	198	600	600
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	7,775,787	8,124,731	8,320,171
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	6,306,902	6,490,186	6,530,776
SUPPORT SERVICES	373,798	507,950	506,750
MATERIALS & SUPPLIES	1,095,087	1,126,595	1,282,645
CAPITAL OUTLAY	-	-	-
TOTAL	7,775,787	8,124,731	8,320,171
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY

**DIVISIONAL
GOALS AND WORK PLAN**

DEPARTMENT:

Regional Services

ACTIVITY DESCRIPTION:

Manage maintenance and repair teams to address those issues in the distribution and collection systems of Escambia County.

GOAL:

To provide safe and effective transmission of water and wastewater.

OBJECTIVES:

1. Stress safe working procedures to all employees.
2. Emphasize immediate response to system failures.
3. Improve communication up and down the chain-of-command.
4. Increase the frequency of job skills training.
5. Maintain an emphasis on good customer relations.
6. Meet all CMOM requirements.
7. Meet DEP guidelines for licensing all employees.
8. Formulate an effective succession plan.

2012 TARGETED ACCOMPLISHMENTS:

1. Each division will have regular safety meetings.
2. Hold frequent formal communications meetings that are designed to discuss and address employee questions and concerns.
3. Coordinate task-specific training through both internal and external resources.
4. Reduce sanitary sewer overflows.
5. Upgrade water and wastewater preventative maintenance programs.
6. Perform more safety inspections.
7. Obtain the balance of employee licenses.
8. Identify employees who will lead the department in the future.

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
RS/ADMINISTRATION			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	232,511	231,620	239,727
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	-
21 FICA MATCHING	17,286	18,034	18,666
22 RETIREMENT	27,521	29,468	12,934
23 INSURANCE	27,824	32,587	32,102
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	40,624	53,000	53,000
40 TRAVEL	-	2,000	2,000
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	1,714	1,000	1,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	506	15,500	3,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	48,675	43,000	43,000
42 TRANSPORTATION (POSTAGE)	113	100	150
47 PRINTING	1,299	2,000	2,000
51 OFFICE SUPPLIES	4,772	4,500	4,500
52 OPERATING SUPPLIES	85,246	100,100	212,600
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	198	600	600
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	488,289	533,509	625,279
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	305,142	311,709	303,429
SUPPORT SERVICES	91,519	114,500	102,000
MATERIALS & SUPPLIES	91,628	107,300	219,850
CAPITAL OUTLAY	-	-	-
TOTAL	488,289	533,509	625,279
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
RS/WEST REGION (REGION 2)			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	797,092	782,496	848,324
13 OTHER SALARIES	-	-	-
14 OVERTIME	52,635	48,226	55,646
21 FICA MATCHING	62,160	64,245	69,972
22 RETIREMENT	87,382	90,446	43,060
23 INSURANCE	151,752	173,496	224,265
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	961	12,000	12,000
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	3,212	3,000	3,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	25,776	26,752	26,900
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	157	200	200
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	205,949	164,784	184,700
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,387,076	1,365,645	1,468,067
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,151,021	1,158,909	1,241,267
SUPPORT SERVICES	30,106	41,952	42,100
MATERIALS & SUPPLIES	205,949	164,784	184,700
CAPITAL OUTLAY	-	-	-
TOTAL	1,387,076	1,365,645	1,468,067
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
RS/EAST REGION (REGION 3)			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	1,045,625	1,051,503	1,097,627
13 OTHER SALARIES	-	-	-
14 OVERTIME	80,713	68,815	73,815
21 FICA MATCHING	82,479	86,562	90,451
22 RETIREMENT	115,848	120,854	57,733
23 INSURANCE	219,387	255,414	262,659
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	161	9,500	9,500
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	2,789	3,000	3,800
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	42,048	35,407	35,500
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	6,010	3,040	3,040
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	276,769	262,167	266,095
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,871,829	1,896,262	1,900,220
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,544,052	1,583,148	1,582,285
SUPPORT SERVICES	51,008	50,947	51,840
MATERIALS & SUPPLIES	276,769	262,167	266,095
CAPITAL OUTLAY	-	-	-
TOTAL	1,871,829	1,896,262	1,900,220
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL <u>2010</u>	APPROVED <u>2011</u>	APPROVED <u>2012</u>
RS/SOUTH REGION (REGION 4)			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	847,330	826,268	877,429
13 OTHER SALARIES	-	-	-
14 OVERTIME	84,990	46,169	83,000
21 FICA MATCHING	65,809	67,473	74,017
22 RETIREMENT	95,516	96,602	46,233
23 INSURANCE	224,949	258,246	257,858
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	25,447	19,500	28,000
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	5,210	5,000	5,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	47,538	32,741	34,500
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	250	220	220
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	161,999	185,844	198,000
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,559,038	1,538,063	1,604,257
=====			
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,318,594	1,294,758	1,338,537
SUPPORT SERVICES	78,445	57,461	67,720
MATERIALS & SUPPLIES	161,999	185,844	198,000
CAPITAL OUTLAY	-	-	-
TOTAL	1,559,038	1,538,063	1,604,257
=====			

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
RS/SEWER MAINTENANCE SERVICE			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	837,999	854,406	890,033
13 OTHER SALARIES	-	-	-
14 OVERTIME	55,235	87,500	59,500
21 FICA MATCHING	65,174	72,458	72,999
22 RETIREMENT	91,408	103,655	46,735
23 INSURANCE	170,536	204,885	200,285
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	11,470	30,000	30,000
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	500	500
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	44,148	46,250	46,250
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	332	200	200
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	119,963	139,000	139,000
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,396,265	1,538,854	1,485,502
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,220,352	1,322,904	1,269,552
SUPPORT SERVICES	55,950	76,950	76,950
MATERIALS & SUPPLIES	119,963	139,000	139,000
CAPITAL OUTLAY	-	-	-
TOTAL	1,396,265	1,538,854	1,485,502
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

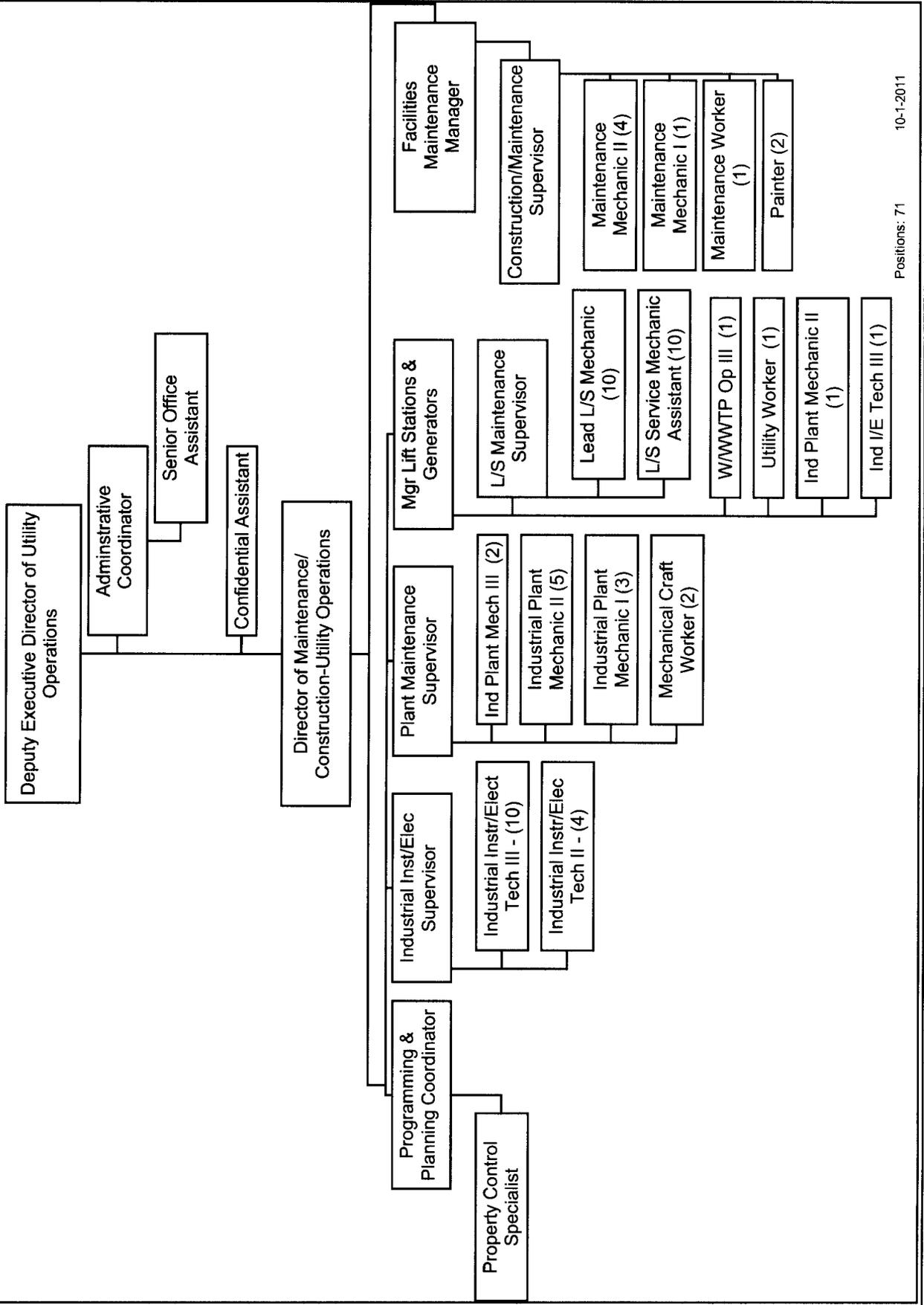
	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
RS/FIRE HYDRANT INSTALL/MAINT.			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	301,121	305,154	317,983
13 OTHER SALARIES	-	-	-
14 OVERTIME	626	7,000	1,000
21 FICA MATCHING	22,921	24,321	24,663
22 RETIREMENT	31,326	34,375	15,403
23 INSURANCE	63,107	74,417	78,980
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	1,200	1,200
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	6,987	10,500	10,500
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	-	140	140
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	106,333	116,500	124,000
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	532,421	573,607	573,869
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	419,101	445,267	438,029
SUPPORT SERVICES	6,987	11,840	11,840
MATERIALS & SUPPLIES	106,333	116,500	124,000
CAPITAL OUTLAY	-	-	-
TOTAL	532,421	573,607	573,869
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
RS/PATCH SERVICES			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	245,067	249,498	258,475
13 OTHER SALARIES	-	-	-
14 OVERTIME	4,657	10,000	7,000
21 FICA MATCHING	17,965	20,112	20,598
22 RETIREMENT	26,101	28,542	12,831
23 INSURANCE	54,849	65,339	58,773
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	28,069	109,000	109,000
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	155	200	200
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	21,426	30,000	30,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	10,134	15,100	15,100
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	60,865	71,000	71,000
53 ROAD MATERIALS & SUPPLIES	71,581	80,000	80,000
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	----- 540,869 =====	----- 678,791 =====	----- 662,977 =====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	348,639	373,491	357,677
SUPPORT SERVICES	59,784	154,300	154,300
MATERIALS & SUPPLIES	132,446	151,000	151,000
CAPITAL OUTLAY	-	-	-
TOTAL	----- 540,869 =====	----- 678,791 =====	----- 662,977 =====



EMERALD COAST UTILITIES AUTHORITY UTILITY OPERATIONS



Positions: 71 10-1-2011

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL <u>2010</u>	APPROVED <u>2011</u>	APPROVED <u>2012</u>
UTILITY OPERATIONS DEPARTMENT			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	1,690,652	2,754,647	3,380,014
13 OTHER SALARIES	-	-	-
14 OVERTIME	95,380	338,843	320,193
21 FICA MATCHING	128,141	235,064	284,253
22 RETIREMENT	187,732	340,992	185,545
23 INSURANCE	284,612	658,099	771,657
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	8,363	1,000	1,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	109,005	62,500	895,325
40 TRAVEL	1,222	10,350	10,790
41 COMMUNICATIONS	522	750	750
43 UTILITIES	-	1,359,535	1,648,086
44 RENTALS & LEASES	49,959	46,975	53,500
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	605,237	2,300,047	2,212,380
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	8,707	36,605	76,815
42 TRANSPORTATION (POSTAGE)	2,560	3,500	3,500
47 PRINTING	125	2,500	1,400
51 OFFICE SUPPLIES	10,370	15,350	20,700
52 OPERATING SUPPLIES	179,088	970,566	1,139,271
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	1,533	6,320	6,165
63 CAPITAL IMPROVEMENTS	-	4,100	-
64 MACHINERY & EQUIPMENT	-	11,868	-
TOTAL	3,363,208	9,159,611	11,011,344
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	2,386,517	4,327,645	4,941,662
SUPPORT SERVICES	783,015	3,817,762	4,898,646
MATERIALS & SUPPLIES	193,676	998,236	1,171,036
CAPITAL OUTLAY	-	15,968	-
TOTAL	3,363,208	9,159,611	11,011,344

EMERALD COAST UTILITIES AUTHORITY
GOALS AND WORK PLAN

DEPARTMENT:

Utility Operations

ACTIVITY DESCRIPTION:

The UO Administration activity is responsible for directing the operating groups for Water Production, Water Reclamation, Maintenance & Construction - UO, and Regional Services. All contacts with FDEP and EPA relative to water and wastewater are handled through this office. The department staff tracks compliance with State and Federal regulatory agencies and keeps abreast of changes in both State and Federal regulations for water and wastewater. The department analyzes potable water, surface and wastewater samples, in accordance with State and Federal regulations. Additionally, the department provides maintenance services for water wells, water reclamation facilities, and sewage pumping stations, including mechanical, electrical and instrumentation.

GOAL:

The goal of the UO department is to ensure that ECUA customers receive the highest quality potable water supply possible and that wastewater is efficiently collected and treated to the highest standards. The department is dedicated to reducing operating costs through improved efficiency in operations.

OBJECTIVES:

1. Compliance with State and Federal regulations.
2. Cost reduction through improved operational efficiency.
3. Safe drinking water.
4. Improve aging infrastructure.

2012 TARGETED ACCOMPLISHMENTS:

1. Develop a plan for a comprehensive evaluation of the entire ECUA wastewater collection system.
2. Obtain NPDES Permit for utilization at the IP Mixing Box Discharge.
3. Monitor and develop Bayou Marcus expanded wetlands data for future demands.
4. Evaluate the expansion of reuse at Pensacola Beach.
5. Procure suitable site(s) for the northern well field.
6. Complete integration of the planned maintenance program for all facilities.

D-7

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
U0/ ADMINISTRATION			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	196,366	198,372	245,603
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	250	250
21 FICA MATCHING	13,570	14,128	17,500
22 RETIREMENT	24,139	26,134	13,828
23 INSURANCE	28,403	33,585	44,721
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	22,325
40 TRAVEL	391	1,000	1,000
41 COMMUNICATIONS	522	750	750
43 UTILITIES	-	-	-
44 RENTALS & LEASES	12,576	9,400	12,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	320	1,350	1,350
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	-	2,000	2,000
42 TRANSPORTATION (POSTAGE)	2,560	3,500	3,500
47 PRINTING	-	2,000	1,000
51 OFFICE SUPPLIES	7,859	9,500	12,000
52 OPERATING SUPPLIES	23,404	31,370	30,500
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	237	550	550
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	310,347	333,889	408,877
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	262,478	272,469	321,902
SUPPORT SERVICES	13,809	14,500	39,425
MATERIALS & SUPPLIES	34,060	46,920	47,550
CAPITAL OUTLAY	-	-	-
TOTAL	310,347	333,889	408,877

EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

UO/QAQC ELEMENT	ACTUAL 2010	APPROVED 2011	APPROVED 2012
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	436,046	-	-
13 OTHER SALARIES	-	-	-
14 OVERTIME	5,908	-	-
21 FICA MATCHING	31,515	-	-
22 RETIREMENT	44,683	-	-
23 INSURANCE	80,580	-	-
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	8,363	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	67,156	-	-
40 TRAVEL	51	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	4,562	-	-
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	3,559	-	-
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	88	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	67,970	-	-
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	405	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	750,886	-	-
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	598,732	-	-
SUPPORT SERVICES	83,691	-	-
MATERIALS & SUPPLIES	68,463	-	-
CAPITAL OUTLAY	-	-	-
TOTAL	750,886	-	-

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
UO/LIFT STATIONS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	-	827,365	794,854
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	123,791	78,000
21 FICA MATCHING	-	73,400	67,163
22 RETIREMENT	-	103,828	43,916
23 INSURANCE	-	268,890	230,461
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	840	840
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	1,359,535	1,433,386
44 RENTALS & LEASES	-	575	2,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	383,575	422,025
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	-	6,715	14,615
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	1,400	3,000
52 OPERATING SUPPLIES	-	281,816	267,521
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	75	75
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	-	3,431,805	3,357,856
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	-	1,397,274	1,214,394
SUPPORT SERVICES	-	1,751,240	1,872,866
MATERIALS & SUPPLIES	-	283,291	270,596
CAPITAL OUTLAY	-	-	-
TOTAL	-	3,431,805	3,357,856

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

UO/MAINTENANCE ELEMENT	ACTUAL 2010	APPROVED 2011	APPROVED 2012
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	96,822	167,014	172,859
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	-
21 FICA MATCHING	7,413	12,849	13,303
22 RETIREMENT	9,794	21,723	9,871
23 INSURANCE	1,812	24,484	9,469
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	1,000	1,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	1,650	1,500
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	150	2,925	1,300
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	-	1,965	1,650
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	38	100	200
51 OFFICE SUPPLIES	-	300	200
52 OPERATING SUPPLIES	1,366	4,350	3,900
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	117,395	238,360	215,252
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	115,841	226,070	205,502
SUPPORT SERVICES	150	7,540	5,450
MATERIALS & SUPPLIES	1,404	4,750	4,300
CAPITAL OUTLAY	-	-	-
TOTAL	117,395	238,360	215,252

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL <u>2010</u>	APPROVED <u>2011</u>	APPROVED <u>2012</u>
UO/OPERATION & MAINTENANCE INFO SYS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	105,984	105,579	109,283
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	250
21 FICA MATCHING	8,063	8,301	8,604
22 RETIREMENT	10,992	11,371	5,006
23 INSURANCE	14,085	16,626	17,302
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	-	500
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	877	600	17,600
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	-	-	-
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	200	-
51 OFFICE SUPPLIES	1,480	2,000	3,000
52 OPERATING SUPPLIES	1,284	3,150	3,150
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	100	400	400
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	142,865	148,227	165,095
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	139,124	141,877	140,445
SUPPORT SERVICES	877	600	18,100
MATERIALS & SUPPLIES	2,864	5,750	6,550
CAPITAL OUTLAY	-	-	-
TOTAL	142,865	148,227	165,095

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
UO/I/E-PLANTS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	354,813	669,870	743,077
13 OTHER SALARIES	-	-	-
14 OVERTIME	29,796	100,253	100,253
21 FICA MATCHING	28,745	56,864	64,812
22 RETIREMENT	38,743	79,826	42,307
23 INSURANCE	41,212	98,164	123,659
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	37,000	43,000	103,000
40 TRAVEL	779	2,610	2,000
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	1,280	1,000	1,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	213,872	573,247	387,300
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	4,830	22,695	41,750
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	200	200
51 OFFICE SUPPLIES	200	950	500
52 OPERATING SUPPLIES	23,631	80,580	29,000
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	702	4,855	4,700
63 CAPITAL IMPROVEMENTS	-	4,100	-
64 MACHINERY & EQUIPMENT	-	1,773	-
TOTAL	775,603	1,739,987	1,643,558
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	493,309	1,004,977	1,074,108
SUPPORT SERVICES	257,761	642,552	535,050
MATERIALS & SUPPLIES	24,533	86,585	34,400
CAPITAL OUTLAY	-	5,873	-
TOTAL	775,603	1,739,987	1,643,558
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL <u>2010</u>	APPROVED <u>2011</u>	APPROVED <u>2012</u>
UO/PLANT MAINTENANCE			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	500,621	610,855	651,843
13 OTHER SALARIES	-	-	-
14 OVERTIME	59,676	103,275	97,440
21 FICA MATCHING	38,835	55,357	58,725
22 RETIREMENT	59,381	77,821	36,457
23 INSURANCE	118,519	165,397	166,401
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	4,848	19,500	51,000
40 TRAVEL	-	3,200	3,200
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	36,103	36,000	36,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	385,456	1,210,745	1,137,500
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	318	1,600	6,250
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	831	800	1,200
52 OPERATING SUPPLIES	61,433	86,300	73,600
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	89	200	200
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	10,095	-
TOTAL	1,266,110	2,381,145	2,319,816
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	777,032	1,012,705	1,010,866
SUPPORT SERVICES	426,725	1,271,045	1,233,950
MATERIALS & SUPPLIES	62,353	87,300	75,000
CAPITAL OUTLAY	-	10,095	-
TOTAL	1,266,110	2,381,145	2,319,816
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
UO/ODOR CONTROLS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	-	66,674	69,358
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	10,000
21 FICA MATCHING	-	5,129	6,100
22 RETIREMENT	-	7,576	3,761
23 INSURANCE	-	25,872	27,329
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	575,000
40 TRAVEL	-	750	750
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	35,800	85,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	-	1,000	1,000
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	250	250
52 OPERATING SUPPLIES	-	473,500	647,850
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	150	150
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	-	616,701	1,426,548
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	-	105,251	116,548
SUPPORT SERVICES	-	37,550	661,750
MATERIALS & SUPPLIES	-	473,900	648,250
CAPITAL OUTLAY	-	-	-
TOTAL	-	616,701	1,426,548
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
UO/GENERATOR MAINTENANCE			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	-	108,918	113,150
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	11,274	20,000
21 FICA MATCHING	-	9,036	9,580
22 RETIREMENT	-	12,713	6,145
23 INSURANCE	-	25,081	26,857
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	300	1,000
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	91,805	111,805
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	-	630	2,050
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	150	150
52 OPERATING SUPPLIES	-	9,500	36,750
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	90	90
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	-	269,497	327,577
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	-	167,022	175,732
SUPPORT SERVICES	-	92,735	114,855
MATERIALS & SUPPLIES	-	9,740	36,990
CAPITAL OUTLAY	-	-	-
TOTAL	-	269,497	327,577
	=====	=====	=====

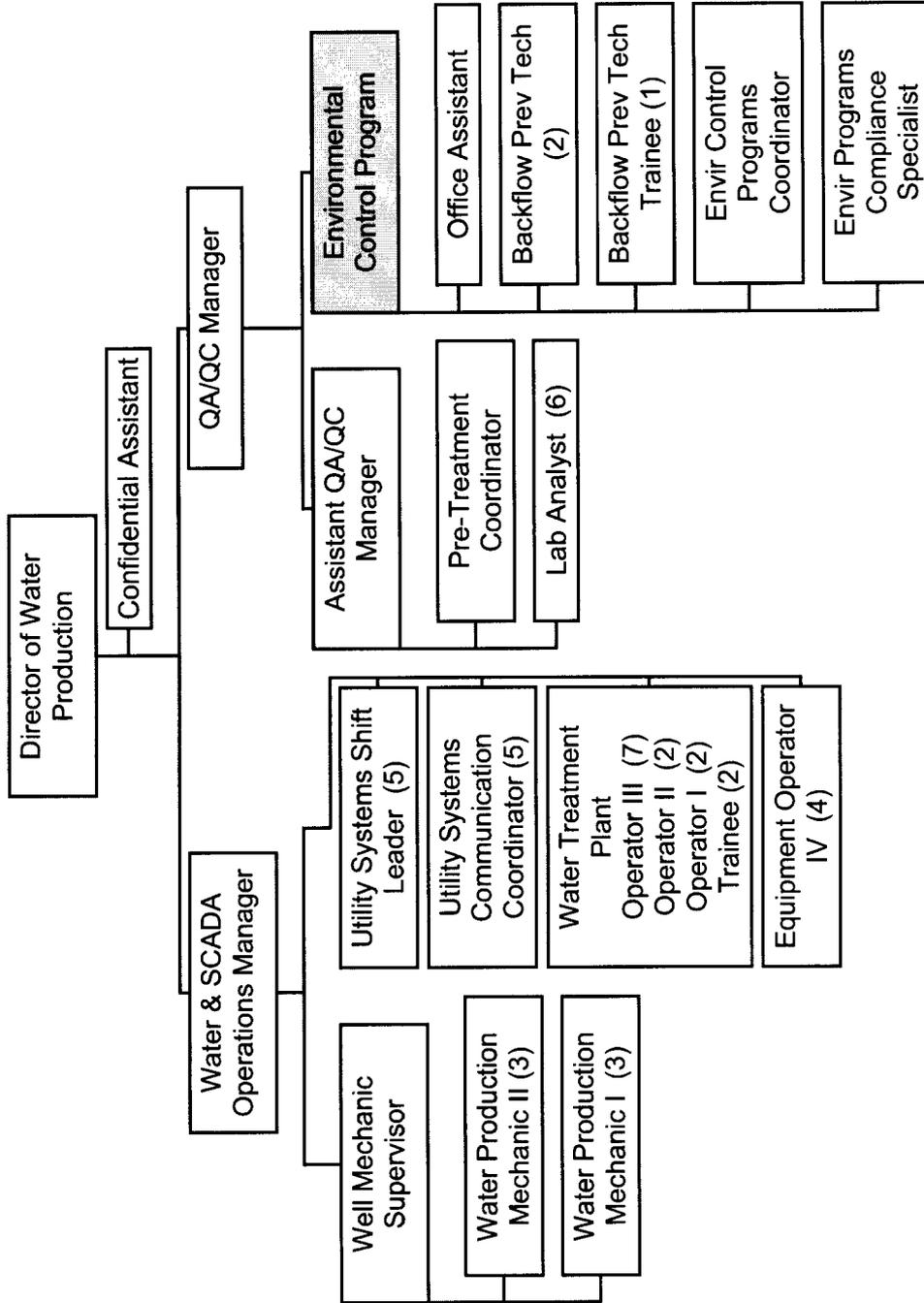
EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
UO/FACILITIES MAINTENANCE			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	-	-	479,987
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	14,000
21 FICA MATCHING	-	-	38,466
22 RETIREMENT	-	-	24,254
23 INSURANCE	-	-	125,458
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	144,000
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	214,700
44 RENTALS & LEASES	-	-	2,500
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	-	48,500
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	-	-	7,500
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	400
52 OPERATING SUPPLIES	-	-	47,000
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	-	-	1,146,765
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	-	-	682,165
SUPPORT SERVICES	-	-	417,200
MATERIALS & SUPPLIES	-	-	47,400
CAPITAL OUTLAY	-	-	-
TOTAL	-	-	1,146,765
	=====	=====	=====



EMERALD COAST UTILITIES AUTHORITY

UTILITY OPERATIONS WATER PRODUCTION



EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
WATER PRODUCTION & LIFT STATIONS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	2,928,255	2,448,803	2,525,465
13 OTHER SALARIES	-	-	-
14 OVERTIME	242,401	230,867	184,174
21 FICA MATCHING	231,118	209,092	208,628
22 RETIREMENT	321,265	299,003	133,392
23 INSURANCE	612,845	540,923	571,056
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	42,000	45,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	8,780	79,659	60,000
40 TRAVEL	1,358	16,220	16,370
41 COMMUNICATIONS	-	-	-
43 UTILITIES	3,027,621	1,988,539	2,101,591
44 RENTALS & LEASES	17,288	15,627	17,924
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	778,145	202,008	243,246
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	44,995	54,635	65,425
42 TRANSPORTATION (POSTAGE)	74	2,700	4,480
47 PRINTING	-	1,450	2,250
51 OFFICE SUPPLIES	9,269	10,282	12,200
52 OPERATING SUPPLIES	1,360,271	1,646,390	1,675,752
53 ROAD MATERIALS & SUPPLIES	-	500	500
54 SUBSCR/MEMBERSHIPS	2,197	6,255	8,885
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	3,200	-
TOTAL	9,585,882	7,798,153	7,876,338
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	4,335,884	3,728,688	3,622,715
SUPPORT SERVICES	3,878,187	2,398,688	2,549,556
MATERIALS & SUPPLIES	1,371,811	1,667,577	1,704,067
CAPITAL OUTLAY	-	3,200	-
TOTAL	9,585,882	7,798,153	7,876,338
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY

GOALS AND WORK PLAN

DEPARTMENT:

Water Production

ACTIVITY DESCRIPTION:

The Water Production Department operates, maintains and monitors 32 well sites, 7 elevated water tanks, and 3 pumping stations with 5 ground storage tanks providing 24 hr/day, 365 days a year service to guarantee a high quality product for consumption with adequate pressures and volumes. Controls and monitors via SCADA the operation of a large public water system producing approximately 13 billion gallons of water per year. Meet all regulatory requirements of the USEPA, FDEP, FDOH and NFWFMD. Perform preventative maintenance on all Water Production to minimize mechanical failure. ECUA's lab is an integral part of the department and provides sampling and testing of water, wastewater and water bodies to ensure compliance with local, state and federal rules and regulations. Cross connection control/backflow prevention activities and FDEP pretreatment regulations are administered through the Lab.

GOAL:

To improve all divisions of Water Production to ensure a quality product in sufficient quantities to meet their demands well into the future. To enhance professionalism and attitudes throughout our divisions. To maximize preventive maintenance programs and accelerated facility replacement. Continue to modify our operational procedures to maximize production while minimizing costs. Contribute to the advancement of the organization through joint participation within ECUA and with other local, state and federal agencies.

OBJECTIVES:

1. To improve performance and productivity through training and professional development.
2. Rehabilitation of water production facilities to ensure the most reliable equipment possible.
3. Continue to provide educational opportunities to develop a strong employee base.
4. Continue R&R during winter months to prepare for summer demand of water.
5. Reduce the number of emergency repairs through preventative maintenance program.

2012 TARGETED ACCOMPLISHMENTS:

1. To promote the goals of ECUA and Water Productions throughout the organization and community.
2. Continue to look for ways to improve our operations by increases in productivity and efficiency.
3. To constantly project a professional attitude and dedication necessary to operate a large public water system and ensure public confidence.
4. Maintain all Water Production equipment and generators to ensure a 24 hr/365 days a year operation.
5. Continue to repair and upgrade Water Production facilities as identified.
6. To develop and implement a comprehensive sampling quality control program for drinking water, wastewater, industrial waste and solid waste.

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
WP/WATER OPERATION			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	869,066	873,338	918,600
13 OTHER SALARIES	-	-	-
14 OVERTIME	71,994	106,000	85,000
21 FICA MATCHING	68,721	72,665	77,051
22 RETIREMENT	95,976	105,700	50,756
23 INSURANCE	178,912	208,461	246,930
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	10,000	20,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	7,810	13,700	30,000
40 TRAVEL	414	6,700	5,950
41 COMMUNICATIONS	-	-	-
43 UTILITIES	1,929,728	1,938,539	2,036,591
44 RENTALS & LEASES	5,333	6,000	8,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	54,106	64,700	78,058
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	36,900	39,400	42,850
42 TRANSPORTATION (POSTAGE)	74	200	230
47 PRINTING	-	200	1,000
51 OFFICE SUPPLIES	4,602	3,500	3,700
52 OPERATING SUPPLIES	968,461	1,509,687	1,519,624
53 ROAD MATERIALS & SUPPLIES	-	500	500
54 SUBSCR/MEMBERSHIPS	232	2,125	3,300
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	1,200	-
TOTAL	4,292,329	4,962,615	5,128,140
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,284,669	1,366,164	1,378,337
SUPPORT SERVICES	2,034,291	2,079,039	2,221,449
MATERIALS & SUPPLIES	973,369	1,516,212	1,528,354
CAPITAL OUTLAY	-	1,200	-
TOTAL	4,292,329	4,962,615	5,128,140
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
WP/WELL MECHANICAL MAINTENANCE			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	577,498	330,214	348,307
13 OTHER SALARIES	-	-	-
14 OVERTIME	24,139	22,832	23,516
21 FICA MATCHING	45,306	27,839	28,866
22 RETIREMENT	60,816	38,543	17,942
23 INSURANCE	85,787	60,544	59,373
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	900	1,800
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	270,564	92,050	119,050
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	1,015	1,910	6,000
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	765	282	500
52 OPERATING SUPPLIES	58,572	33,390	39,175
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	325	105	1,060
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,124,787	608,609	645,589
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	793,546	479,972	478,004
SUPPORT SERVICES	271,579	94,860	126,850
MATERIALS & SUPPLIES	59,662	33,777	40,735
CAPITAL OUTLAY	-	-	-
TOTAL	1,124,787	608,609	645,589
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
WP/COMMUNICATIONS CENTER			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	496,925	524,340	529,071
13 OTHER SALARIES	-	-	-
14 OVERTIME	106,733	88,785	62,000
21 FICA MATCHING	44,192	52,093	45,608
22 RETIREMENT	61,479	74,031	28,475
23 INSURANCE	97,702	118,873	109,897
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	970	3,500	5,500
40 TRAVEL	944	4,000	4,000
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	9,301	9,627	9,924
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	27,728	31,218	32,098
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	475	3,200	3,200
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	2,276	2,000	2,000
52 OPERATING SUPPLIES	1,721	3,300	3,300
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	1,490	1,725	2,225
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	2,000	-
TOTAL	851,936	918,692	837,298
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	807,031	858,122	775,051
SUPPORT SERVICES	39,418	51,545	54,722
MATERIALS & SUPPLIES	5,487	7,025	7,525
CAPITAL OUTLAY	-	2,000	-
TOTAL	851,936	918,692	837,298
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
WP/LIFT STATIONS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	984,765	-	-
13 OTHER SALARIES	-	-	-
14 OVERTIME	39,534	-	-
21 FICA MATCHING	72,900	-	-
22 RETIREMENT	102,995	-	-
23 INSURANCE	250,445	-	-
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	1,097,893	-	-
44 RENTALS & LEASES	2,654	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	425,748	-	-
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	6,606	-	-
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	1,627	-	-
52 OPERATING SUPPLIES	331,518	-	-
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	150	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	3,316,835	-	-
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,450,639	-	-
SUPPORT SERVICES	1,532,901	-	-
MATERIALS & SUPPLIES	333,295	-	-
CAPITAL OUTLAY	-	-	-
TOTAL	3,316,835	-	-

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

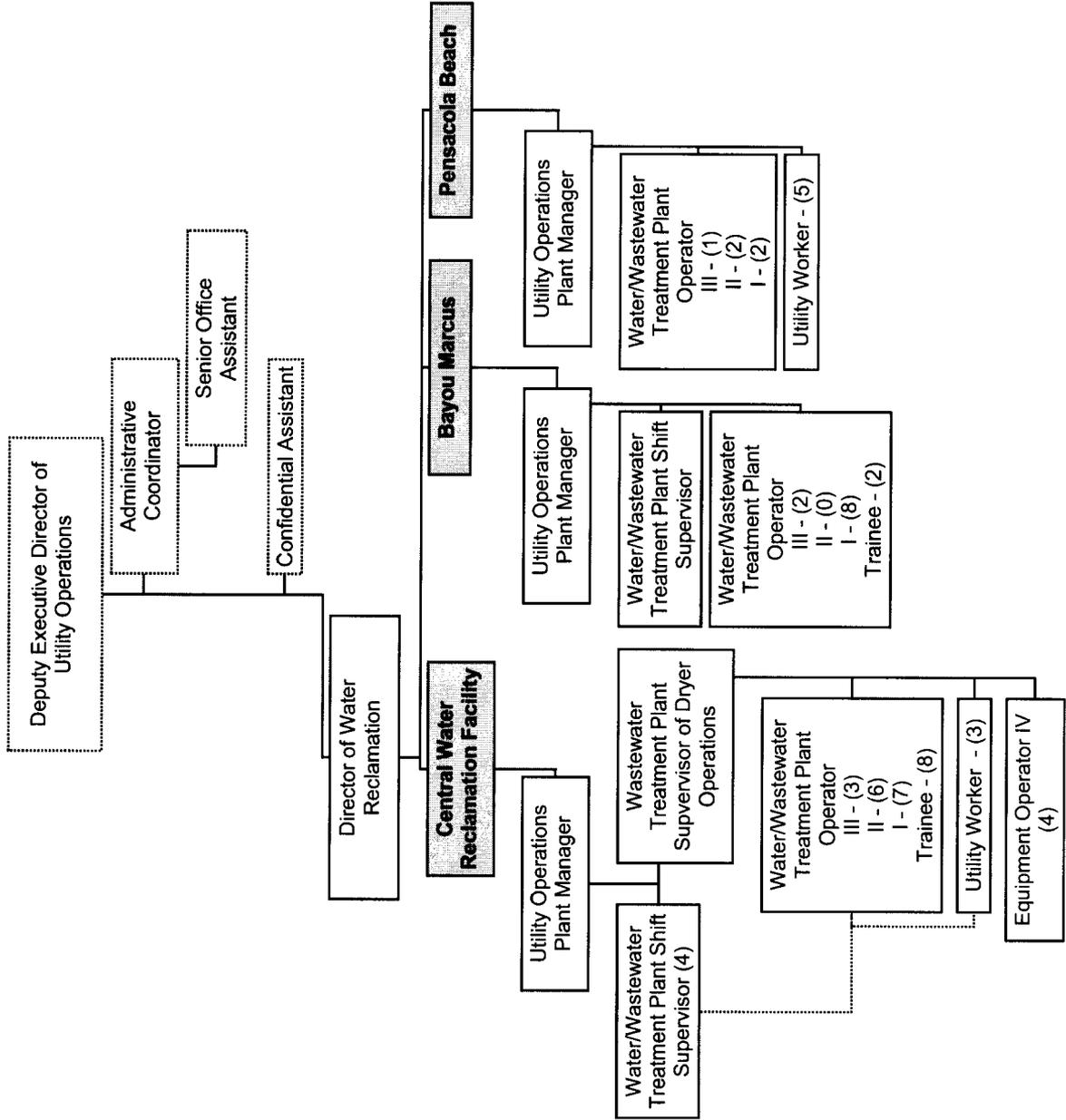
	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
WP/QAQC			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	-	434,376	485,300
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	11,000	11,340
21 FICA MATCHING	-	34,232	38,153
22 RETIREMENT	-	47,968	24,385
23 INSURANCE	-	93,734	104,386
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	32,000	25,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	62,459	24,500
40 TRAVEL	-	2,000	2,000
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	50,000	65,000
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	8,380	8,380
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	-	6,400	9,650
42 TRANSPORTATION (POSTAGE)	-	2,250	4,000
47 PRINTING	-	250	250
51 OFFICE SUPPLIES	-	-	1,500
52 OPERATING SUPPLIES	-	86,555	100,195
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	1,150	1,150
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	-	872,754	905,189
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	-	621,310	663,564
SUPPORT SERVICES	-	161,239	134,530
MATERIALS & SUPPLIES	-	90,205	107,095
CAPITAL OUTLAY	-	-	-
TOTAL	-	872,754	905,189
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
WP/CROSS CONNECTION CONTROLS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	-	286,505	244,187
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	2,250	2,318
21 FICA MATCHING	-	22,263	18,950
22 RETIREMENT	-	32,761	11,834
23 INSURANCE	-	59,311	50,470
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	2,620	2,620
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	5,660	5,660
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	-	3,725	3,725
42 TRANSPORTATION (POSTAGE)	-	250	250
47 PRINTING	-	1,000	1,000
51 OFFICE SUPPLIES	-	4,500	4,500
52 OPERATING SUPPLIES	-	13,458	13,458
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	1,150	1,150
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	-	435,453	360,122
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	-	403,090	327,759
SUPPORT SERVICES	-	12,005	12,005
MATERIALS & SUPPLIES	-	20,358	20,358
CAPITAL OUTLAY	-	-	-
TOTAL	-	435,453	360,122
	=====	=====	=====



**EMERALD COAST UTILITIES AUTHORITY
UTILITY OPERATIONS
WATER RECLAMATION**



EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
WATER RECLAMATION DEPARTMENT			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	1,010,847	2,391,913	2,589,635
13 OTHER SALARIES	-	-	-
14 OVERTIME	87,053	494,000	409,000
21 FICA MATCHING	80,392	207,930	221,654
22 RETIREMENT	114,322	313,022	150,427
23 INSURANCE	209,059	686,948	674,715
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	21,411	43,000	48,500
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	1,456,444	357,000	257,000
40 TRAVEL	458	7,200	6,000
41 COMMUNICATIONS	8,320	6,250	6,700
43 UTILITIES	3,294,321	5,217,000	4,949,500
44 RENTALS & LEASES	404,500	4,000	13,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	345,503	128,000	268,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	92,991	77,030	82,340
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	17	300	300
52 OPERATING SUPPLIES	1,636,606	1,368,925	1,228,925
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	1,056	2,650	2,650
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	8,763,300	11,305,168	10,908,346
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,501,673	4,093,813	4,045,431
SUPPORT SERVICES	5,623,948	5,839,480	5,631,040
MATERIALS & SUPPLIES	1,637,679	1,371,875	1,231,875
CAPITAL OUTLAY	-	-	-
TOTAL	8,763,300	11,305,168	10,908,346
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY

GOALS AND WORK PLAN

DEPARTMENT:

Water Reclamation

ACTIVITY DESCRIPTION:

To operate, and expand/upgrade three wastewater treatment and effluent disposal facilities. Process, dewater and dry biological solids (sludge) for disposal and beneficial use.

GOALS:

1. To ensure that the customers of ECUA receive proper treatment of their wastewater with minimum disruption of service and at the lowest operating cost.
2. To ensure that all State and Federal effluent discharge criteria are met.
3. To minimize the generation of odors.
4. To operate all of the equipment at maximum efficiency at all times, with minimum disruption of services and downtime of equipment.

OBJECTIVES:

1. To ensure that all plants comply with State and Federal permits.
2. To keep abreast of changes in treatment technology to minimize costs.
3. To reduce odors and take corrective action at the treatment facilities.
4. To reduce odors and corrosion throughout the collection system by monitoring and applying chemicals as needed.
5. To minimize equipment downtime through regular preventive maintenance.
6. To maintain our timeliness for processing paperwork including regulatory reports.
7. To maintain a safe working environment and to ensure the ECUA employees have adequate training.

2012 TARGETED ACCOMPLISHMENTS:

1. To optimize operation processes to reduce costs.
2. Implement formal safety training system.

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EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL <u>2010</u>	APPROVED <u>2011</u>	APPROVED <u>2012</u>
WR/ADMINISTRATION			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	102,443	102,050	105,622
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	-
21 FICA MATCHING	7,285	7,823	8,104
22 RETIREMENT	13,862	14,869	6,622
23 INSURANCE	14,193	16,695	16,080
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	260	1,300	1,300
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	495	1,000	1,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	240	1,500	1,500
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	200	200
52 OPERATING SUPPLIES	1,047	2,025	2,025
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	756	600	600
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	----- 140,581	----- 148,062	----- 143,053
=====			
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	137,783	141,437	136,428
SUPPORT SERVICES	995	3,800	3,800
MATERIALS & SUPPLIES	1,803	2,825	2,825
CAPITAL OUTLAY	-	-	-
TOTAL	----- 140,581	----- 148,062	----- 143,053
=====			

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
WR/DRYER OPERATIONS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	-	-	-
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	-
21 FICA MATCHING	-	-	-
22 RETIREMENT	-	-	-
23 INSURANCE	-	-	-
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	7,125	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	1,401,528	-	-
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	273,011	-	-
44 RENTALS & LEASES	1,057	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	86,575	-	-
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	400	-	-
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	412,290	-	-
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	2,181,986	-	-
	=====	=====	=====
 DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	-	-	-
SUPPORT SERVICES	1,769,696	-	-
MATERIALS & SUPPLIES	412,290	-	-
CAPITAL OUTLAY	-	-	-
TOTAL	2,181,986	-	-
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
WR/WET PROCESS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	-	-	-
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	-
21 FICA MATCHING	-	-	-
22 RETIREMENT	-	-	-
23 INSURANCE	-	-	-
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	14,286	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	32,144	-	-
40 TRAVEL	-	-	-
41 COMMUNICATIONS	2,552	-	-
43 UTILITIES	2,019,529	-	-
44 RENTALS & LEASES	402,443	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	70,266	-	-
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	41,289	-	-
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	934,986	-	-
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	3,517,495	-	-
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	-	-	-
SUPPORT SERVICES	2,582,509	-	-
MATERIALS & SUPPLIES	934,986	-	-
CAPITAL OUTLAY	-	-	-
TOTAL	3,517,495	-	-
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
WR/BAYOU MARCUS WRF			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	517,604	528,437	537,254
13 OTHER SALARIES	-	-	-
14 OVERTIME	56,177	72,000	72,000
21 FICA MATCHING	42,319	46,283	46,988
22 RETIREMENT	58,069	65,387	29,307
23 INSURANCE	107,094	132,332	133,058
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	19,372	40,000	40,000
40 TRAVEL	95	2,400	1,200
41 COMMUNICATIONS	3,943	3,750	4,200
43 UTILITIES	768,302	775,000	800,000
44 RENTALS & LEASES	1,000	2,000	2,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	173,990	70,000	170,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	30,061	26,280	31,590
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	260,569	335,100	256,100
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	175	550	550
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	2,038,770	2,099,519	2,124,247
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	781,263	844,439	818,607
SUPPORT SERVICES	996,763	919,430	1,048,990
MATERIALS & SUPPLIES	260,744	335,650	256,650
CAPITAL OUTLAY	-	-	-
TOTAL	2,038,770	2,099,519	2,124,247
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
WR/PENSACOLA BEACH WWTP			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	390,801	388,407	472,783
13 OTHER SALARIES	-	-	-
14 OVERTIME	30,877	63,000	63,000
21 FICA MATCHING	30,788	34,830	41,300
22 RETIREMENT	42,391	47,788	27,022
23 INSURANCE	87,772	108,987	112,633
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	8,000	8,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	3,400	110,000	110,000
40 TRAVEL	102	1,500	1,500
41 COMMUNICATIONS	1,825	2,500	2,500
43 UTILITIES	233,478	192,000	243,000
44 RENTALS & LEASES	-	1,000	1,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	14,177	12,000	12,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	21,001	18,650	18,650
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	17	100	100
52 OPERATING SUPPLIES	27,714	117,300	161,300
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	125	500	500
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	884,468	1,106,562	1,275,288
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	582,629	643,012	716,738
SUPPORT SERVICES	273,983	345,650	396,650
MATERIALS & SUPPLIES	27,856	117,900	161,900
CAPITAL OUTLAY	-	-	-
TOTAL	884,468	1,106,562	1,275,288
	=====	=====	=====

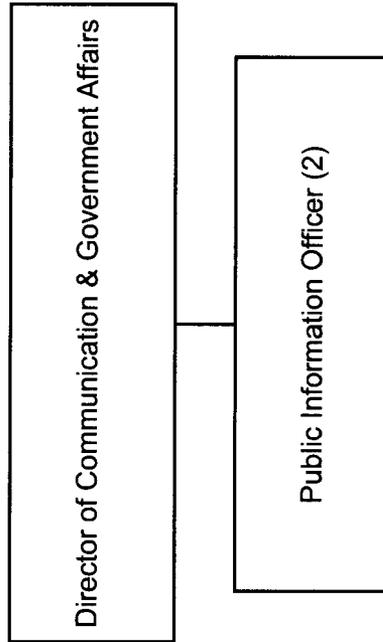
EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2010</u>	<u>APPROVED</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>
WR/CENTRAL WRF			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	-	1,373,019	1,473,976
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	359,000	274,000
21 FICA MATCHING	-	118,994	125,262
22 RETIREMENT	-	184,978	87,476
23 INSURANCE	-	428,934	412,944
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	35,000	40,500
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	207,000	107,000
40 TRAVEL	-	2,000	2,000
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	4,250,000	3,906,500
44 RENTALS & LEASES	-	1,000	10,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	45,000	85,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	-	30,600	30,600
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	-	914,500	809,500
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	1,000	1,000
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	-	7,951,025	7,365,758
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	-	2,464,925	2,373,658
SUPPORT SERVICES	-	4,570,600	4,181,600
MATERIALS & SUPPLIES	-	915,500	810,500
CAPITAL OUTLAY	-	-	-
TOTAL	-	7,951,025	7,365,758
	=====	=====	=====



EMERALD COAST UTILITIES AUTHORITY

Communication & Government Affairs



EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
COMMUNICATIONS & GOVERNMENT AFFAIRS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	566,467	189,821	214,405
13 OTHER SALARIES	-	-	-
14 OVERTIME	5,900	-	-
21 FICA MATCHING	40,325	14,547	16,448
22 RETIREMENT	61,135	24,067	11,869
23 INSURANCE	119,651	37,504	42,904
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	114,719	20,000	15,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	144,432	14,626	-
40 TRAVEL	2,787	4,200	4,350
41 COMMUNICATIONS	39,926	-	-
43 UTILITIES	252,421	-	-
44 RENTALS & LEASES	1,290	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	66,638	-	-
48 PROMOTIONAL	-	55,000	60,000
49 OTHER CURRENT CHARGES	6,964	2,560	3,300
42 TRANSPORTATION (POSTAGE)	-	22,000	22,000
47 PRINTING	-	48,000	53,000
51 OFFICE SUPPLIES	952	700	1,300
52 OPERATING SUPPLIES	41,874	890	2,100
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	675	1,800	2,000
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,466,156	435,715	448,676
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	793,478	265,939	285,626
SUPPORT SERVICES	629,177	96,386	82,650
MATERIALS & SUPPLIES	43,501	73,390	80,400
CAPITAL OUTLAY	-	-	-
TOTAL	1,466,156	435,715	448,676
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY

GOALS AND WORK PLAN

DEPARTMENT:

Communications and Government Affairs

ACTIVITY DESCRIPTION:

This department is responsible for coordination and management of organizational communications, along with staff support to the Executive Director, and intergovernmental planning issues related to utility service provision.

GOAL:

The Goal of this department is to facilitate internal and external communications and correspondence; and to coordinate ECUA planning activities as they relate to intergovernmental programs and projects.

OBJECTIVES:

1. Provision of timely coordination in intergovernmental process.
2. Provision of timely and accurate release of organizational information.

2012 TARGETED ACCOMPLISHMENTS:

1. Evaluate and, where feasible, consider implementation of improvements to ECUA's communications, both internal and external.
2. Represent ECUA and its interests on the Board of National Association of Clean Water Agencies. (NACWA), and coordination with other governmental bodies.

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EMERALD COAST UTILITIES AUTHORITY
FUND 401

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
C&GA/ADMINISTRATION ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	101,491	95,328	98,665
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	-
21 FICA MATCHING	7,092	7,314	7,587
22 RETIREMENT	13,520	13,890	6,186
23 INSURANCE	16,238	16,671	16,058
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	114,719	20,000	15,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	26,070	-	-
40 TRAVEL	2,787	3,350	3,350
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	2,816	-	-
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	850	2,800	2,800
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	674	200	500
52 OPERATING SUPPLIES	3,168	500	1,000
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	675	1,400	1,500
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	290,100	161,453	152,646
DEPARTMENTAL EXPENDITURE SUMMA			
PERSONAL SERVICES	138,341	133,203	128,496
SUPPORT SERVICES	147,242	26,150	21,150
MATERIALS & SUPPLIES	4,517	2,100	3,000
CAPITAL OUTLAY	-	-	-
TOTAL	290,100	161,453	152,646

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
C&GA/FACILITLES MAINTENANCE			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	464,976	-	-
13 OTHER SALARIES	-	-	-
14 OVERTIME	5,900	-	-
21 FICA MATCHING	33,233	-	-
22 RETIREMENT	47,616	-	-
23 INSURANCE	103,413	-	-
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	118,362	-	-
40 TRAVEL	-	-	-
41 COMMUNICATIONS	39,926	-	-
43 UTILITIES	252,421	-	-
44 RENTALS & LEASES	1,290	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	63,822	-	-
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	6,114	-	-
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	278	-	-
52 OPERATING SUPPLIES	38,706	-	-
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,176,057	-	-
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	655,138	-	-
SUPPORT SERVICES	481,935	-	-
MATERIALS & SUPPLIES	38,984	-	-
CAPITAL OUTLAY	-	-	-
TOTAL	1,176,057	-	-
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL <u>2010</u>	APPROVED <u>2011</u>	APPROVED <u>2012</u>
C&GA/PUBLIC INFORMATION			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	-	94,493	115,740
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	-
21 FICA MATCHING	-	7,233	8,861
22 RETIREMENT	-	10,177	5,683
23 INSURANCE	-	20,833	26,846
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	14,626	-
40 TRAVEL	-	850	1,000
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	-	-
48 PROMOTIONAL	-	55,000	60,000
49 OTHER CURRENT CHARGES	-	(240)	500
42 TRANSPORTATION (POSTAGE)	-	22,000	22,000
47 PRINTING	-	48,000	53,000
51 OFFICE SUPPLIES	-	490	800
52 OPERATING SUPPLIES	-	400	1,100
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	400	500
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	-	274,262	296,030
=====			
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	-	132,736	157,130
SUPPORT SERVICES	-	70,236	61,500
MATERIALS & SUPPLIES	-	71,290	77,400
CAPITAL OUTLAY	-	-	-
TOTAL	-	274,262	296,030
=====			

**EMERALD COAST UTILITIES AUTHORITY
SANITATION SYSTEM
APPROVED SOURCES & USES
FISCAL YEAR 2012**

SOURCES

OPERATING REVENUES :

RESIDENTIAL	\$ 15,908,872	
COMMERCIAL	1,169,550	
FUEL RECOVERY FEE	1,000,000	
RECYCLABLE COMMODITIES	120,000	
MISCELLANEOUS	<u>35,000</u>	
TOTAL OPERATING REVENUES		18,233,422
ALLIED ANNUAL PAYMENT		50,000
INTEREST INCOME		<u>25,000</u>
TOTAL REVENUES		18,308,422
BEGINNING BALANCES :		
UNRESTRICTED RESERVES		<u>1,133,646</u>
TOTAL SOURCES		<u><u>19,442,068</u></u>

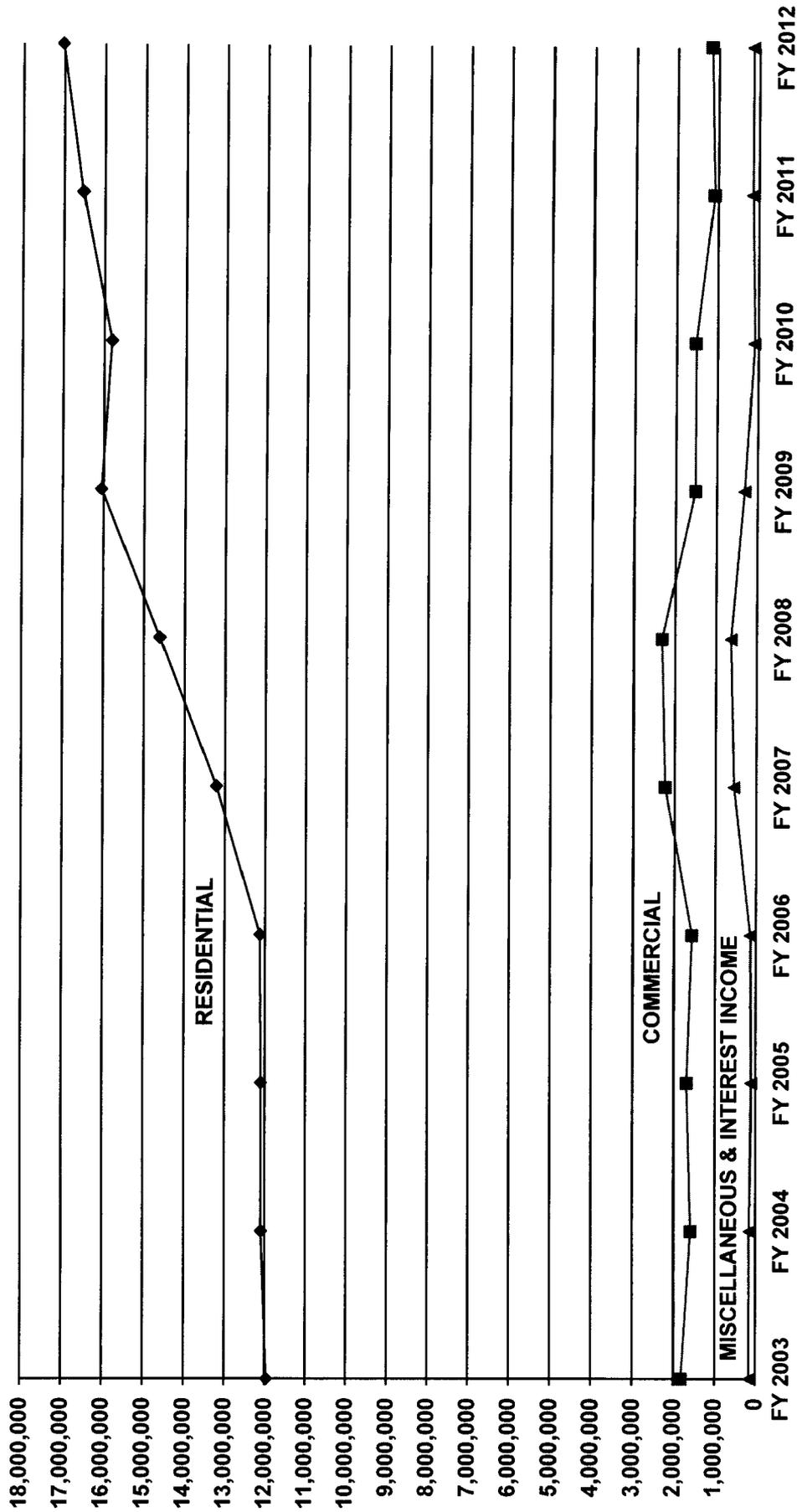
USES

PERSONAL SERVICES	7,112,534	
SUPPORT SERVICES	5,937,740	
MATERIALS & SUPPLIES	1,439,250	
OPERATING CONTINGENCY	82,500	
INDIRECT OVERHEAD ALLOCATION	<u>443,253</u>	
TOTAL OPERATING EXPENSES		15,015,277
DEBT SERVICE		1,066,469
CIP PROJECTS	65,000	
R & R PROJECTS	900,000	
EQUIPMENT REPLACEMENT FUND	<u>1,105,000</u>	
TOTAL OTHERS		2,070,000
ENDING BALANCES :		
UNRESTRICTED RESERVES		<u>1,290,322</u>
TOTAL USES		<u><u>\$19,442,068</u></u>
DEBT SERVICE COVERAGE		<u><u>3.02</u></u>

**EMERALD COAST UTILITIES AUTHORITY
SANITATION SYSTEM
SOURCES AND USES STATEMENTS
9/30/2007 - 9/30/2012**

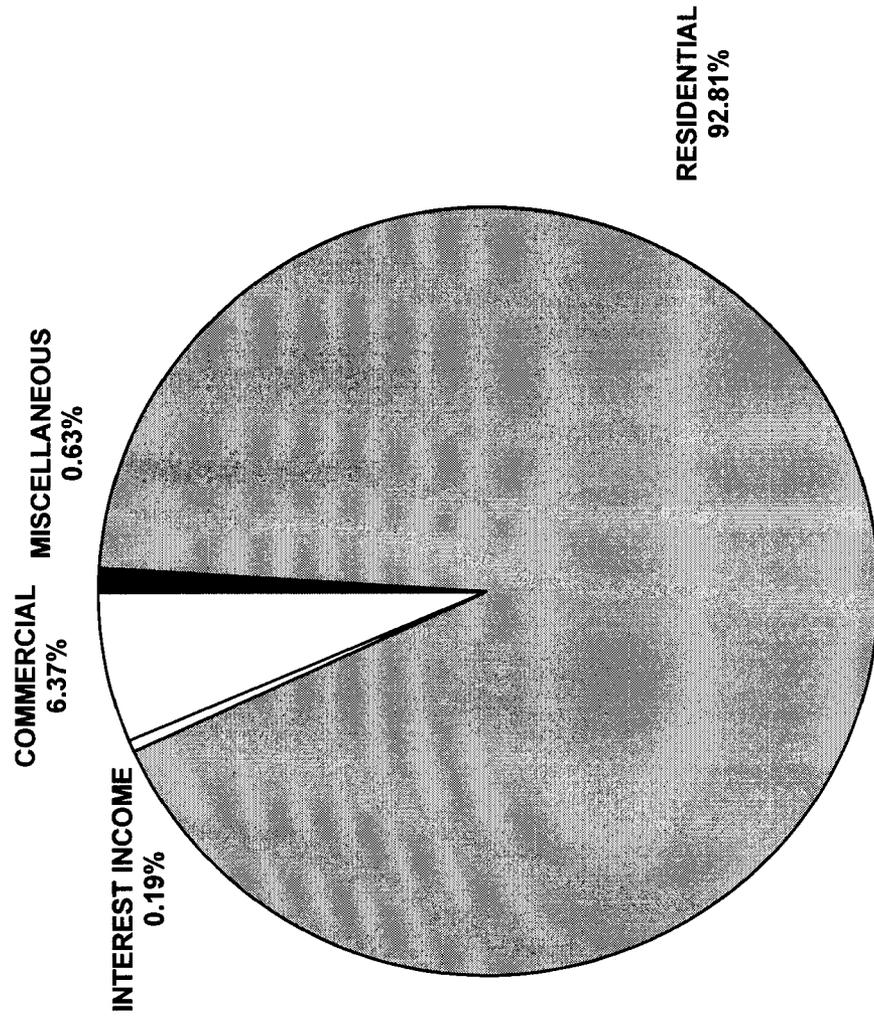
	<u>ACTUAL FY 2007</u>	<u>ACTUAL FY 2008</u>	<u>ACTUAL FY 2009</u>	<u>ACTUAL FY 2010</u>	<u>PROJECTED FY 2011</u>	<u>APPROVED FY 2012</u>
SOURCES OF FUNDS :						
<u>BEGINNING BALANCES:</u>						
Unrestricted Reserves	1,870,000	1,120,000	1,915,476	213,840	717,473	1,133,646
Total Beginning Balance	1,870,000	1,120,000	1,915,476	213,840	717,473	1,133,646
<u>OPERATING REVENUES:</u>						
Sanitation - Residential	13,215,927	14,667,181	15,400,435	15,871,712	15,666,695	15,908,872
Sanitation - Commercial	2,222,288	2,259,338	1,518,473	1,298,144	1,089,320	1,169,550
Fuel Recovery Fee			656,126	778,130	867,000	1,000,000
Recyclable Commodities			12,288	115,414	80,000	120,000
Miscellaneous Revenues	302,005	528,024	262,122	155,615	35,000	35,000
Rate Adjustment						
Total Operating Income	15,740,220	17,454,543	17,849,444	18,219,015	17,738,015	18,233,422
<u>OTHER INCOME/SOURCES:</u>						
Interest Income	245,252	102,788	40,018	8,289	35,000	25,000
Allied Payment				50,000	50,000	50,000
Total Other	245,252	102,788	40,018	58,289	85,000	75,000
TOTAL SOURCES	<u>17,855,472</u>	<u>18,677,331</u>	<u>19,804,938</u>	<u>18,491,144</u>	<u>18,540,488</u>	<u>19,442,068</u>
USES OF FUNDS :						
<u>OPERATING EXPENSES:</u>						
Personal Services	6,445,336	6,431,566	7,389,232	6,949,067	7,018,326	7,112,534
Supporting Services	4,660,136	4,950,863	5,706,540	6,062,912	5,490,940	5,937,740
Materials & Supplies	1,654,931	1,786,314	1,442,177	1,538,973	1,390,750	1,439,250
Operating Contingency					82,500	82,500
Indirect Overhead Allocation	70,086	133,900	240,594	240,595	273,084	443,253
Total Operating Expenses	12,830,489	13,302,643	14,778,543	14,791,547	14,255,600	15,015,277
<u>CAPITAL IMPROVEMENTS/DEBT:</u>						
CIP Projects	2,743,386	179,160	1,829,000	0	415,000	65,000
R & R Projects	0	150,000	358,000	150,000	0	900,000
Equipment Replacement Fund	0	1,452,204	949,750	1,155,000	1,655,000	1,105,000
Equipment Lease Payment		597,796	597,796	597,796	0	0
Debt Service (Bonds)	1,161,597	1,080,052	1,078,009	1,079,328	1,081,242	1,066,469
Total Other	3,904,983	3,459,212	4,812,555	2,982,124	3,151,242	3,136,469
Total Operating and Other	16,735,472	16,761,855	19,591,098	17,773,671	17,406,842	18,151,746
<u>ENDING BALANCES:</u>						
Unrestricted Reserves	1,120,000	1,915,476	213,840	717,473	1,133,646	1,290,322
TOTAL USES	<u>17,855,472</u>	<u>18,677,331</u>	<u>19,804,938</u>	<u>18,491,144</u>	<u>18,540,488</u>	<u>19,442,068</u>

**SANITATION SYSTEM
REVENUE TRENDS
FY 2003 - 2012**

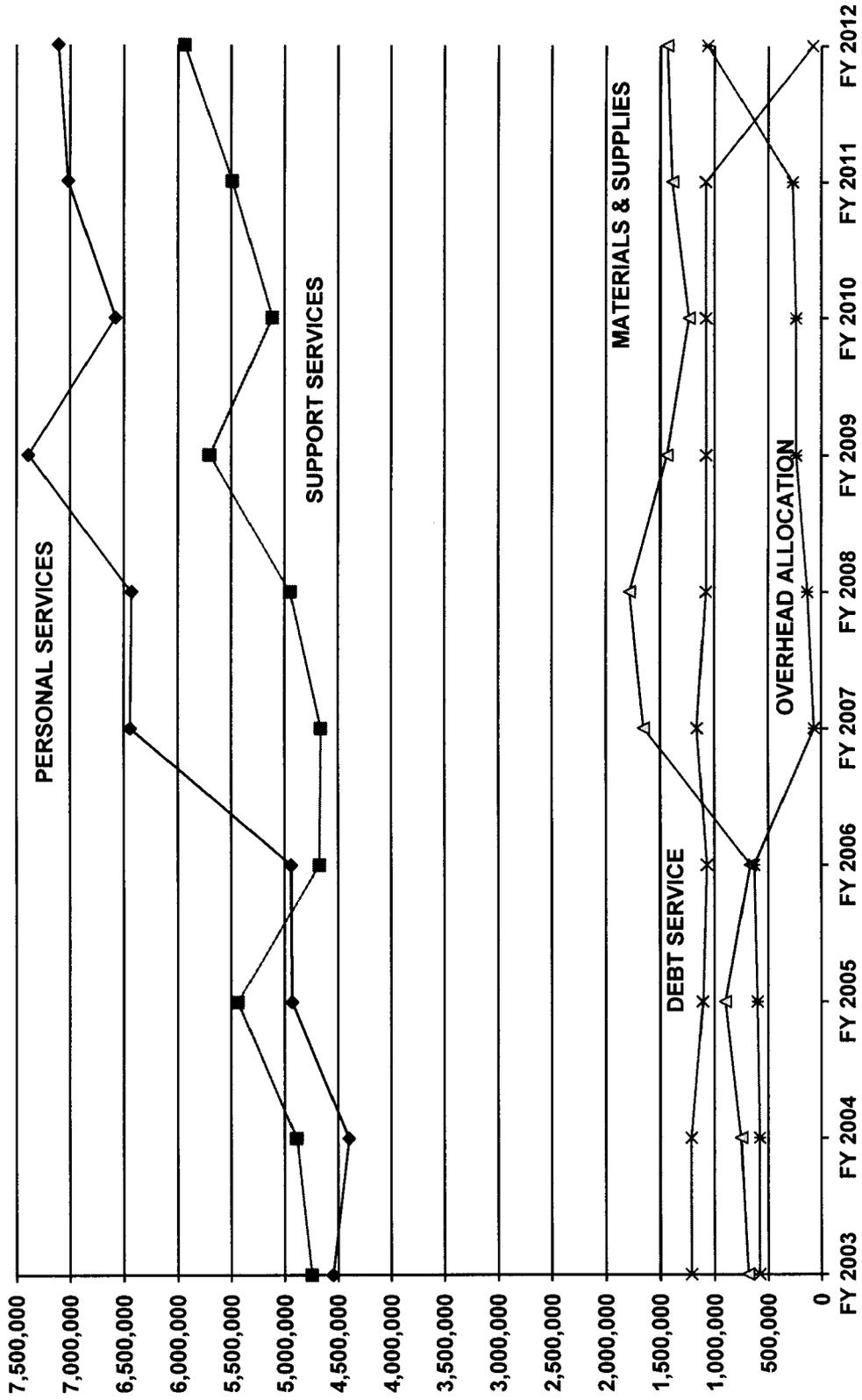


D O L L A R S

**SANITATION SYSTEM
FY 2012 REVENUE PERCENTAGES**

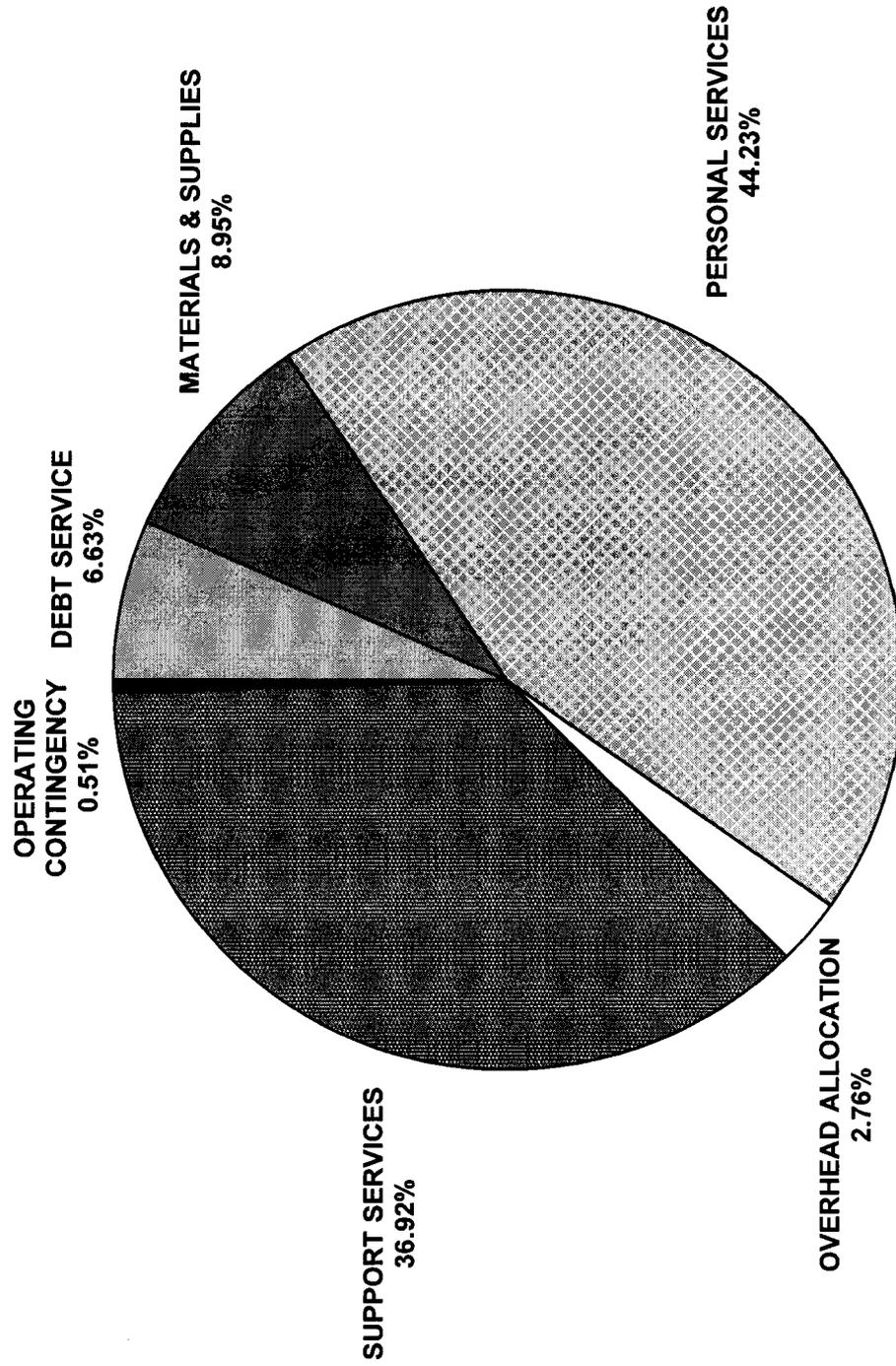


**SANITATION SYSTEM
OPERATING BUDGET TRENDS
FY 2003 - 2012**



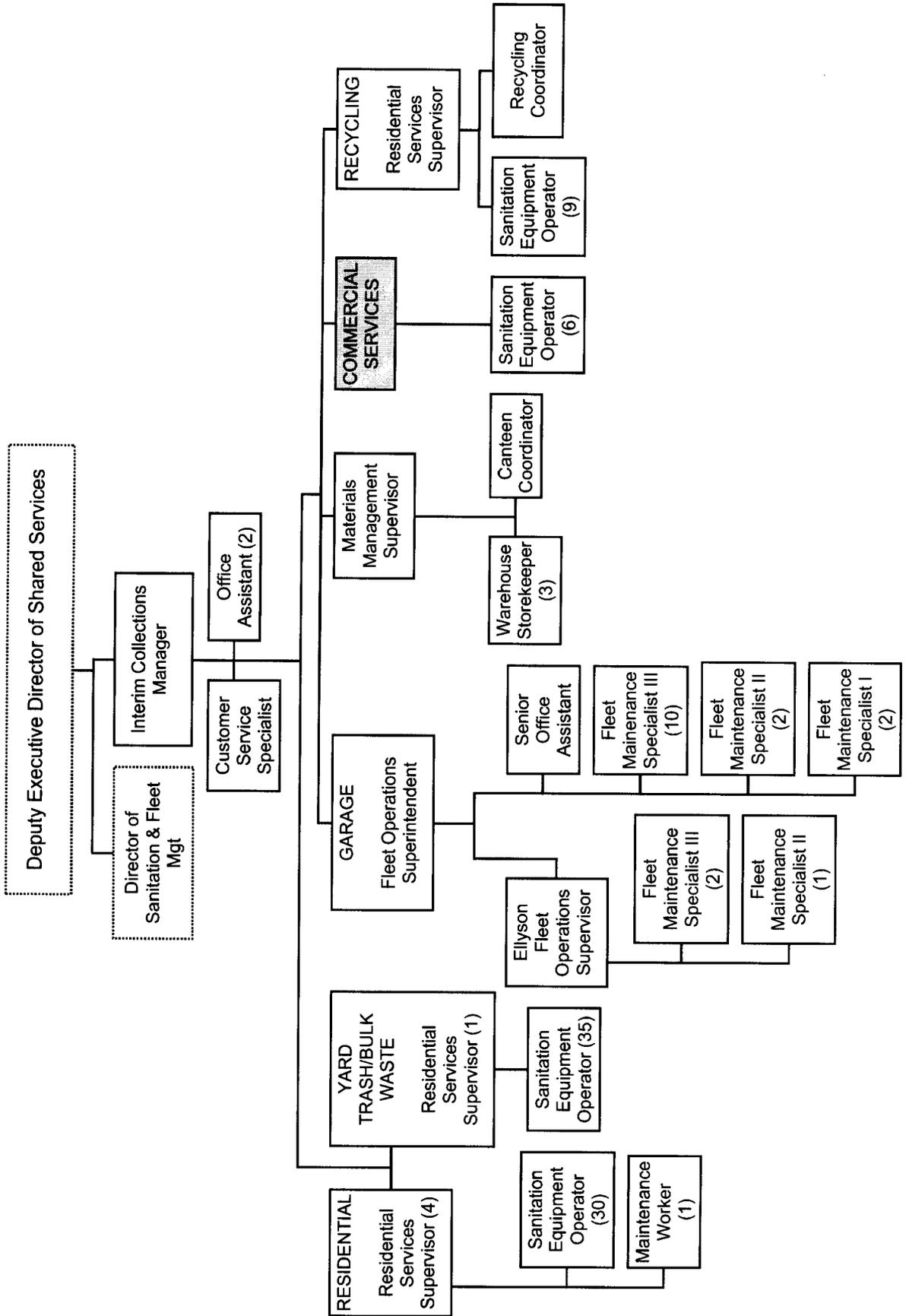
D O L L A R S

**SANITATION SYSTEM
FY 2012 EXPENSE PERCENTAGES**





EMERALD COAST UTILITIES AUTHORITY SANITATION



EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 441

	ACTUAL <u>2010</u>	APPROVED <u>2011</u>	APPROVED <u>2012</u>
SANITATION DEPARTMENT			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	4,270,712	4,197,715	4,255,618
13 OTHER SALARIES	-	-	-
14 OVERTIME	440,328	631,500	631,500
21 FICA MATCHING	335,696	362,208	365,418
22 RETIREMENT	466,501	519,549	246,966
23 INSURANCE	1,253,144	1,247,354	1,307,032
24 WORKERS COMPENSATION	109,385	125,000	200,000
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	73,303	60,000	106,000
31 PROFESSIONAL SERVICES	21,683	7,500	7,500
32 ACCOUNTING/AUDITING	13,750	5,500	6,000
34 OTHER CONTRACTUAL SVC	537,015	455,500	470,000
40 TRAVEL	-	2,200	2,200
41 COMMUNICATIONS	7,742	10,000	8,000
43 UTILITIES	76,663	72,000	73,000
44 RENTALS & LEASES	4,002	4,000	54,000
45 INSURANCE	215,555	145,000	220,000
46 REPAIRS & MAINTENANCE	1,229,159	752,000	842,000
48 PROMOTIONAL	29,055	50,000	50,000
49 OTHER CURRENT CHARGES	3,925,417	3,862,240	4,205,040
42 TRANSPORTATION (POSTAGE)	44	10,200	1,200
47 PRINTING	1,024	6,250	1,750
51 OFFICE SUPPLIES	9,042	9,000	9,000
52 OPERATING SUPPLIES	1,528,860	1,363,550	1,425,550
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	2,871	1,750	1,750
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	14,550,951	13,900,016	14,489,524
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	6,949,069	7,143,326	7,112,534
SUPPORT SERVICES	6,060,041	5,365,940	5,937,740
MATERIALS & SUPPLIES	1,541,841	1,390,750	1,439,250
CAPITAL OUTLAY	-	-	-
TOTAL	14,550,951	13,900,016	14,489,524

EMERALD COAST UTILITIES AUTHORITY

DIVISIONAL GOALS AND WORK PLAN

DEPARTMENT:

Sanitation

ACTIVITY DESCRIPTION:

The six divisions within the Sanitation Department work together to provide customers with solid waste collection for various types of waste. The field crews are supported by an internal customer service and a full service fleet maintenance operation.

GOAL:

To ensure that customers receive the full benefit of the core services provided by the Sanitation Department. For residential customers this includes collection of garbage and yard trash on a timely and consistent schedule, and easy access to the services provided through the bulky waste collection and curbside recycling programs. For commercial customers this includes collection on a timely and consistent schedule and prompt customer service that is focused on customer satisfaction that will lead to market growth.

OBJECTIVES:

1. To maintain timely collection schedules throughout the operation.
2. To provide superior customer service.
3. To achieve and maintain the highest level of productivity practical.
4. To effectively control operating costs and work within the annual budget.
5. To effectively manage employees and equipment to achieve departmental goals.

2012 TARGETED ACCOMPLISHMENTS:

1. To improve the departmental safety record.
2. To reduce the number of customer complaints.
3. To improve the effectiveness of the fleet maintenance operation.
4. To improve knowledge and awareness of the services offered.
5. To expand the curbside recycling program to reduce the amount of waste landfilled.

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EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 441

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
SANITATION ADMINISTRATION			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	197,384	196,627	161,344
13 OTHER SALARIES	-	-	-
14 OVERTIME	1,461	1,500	1,500
21 FICA MATCHING	14,660	15,264	12,291
22 RETIREMENT	23,740	25,361	9,486
23 INSURANCE	41,835	50,336	50,207
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	21,683	7,500	7,500
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	464,960	401,000	416,000
40 TRAVEL	-	1,200	1,200
41 COMMUNICATIONS	7,742	10,000	8,000
43 UTILITIES	69,243	60,000	65,000
44 RENTALS & LEASES	4,002	4,000	4,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	5,842	17,000	10,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	32,121	15,840	12,840
42 TRANSPORTATION (POSTAGE)	44	5,000	1,000
47 PRINTING	650	5,250	1,250
51 OFFICE SUPPLIES	1,338	4,000	4,000
52 OPERATING SUPPLIES	13,404	18,000	18,000
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	2,871	1,750	1,750
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	902,980	839,628	785,368
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	279,080	289,088	234,828
SUPPORT SERVICES	605,593	516,540	524,540
MATERIALS & SUPPLIES	18,307	34,000	26,000
CAPITAL OUTLAY	-	-	-
TOTAL	902,980	839,628	785,368

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 441

	ACTUAL <u>2010</u>	APPROVED <u>2011</u>	APPROVED <u>2012</u>
SANITATION/RESIDENTIAL OPERATIONS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	1,613,480	1,568,035	1,447,094
13 OTHER SALARIES	-	-	-
14 OVERTIME	145,589	260,000	260,000
21 FICA MATCHING	124,991	132,053	122,153
22 RETIREMENT	172,226	194,879	86,671
23 INSURANCE	374,967	449,502	422,232
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	4,641	7,500	7,500
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	631,463	425,000	500,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	3,351,773	3,402,000	3,602,000
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	703,967	794,750	844,750
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	7,123,097	7,233,719	7,292,400
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	2,431,253	2,604,469	2,338,150
SUPPORT SERVICES	3,987,877	3,834,500	4,109,500
MATERIALS & SUPPLIES	703,967	794,750	844,750
CAPITAL OUTLAY	-	-	-
TOTAL	7,123,097	7,233,719	7,292,400

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 441

	ACTUAL <u>2010</u>	APPROVED <u>2011</u>	APPROVED <u>2012</u>
SANITATION/COMMERCIAL OPERATIONS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	342,017	327,316	340,522
13 OTHER SALARIES	-	-	-
14 OVERTIME	31,235	50,000	50,000
21 FICA MATCHING	25,488	29,148	30,159
22 RETIREMENT	37,231	40,637	18,860
23 INSURANCE	91,082	107,378	109,159
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	13,750	5,500	6,000
34 OTHER CONTRACTUAL SVC	-	2,000	1,500
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	66,915	50,000	50,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	435,692	298,200	445,200
42 TRANSPORTATION (POSTAGE)	-	5,000	-
47 PRINTING	374	1,000	500
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	73,531	89,000	89,000
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,117,315	1,005,179	1,140,900
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	527,053	554,479	548,700
SUPPORT SERVICES	516,357	355,700	502,700
MATERIALS & SUPPLIES	73,905	95,000	89,500
CAPITAL OUTLAY	-	-	-
TOTAL	1,117,315	1,005,179	1,140,900

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 441

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
SANITATION/GARAGE			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	921,201	919,448	985,085
13 OTHER SALARIES	-	-	-
14 OVERTIME	137,041	135,000	135,000
21 FICA MATCHING	74,974	81,312	86,275
22 RETIREMENT	105,800	112,664	56,035
23 INSURANCE	237,322	281,313	299,775
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	1,000	1,000
41 COMMUNICATIONS	-	-	-
43 UTILITIES	7,420	12,000	8,000
44 RENTALS & LEASES	-	-	50,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	236,516	70,000	72,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	(16,119)	3,600	3,600
42 TRANSPORTATION (POSTAGE)	-	200	200
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	7,704	5,000	5,000
52 OPERATING SUPPLIES	382,400	134,000	136,000
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	2,094,259	1,755,537	1,837,970
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,476,338	1,529,737	1,562,170
SUPPORT SERVICES	227,817	86,600	134,600
MATERIALS & SUPPLIES	390,104	139,200	141,200
CAPITAL OUTLAY	-	-	-
TOTAL	2,094,259	1,755,537	1,837,970

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 441

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
SANITATION/YARD TRASH			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	821,110	811,099	919,344
13 OTHER SALARIES	-	-	-
14 OVERTIME	70,082	135,000	135,000
21 FICA MATCHING	64,778	71,773	79,802
22 RETIREMENT	84,925	100,215	53,709
23 INSURANCE	202,145	235,588	295,386
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	67,414	20,000	40,000
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	129,006	90,000	90,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	355	500	500
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	190,033	204,800	204,800
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,629,848	1,668,975	1,818,541
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,243,040	1,353,675	1,483,241
SUPPORT SERVICES	196,775	110,500	130,500
MATERIALS & SUPPLIES	190,033	204,800	204,800
CAPITAL OUTLAY	-	-	-
TOTAL	1,629,848	1,668,975	1,818,541

EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 441

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
SANITATION/RECYCLING			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	375,520	375,190	402,229
13 OTHER SALARIES	-	-	-
14 OVERTIME	54,919	50,000	50,000
21 FICA MATCHING	30,804	32,658	34,738
22 RETIREMENT	42,580	45,793	22,205
23 INSURANCE	97,997	123,237	130,273
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	25,000	5,000
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	159,417	100,000	120,000
48 PROMOTIONAL	29,055	50,000	50,000
49 OTHER CURRENT CHARGES	210	500	500
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	165,526	123,000	133,000
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	956,028	925,378	947,945
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	601,820	626,878	639,445
SUPPORT SERVICES	188,682	175,500	175,500
MATERIALS & SUPPLIES	165,526	123,000	133,000
CAPITAL OUTLAY	-	-	-
TOTAL	956,028	925,378	947,945