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**2013 APPROVED
OPERATING BUDGET**

Budget Office Staff

**Debra Buckley
Director of Finance**

**Ronda Branton-McCurley
Confidential Assistant**

**Patti Johnson
Budget Analyst**

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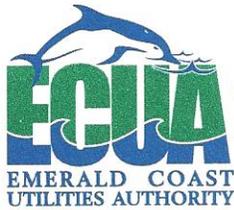
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P. O. Box 15311 • 9255 Sturdevant Street
 Pensacola, Florida 32514-0311
 ph: 850 476-5110 • fax: 850 494-7346

October 1, 2012

Dear Chairman and Board Members:

Submitted, herewith, is the Approved Operating Budget of the Emerald Coast Utilities Authority for Fiscal Year 2013, as recommended by the Citizens' Advisory Committee and approved by the ECUA Board. As approved, this budget establishes funding at a level that maintains current programs, as well as provides for enhancements to our existing level of service. The total approved budget for FY 2013, combined for all funds is \$150,958,688. The Operating Budget section consists of \$103,177,584, which includes funds for operating expenses and debt service. The difference, \$47,781,104, provides for capital improvements, bond-funded projects, funding of unrestricted reserves, and Project Contingency Funds. The following table summarizes the total Approved Sources and Uses of all funds combined for the FY 2012 Amended Budget, compared to the FY 2013 Approved Budget.

ALL FUNDS COMBINED

SOURCES:

	FY2012 AMENDED BUDGET	FY2013 APPROVED BUDGET
Water	\$34,392,210	\$39,564,056
Wastewater	43,134,576	45,149,377
Sewer Improvement Fee	5,894,574	6,250,000
Sanitation-Residential	17,901,372	16,806,138
Sanitation-Commercial	1,429,550	1,204,637
Connection Charges	268,905	270,000
Recyclable Commodities	184,728	120,000
Miscellaneous Revenues	2,393,772	1,285,000
Interest Income	374,179	360,000
Subtotal	105,973,866	111,009,208
Impact Fees	1,735,202	1,250,000
Allied Payment	50,000	50,000
Bond Funds	28,168,446	20,000,000
Lease Purchase Funds	11,973,722	
Unrestricted Reserves	4,633,646	5,343,033
Project Contingencies	5,699,016	13,306,447
Subtotal	52,260,032	39,949,480
Total Sources	\$158,233,898	\$150,958,688

USES:

ALL FUNDS COMBINED

	<u>FY2012 AMENDED BUDGET</u>	<u>FY2013 APPROVED BUDGET</u>
Personal Services	\$35,659,107	\$37,444,744
Support Services	22,689,759	23,886,210
Materials & Supplies	8,705,585	8,045,635
Septic Tank Abatement Program	160,000	160,000
Operating Contingency	<u>155,050</u>	<u>382,500</u>
Subtotal	67,369,501	69,919,089
Debt Service	29,312,228	31,683,495
New Debt Service	2,776,550	1,575,000
CIP Projects	465,000	6,531,000
R & R Projects	4,022,554	6,500,000
Annual Lease/Purchase Payments	1,311,430	3,021,982
Equipment Replacement Fund	1,105,000	450,000
Bond Fund Projects	28,168,446	20,000,000
Lease Purchase Funds	11,973,722	
Unrestricted Reserves	5,035,617	6,090,701
Project Contingencies	<u>6,693,850</u>	<u>5,187,421</u>
Subtotal	<u>90,864,397</u>	<u>81,039,599</u>
Total Uses	\$158,233,898	\$150,958,688

The following information is presented for each operating fund consisting of the Water and Wastewater Systems and the Sanitation System.

WATER & WASTEWATER SYSTEMS

The following table summarizes the total Approved Sources and Uses of Funds for the FY 2012 Amended Budget as compared to the FY 2013 Approved Budget for the Water & Wastewater Systems.

SOURCES:

	<u>FY2012 AMENDED BUDGET</u>	<u>FY2013 APPROVED BUDGET</u>
Water	\$34,392,210	\$39,564,056
Wastewater	43,134,576	45,149,377
Sewer Improvement Fee	5,894,574	6,250,000
Connection Charges	268,905	270,000
Miscellaneous Revenues	2,188,772	1,250,000
Interest Income	<u>361,679</u>	<u>350,000</u>
Subtotal	86,240,716	92,833,433
Impact Fees	1,735,202	1,250,000
Bond Funds	28,168,446	20,000,000
Unrestricted Reserves	3,500,000	3,500,000
Project Contingencies	<u>5,699,016</u>	<u>13,306,447</u>
Subtotal	<u>39,102,664</u>	<u>38,056,447</u>
Total Sources	\$125,343,380	\$130,889,880

WATER AND WASTEWATER SYSTEMS

USES:

	FY2012 AMENDED <u>BUDGET</u>	FY2013 APPROVED <u>BUDGET</u>
Personal Services	\$28,638,028	\$30,241,167
Support Services	16,101,679	18,216,620
Materials & Supplies	6,647,992	7,211,385
Septic Tank Abatement Program	160,000	160,000
Net Overhead Allocations	(443,253)	(454,320)
Operating Contingency	<u>72,550</u>	<u>300,000</u>
Subtotal	51,176,996	55,674,852
Debt Service	28,341,629	30,823,252
New Debt Service	2,776,550	1,575,000
CIP Projects	400,000	6,466,000
R & R Projects	3,122,554	6,500,000
Annual Lease/Purchase Payments	1,163,355	1,163,355
Bond Fund Projects	28,168,446	20,000,000
Unrestricted Reserves	3,500,000	3,500,000
Project Contingencies	<u>6,693,850</u>	<u>5,187,421</u>
Subtotal	<u>74,166,384</u>	<u>75,215,028</u>
Total Uses	\$125,343,380	\$130,889,880

REVENUES:

Total revenues for FY 2013 are projected to reflect current experience, a small growth in customers, and a rate increase of 4.25 percent for the Water and Wastewater Systems.

EXPENSES:

The Operating Budget expenses, when compared to the original approved FY 2012 basic budget, reflect an increase of 6.44 percent. This includes funding for the potential increase in the Florida Retirement rate for employers.

The increase provides funding for the cost of five new full-time positions and one part-time student intern. One of the full-time positions and the student intern are for additional staffing in the Information Technology (IT) Department. This additional staffing will provide the needed manpower and computer programming expertise to address the organizational needs, and the annual audit comment about insufficient staffing in the IT Department to effectively complete the required separation of duties for better internal controls. The other four new positions are for the Regional Services Department for a new two-man crew to manage the required maintenance of the air release valves (ARVs) in our wastewater system and the other crew is for the water valves which must be exercised and maintained in order to keep our potable water transmission system intact.

The increase also provides funding for the tri-annual management audit, third party adjuster services for our risk management claims, replacement of a significant number of our large meters, increased cost associated with more locations and specialized equipment to maintain. Also the rate increase provides funding for a bond issue to fund \$20,000,000 in capital projects.

WATER & WASTEWATER SYSTEMS SUMMARY

The graphics section of this document shows various revenue and expenditure trends since 2004. The graph on page 12, which identifies the percentage of revenue from each source, emphasizes the need to maintain commodity charges at appropriate levels to maintain the financial integrity of the systems. The graph on page 14 illustrates the use of funds by expense type, with personal services and debt service costs accounting for a combined total of 70 percent of the current total operating budget.

The remaining areas of the Water and Wastewater sections are presented in Division and Department format. We have included goals and objectives, appropriations by expense element for the past two (2) years, and approved budget amounts for FY 2013.

SANITATION SYSTEM

The following table summarizes the total Approved Sources and Uses of Funds for the FY 2012 Amended Budget as compared to the FY 2013 Approved Budget for the Sanitation System. The revenue projections for FY 2013 were based on trends developed through actual experience in operating this system for the past 18 years.

SOURCES:

	FY2012 AMENDED BUDGET	FY2013 APPROVED BUDGET
Sanitation-Residential	\$17,901,372	\$16,806,138
Sanitation-Commercial	1,429,550	1,204,637
Recyclable Commodities	184,728	120,000
Miscellaneous	205,000	35,000
Interest Income	<u>12,500</u>	<u>10,000</u>
Subtotal	19,733,150	18,175,775
Allied Payment	50,000	50,000
Lease Purchase Funds	11,973,722	
Unrestricted Reserves	<u>1,133,646</u>	<u>1,843,033</u>
Subtotal	<u>13,157,368</u>	<u>1,893,033</u>
Total Sources	\$32,890,518	\$20,068,808

USES:

Personal Services	\$7,021,079	\$7,203,577
Support Services	6,588,080	5,669,590
Materials & Supplies	2,057,593	834,250
Net Overhead Allocations	443,253	454,320
Operating Contingency	<u>82,500</u>	<u>82,500</u>
Subtotal	16,192,505	14,244,237
Debt Service	970,599	860,243
Annual Lease/Purchase Payments	148,075	1,858,627
CIP Operating	65,000	65,000
R & R Projects	900,000	
Lease Purchase Funds	11,973,722	
Equipment Replacement Fund	1,105,000	450,000
Unrestricted Reserves	<u>1,535,617</u>	<u>2,590,701</u>
Subtotal	<u>16,698,013</u>	<u>5,824,571</u>
Total Uses	\$32,890,518	\$20,068,808

SANITATION SUMMARY

The ECUA began providing sanitation service in 1992 through an acquisition of the system previously operated by Escambia County. Since that time, we have implemented mandatory garbage collection and automated pick-up throughout our service area, and purchased two additional residential systems. The investment that we made in changing these systems from a labor-intensive operation to a more efficient service delivery approach has provided our customers with a more efficient and economic service.

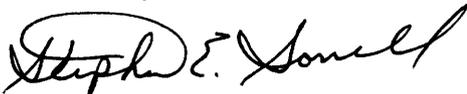
The Operating Budget expense, when compared to the original approved FY 2012 basic budget, reflects a decrease of 5.14 per cent. This decrease comes from the conversion to CNG fuel on fifty sanitation trucks at the end of last fiscal year. The reduced fuel price and anticipated reduction in maintenance cost contributed to no rate increase for FY 2013.

ACKNOWLEDGEMENTS:

We would like to express our thanks to the Board and the Citizens' Advisory Committee members for their guidance and input, as well as the staff who worked so very hard to produce this plan.

The Fiscal Year 2013 Approved Operating Budget is an accurate reflection of the financial plan necessary to continue our positive movement in the direction of providing our customers with the high quality service they expect and deserve.

Respectfully submitted,



Stephen E. Sorrell
Executive Director



Debra Buckley
Director of Finance

SES/DB/rbm

**EMERALD COAST UTILITIES AUTHORITY
ALL FUNDS
APPROVED SOURCES & USES
FISCAL YEAR 2013**

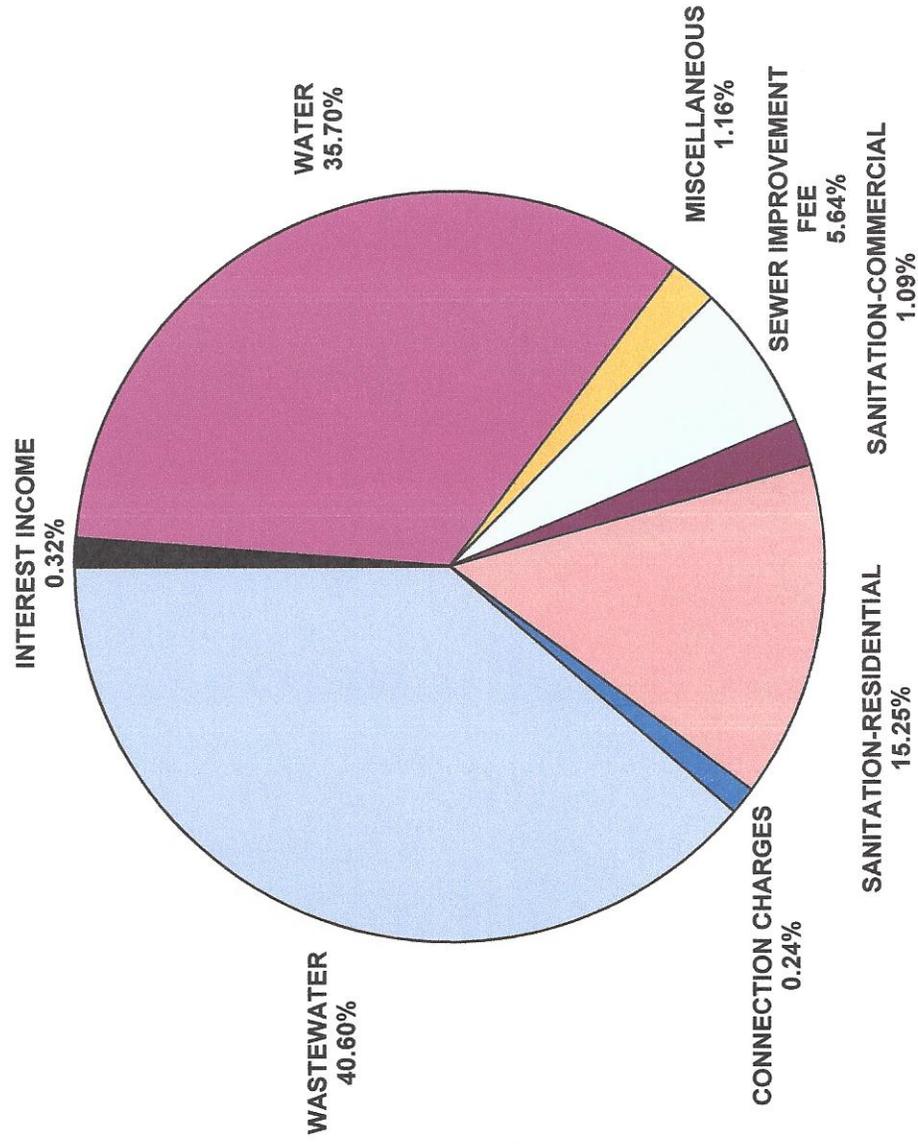
SOURCES

MONTHLY SERVICE CHARGES :		
WATER	\$39,564,056	
WASTEWATER	45,149,377	
SANITATION	18,130,775	
TOTAL MONTHLY SERVICE CHARGES	<u>102,844,208</u>	
CONNECTION CHARGES	270,000	
MISCELLANEOUS	1,285,000	
SEWER IMPROVEMENT FEE	6,250,000	
TOTAL OPERATING REVENUES	<u>110,649,208</u>	
INTEREST INCOME		360,000
IMPACT FEES		<u>1,250,000</u>
TOTAL REVENUES		112,259,208
BEGINNING BALANCES :		
UNRESTRICTED RESERVES		5,343,033
BOND FUNDS		20,000,000
PROJECT CONTINGENCIES (WORKING CAPITAL)		<u>13,306,447</u>
TOTAL SOURCES		<u><u>150,908,688</u></u>

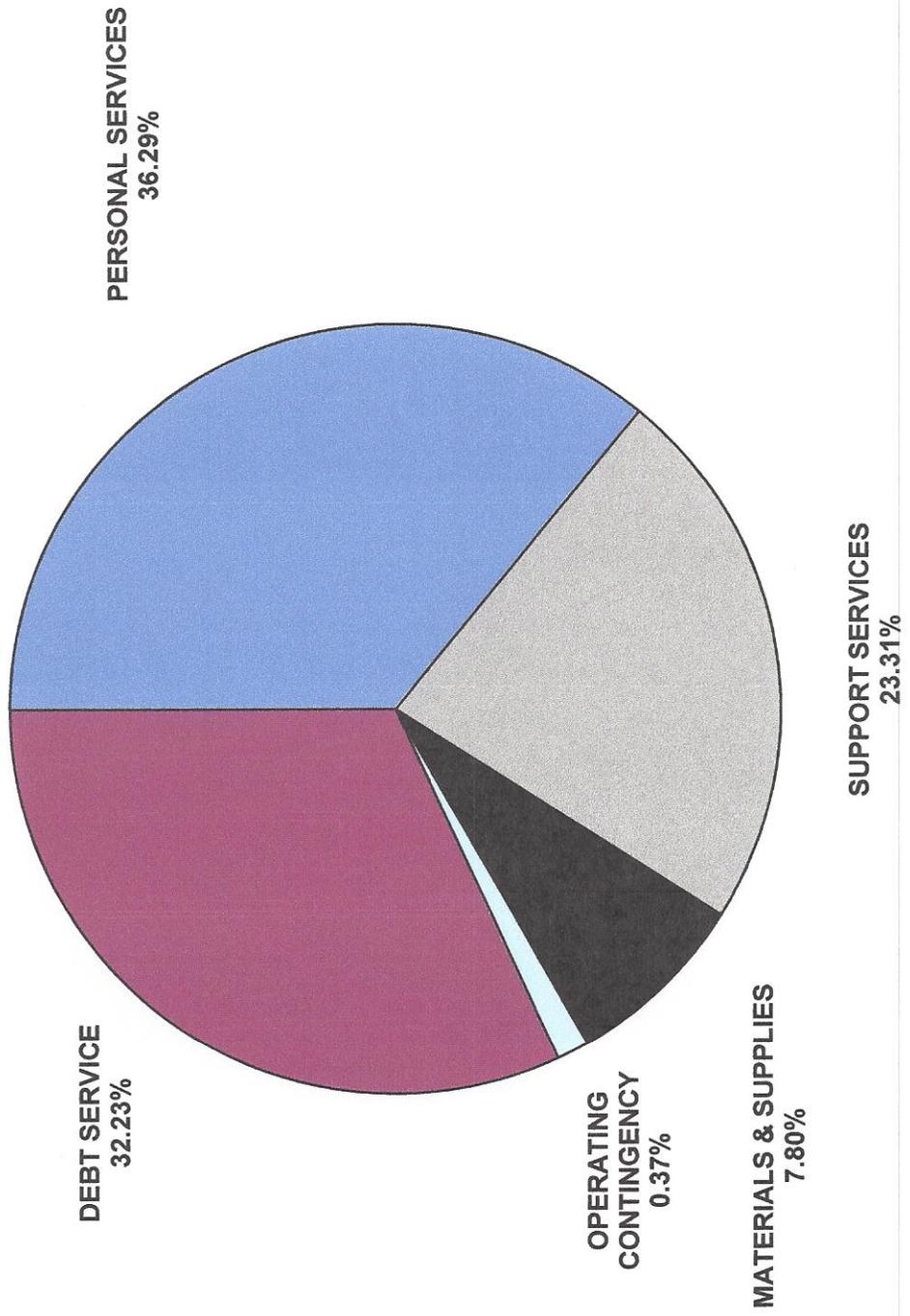
USES

PERSONAL SERVICES	37,444,744	
SUPPORT SERVICES	23,886,210	
MATERIALS & SUPPLIES	8,045,635	
SEPTIC TANK ABATEMENT PROGRAM	160,000	
OPERATING CONTINGENCY	382,500	
TOTAL OPERATING EXPENSES	<u>69,919,089</u>	
DEBT SERVICE (PARITY DEBT)		25,985,373
DEBT SERVICE FOR NEW BORROWING		1,575,000
DEBT SERVICE FOR SRF LOANS		5,698,122
CIP PROJECTS	6,531,000	
R & R PROJECTS	6,500,000	
BOND FUND PROJECTS	20,000,000	
EQUIPMENT REPLACEMENT FUND	450,000	
ANNUAL LEASE PURCHASE PAYMENTS	3,021,982	
TOTAL OTHERS		36,502,982
ENDING BALANCES :		
UNRESTRICTED RESERVES		6,090,701
PROJECT CONTINGENCIES (WORKING CAPITAL)		<u>5,187,421</u>
TOTAL USES		<u><u>\$150,958,688</u></u>

**ALL FUNDS
FY 2013 REVENUE PERCENTAGES**



**ALL FUNDS
FY 2013 EXPENSE PERCENTAGES**



**EMERALD COAST UTILITIES AUTHORITY
PERSONNEL COMPARISON**

	<u>2011 POSITIONS</u>	<u>FY 2012 FUNDED POSITIONS</u>	<u>FY 2013 FUNDED POSITIONS</u>
ADMINISTRATION DEPARTMENT			
OFFICE OF THE EXECUTIVE DIRECTOR	<u>3</u>	<u>3</u>	<u>3</u>
FINANCE DEPARTMENT			
ADMINISTRATION	3	3	3
GENERAL ACCOUNTING	6	6	6
ACCOUNTS RECEIVABLE	13	15	15
PURCHASING & STORES	8	8	8
FINANCE TOTAL	<u>30</u>	<u>32</u>	<u>32</u>
INFORMATION TECHNOLOGY DEPARTMENT TOTAL			
ADMINISTRATION	11	7	7
GIS		3	3
	<u>11</u>	<u>10</u>	<u>10</u>
HUMAN RESOURCES/ADMIN SERVICES DEPARTMENT			
ADMINISTRATIVE SERVICES	4	4	3
SAFETY & SECURITY		1	1
PUBLIC INFORMATION	1		
HUMAN RESOURCES	3	3	3
EMPLOYMENT	4	4	5
HUMAN RESOURCES/ADMIN SERVICES TOTAL	<u>12</u>	<u>12</u>	<u>12</u>
ENGINEERING DEPARTMENT			
ADMINISTRATION	22	17	17
INSPECTIONS	6	6	6
GIS/MAPPING		6	6
ENGINEERING TOTAL	<u>28</u>	<u>29</u>	<u>29</u>
SHARED SERVICES			
ADMINISTRATION	2	3	3
RISK MANAGEMENT	1		
ENVIRONMENTAL PROGRAMS	7		
FATS, OIL AND GREASE	3		
FIELD SERVICES TOTAL	<u>13</u>	<u>3</u>	<u>3</u>
CUSTOMER SERVICES			
ADMINISTRATION	4	6	6
OPERATIONS	27	27	28
FATS, OIL & GREASE		2	2
CUSTOMER SERVICES TOTAL	<u>31</u>	<u>35</u>	<u>36</u>

**EMERALD COAST UTILITIES AUTHORITY
PERSONNEL COMPARISON**

	<u>2011 POSITIONS</u>	<u>FY 2012 FUNDED POSITIONS</u>	<u>FY 2013 FUNDED POSITIONS</u>
REGIONAL SERVICES DEPARTMENT			
ADMINISTRATION	4	4	4
REGION 2 (WEST REGION)	19	18	18
REGION 3 (EAST REGION)	26	25	25
REGION 4 (SOUTH REGION)	21	20	20
SEWER MAINTENANCE SERVICES	22	22	22
FIRE HYDRANT INSTALL/MAINT.	7	7	7
PATCH SERVICES	7	7	7
REGIONAL SERVICES TOTAL	106	103	103
FIELD & CUSTOMER SERVICES GROUP TOTAL	150	141	142
UTILITY OPERATIONS			
ADMINISTRATION	3	4	4
QUALITY ASSURANCE & QUALITY CONTROL	9		
LIFTSTATIONS		21	21
MAINTENANCE	1	2	2
OPERATION & MAINT INFO SYSTEMS	2	2	2
I/E PLANTS	7	15	15
PLANT MAINTENANCE	13	13	13
ODOR CONTROLS	2	2	2
GENERATOR MAINTENANCE		2	2
FACILITIES MAINTENANCE		10	10
UTILITY OPERATIONS TOTAL	37	71	71
WATER PRODUCTION/LIFT STATIONS			
WATER OPERATIONS	19	20	20
WELL MECHANICAL MAINTENANCE	13	7	7
COMMUNICATIONS CENTER	10	10	10
LIFT STATIONS	26		
QUALITY ASSURANCE & QUALITY CONTROL		9	10
ENVIRONMENTAL PROGRAMS		6	5
WATER PRODUCTION TOTAL	68	52	52
WATER RECLAMATION			
ADMINISTRATION	1	1	1
BAYOU MARCUS WRF	14	14	14
PENSACOLA BEACH WWTP	11	11	11
CENTRAL WRF	37	37	37
WATER RECLAMATION TOTAL	63	63	63
UTILITY OPERATIONS GROUP TOTAL	168	186	186
UTILITY SERVICES & PLANNING DEPARTMENT			
ADMINISTRATION	2	1	1
FACILITIES MAINTENANCE	10		
PUBLIC INFORMATION		2	2
UTILITY SERVICES & PLANNING TOTAL	12	3	3
WATER & WASTEWATER TOTAL	414	416	417

**EMERALD COAST UTILITIES AUTHORITY
PERSONNEL COMPARISON**

	<u>2011 POSITIONS</u>	<u>FY 2012 FUNDED POSITIONS</u>	<u>FY 2013 FUNDED POSITIONS</u>
SANITATION DEPARTMENT			
ADMINISTRATION	4	4	3
RESIDENTIAL OPERATIONS	41	36	33
GARAGE	25	25	26
COMMERCIAL OPERATIONS	8	8	6
YARD TRASH COLLECTION	27	32	37
RECYCLING	12	12	11
SANITATION TOTAL	<u>117</u>	<u>117</u>	<u>116</u>
GRAND TOTAL	<u>531</u>	<u>533</u>	<u>533</u>

**EMERALD COAST UTILITIES AUTHORITY
WATER & WASTEWATER SYSTEMS
APPROVED SOURCES & USES
FISCAL YEAR 2013**

SOURCES

MONTHLY SERVICE CHARGES :		
WATER	\$39,564,056	
WASTEWATER	45,149,377	
TOTAL MONTHLY SERVICE CHARGES	84,713,433	
CONNECTION CHARGES	270,000	
MISCELLANEOUS	1,250,000	
SEWER IMPROVEMENT FEE	6,250,000	
TOTAL OPERATING REVENUES	92,483,433	
INTEREST INCOME		350,000
IMPACT FEES		1,250,000
TOTAL REVENUES		94,083,433
BEGINNING BALANCES :		
UNRESTRICTED RESERVES		3,500,000
BOND FUNDS		20,000,000
PROJECT CONTINGENCIES (WORKING CAPITAL)		13,306,447
TOTAL SOURCES		130,889,880

USES

PERSONAL SERVICES	30,241,167	
SUPPORT SERVICES	18,216,620	
MATERIALS & SUPPLIES	7,211,385	
SEPTIC TANK ABATEMENT PROGRAM	160,000	
OPERATING CONTINGENCY	300,000	
INDIRECT OVERHEAD ALLOCATION	(454,320)	
TOTAL OPERATING EXPENSES	55,674,852	
DEBT SERVICE (PARITY DEBT)		25,125,130
DEBT SERVICE FOR NEW BORROWING		1,575,000
DEBT SERVICE FOR SRF LOANS		5,698,122
CIP PROJECTS	6,466,000	
R & R PROJECTS	6,500,000	
BOND FUND PROJECTS	20,000,000	
AMR PROGRAM ANNUAL LOAN PAYMENT	1,163,355	
TOTAL OTHERS		34,129,355
ENDING BALANCES :		
UNRESTRICTED RESERVES		3,500,000
PROJECT CONTINGENCIES (WORKING CAPITAL)		5,187,421
TOTAL USES		\$130,889,880
DEBT SERVICE COVERAGE (PARITY DEBT)		1.40
DEBT SERVICE COVERAGE (ALL DEBT)		1.15

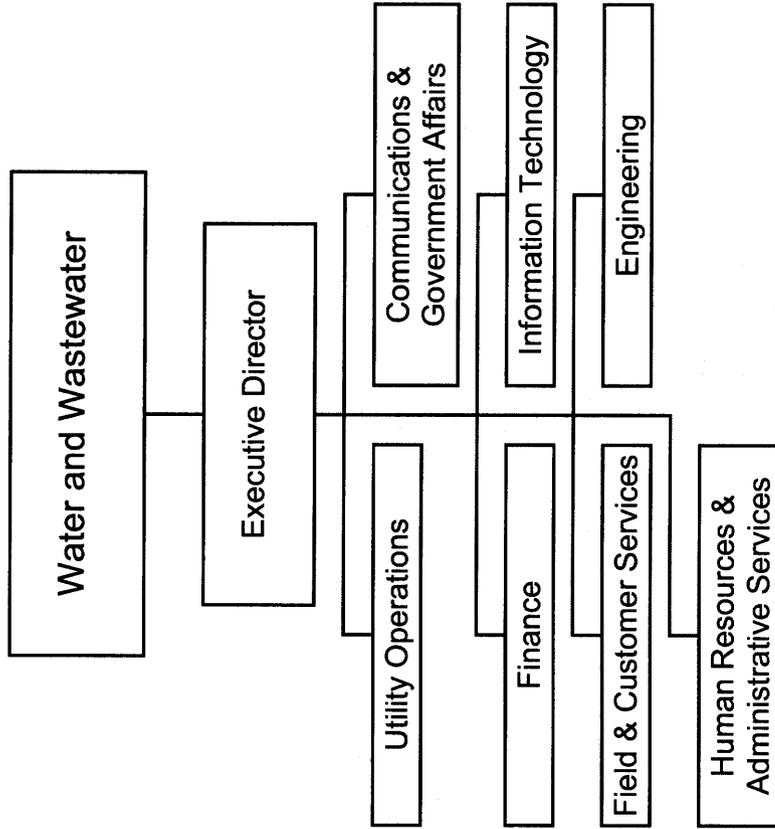
**EMERALD COAST UTILITIES AUTHORITY
WATER AND WASTEWATER SYSTEMS
SOURCES AND USES STATEMENTS
9/30/2009 - 9/30/2013**

SOURCES OF FUNDS :	ACTUAL	ACTUAL	ACTUAL	PROJECTED	APPROVED
<u>BEGINNING BALANCES:</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>
Unrestricted Reserves	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000
Project Contingencies	6,277,267	3,040,329	5,536,346	12,642,847	13,306,447
Total Beginning Balance	9,777,267	6,540,329	9,036,346	16,142,847	16,806,447
<u>OPERATING REVENUES:</u>					
Water	29,463,410	30,199,110	34,458,119	34,863,795	39,564,056
Wastewater	36,416,004	39,211,690	41,334,031	43,303,025	45,149,377
Connection Charges	246,312	232,556	262,858	310,408	270,000
Miscellaneous Revenues	2,302,500	1,994,886	4,361,735	1,886,643	1,250,000
Sewer Improvement Fee	5,923,779	5,917,989	5,891,646	5,894,574	6,250,000
Total Operating Income	74,352,005	77,556,231	86,308,389	86,258,445	92,483,433
<u>OTHER INCOME/SOURCES:</u>					
Interest Income	4,014,169	2,288,736	807,371	316,683	350,000
Impact Fees	2,435,008	2,213,636	1,685,202	2,294,814	1,250,000
MTBE Settlement Funds/Others	10,047,361	812,795	412,746		
Bond Funds		11,889,000	30,476,064	28,168,446	20,000,000
Total Other	16,496,538	17,204,167	33,381,383	30,779,943	21,600,000
TOTAL SOURCES	<u>100,625,810</u>	<u>101,300,727</u>	<u>128,726,118</u>	<u>133,181,235</u>	<u>130,889,880</u>
USES OF FUNDS :					
<u>OPERATING EXPENSES:</u>					
Personal Services	27,389,489	27,460,844	28,164,550	28,638,028	30,241,167
Support Services	13,456,363	14,219,825	14,751,775	17,021,386	18,216,620
Materials & Supplies	5,811,743	5,220,114	5,443,253	6,339,534	7,211,385
Septic Tank Abatement Program	260,000	260,000	130,000	160,000	160,000
Capital Outlay	239,937				
Operating Contingency				250,000	300,000
Indirect Overhead Allocation	(240,595)		(273,084)	(443,253)	(454,320)
Total Operating Expenses	46,916,937	47,160,783	48,216,494	51,965,695	55,674,852
<u>CAPITAL IMPROVEMENTS/DEBT:</u>					
CIP Projects	1,400,113	1,250,000	881,122	1,603,109	6,466,000
R & R Projects	10,063,000	7,116,000	3,814,936	5,132,554	6,500,000
AMR Annual Loan Payment	1,163,355	1,163,355	1,163,355	1,163,355	1,163,355
Bond Fund Projects		11,889,000	30,476,064	28,168,446	20,000,000
Debt Service Payments	24,494,716	22,229,100	28,031,300	25,271,362	25,125,130
SRF Loan Payments		1,456,143		3,070,267	5,698,122
New Debt Service					1,575,000
Total Other	37,121,184	45,103,598	64,366,777	64,409,093	66,527,607
Total Operating and Other	84,038,121	92,264,381	112,583,271	116,374,788	122,202,459
<u>ENDING BALANCES:</u>					
Unrestricted Reserves	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000
MTBE Settlement Funds	10,047,360	812,795			
Project Contingencies	3,040,329	5,536,346	12,642,847	13,306,447	5,187,421
TOTAL USES	<u>100,625,810</u>	<u>101,300,727</u>	<u>128,726,118</u>	<u>133,181,235</u>	<u>130,889,880</u>



EMERALD COAST UTILITIES AUTHORITY

Water and Wastewater

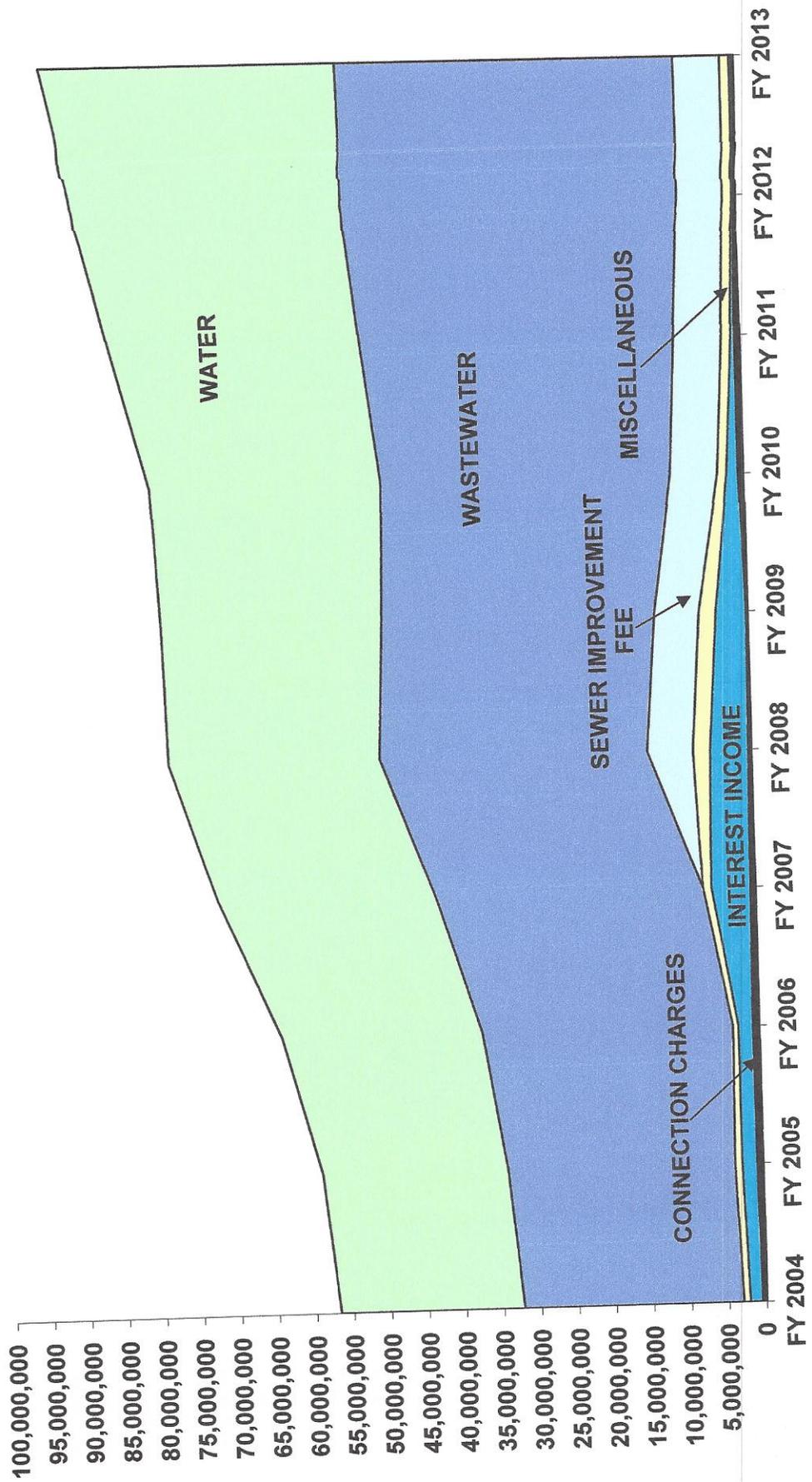


EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2010	APPROVED 2011	APPROVED 2012
WATER AND WASTEWATER			
ELEMENT			
11 EXECUTIVE SALARIES	176,531	176,126	208,750
12 REGULAR SALARIES	17,718,587	19,145,878	19,172,083
13 OTHER SALARIES	16,092	23,720	41,037
14 OVERTIME	1,125,687	1,199,025	1,316,878
21 FICA MATCHING	1,377,323	1,570,562	1,487,605
22 RETIREMENT	1,781,220	1,026,237	1,107,197
23 INSURANCE	3,739,458	4,670,431	5,317,002
24 WORKERS COMPENSATION	512,229	762,500	762,500
25 UNEMPLOYMENT COMP	71,098	75,000	75,000
26 OTHER	197,159	251,500	252,000
31 PROFESSIONAL SERVICES	591,574	472,945	589,945
32 ACCOUNTING/AUDITING	61,489	75,750	75,750
34 OTHER CONTRACTUAL SVC	2,213,932	1,760,610	2,192,343
40 TRAVEL	32,664	81,965	80,650
41 COMMUNICATIONS	146,236	142,305	176,430
43 UTILITIES	7,484,610	8,109,177	8,515,772
44 RENTALS & LEASES	377,330	7,269	172,035
45 INSURANCE	958,647	1,169,739	1,199,739
46 REPAIRS & MAINTENANCE	2,149,949	3,175,858	4,169,271
48 PROMOTIONAL	30,509	34,000	119,000
49 OTHER CURRENT CHARGES	783,599	953,590	1,059,715
42 TRANSPORTATION (POSTAGE)	520,212	613,330	634,080
47 PRINTING	58,276	11,919	99,719
51 OFFICE SUPPLIES	75,954	88,216	92,050
52 OPERATING SUPPLIES	5,121,839	4,903,267	6,157,306
53 ROAD MATERIALS & SUPPLIES	67,574	85,100	81,000
54 SUBSCR/MEMBERSHIPS	42,369	62,002	76,730
63 CAPITAL IMPROVEMENTS	2,863	4,100	-
64 MACHINERY & EQUIPMENT	75,772	15,068	77,500
TOTAL	47,510,782	50,667,189	55,309,087
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	26,715,384	28,900,979	29,740,052
SUPPORT SERVICES	14,830,539	15,983,208	18,350,650
MATERIALS & SUPPLIES	5,886,224	5,763,834	7,140,885
CAPITAL OUTLAY	78,635	19,168	77,500
TOTAL	47,510,782	50,667,189	55,309,087

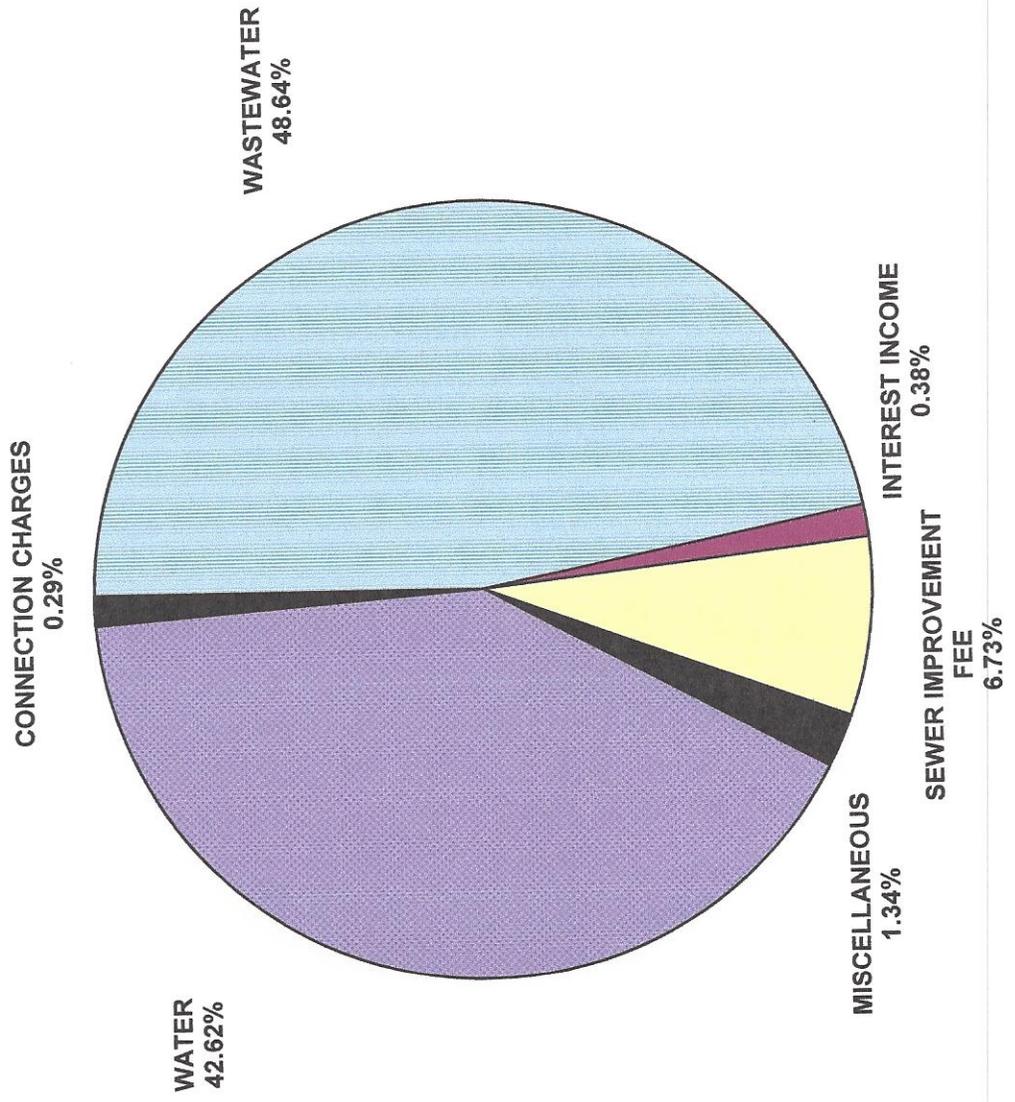
REVENUES

**WATER & WASTEWATER SYSTEMS
REVENUE TRENDS
FY 2004 - 2013**



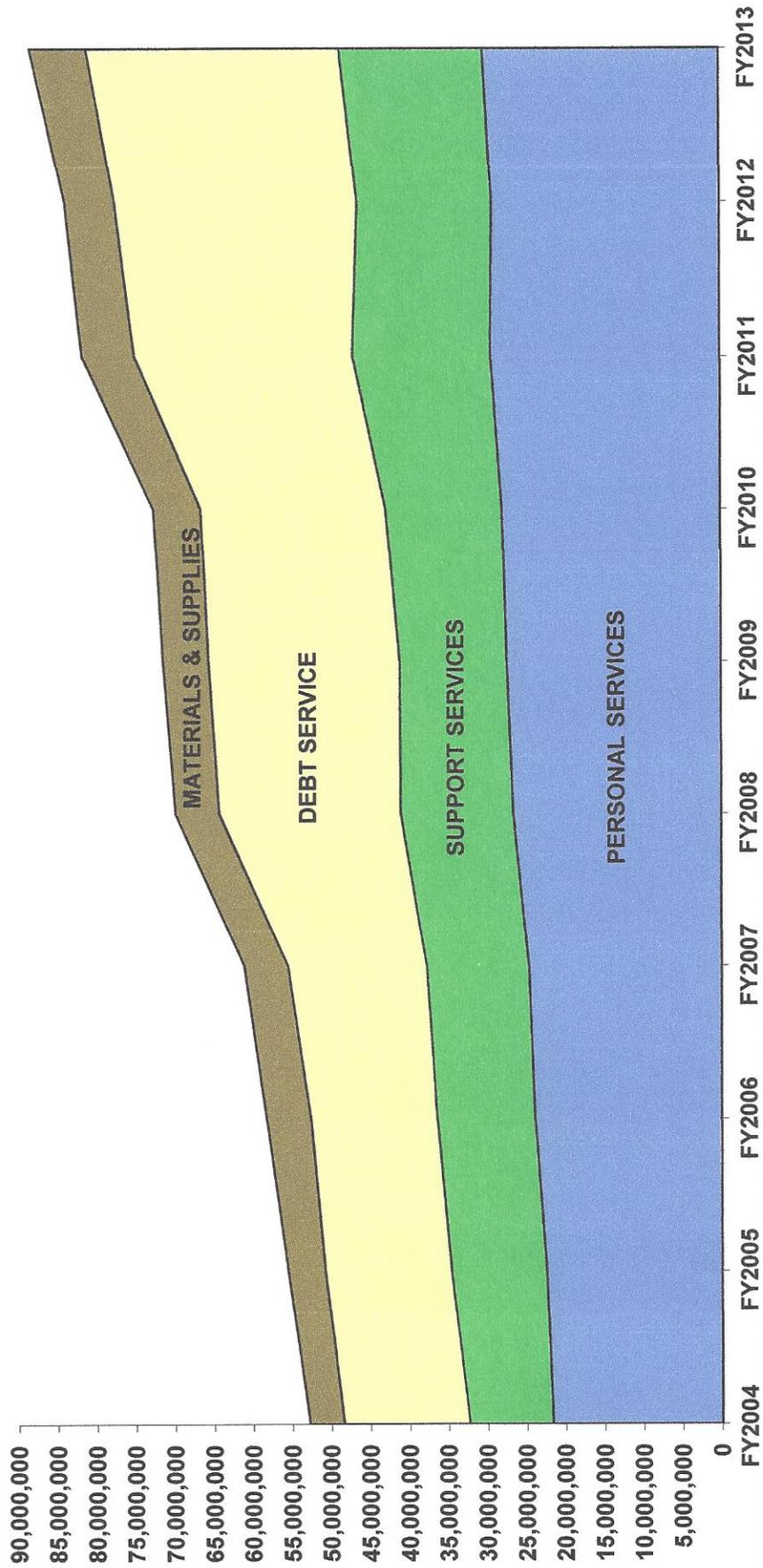
D O L L A R S

**WATER & WASTEWATER SYSTEMS
FY 2013 REVENUE PERCENTAGES**



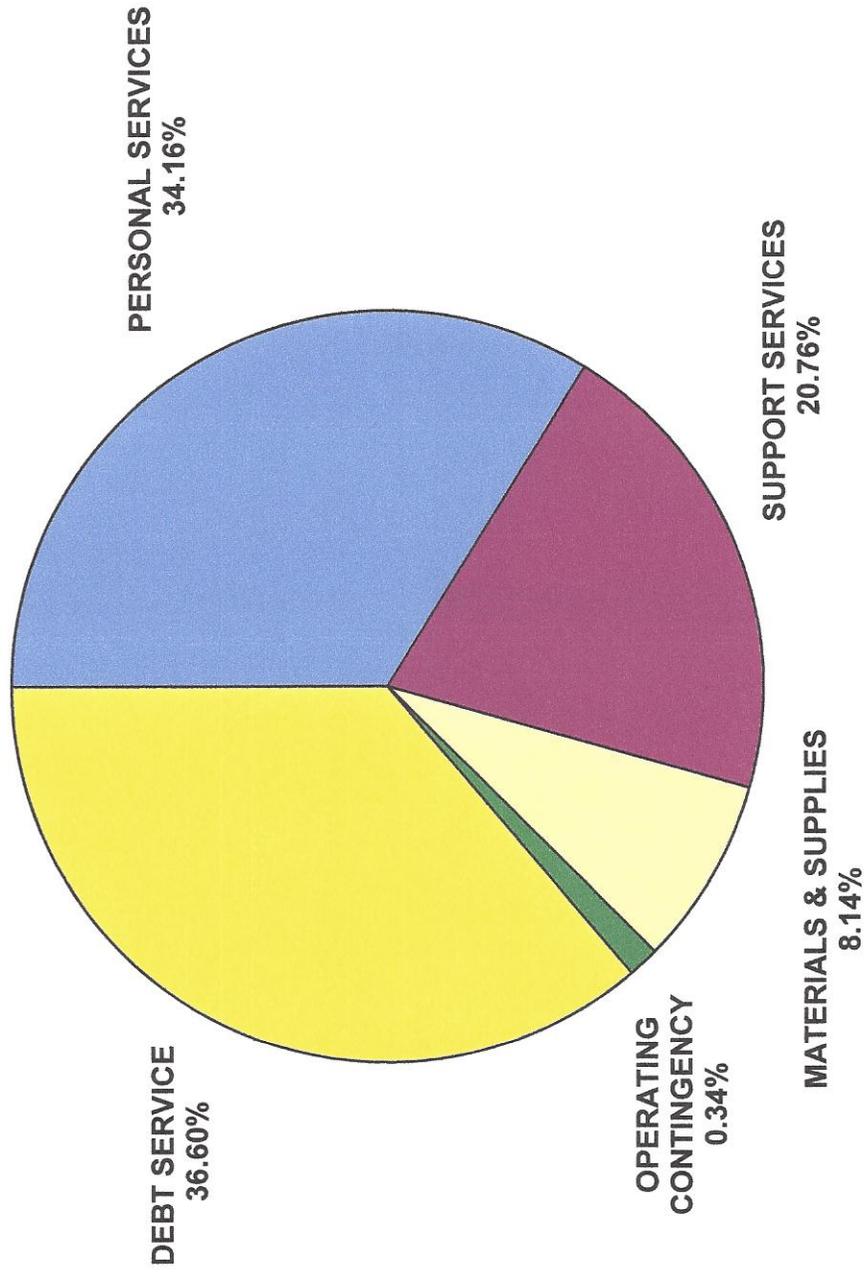
EXPENSES

**WATER & WASTEWATER SYSTEMS
OPERATING BUDGET TRENDS
FY 2004 - FY 2013**

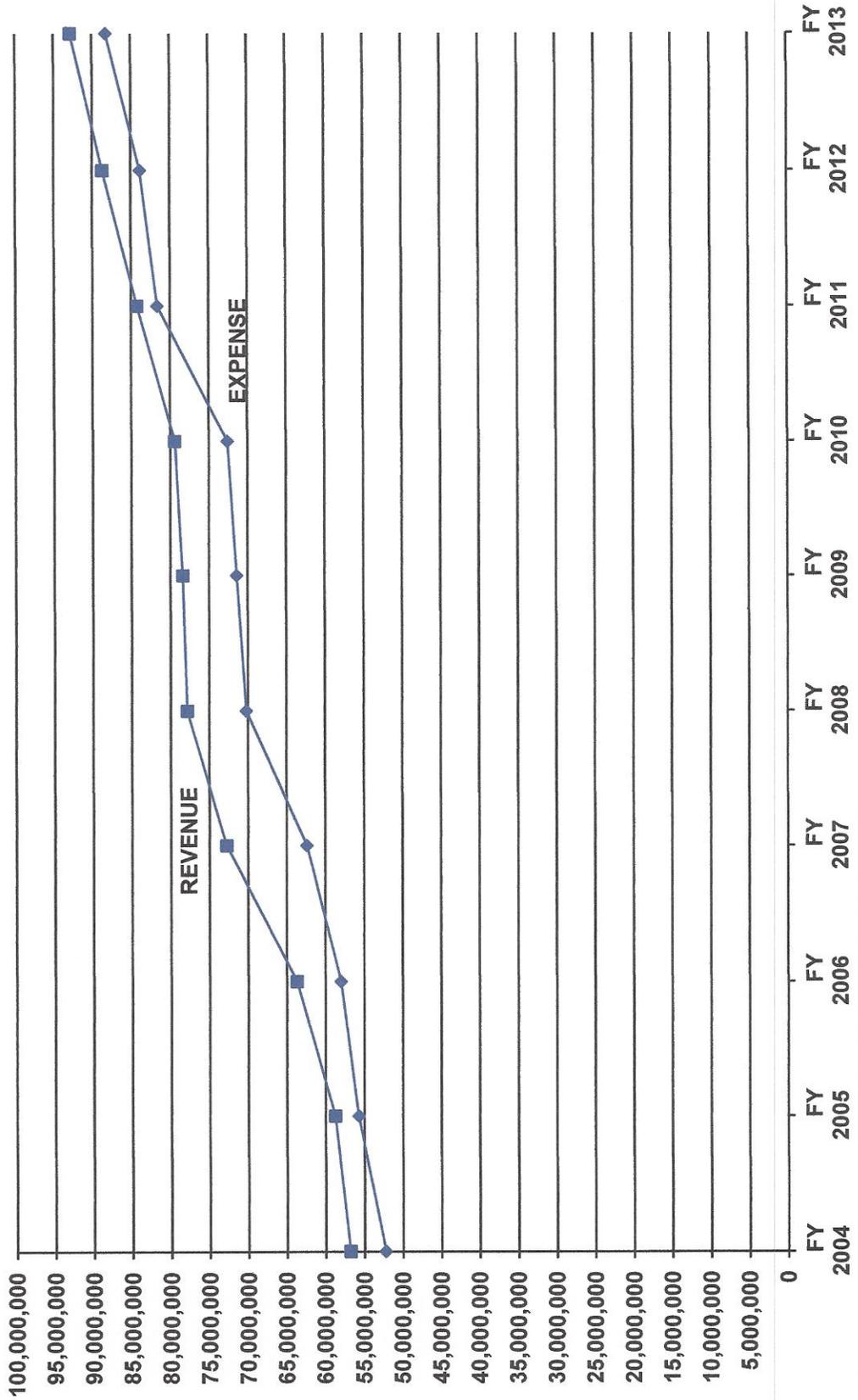


D O L L A R S

**WATER & WASTEWATER SYSTEMS
FY 2013 EXPENSE PERCENTAGES**



**WATER & WASTEWATER SYSTEMS
REVENUE VS EXPENSE TRENDS
EXCLUSIVE OF CIP**



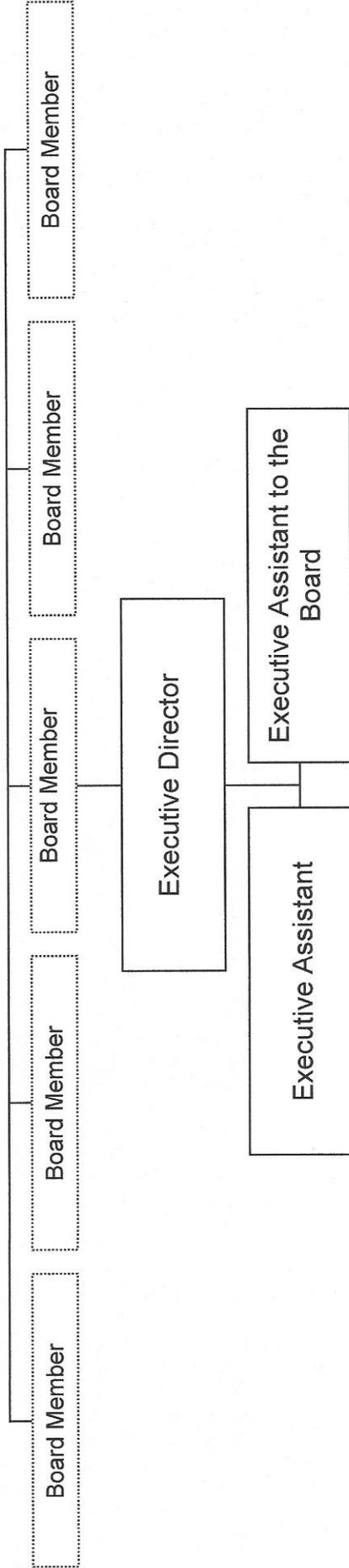
D O L L A R S

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>	<u>APPROVED</u> <u>2013</u>
BOARD MEMBERS			
ELEMENT			
11 EXECUTIVE SALARIES	176,531	176,126	208,750
12 REGULAR SALARIES	-	-	-
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	-
21 FICA MATCHING	15,182	13,474	15,510
22 RETIREMENT	22,196	16,222	18,373
23 INSURANCE	45,203	43,095	50,409
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	2,250	6,000	6,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	2,000	2,000
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	-	-
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	105	1,000	1,000
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	-	-	-
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	200	200
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	261,467	258,117	302,242
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	259,112	248,917	293,042
SUPPORT SERVICES	2,355	9,000	9,000
MATERIALS & SUPPLIES	-	200	200
CAPITAL OUTLAY	-	-	-
TOTAL	261,467	258,117	302,242
	=====	=====	=====



EMERALD COAST UTILITIES AUTHORITY ADMINISTRATION



EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL <u>2011</u>	APPROVED <u>2012</u>	APPROVED <u>2013</u>
ADMINISTRATION DEPARTMENT			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	286,265	298,903	303,256
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	-
21 FICA MATCHING	17,391	18,418	17,752
22 RETIREMENT	30,251	16,550	17,245
23 INSURANCE	19,825	24,163	26,990
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	434,916	275,000	300,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	1,641	2,500	2,500
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	12,934	15,000	8,500
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	645	3,000	1,500
48 PROMOTIONAL	6,711	7,000	12,000
49 OTHER CURRENT CHARGES	1,277	4,000	4,000
42 TRANSPORTATION (POSTAGE)	73	150	150
47 PRINTING	-	300	300
51 OFFICE SUPPLIES	1,847	3,000	3,000
52 OPERATING SUPPLIES	1,709	1,800	1,800
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	19,538	22,500	25,000
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	835,023	692,284	723,993
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	353,732	358,034	365,243
SUPPORT SERVICES	458,124	306,500	328,500
MATERIALS & SUPPLIES	23,167	27,750	30,250
CAPITAL OUTLAY	-	-	-
TOTAL	835,023	692,284	723,993

EMERALD COAST UTILITIES AUTHORITY

GOALS AND WORK PLAN

DEPARTMENT:

Administration

ACTIVITY DESCRIPTION:

This department is responsible for recommending policy and programs to the Board and providing accurate information in support of the ECUA Board and its committees. The department manages, coordinates and directs the activities of all other departments to assure execution of Board directives and policies. Responsibilities also include monitoring and coordinating intergovernmental activities and management of the day-to-day activities of the organization.

GOAL:

The goals of the department include providing information, data, and support to the Board for their use in the development of policies that ensure the delivery of the highest quality of water, wastewater, and sanitation services to ECUA customers. Also to foster public confidence and trust in the ECUA, its services, products, and employees.

OBJECTIVES:

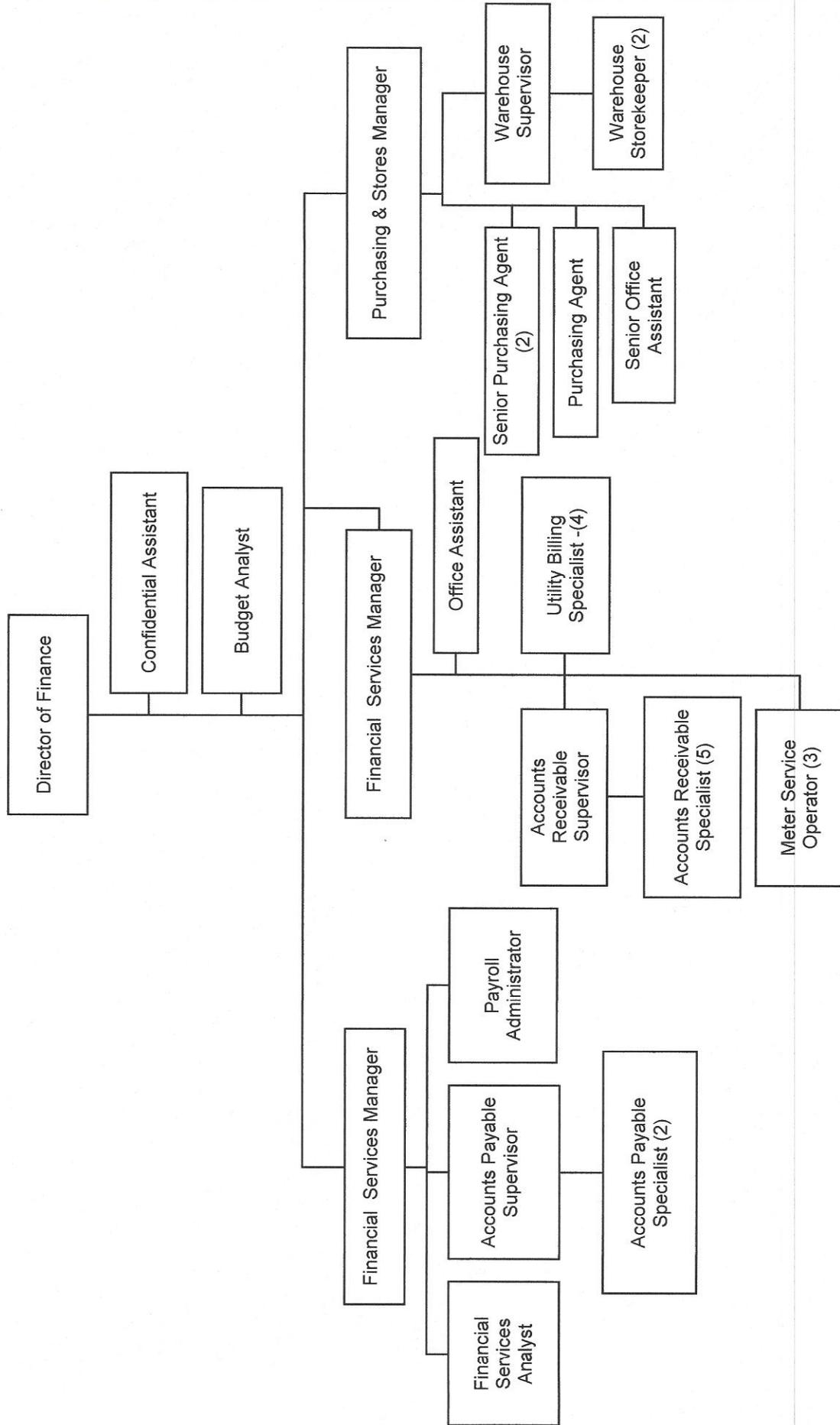
1. To provide the ECUA Board with timely and accurate information, and coordinate staff activities consistent with Board policies.
2. To recommend policy consistent with sound operational and environmental objectives and maintain current policies and resolutions.
3. To promote a positive public and internal image of the ECUA.
4. To foster strong mutual trust between the ECUA, its customers, the media, businesses, and other governmental units and the general public.

2013 TARGETED ACCOMPLISHMENTS:

1. Monitor the efficient provision of utility services to customers.
2. Effectively administer the ECUA's Capital Improvements Program and Operating Budget.
3. Monitor and assess the status of prior year goals and objectives.



EMERALD COAST UTILITIES AUTHORITY FINANCE



Positions: 32

10-1-2012

EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
FINANCE DEPARTMENT			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	1,241,053	1,374,216	1,363,231
13 OTHER SALARIES	11,306	16,120	16,037
14 OVERTIME	6,664	4,050	4,250
21 FICA MATCHING	92,091	107,708	99,943
22 RETIREMENT	117,710	68,294	71,326
23 INSURANCE	233,757	314,149	342,682
24 WORKERS COMPENSATION	-	-	-
24 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	61,489	75,750	75,750
34 OTHER CONTRACTUAL SVC	184,103	219,358	219,358
40 TRAVEL	1,463	3,970	4,655
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	41,068	57,285	42,520
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	14,250	18,350	18,350
42 TRANSPORTATION (POSTAGE)	515,636	605,400	605,400
47 PRINTING	36,522	7,569	6,969
51 OFFICE SUPPLIES	12,966	12,700	12,700
52 OPERATING SUPPLIES	16,550	13,260	19,140
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	1,277	1,685	2,285
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	28,665	-	-
TOTAL	2,616,570	2,899,864	2,904,596
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,702,581	1,884,537	1,897,469
SUPPORT SERVICES	302,373	374,713	360,633
MATERIALS & SUPPLIES	582,951	640,614	646,494
CAPITAL OUTLAY	28,665	-	-
TOTAL	2,616,570	2,899,864	2,904,596

EMERALD COAST UTILITIES AUTHORITY

GOALS AND WORK PLAN

DEPARTMENT:

Finance

ACTIVITY DESCRIPTION:

The Finance Department is comprised of four divisions: Administration, General Accounting, Accounts Receivable, and Purchasing & Stores. These divisions direct the activities of budgeting, payables, payroll, billing, processing payments, developing policies and procedures relating to the departments' areas of responsibilities, and procuring all materials and services required for the effective operation of ECUA.

GOAL:

Provide accurate detailed records of revenue and expenditures. To bill all customers accurately and post payments daily. To obtain materials and services for the operation of ECUA in accordance with the ECUA code and state regulations at the lowest and best price. To pay employees and vendors accurately and timely. Provide support to employee in payroll matters.

OBJECTIVES:

1. Perform budget publishing task in-house.
2. Develop internal audit procedures.
3. Promote the Purchasing Card and direct deposit.
4. Ensure all aspects of bids and contracts are scheduled on a timely basis. Expedite processing of purchase orders. Provide support and assistance to the other departments of ECUA.

2013 TARGETED ACCOMPLISHMENTS:

1. Continue to improve the CIP Project reporting.
2. Develop Internal Audit procedures.
3. Continue to notify vendors to utilize the electronic funds transfer system for their payments.

D-7

EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
FINANCE/ADMINISTRATION			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	216,998	206,116	206,107
13 OTHER SALARIES	-	-	-
14 OVERTIME	195	250	250
21 FICA MATCHING	16,370	15,861	14,502
22 RETIREMENT	21,835	11,569	10,964
23 INSURANCE	21,754	25,548	28,433
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	61,489	75,750	75,750
34 OTHER CONTRACTUAL SVC	13,793	26,000	26,000
40 TRAVEL	196	1,200	1,200
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	300	300
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	905	1,750	1,750
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	1,580	2,000	2,000
51 OFFICE SUPPLIES	4,852	4,000	4,000
52 OPERATING SUPPLIES	924	-	-
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	474	650	650
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	1,218	-	-
TOTAL	362,583	370,994	371,906
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	277,152	259,344	260,256
SUPPORT SERVICES	76,383	105,000	105,000
MATERIALS & SUPPLIES	7,830	6,650	6,650
CAPITAL OUTLAY	1,218	-	-
TOTAL	362,583	370,994	371,906

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>	<u>APPROVED</u> <u>2013</u>
FINANCE/GENERAL ACCOUNTING			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	279,348	291,360	291,293
13 OTHER SALARIES	6,811	8,060	7,977
14 OVERTIME	4,695	1,900	1,900
21 FICA MATCHING	20,302	23,170	20,898
22 RETIREMENT	26,457	14,186	15,300
23 INSURANCE	73,248	84,264	85,188
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	1,361	-	-
40 TRAVEL	43	1,470	1,470
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	55	520	1,120
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	574	655	655
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	1,788	2,800	2,200
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	-	-	-
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	384	435	435
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	415,066	428,820	428,436
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	410,861	422,940	422,556
SUPPORT SERVICES	2,033	2,645	3,245
MATERIALS & SUPPLIES	2,172	3,235	2,635
CAPITAL OUTLAY	-	-	-
TOTAL	415,066	428,820	428,436
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

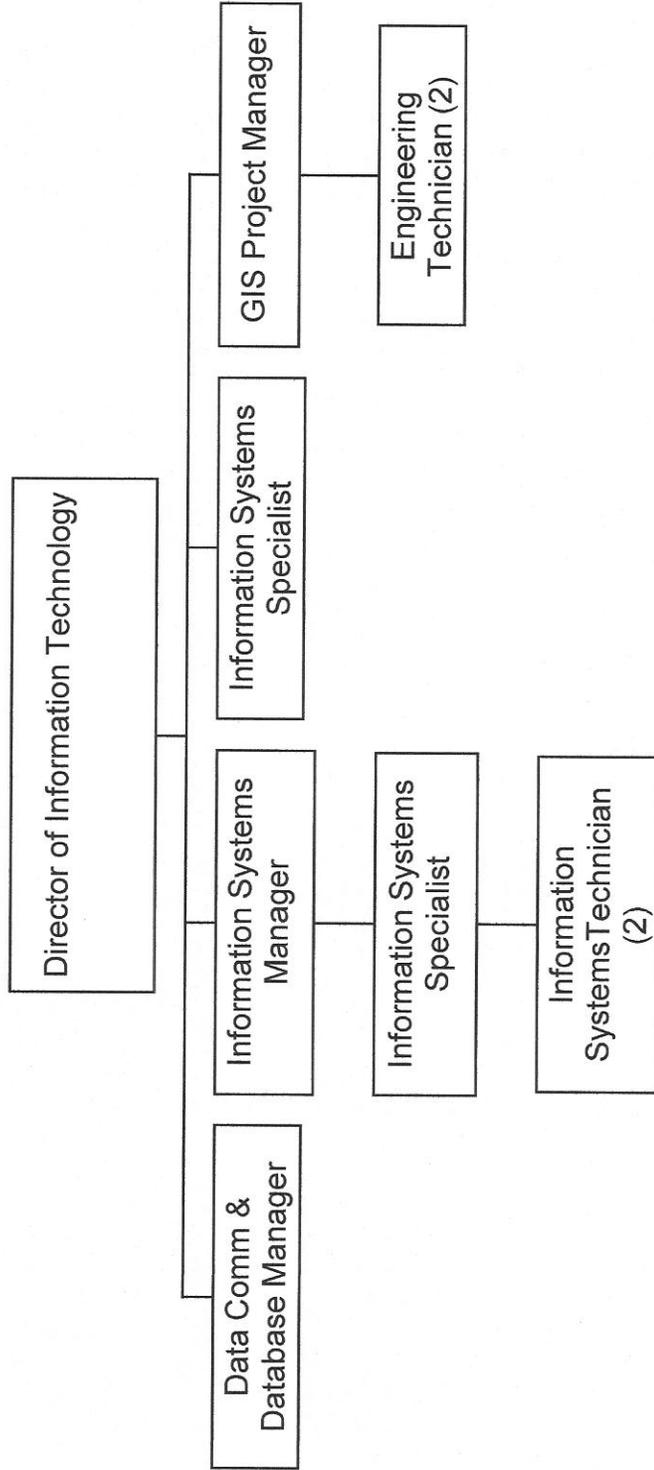
	ACTUAL 2011	APPROVED 2012	APPROVED 2013
FINANCE/ACCOUNTS RECEIVABLE			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	462,307	542,990	533,206
13 OTHER SALARIES	-	-	-
14 OVERTIME	646	1,000	1,000
21 FICA MATCHING	33,659	41,974	38,953
22 RETIREMENT	43,329	26,292	27,775
23 INSURANCE	97,908	141,167	162,375
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	142,837	193,358	193,358
40 TRAVEL	1,224	1,300	1,985
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	39,717	53,465	38,100
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	410	435	435
42 TRANSPORTATION (POSTAGE)	515,636	605,400	605,400
47 PRINTING	32,890	2,269	2,269
51 OFFICE SUPPLIES	4,869	5,000	5,000
52 OPERATING SUPPLIES	14,052	11,360	17,240
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	27,447	-	-
TOTAL	1,416,931	1,626,010	1,627,096
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	637,849	753,423	763,309
SUPPORT SERVICES	184,188	248,558	233,878
MATERIALS & SUPPLIES	567,447	624,029	629,909
CAPITAL OUTLAY	27,447	-	-
TOTAL	1,416,931	1,626,010	1,627,096

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u>	<u>APPROVED</u>	<u>APPROVED</u>
	<u>2011</u>	<u>2012</u>	<u>2013</u>
FINANCE/PURCHASING & STORES			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	282,400	333,750	332,625
13 OTHER SALARIES	4,495	8,060	8,060
14 OVERTIME	1,128	900	1,100
21 FICA MATCHING	21,760	26,703	25,590
22 RETIREMENT	26,090	16,247	17,287
23 INSURANCE	40,847	63,170	66,686
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	26,111	-	-
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	1,296	3,000	3,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	12,361	15,510	15,510
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	263	500	500
51 OFFICE SUPPLIES	3,244	3,700	3,700
52 OPERATING SUPPLIES	1,575	1,900	1,900
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	419	600	1,200
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	----- 421,989 =====	----- 474,040 =====	----- 477,158 =====
 DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	----- 376,720	----- 448,830	----- 451,348
SUPPORT SERVICES	39,768	18,510	18,510
MATERIALS & SUPPLIES	5,501	6,700	7,300
CAPITAL OUTLAY	-	-	-
TOTAL	----- 421,989 =====	----- 474,040 =====	----- 477,158 =====



EMERALD COAST UTILITIES AUTHORITY INFORMATION TECHNOLOGY



EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
INFORMATION TECHNOLOGY DEPARTMENT			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	389,930	551,076	604,197
13 OTHER SALARIES	-	-	17,400
14 OVERTIME	290	3,692	3,192
21 FICA MATCHING	27,025	42,648	44,037
22 RETIREMENT	35,945	26,698	34,856
23 INSURANCE	60,328	106,211	133,077
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	4,074	3,000	3,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	15,508	15,600	15,600
40 TRAVEL	4,641	8,910	6,925
41 COMMUNICATIONS	44,710	92,430	102,230
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	170,410	272,150	272,950
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	6,803	11,000	13,800
42 TRANSPORTATION (POSTAGE)	56	150	150
47 PRINTING	11,108	12,620	12,620
51 OFFICE SUPPLIES	846	1,450	1,200
52 OPERATING SUPPLIES	29,513	32,330	33,150
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	1,687	3,300	1,950
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	3,500
TOTAL	802,874	1,183,265	1,303,834
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	513,518	730,325	836,759
SUPPORT SERVICES	246,146	403,090	414,505
MATERIALS & SUPPLIES	43,210	49,850	49,070
CAPITAL OUTLAY	-	-	3,500
TOTAL	802,874	1,183,265	1,303,834
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY

DIVISIONAL GOALS AND WORK PLAN

DEPARTMENT:

Information Technology

ACTIVITY DESCRIPTION:

The Information Technology Department is responsible for the overall operation and support of the Escambia County Utilities Authority's IBM AS/400 computer. In addition, the department also provides administrative and technical assistance to all of the ECUA's computer users. The department manages and maintains ECUA's Geographic Information System.

GOAL:

The Information Services Department's goal is to support the ECUA's requirements for information and facilitate the collection, maintenance, and reporting of such information.

OBJECTIVES:

1. To provide staff with training necessary to support ECUA's present and future needs.
2. To provide fast and effective solutions that meet our users needs.
3. To coordinate with our software vendor to attain high quality and functional software for our users.
4. To provide uninterrupted service to our users.

2013 TARGETED ACCOMPLISHMENTS:

1. Implement levelized billing.
2. Redesign our utility bill to provide the customer additional information.
3. Complete a pilot project for wireless workorders.
4. Provide online access to archived sewer camera inspections.
5. Link water meter inspections photographs to water meter service points.
6. Implement and test the failover procedure for our Siemens phone system.
7. Implement wireless network access in the new administration building.
8. Migrate our GIS data to current version of ESRI software.

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u>	<u>APPROVED</u>	<u>APPROVED</u>
	<u>2011</u>	<u>2012</u>	<u>2013</u>
INFORMATION TECHNOLOGY/ADMIN.			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	389,930	411,580	464,702
13 OTHER SALARIES	-	-	-
14 OVERTIME	290	3,192	3,192
21 FICA MATCHING	27,025	31,964	34,044
22 RETIREMENT	35,945	19,848	27,630
23 INSURANCE	60,328	75,098	96,697
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	4,074	3,000	3,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	15,508	15,600	15,600
40 TRAVEL	4,641	7,710	5,725
41 COMMUNICATIONS	44,710	92,430	102,230
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	170,410	254,150	254,150
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	6,803	8,000	10,800
42 TRANSPORTATION (POSTAGE)	56	150	150
47 PRINTING	11,108	12,620	12,620
51 OFFICE SUPPLIES	846	1,400	1,050
52 OPERATING SUPPLIES	29,513	31,280	31,100
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	1,687	2,700	1,350
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	3,500
TOTAL	802,874	970,722	1,067,540
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	513,518	541,682	626,265
SUPPORT SERVICES	246,146	380,890	391,505
MATERIALS & SUPPLIES	43,210	48,150	46,270
CAPITAL OUTLAY	-	-	3,500
TOTAL	802,874	970,722	1,067,540
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u>	<u>APPROVED</u>	<u>APPROVED</u>
	<u>2011</u>	<u>2012</u>	<u>2013</u>
INFORMATION TECHNOLOGY/G.I.S.			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	-	139,496	139,495
13 OTHER SALARIES	-	-	17,400
14 OVERTIME	-	500	-
21 FICA MATCHING	-	10,684	9,993
22 RETIREMENT	-	6,850	7,226
23 INSURANCE	-	31,113	36,380
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	1,200	1,200
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	18,000	18,800
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	-	3,000	3,000
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	50	150
52 OPERATING SUPPLIES	-	1,050	2,050
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	600	600
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	-	212,543	236,294
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	-	188,643	210,494
SUPPORT SERVICES	-	22,200	23,000
MATERIALS & SUPPLIES	-	1,700	2,800
CAPITAL OUTLAY	-	-	-
TOTAL	-	212,543	236,294
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
HUMAN RESOURCES & ADMIN SERVICES			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	607,808	651,274	643,567
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	1,500	1,500
21 FICA MATCHING	44,156	50,398	47,077
22 RETIREMENT	58,230	33,301	34,383
23 INSURANCE	208,781	262,345	278,367
24 WORKERS COMPENSATION	512,229	762,500	762,500
25 UNEMPLOYMENT COMP	71,098	75,000	75,000
26 OTHER	4,220	5,500	6,000
31 PROFESSIONAL SERVICES	45,068	79,445	79,445
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	82,672	103,000	103,000
40 TRAVEL	4,403	12,250	9,100
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	958,647	1,169,739	1,199,739
46 REPAIRS & MAINTENANCE	7,989	6,400	7,400
48 PROMOTIONAL	23,798	27,000	47,000
49 OTHER CURRENT CHARGES	7,784	25,500	59,920
42 TRANSPORTATION (POSTAGE)	332	700	700
47 PRINTING	-	6,500	7,500
51 OFFICE SUPPLIES	6,635	7,500	7,500
52 OPERATING SUPPLIES	4,087	10,950	20,200
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	8,024	12,867	11,905
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	4,001	-	-
TOTAL	2,659,962	3,303,669	3,401,803
	-----	-----	-----
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,506,522	1,841,818	1,848,394
SUPPORT SERVICES	1,130,361	1,423,334	1,505,604
MATERIALS & SUPPLIES	19,078	38,517	47,805
CAPITAL OUTLAY	4,001	-	-
TOTAL	2,659,962	3,303,669	3,401,803
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EMERALD COAST UTILITIES AUTHORITY

GOALS AND WORK PLAN

DEPARTMENT:

Human Resources & Administrative Services

ACTIVITY DESCRIPTION:

This department supports the organization's operation in meeting its goals through the continued development of guidelines, practices, and programs covering employment, recruiting & retention, training, employee relations, employee recognition, employee communications, benefits administration, compensation, public information, safety, and security while maintaining compliance with all applicable federal, state and local laws.

GOAL:

To be a strategic business partner who is dedicated to fostering individual and organizational success.

OBJECTIVES:

- Maximize performance & efficiency of the workforce.
- Increase employee engagement toward organizational success.
- Establish, administer, and effectively communicate sound guidelines, rules and practices that treat employees with dignity and equality while maintaining company compliance with employment laws and corporate directives.
- Provide a market competitive and comprehensive benefits package.
- Recruit, select, develop, and retain high caliber talent.
- Provide a work environment that is respectful, safe, healthy, secure, and conscious of long-term family and community goals.
- Heighten employee awareness of appropriate conduct in a diverse workforce.

2013 TARGETED ACCOMPLISHMENTS:

1. Preserve the established compensation strategy/structure to ensure competitive market alignment.
2. Continue implementation of management succession planning strategy and career development programs.
3. Ensure efficiencies and effectiveness with all internal HR programs and services.
4. Enhance ECUA's public image through forums and participation with the Small Business Development Center, local job/career fairs, and Pensacola State College Business Advisory Committee.
5. Safeguard and ensure full compliance with EEO, Drug Free Workplace Program and all federal, state and local regulatory requirements.
6. Continue to champion a corporate communications plan which enhances communication with employees regarding guidelines, procedures, benefits, recruitment, training, career development and compensation.
7. Continue leading Worksite Committees to enhance employee relations in specific work areas.
8. Continue to promote wellness and healthy choices through implementing activities, expanding programs and enacting guidelines.

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL <u>2011</u>	APPROVED <u>2012</u>	APPROVED <u>2013</u>
ADMINISTRATIVE SERVICES			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	196,217	219,349	165,836
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	500	500
21 FICA MATCHING	14,224	16,937	12,137
22 RETIREMENT	20,520	12,044	9,585
23 INSURANCE	29,491	45,666	38,532
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	71,098	75,000	75,000
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	21,370	28,000	28,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	82,625	100,000	100,000
40 TRAVEL	2,013	3,500	350
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	7,174	5,000	6,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	3,683	3,500	1,120
42 TRANSPORTATION (POSTAGE)	280	150	150
47 PRINTING	-	1,000	1,000
51 OFFICE SUPPLIES	2,248	2,500	2,500
52 OPERATING SUPPLIES	1,613	5,200	6,700
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	549	1,500	1,500
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	2,738	-	-
TOTAL	455,843	519,846	448,910
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	331,550	369,496	301,590
SUPPORT SERVICES	116,865	140,000	135,470
MATERIALS & SUPPLIES	4,690	10,350	11,850
CAPITAL OUTLAY	2,738	-	-
TOTAL	455,843	519,846	448,910

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
HR/RISK MANAGEMENT			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	67,535	68,937	68,937
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	-
21 FICA MATCHING	4,776	5,384	4,636
22 RETIREMENT	6,108	3,385	3,571
23 INSURANCE	14,516	17,214	19,503
24 WORKERS COMPENSATION	512,229	762,500	762,500
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	1,700	5,000	5,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	47	3,000	3,000
40 TRAVEL	1,256	3,600	3,600
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	958,647	1,169,739	1,199,739
46 REPAIRS & MAINTENANCE	815	900	900
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	935	1,450	1,450
42 TRANSPORTATION (POSTAGE)	-	50	50
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	201	1,200	1,200
52 OPERATING SUPPLIES	287	3,500	3,500
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	25	1,500	1,500
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,569,077	2,047,359	2,079,086
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	605,164	857,420	859,147
SUPPORT SERVICES	963,400	1,183,689	1,213,689
MATERIALS & SUPPLIES	513	6,250	6,250
CAPITAL OUTLAY	-	-	-
TOTAL	1,569,077	2,047,359	2,079,086
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

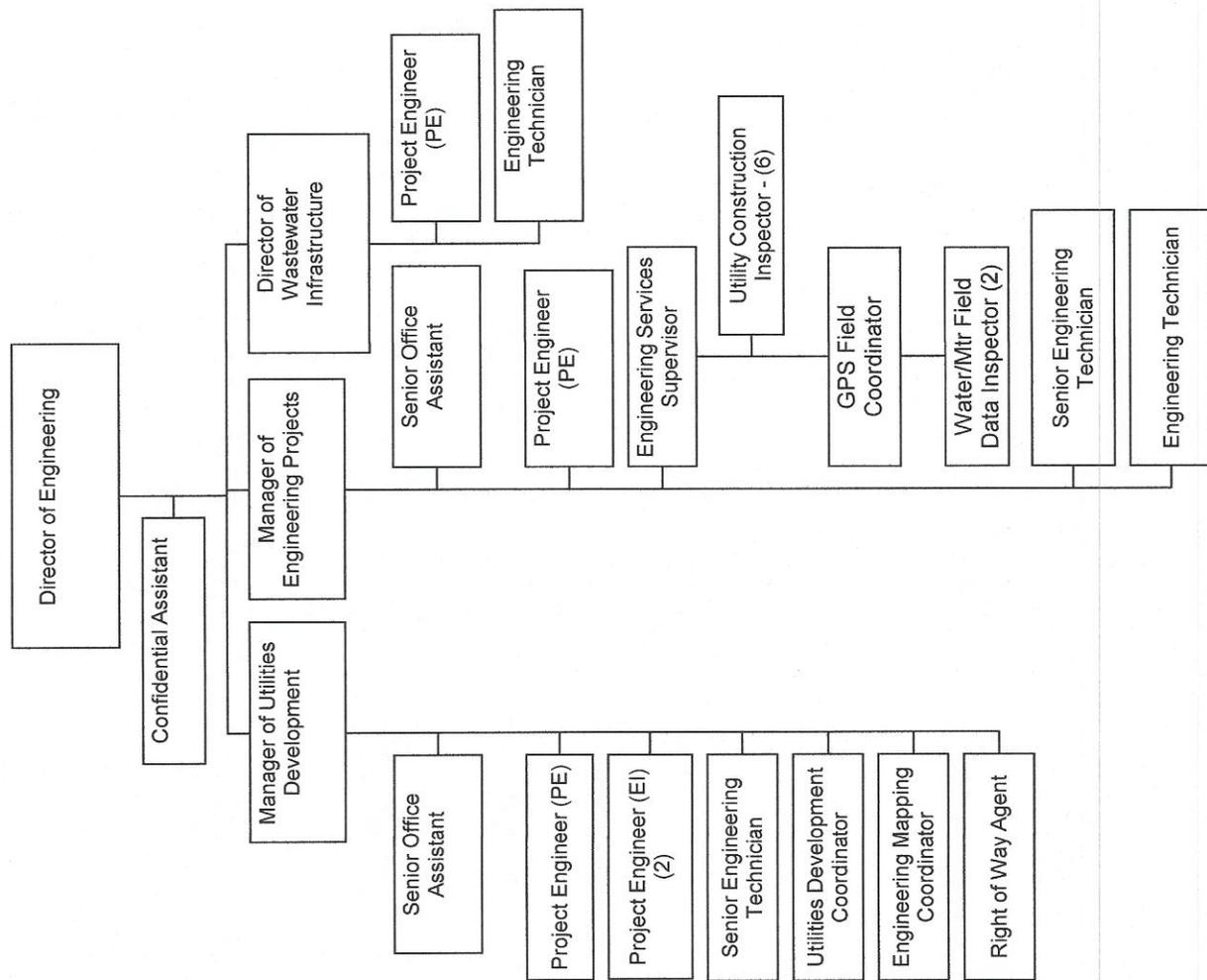
	ACTUAL 2011	APPROVED 2012	APPROVED 2013
HUMAN RESOURCES			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	162,116	165,445	177,724
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	500	500
21 FICA MATCHING	11,633	12,861	13,016
22 RETIREMENT	14,664	8,148	9,232
23 INSURANCE	137,616	166,349	173,004
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	4,220	5,500	6,000
31 PROFESSIONAL SERVICES	4,340	10,000	10,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	3,150	3,150
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	-	-
48 PROMOTIONAL	500	2,000	22,000
49 OTHER CURRENT CHARGES	2,946	16,550	53,350
42 TRANSPORTATION (POSTAGE)	51	500	500
47 PRINTING	-	500	1,500
51 OFFICE SUPPLIES	2,156	1,800	1,800
52 OPERATING SUPPLIES	440	-	7,000
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	721	2,489	905
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	1,263	-	-
TOTAL	342,666	395,792	479,681
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	330,249	358,803	379,476
SUPPORT SERVICES	7,786	31,700	88,500
MATERIALS & SUPPLIES	3,368	5,289	11,705
CAPITAL OUTLAY	1,263	-	-
TOTAL	342,666	395,792	479,681

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u>	<u>APPROVED</u>	<u>APPROVED</u>
	<u>2011</u>	<u>2012</u>	<u>2013</u>
EMPLOYMENT			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	181,941	197,543	231,070
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	500	500
21 FICA MATCHING	13,523	15,216	17,288
22 RETIREMENT	16,939	9,724	11,995
23 INSURANCE	27,158	33,116	47,328
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	17,658	36,445	36,445
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	1,134	2,000	2,000
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	500	500
48 PROMOTIONAL	23,298	25,000	25,000
49 OTHER CURRENT CHARGES	220	4,000	4,000
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	5,000	5,000
51 OFFICE SUPPLIES	2,030	2,000	2,000
52 OPERATING SUPPLIES	1,748	2,250	3,000
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	6,729	7,378	8,000
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	----- 292,378 =====	----- 340,672 =====	----- 394,126 =====
 DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	----- 239,561	----- 256,099	----- 308,181
SUPPORT SERVICES	42,310	67,945	67,945
MATERIALS & SUPPLIES	10,507	16,628	18,000
CAPITAL OUTLAY	-	-	-
TOTAL	----- 292,378 =====	----- 340,672 =====	----- 394,126 =====



EMERALD COAST UTILITIES AUTHORITY ENGINEERING



EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
ENGINEERING DEPARTMENT			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	1,653,564	1,639,638	1,649,679
13 OTHER SALARIES	-	-	-
14 OVERTIME	5,607	21,500	11,000
21 FICA MATCHING	117,438	127,035	118,153
22 RETIREMENT	153,801	83,595	88,809
23 INSURANCE	331,824	380,870	394,894
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	21,000	5,000	5,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	34,863	2,000	2,000
40 TRAVEL	5,221	7,000	7,300
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	36,398	51,645	49,335
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	38,078	31,625	31,625
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	5,307	8,300	8,800
42 TRANSPORTATION (POSTAGE)	102	300	300
47 PRINTING	(100)	300	300
51 OFFICE SUPPLIES	4,457	10,350	10,350
52 OPERATING SUPPLIES	49,220	42,650	46,850
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	3,342	4,600	4,600
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	1,071	-	-
TOTAL	2,461,193	2,416,408	2,428,995
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	2,262,234	2,252,638	2,262,535
SUPPORT SERVICES	140,867	105,570	104,060
MATERIALS & SUPPLIES	57,021	58,200	62,400
CAPITAL OUTLAY	1,071	-	-
TOTAL	2,461,193	2,416,408	2,428,995

EMERALD COAST UTILITIES AUTHORITY

GOALS AND WORK PLAN

DEPARTMENT:

Engineering

ACTIVITY DESCRIPTION:

The Engineering Department is responsible for the planning, design, and construction management of all upgrades and extensions to the water and wastewater systems. This includes development of recommendations for capital improvements, and review and approval of line extensions proposed for new developments.

GOAL:

To ensure the orderly growth of the water and wastewater systems, and to ensure the quality of new construction of extensions to ECUA's water and wastewater systems. To provide the Board with the information necessary to establish policies affecting the growth of the systems and ECUA's ability to provide service, and to provide the highest possible degree of productivity in support of the Engineering staff for the planning, design and construction management of upgrades and extensions to ECUA's systems.

OBJECTIVES:

1. Evaluate system needs and recommend projects to maintain or achieve adequate levels of service for all ECUA customers.
2. Ensure design and construction of system extensions are compatible with ECUA's Master Plan, and in compliance with the requirements of the ECUA Engineering Manual.
3. Implement efficiencies in the systems in accordance with good engineering practices.
4. Provide fair and impartial review in response to requests for service and plan submittals.

2013 TARGETED ACCOMPLISHMENTS:

1. Develop a computerized model of the ECUA sewer collection system for use in updating ECUA's Master Sewer Plan.
2. Review, revise, and update the ECUA Engineering Manual to incorporate improvements in water and sewer system design standards and technical specifications.
3. Finalize construction activities associated with the Main Street Plant Replacement project.

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>	<u>APPROVED</u> <u>2013</u>
ENGINEERING/ADMINISTRATION			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	1,036,475	1,115,712	1,123,797
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	1,000	1,000
21 FICA MATCHING	73,005	84,752	80,145
22 RETIREMENT	97,189	56,587	59,863
23 INSURANCE	187,005	235,368	234,955
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	21,000	5,000	5,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	34,863	2,000	2,000
40 TRAVEL	5,221	6,700	6,700
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	36,398	51,645	49,335
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	15,256	23,625	23,625
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	4,683	7,800	7,800
42 TRANSPORTATION (POSTAGE)	102	300	300
47 PRINTING	(100)	300	300
51 OFFICE SUPPLIES	4,249	10,000	10,000
52 OPERATING SUPPLIES	15,197	10,700	12,200
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	3,342	4,600	4,600
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	1,071	-	-
TOTAL	1,534,956	1,616,089	1,621,620
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,393,674	1,493,419	1,499,760
SUPPORT SERVICES	117,421	96,770	94,460
MATERIALS & SUPPLIES	22,790	25,900	27,400
CAPITAL OUTLAY	1,071	-	-
TOTAL	1,534,956	1,616,089	1,621,620
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
ENGINEERING/INSPECTIONS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	250,050	288,595	290,584
13 OTHER SALARIES	-	-	-
14 OVERTIME	5,607	20,000	10,000
21 FICA MATCHING	18,398	23,928	21,490
22 RETIREMENT	23,244	14,887	15,711
23 INSURANCE	58,460	79,178	85,087
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	3,691	4,500	4,500
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	-	-	-
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	5	300	300
52 OPERATING SUPPLIES	24,775	25,900	27,600
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	384,230	457,288	455,272
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	355,759	426,588	422,872
SUPPORT SERVICES	3,691	4,500	4,500
MATERIALS & SUPPLIES	24,780	26,200	27,900
CAPITAL OUTLAY	-	-	-
TOTAL	384,230	457,288	455,272

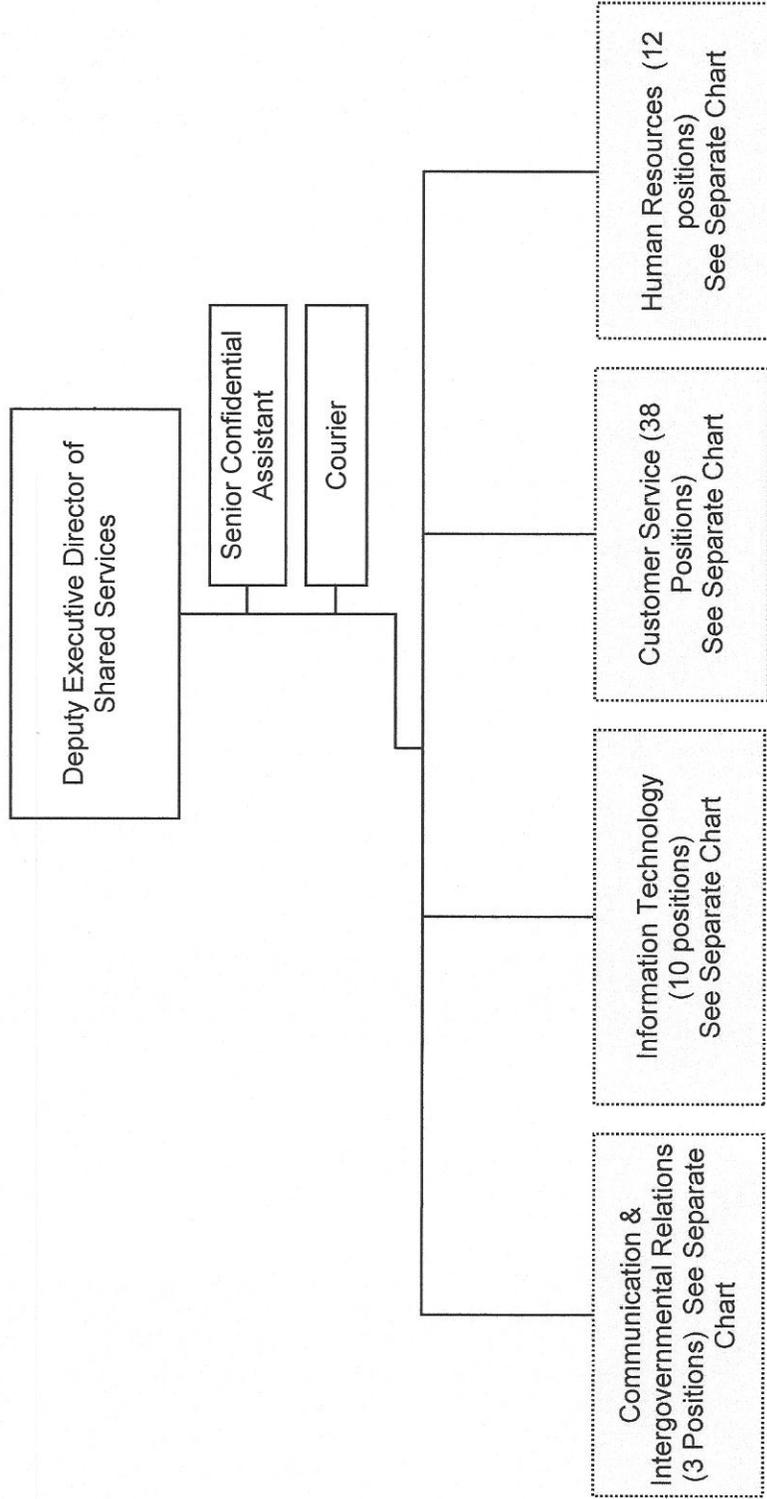
EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
ENGINEERING/GIS MAPPING			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	367,039	235,331	235,298
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	500	-
21 FICA MATCHING	26,034	18,355	16,518
22 RETIREMENT	33,368	12,121	13,235
23 INSURANCE	86,360	66,324	74,852
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	300	600
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	19,131	3,500	3,500
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	624	500	1,000
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	203	50	50
52 OPERATING SUPPLIES	9,248	6,050	7,050
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	542,007	343,031	352,103
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	512,801	332,631	339,903
SUPPORT SERVICES	19,755	4,300	5,100
MATERIALS & SUPPLIES	9,451	6,100	7,100
CAPITAL OUTLAY	-	-	-
TOTAL	542,007	343,031	352,103



EMERALD COAST UTILITIES AUTHORITY SHARED SERVICES



EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL <u>2011</u>	APPROVED <u>2012</u>	APPROVED <u>2013</u>
SHARED SERVICES DEPT.			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	132,982	187,302	191,351
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	250	250
21 FICA MATCHING	9,242	13,766	13,736
22 RETIREMENT	14,297	8,634	11,258
23 INSURANCE	11,886	24,672	46,991
24 WORKERS COMPENSATION	26,986	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	30,806	-	-
40 TRAVEL	-	450	450
41 COMMUNICATIONS	49,007	42,000	42,000
43 UTILITIES	-	-	-
44 RENTALS & LEASES	4,056	4,500	4,500
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	254	1,450	1,450
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	-	200	200
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	38	100	100
51 OFFICE SUPPLIES	912	800	800
52 OPERATING SUPPLIES	4,304	4,950	4,950
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	100	100
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	----- 284,770 =====	----- 289,174 =====	----- 318,136 =====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	195,393	234,624	263,586
SUPPORT SERVICES	84,123	48,600	48,600
MATERIALS & SUPPLIES	5,254	5,950	5,950
CAPITAL OUTLAY	-	-	-
TOTAL	----- 284,770 =====	----- 289,174 =====	----- 318,136 =====

EMERALD COAST UTILITIES AUTHORITY

GOALS AND WORK PLAN

DEPARTMENT:

Shared Services

ACTIVITY DESCRIPTION:

The Shared Services activity is responsible for overseeing and coordinating the operations of I. T. and Planning/Public Information, Sanitation Department, Customer Service, Human Resources and Risk Management.

GOAL:

It is the goal of this department to ensure that customer service to both our internal and external customers is provided with the highest quality in a professional and courteous manner and in a timely fashion. It is our goal that all activities within the Shared Services Group effectively communicate among ourselves, other areas of the ECUA organization and the public.

OBJECTIVES:

1. To provide needed support to the appropriate departments to facilitate their ability to carry out their respective responsibilities.
2. To ensure the necessary coordination between departments and divisions to keep the customers and their needs at the forefront of all our decision-making activities.

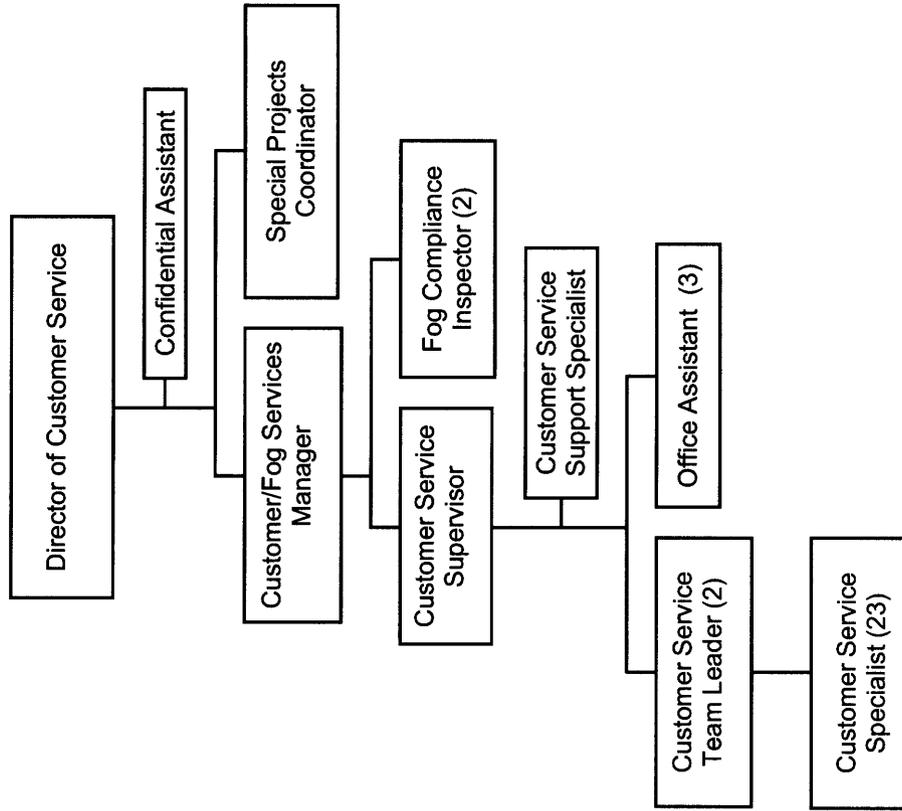
2013 TARGETED ACCOMPLISHMENTS:

1. To instill a keen awareness of the mission of the ECUA to put our valued customers first and our commitment to provide the citizens of Escambia County with services of the highest quality.
2. To continue the modernization of ECUA's information technology system.
3. Improve the customer service experience.
4. To continue our program to reduce the introduction of Fats, Oil, and Grease into the ECUA sewer system and reduce sewer backups for our customers.
5. To modernize public information through the website and other new technology.

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EMERALD COAST UTILITIES AUTHORITY CUSTOMER SERVICE



EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
CUSTOMER SERVICES			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	1,215,359	1,376,559	1,357,686
13 OTHER SALARIES	4,786	7,600	7,600
14 OVERTIME	5,558	7,950	14,350
21 FICA MATCHING	88,133	107,889	99,718
22 RETIREMENT	110,364	68,603	71,421
23 INSURANCE	299,461	386,890	423,286
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	26,763	29,060	29,060
40 TRAVEL	2,738	5,050	5,050
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	3,674	11,900	11,900
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	1,360	6,250	6,950
42 TRANSPORTATION (POSTAGE)	-	250	250
47 PRINTING	9,109	3,180	3,180
51 OFFICE SUPPLIES	17,411	15,000	15,000
52 OPERATING SUPPLIES	18,298	18,450	18,750
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	568	1,550	1,550
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	3,285	-	-
TOTAL	1,806,867	2,046,181	2,065,751
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,723,661	1,955,491	1,974,061
SUPPORT SERVICES	34,535	52,260	52,960
MATERIALS & SUPPLIES	45,386	38,430	38,730
CAPITAL OUTLAY	3,285	-	-
TOTAL	1,806,867	2,046,181	2,065,751

EMERALD COAST UTILITIES AUTHORITY

DIVISIONAL GOALS AND WORK PLAN

DIVISION:

Customer Services

ACTIVITY DESCRIPTION:

This division is responsible for providing customer assistance in every facet of water, wastewater, and sanitation service. We assist customers in setting up and terminating services, through written, phone, internet, and face to face communications, resolving billing related problems, and many other customer related situations. In addition, this division is responsible to act as a support function for other divisions within the department.

GOAL:

The goal of this division is to provide customers with professional efficient service in a friendly and helpful manner. Our ultimate goal is to be recognized as the best utility customer service operation in the State of Florida.

OBJECTIVES:

1. Fairly apply ECUA resolutions, policies, and procedures to all our valued customers.
2. Provide adequate staffing levels to minimize waiting time for our customers to satisfy their problems and concerns.
3. Create a pleasant and productive atmosphere for employees.
4. Provide the employees with appropriate training and motivation that will allow for excellence in working with our valued customers.

2013 TARGETED ACCOMPLISHMENTS:

1. Continue to focus on ways to create more team spirit among employees.
2. Continue to provide the appropriate training to empower employees to take proper actions to resolve customer issues.
3. Continue to review policies and rate structures to ensure procedures are clear and easily applied.
4. Continue to update the Customer Service Manual.
5. Focus on training issues and enhance areas that require improvement.

EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
CS/ADMINISTRATION			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	222,201	276,011	273,660
13 OTHER SALARIES	4,786	7,600	7,600
14 OVERTIME	133	800	1,200
21 FICA MATCHING	15,971	21,926	19,379
22 RETIREMENT	21,220	13,149	14,471
23 INSURANCE	54,465	86,891	101,055
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	26,763	29,060	29,060
40 TRAVEL	1,216	1,600	1,600
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	2,829	3,000	3,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	688	500	1,200
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	118	1,000	1,000
51 OFFICE SUPPLIES	5,983	5,000	5,000
52 OPERATING SUPPLIES	-	450	750
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	100	100
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	3,285	-	-
TOTAL	359,658	447,087	459,075
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	318,776	406,377	417,365
SUPPORT SERVICES	31,496	34,160	34,860
MATERIALS & SUPPLIES	6,101	6,550	6,850
CAPITAL OUTLAY	3,285	-	-
TOTAL	359,658	447,087	459,075

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL <u>2011</u>	APPROVED <u>2012</u>	APPROVED <u>2013</u>
CS/CUSTOMER SVC OPERATIONS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	917,130	1,022,575	1,006,094
13 OTHER SALARIES	-	-	-
14 OVERTIME	5,269	6,000	12,000
21 FICA MATCHING	66,519	79,821	74,481
22 RETIREMENT	82,261	51,569	52,854
23 INSURANCE	230,749	283,459	302,598
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	200	200
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	500	500
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	57	5,000	5,000
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	8,878	500	500
51 OFFICE SUPPLIES	9,030	8,500	8,500
52 OPERATING SUPPLIES	1,906	600	600
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	445	500	500
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,322,244	1,459,224	1,463,827
=====			
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,301,928	1,443,424	1,448,027
SUPPORT SERVICES	57	5,700	5,700
MATERIALS & SUPPLIES	20,259	10,100	10,100
CAPITAL OUTLAY	-	-	-
TOTAL	1,322,244	1,459,224	1,463,827
=====			

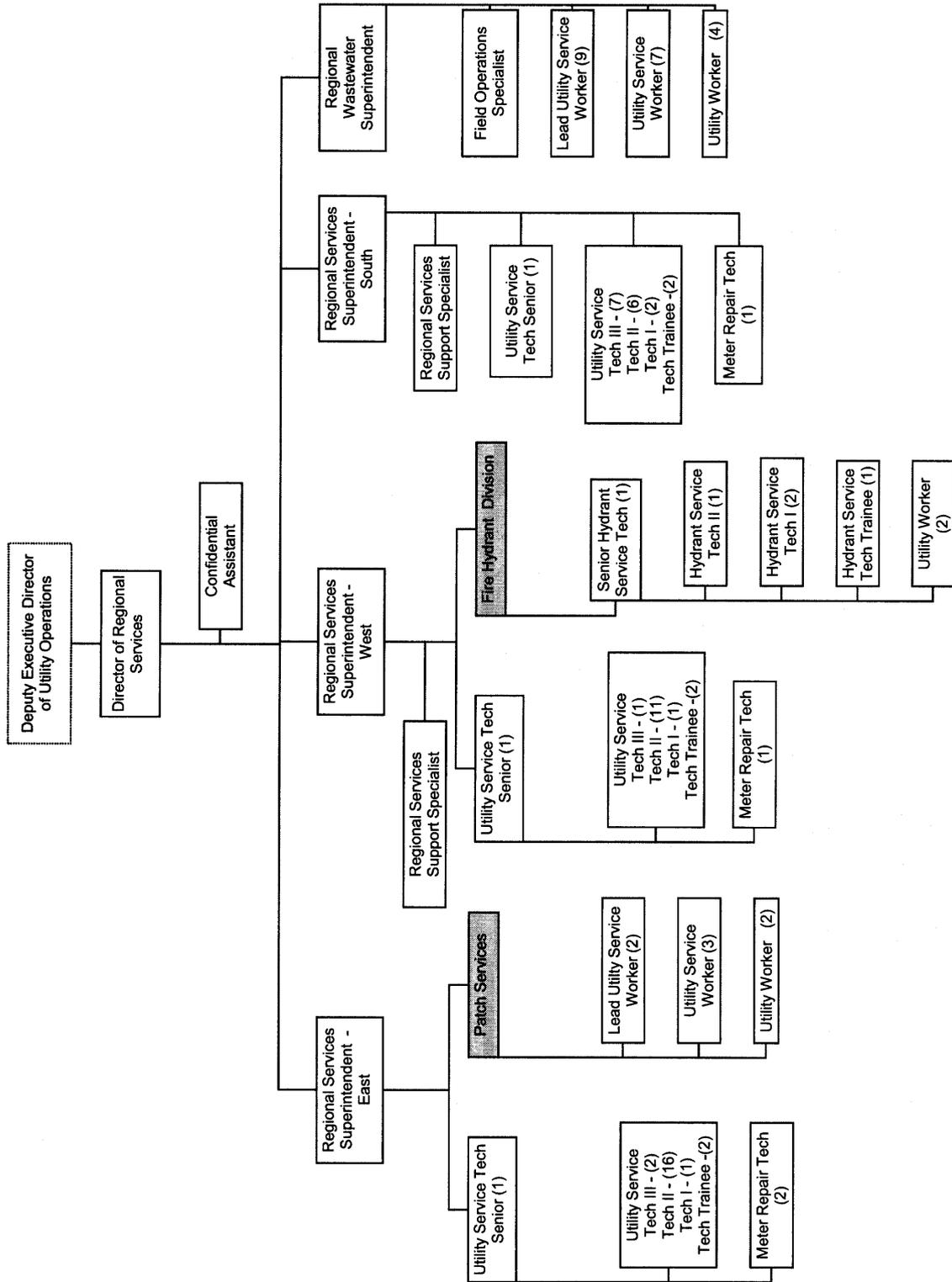
EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
CS/FATS, OIL & GREASE			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	76,029	77,973	77,932
13 OTHER SALARIES	-	-	-
14 OVERTIME	155	1,150	1,150
21 FICA MATCHING	5,643	6,142	5,858
22 RETIREMENT	6,884	3,885	4,096
23 INSURANCE	14,247	16,540	19,633
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	1,521	3,250	3,250
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	845	8,400	8,400
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	615	750	750
42 TRANSPORTATION (POSTAGE)	-	250	250
47 PRINTING	113	1,680	1,680
51 OFFICE SUPPLIES	2,399	1,500	1,500
52 OPERATING SUPPLIES	16,392	17,400	17,400
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	123	950	950
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	124,966	139,870	142,849
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	102,958	105,690	108,669
SUPPORT SERVICES	2,981	12,400	12,400
MATERIALS & SUPPLIES	19,027	21,780	21,780
CAPITAL OUTLAY	-	-	-
TOTAL	124,966	139,870	142,849



EMERALD COAST UTILITIES AUTHORITY
Regional Services



EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>	<u>APPROVED</u> <u>2013</u>
REGIONAL SERVICES DEPARTMENT			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	4,340,796	4,529,598	4,558,547
13 OTHER SALARIES	-	-	-
14 OVERTIME	324,709	279,961	288,500
21 FICA MATCHING	338,061	371,366	350,680
22 RETIREMENT	433,449	234,929	257,115
23 INSURANCE	918,754	1,114,922	1,290,487
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	193,084	241,500	331,500
40 TRAVEL	-	2,000	2,000
41 COMMUNICATIONS	270	-	22,000
43 UTILITIES	-	-	-
44 RENTALS & LEASES	20,365	14,700	14,700
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	182,597	186,650	186,650
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	50,034	61,900	66,900
42 TRANSPORTATION (POSTAGE)	197	150	150
47 PRINTING	894	2,000	2,000
51 OFFICE SUPPLIES	3,835	4,500	4,500
52 OPERATING SUPPLIES	1,395,816	1,195,395	1,480,421
53 ROAD MATERIALS & SUPPLIES	67,574	80,000	80,000
54 SUBSCR/MEMBERSHIPS	198	600	600
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	16,824	-	74,000
TOTAL	8,287,457	8,320,171	9,010,750
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	6,355,769	6,530,776	6,745,329
SUPPORT SERVICES	446,350	506,750	623,750
MATERIALS & SUPPLIES	1,468,514	1,282,645	1,567,671
CAPITAL OUTLAY	16,824	-	74,000
TOTAL	8,287,457	8,320,171	9,010,750
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY

DIVISIONAL GOALS AND WORK PLAN

DEPARTMENT:

Regional Services

ACTIVITY DESCRIPTION:

Manage maintenance and repair teams to address those issues in the distribution and collection systems of Escambia County.

GOAL:

To provide safe and effective transmission of water and wastewater.

OBJECTIVES:

1. Stress safe working procedures to all employees.
2. Emphasize immediate response to system failures.
3. Improve communication up and down the chain-of-command.
4. Implement Succession Planning strategies.
5. Increase the frequency of job skills training.
6. Maintain an emphasis on good customer relations.
7. Meet all CMOM requirements.
8. Meet DEP guidelines for licensing all employees.
9. Formulate an effective succession plan.

2013 TARGETED ACCOMPLISHMENTS:

1. Each division will have regular safety meetings.
2. Hold frequent formal communications meetings that are designed to discuss and address employee questions and concerns.
3. Coordinate task-specific training through both internal and external resources.
4. Reduce sanitary sewer overflows.
5. Upgrade water and wastewater preventative maintenance programs.
6. Perform more safety inspections.
7. Implement job specific training for employees who will lead the department in the future.
8. Obtain the balance of employee licenses.

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
RS/WEST REGION (REGION 2)			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	787,583	848,324	795,832
13 OTHER SALARIES	-	-	-
14 OVERTIME	65,360	55,646	56,000
21 FICA MATCHING	60,324	69,972	60,637
22 RETIREMENT	79,500	43,060	44,684
23 INSURANCE	175,059	224,265	218,204
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	1,107	12,000	3,000
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	3,212	3,000	3,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	20,486	26,900	26,900
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	310	200	200
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	257,293	184,700	205,500
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,450,234	1,468,067	1,413,957
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,167,826	1,241,267	1,175,357
SUPPORT SERVICES	25,115	42,100	33,100
MATERIALS & SUPPLIES	257,293	184,700	205,500
CAPITAL OUTLAY	-	-	-
TOTAL	1,450,234	1,468,067	1,413,957

EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
RS/EAST REGION (REGION 3)			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	1,060,546	1,097,627	1,176,781
13 OTHER SALARIES	-	-	-
14 OVERTIME	80,895	73,815	76,000
21 FICA MATCHING	83,432	90,451	91,029
22 RETIREMENT	104,351	57,733	66,429
23 INSURANCE	220,308	262,659	332,717
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	6,767	9,500	9,500
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	6,575	3,800	3,800
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	36,579	35,500	35,500
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	2,883	3,040	3,040
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	319,211	266,095	294,500
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	38,000
TOTAL	1,921,547	1,900,220	2,127,296
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,549,532	1,582,285	1,742,956
SUPPORT SERVICES	52,804	51,840	51,840
MATERIALS & SUPPLIES	319,211	266,095	294,500
CAPITAL OUTLAY	-	-	38,000
TOTAL	1,921,547	1,900,220	2,127,296

EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
RS/SOUTH REGION (REGION 4)			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	856,666	877,429	878,425
13 OTHER SALARIES	-	-	-
14 OVERTIME	108,672	83,000	83,000
21 FICA MATCHING	69,049	74,017	68,454
22 RETIREMENT	89,122	46,233	50,299
23 INSURANCE	218,735	257,858	293,671
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	1,396	28,000	28,000
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	8,448	5,000	5,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	41,347	34,500	34,500
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	492	220	220
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	279,295	198,000	218,000
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	3,128	-	-
TOTAL	1,676,350	1,604,257	1,659,569
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,342,244	1,338,537	1,373,849
SUPPORT SERVICES	51,683	67,720	67,720
MATERIALS & SUPPLIES	279,295	198,000	218,000
CAPITAL OUTLAY	3,128	-	-
TOTAL	1,676,350	1,604,257	1,659,569

EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
RS/ADMINISTRATION			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	227,531	239,727	232,138
13 OTHER SALARIES	-	-	-
14 OVERTIME	271	-	-
21 FICA MATCHING	16,979	18,666	17,201
22 RETIREMENT	24,502	12,934	13,297
23 INSURANCE	26,114	32,102	36,445
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	39,773	53,000	153,000
40 TRAVEL	-	2,000	2,000
41 COMMUNICATIONS	270	-	22,000
43 UTILITIES	-	-	-
44 RENTALS & LEASES	2,130	1,000	1,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	444	3,000	3,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	34,773	43,000	48,000
42 TRANSPORTATION (POSTAGE)	197	150	150
47 PRINTING	894	2,000	2,000
51 OFFICE SUPPLIES	3,835	4,500	4,500
52 OPERATING SUPPLIES	195,022	212,600	427,921
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	198	600	600
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	2,493	-	-
TOTAL	575,426	625,279	963,252
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	295,397	303,429	299,081
SUPPORT SERVICES	77,390	102,000	229,000
MATERIALS & SUPPLIES	200,146	219,850	435,171
CAPITAL OUTLAY	2,493	-	-
TOTAL	575,426	625,279	963,252

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>	<u>APPROVED</u> <u>2013</u>
RS/SEWER MAINTENANCE SERVICE			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	867,269	890,033	913,413
13 OTHER SALARIES	-	-	-
14 OVERTIME	57,557	59,500	59,500
21 FICA MATCHING	67,666	72,999	71,261
22 RETIREMENT	85,013	46,735	52,052
23 INSURANCE	168,816	200,285	248,118
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	39,814	30,000	30,000
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	500	500
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	41,552	46,250	46,250
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	96	200	200
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	140,500	139,000	139,000
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	11,203	-	36,000
TOTAL	1,479,486	1,485,502	1,596,294
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,246,321	1,269,552	1,344,344
SUPPORT SERVICES	81,462	76,950	76,950
MATERIALS & SUPPLIES	140,500	139,000	139,000
CAPITAL OUTLAY	11,203	-	36,000
TOTAL	1,479,486	1,485,502	1,596,294

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

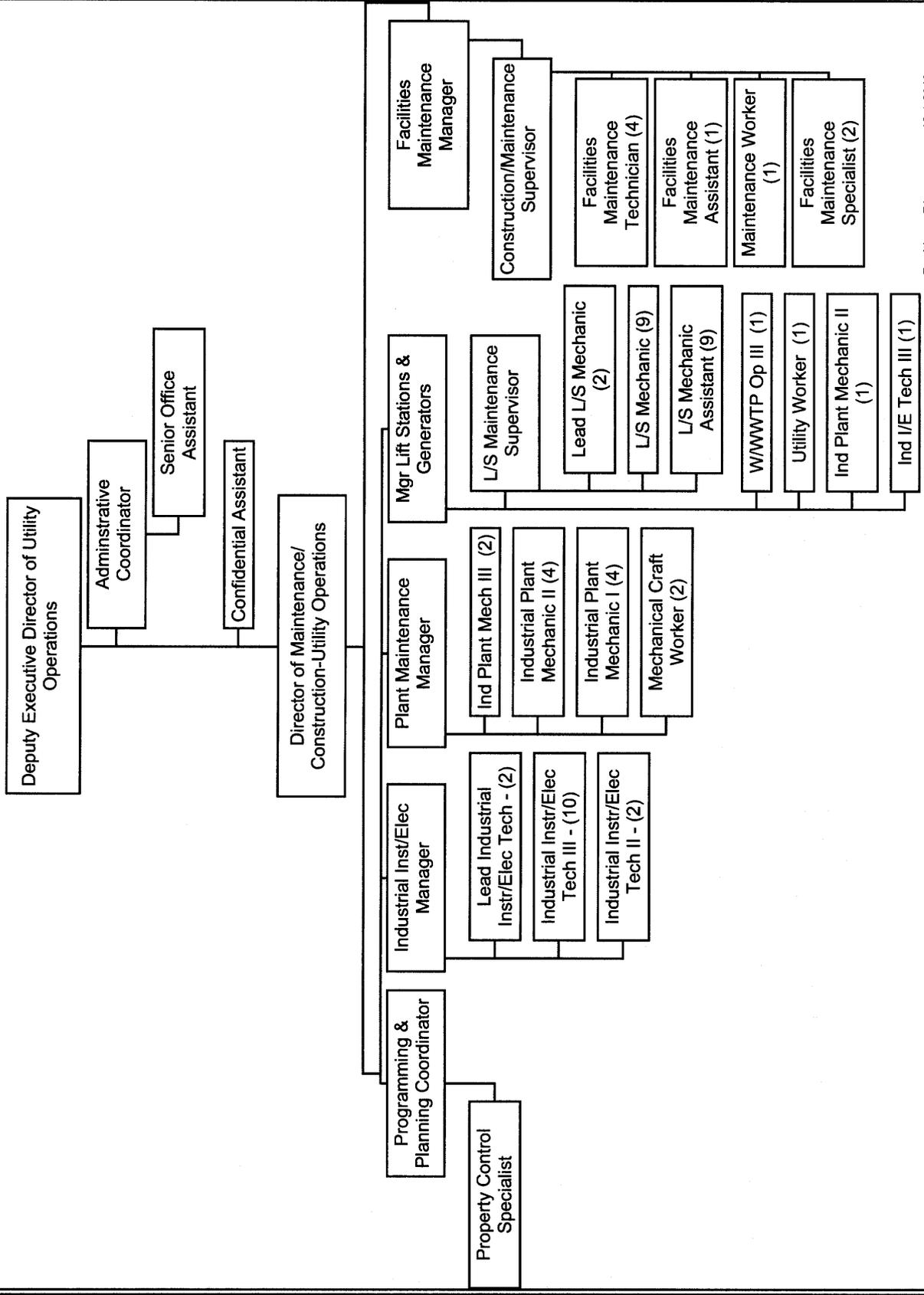
	ACTUAL	APPROVED	APPROVED
	2011	2012	2013
RS/FIRE HYDRANT INSTALL/MAINT.			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	301,725	317,983	303,731
13 OTHER SALARIES	-	-	-
14 OVERTIME	2,249	1,000	7,000
21 FICA MATCHING	22,836	24,663	23,181
22 RETIREMENT	28,189	15,403	16,507
23 INSURANCE	64,224	78,980	88,107
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	6,096	-	-
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	1,200	1,200
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	4,911	10,500	10,500
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	86	140	140
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	135,465	124,000	124,000
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	565,781	573,869	574,366
=====			
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	419,223	438,029	438,526
SUPPORT SERVICES	11,093	11,840	11,840
MATERIALS & SUPPLIES	135,465	124,000	124,000
CAPITAL OUTLAY	-	-	-
TOTAL	565,781	573,869	574,366
=====			

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>	<u>APPROVED</u> <u>2013</u>
RS/PATCH SERVICES			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	239,476	258,475	258,227
13 OTHER SALARIES	-	-	-
14 OVERTIME	9,706	7,000	7,000
21 FICA MATCHING	17,775	20,598	18,917
22 RETIREMENT	22,772	12,831	13,847
23 INSURANCE	45,498	58,773	73,225
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	98,131	109,000	108,000
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	200	200
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	37,279	30,000	30,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	11,394	15,100	15,100
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	69,030	71,000	71,500
53 ROAD MATERIALS & SUPPLIES	67,574	80,000	80,000
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	----- 618,635 =====	----- 662,977 =====	----- 676,016 =====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	335,227	357,677	371,216
SUPPORT SERVICES	146,804	154,300	153,300
MATERIALS & SUPPLIES	136,604	151,000	151,500
CAPITAL OUTLAY	-	-	-
TOTAL	----- 618,635 =====	----- 662,977 =====	----- 676,016 =====



EMERALD COAST UTILITIES AUTHORITY UTILITY OPERATIONS



Positions: 71 10-1-2012

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL <u>2011</u>	APPROVED <u>2012</u>	APPROVED <u>2013</u>
UTILITY OPERATIONS DEPARTMENT			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	3,127,859	3,380,014	3,313,077
13 OTHER SALARIES	-	-	-
14 OVERTIME	186,366	320,193	332,690
21 FICA MATCHING	239,254	284,253	263,699
22 RETIREMENT	308,339	185,545	191,930
23 INSURANCE	626,091	771,657	907,750
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	1,000	1,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	175,621	895,325	929,325
40 TRAVEL	854	10,790	14,750
41 COMMUNICATIONS	44,152	750	-
43 UTILITIES	1,193,789	1,648,086	1,690,203
44 RENTALS & LEASES	39,198	53,500	58,500
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	1,334,469	2,212,380	3,040,030
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	18,258	76,815	80,900
42 TRANSPORTATION (POSTAGE)	3,039	3,500	3,500
47 PRINTING	488	1,400	1,500
51 OFFICE SUPPLIES	15,047	20,700	21,700
52 OPERATING SUPPLIES	878,136	1,139,271	1,267,550
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	1,508	6,165	6,165
63 CAPITAL IMPROVEMENTS	2,863	-	-
64 MACHINERY & EQUIPMENT	15,626	-	-
TOTAL	8,210,957	11,011,344	12,124,269
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	4,487,909	4,941,662	5,009,146
SUPPORT SERVICES	2,806,341	4,898,646	5,814,708
MATERIALS & SUPPLIES	898,218	1,171,036	1,300,415
CAPITAL OUTLAY	18,489	-	-
TOTAL	8,210,957	11,011,344	12,124,269

EMERALD COAST UTILITIES AUTHORITY
GOALS AND WORK PLAN

DEPARTMENT:

Utility Operations

ACTIVITY DESCRIPTION:

The Maintenance Department encompasses the Lift Stations, Operation & Maintenance Information Systems, Industrial/Electrical, Plant Maintenance, Odor Control, Generator Maintenance, and Facilities Maintenance divisions. The department provides maintenance services for all of ECUA's water reclamation facilities, water wells, lift stations, and ECUA buildings. Service provided ranges from janitorial to high-tech complex instrumentation, mechanical, and electrical services.

GOAL:

The goal of the Maintenance Department is to ensure that all ECUA facilities are maintained in a safe and functioning capacity. Unplanned maintenance events cannot be eliminated entirely, and the department should be able to handle any and all eventualities. Additionally, the Lift Station Division's goal is to ensure the safe transmission of all wastewater received from the collection system to one of the three regional water reclamation plants.

OBJECTIVES:

1. Reduce operating costs through improved efficiency in preventive maintenance.
2. Reduce avoidable instances of unplanned maintenance by having spare parts available and performing root cause failure analysis.
3. Compliance with all State and Federal Regulations in the transmission of wastewater.

2013 TARGETED ACCOMPLISHMENTS:

1. Extend INFOR work order system to the outlying plants, Lift Stations, Generators and Odor Control Divisions..
2. Extend INFOR work order system to all employees within ECUA responsible for entering work orders for the Facilities Maintenance division.
3. Move to a wireless work order system for field employees.
4. Assist Engineering with the identification of critical lift stations requiring renovation or replacement, and monitor the construction activities.
5. Complete design and construction of the permanent septage receiving facility at the Central WRF.
6. Complete design for the dechlorination system for re-use water to Gulf Power.
7. Complete the rebuild and fortification of Dryer #2.

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EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
U0/ ADMINISTRATION			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	216,678	245,603	235,451
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	250	250
21 FICA MATCHING	15,483	17,500	17,327
22 RETIREMENT	23,141	13,828	13,542
23 INSURANCE	30,780	44,721	39,447
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	22,325	22,325
40 TRAVEL	582	1,000	1,000
41 COMMUNICATIONS	388	750	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	8,521	12,000	13,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	535	1,350	1,500
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	684	2,000	2,000
42 TRANSPORTATION (POSTAGE)	3,039	3,500	3,500
47 PRINTING	188	1,000	1,000
51 OFFICE SUPPLIES	9,726	12,000	15,000
52 OPERATING SUPPLIES	26,229	30,500	30,500
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	158	550	550
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	336,132	408,877	396,392
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	286,082	321,902	306,017
SUPPORT SERVICES	10,710	39,425	39,825
MATERIALS & SUPPLIES	39,340	47,550	50,550
CAPITAL OUTLAY	-	-	-
TOTAL	336,132	408,877	396,392

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
UO/LIFT STATIONS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	723,857	794,854	759,273
13 OTHER SALARIES	-	-	-
14 OVERTIME	30,141	78,000	91,850
21 FICA MATCHING	53,713	67,163	61,913
22 RETIREMENT	68,957	43,916	45,399
23 INSURANCE	193,018	230,461	259,086
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	15	840	1,000
41 COMMUNICATIONS	-	-	-
43 UTILITIES	934,113	1,433,386	1,475,503
44 RENTALS & LEASES	1,709	2,000	2,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	426,836	422,025	472,025
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	7,083	14,615	15,700
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	1,694	3,000	3,000
52 OPERATING SUPPLIES	352,779	267,521	309,800
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	75	75
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	2,793,915	3,357,856	3,496,624
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,069,686	1,214,394	1,217,521
SUPPORT SERVICES	1,369,756	1,872,866	1,966,228
MATERIALS & SUPPLIES	354,473	270,596	312,875
CAPITAL OUTLAY	-	-	-
TOTAL	2,793,915	3,357,856	3,496,624
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
UO/MAINTENANCE			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	169,342	172,859	172,859
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	-
21 FICA MATCHING	12,881	13,303	12,690
22 RETIREMENT	18,371	9,871	10,093
23 INSURANCE	8,113	9,469	20,044
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	1,000	1,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	1,500	1,500
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	960	1,300	1,300
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	218	1,650	1,650
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	75	200	200
51 OFFICE SUPPLIES	106	200	200
52 OPERATING SUPPLIES	4,277	3,900	3,900
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	214,343	215,252	225,436
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	208,707	205,502	215,686
SUPPORT SERVICES	1,178	5,450	5,450
MATERIALS & SUPPLIES	4,458	4,300	4,300
CAPITAL OUTLAY	-	-	-
TOTAL	214,343	215,252	225,436

EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
UO/OPERATION & MAINTENANCE INFO SYS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	87,750	109,283	107,871
13 OTHER SALARIES	-	-	-
14 OVERTIME	163	250	250
21 FICA MATCHING	6,772	8,604	8,272
22 RETIREMENT	8,854	5,006	5,601
23 INSURANCE	11,552	17,302	17,856
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	21,901	-	-
40 TRAVEL	257	500	3,500
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	569	17,600	29,600
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	195	-	3,000
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	38	-	100
51 OFFICE SUPPLIES	701	3,000	1,000
52 OPERATING SUPPLIES	2,349	3,150	3,150
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	100	400	400
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	141,201	165,095	180,600
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	115,091	140,445	139,850
SUPPORT SERVICES	22,922	18,100	36,100
MATERIALS & SUPPLIES	3,188	6,550	4,650
CAPITAL OUTLAY	-	-	-
TOTAL	141,201	165,095	180,600

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>	<u>APPROVED</u> <u>2013</u>
UO/I/E-PLANTS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	679,916	743,077	752,491
13 OTHER SALARIES	-	-	-
14 OVERTIME	68,794	100,253	110,800
21 FICA MATCHING	55,585	64,812	64,221
22 RETIREMENT	68,003	42,307	44,839
23 INSURANCE	95,897	123,659	153,781
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	34,981	103,000	113,000
40 TRAVEL	-	2,000	2,000
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	3,207	1,000	1,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	271,916	387,300	463,300
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	2,238	41,750	41,750
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	188	200	200
51 OFFICE SUPPLIES	1,440	500	500
52 OPERATING SUPPLIES	63,647	29,000	38,000
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	1,147	4,700	4,700
63 CAPITAL IMPROVEMENTS	2,863	-	-
64 MACHINERY & EQUIPMENT	1,723	-	-
TOTAL	1,351,545	1,643,558	1,790,582
	=====	=====	=====

DEPARTMENTAL EXPENDITURE SUMMARIES

PERSONAL SERVICES	968,195	1,074,108	1,126,132
SUPPORT SERVICES	312,342	535,050	621,050
MATERIALS & SUPPLIES	66,422	34,400	43,400
CAPITAL OUTLAY	4,586	-	-
TOTAL	1,351,545	1,643,558	1,790,582
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
UO/PLANT MAINTENANCE			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	600,690	651,843	623,897
13 OTHER SALARIES	-	-	-
14 OVERTIME	66,819	97,440	84,540
21 FICA MATCHING	47,299	58,725	49,332
22 RETIREMENT	60,303	36,457	35,802
23 INSURANCE	132,463	166,401	207,570
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	2,057	51,000	51,000
40 TRAVEL	-	3,200	4,000
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	24,887	36,000	40,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	452,888	1,137,500	1,827,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	932	6,250	6,250
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	739	1,200	1,200
52 OPERATING SUPPLIES	97,864	73,600	90,600
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	200	200
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	6,680	-	-
TOTAL	1,493,621	2,319,816	3,021,391
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	907,574	1,010,866	1,001,141
SUPPORT SERVICES	480,764	1,233,950	1,928,250
MATERIALS & SUPPLIES	98,603	75,000	92,000
CAPITAL OUTLAY	6,680	-	-
TOTAL	1,493,621	2,319,816	3,021,391

EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
UO/ODOR CONTROLS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	68,242	69,358	69,008
13 OTHER SALARIES	-	-	-
14 OVERTIME	1,351	10,000	10,000
21 FICA MATCHING	5,025	6,100	5,654
22 RETIREMENT	6,573	3,761	4,164
23 INSURANCE	23,866	27,329	31,510
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	575,000	575,000
40 TRAVEL	-	750	750
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	33,125	85,000	85,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	186	1,000	1,000
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	29	250	250
52 OPERATING SUPPLIES	259,505	647,850	707,850
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	150	150
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	1,544	-	-
TOTAL	399,446	1,426,548	1,490,336
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	105,057	116,548	120,336
SUPPORT SERVICES	33,311	661,750	661,750
MATERIALS & SUPPLIES	259,534	648,250	708,250
CAPITAL OUTLAY	1,544	-	-
TOTAL	399,446	1,426,548	1,490,336

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

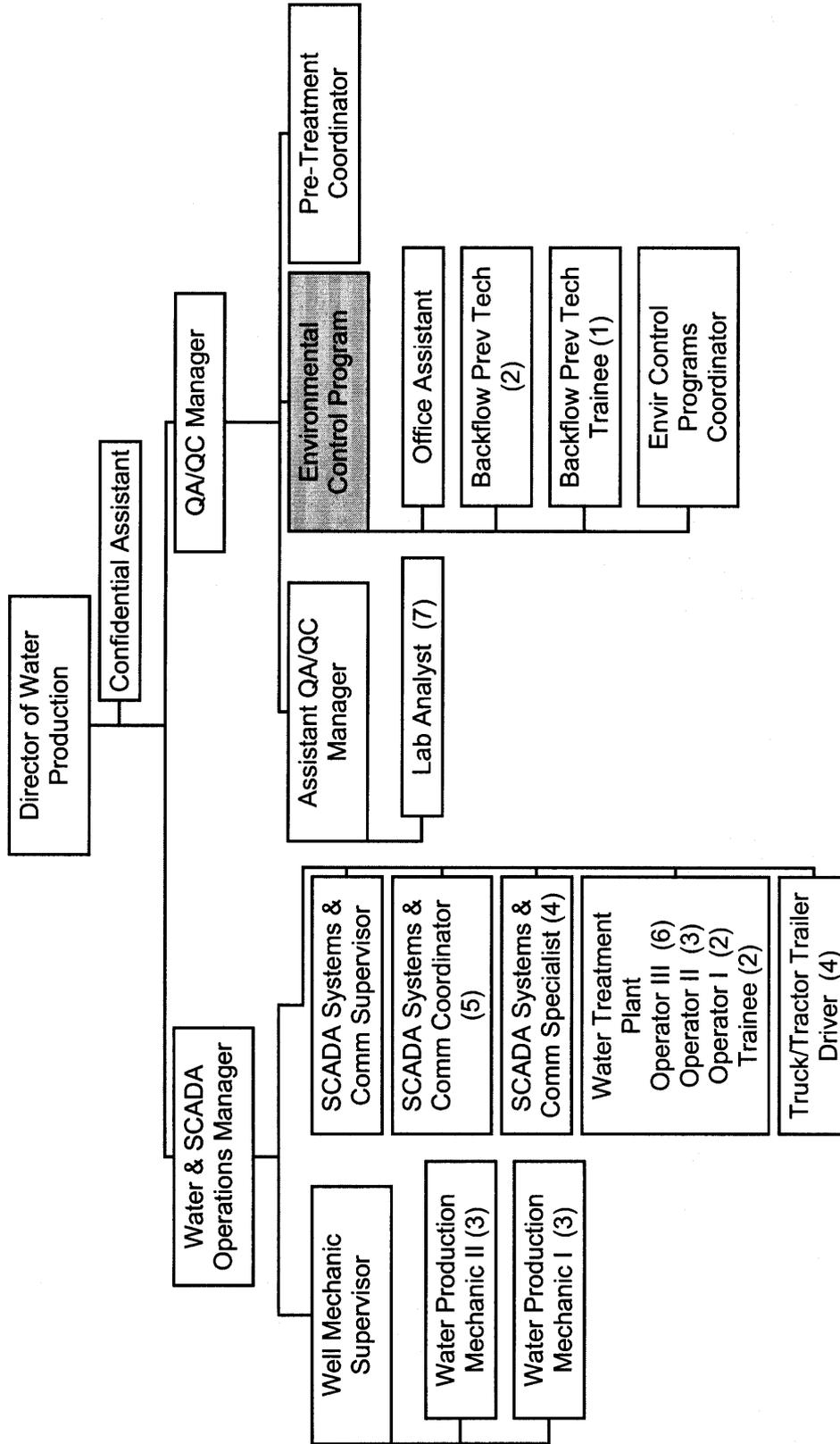
	ACTUAL <u>2011</u>	APPROVED <u>2012</u>	APPROVED <u>2013</u>
UO/GENERATOR MAINTENANCE			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	110,772	113,150	112,730
13 OTHER SALARIES	-	-	-
14 OVERTIME	11,397	20,000	21,000
21 FICA MATCHING	8,907	9,580	10,198
22 RETIREMENT	10,949	6,145	6,927
23 INSURANCE	22,610	26,857	38,111
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	1,000	1,000
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	90,125	111,805	111,805
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	125	2,050	2,050
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	87	150	150
52 OPERATING SUPPLIES	24,310	36,750	36,750
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	103	90	90
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	4,495	-	-
TOTAL	----- 283,880 =====	----- 327,577 =====	----- 340,811 =====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	164,635	175,732	188,966
SUPPORT SERVICES	90,250	114,855	114,855
MATERIALS & SUPPLIES	24,500	36,990	36,990
CAPITAL OUTLAY	4,495	-	-
TOTAL	----- 283,880 =====	----- 327,577 =====	----- 340,811 =====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>	<u>APPROVED</u> <u>2013</u>
UC/FACILITIES MAINTENANCE			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	470,611	479,987	479,497
13 OTHER SALARIES	-	-	-
14 OVERTIME	7,701	14,000	14,000
21 FICA MATCHING	33,590	38,466	34,092
22 RETIREMENT	43,187	24,254	25,563
23 INSURANCE	107,792	125,458	140,345
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	116,682	144,000	168,000
40 TRAVEL	-	-	-
41 COMMUNICATIONS	43,763	-	-
43 UTILITIES	259,677	214,700	214,700
44 RENTALS & LEASES	875	2,500	2,500
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	57,514	48,500	48,500
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	6,596	7,500	7,500
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	524	400	400
52 OPERATING SUPPLIES	47,174	47,000	47,000
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	1,184	-	-
TOTAL	1,196,870	1,146,765	1,182,097
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	662,881	682,165	693,497
SUPPORT SERVICES	485,107	417,200	441,200
MATERIALS & SUPPLIES	47,698	47,400	47,400
CAPITAL OUTLAY	1,184	-	-
TOTAL	1,196,870	1,146,765	1,182,097
	=====	=====	=====



EMERALD COAST UTILITIES AUTHORITY UTILITY OPERATIONS WATER PRODUCTION



Positions: 52

10-1-2012

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u>	<u>APPROVED</u>	<u>APPROVED</u>
	<u>2011</u>	<u>2012</u>	<u>2013</u>
WATER PRODUCTION & LIFT STATIONS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	2,344,055	2,525,465	2,489,963
13 OTHER SALARIES	-	-	-
14 OVERTIME	186,584	184,174	227,146
21 FICA MATCHING	185,423	208,628	197,701
22 RETIREMENT	234,817	133,392	142,738
23 INSURANCE	455,518	571,056	636,834
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	24,532	45,000	47,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	59,871	60,000	50,500
40 TRAVEL	7,537	16,370	17,370
41 COMMUNICATIONS	108	-	1,200
43 UTILITIES	2,099,614	2,101,591	2,357,569
44 RENTALS & LEASES	15,301	17,924	23,500
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	208,422	243,246	259,246
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	44,082	65,425	67,000
42 TRANSPORTATION (POSTAGE)	777	4,480	1,480
47 PRINTING	219	2,250	2,250
51 OFFICE SUPPLIES	11,229	12,200	13,700
52 OPERATING SUPPLIES	1,011,277	1,675,752	1,768,470
53 ROAD MATERIALS & SUPPLIES	-	500	1,000
54 SUBSCR/MEMBERSHIPS	3,626	8,885	8,975
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	4,877	-	-
TOTAL	6,897,869	7,876,338	8,313,642
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	3,406,397	3,622,715	3,694,382
SUPPORT SERVICES	2,459,467	2,549,556	2,823,385
MATERIALS & SUPPLIES	1,027,128	1,704,067	1,795,875
CAPITAL OUTLAY	4,877	-	-
TOTAL	6,897,869	7,876,338	8,313,642
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY

GOALS AND WORK PLAN

DEPARTMENT:

Water Production

ACTIVITY DESCRIPTION:

The Water Production Department operates, maintains and monitors 32 well sites, 7 elevated water tanks, and 3 pumping stations with 5 ground storage tanks providing 24 hr./day, 365 days a year service to guarantee a high quality product for consumption with adequate pressures and volumes. Controls and monitors via SCADA the operation of a large public water system producing approximately 13 billion gallons of water per year. Meet all regulatory requirements of the USEPA, FDEP, FDOH and NFWFMD. Perform preventative maintenance on all Water Production to minimize mechanical failure. ECUA's lab is an integral part of the department and provides sampling and testing of water, wastewater and water bodies to ensure compliance with local, state and federal rules and regulations. Cross connection control/backflow prevention activities and FDEP pretreatment regulations are administered through the Lab.

GOAL:

To improve all divisions of Water Production to ensure a quality product in sufficient quantities to meet their demands well into the future. To enhance professionalism and attitudes throughout our divisions. To maximize preventive maintenance programs and accelerated facility replacement. Continue to modify our operational procedures to maximize production while minimizing costs. Contribute to the advancement of the organization through joint participation within ECUA and with other local, state and federal agencies.

OBJECTIVES:

1. To improve performance and productivity through training and professional development.
2. Rehabilitation of water production facilities to ensure the most reliable equipment possible.
3. Continue to provide educational opportunities to develop a strong employee base.
4. Continue R&R during winter months to prepare for summer demand of water.
5. Reduce the number of emergency repairs through preventative maintenance program.

2013 TARGETED ACCOMPLISHMENTS:

1. To promote the goals of ECUA and Water Productions throughout the organization and community.
2. Continue to look for ways to improve our operations by increases in productivity and efficiency.
3. To constantly project a professional attitude and dedication necessary to operate a large public water system and ensure public confidence.
4. Maintain all Water Production equipment and generators to ensure a 24 hr./365 days a year operation.
5. Continue to repair and upgrade Water Production facilities as identified.
6. To develop and implement a comprehensive sampling quality control program for drinking water, wastewater, industrial waste and solid waste.

EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
WP/WATER OPERATION			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	845,925	918,600	919,053
13 OTHER SALARIES	-	-	-
14 OVERTIME	100,561	85,000	102,000
21 FICA MATCHING	68,820	77,051	73,792
22 RETIREMENT	90,835	50,756	54,283
23 INSURANCE	197,654	246,930	259,995
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	1,950	20,000	22,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	894	30,000	15,000
40 TRAVEL	5,250	5,950	6,450
41 COMMUNICATIONS	108	-	1,200
43 UTILITIES	2,020,447	2,036,591	2,292,569
44 RENTALS & LEASES	5,617	8,000	11,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	38,042	78,058	78,058
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	37,870	42,850	49,450
42 TRANSPORTATION (POSTAGE)	35	230	230
47 PRINTING	-	1,000	1,000
51 OFFICE SUPPLIES	3,310	3,700	3,700
52 OPERATING SUPPLIES	884,012	1,519,624	1,615,400
53 ROAD MATERIALS & SUPPLIES	-	500	1,000
54 SUBSCR/MEMBERSHIPS	2,002	3,300	3,300
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	1,167	-	-
TOTAL	4,304,499	5,128,140	5,509,480
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,303,795	1,378,337	1,409,123
SUPPORT SERVICES	2,110,178	2,221,449	2,475,727
MATERIALS & SUPPLIES	889,359	1,528,354	1,624,630
CAPITAL OUTLAY	1,167	-	-
TOTAL	4,304,499	5,128,140	5,509,480

EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
WP/WELL MECHANICAL MAINTENANCE			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	315,254	348,307	344,892
13 OTHER SALARIES	-	-	-
14 OVERTIME	11,754	23,516	23,488
21 FICA MATCHING	24,821	28,866	27,926
22 RETIREMENT	29,745	17,942	19,249
23 INSURANCE	44,575	59,373	65,426
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	395	1,800	1,800
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	2,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	125,072	119,050	130,550
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	411	6,000	5,000
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	449	500	500
52 OPERATING SUPPLIES	38,201	39,175	39,175
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	150	1,060	1,500
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	590,827	645,589	661,506
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	426,149	478,004	480,981
SUPPORT SERVICES	125,878	126,850	139,350
MATERIALS & SUPPLIES	38,800	40,735	41,175
CAPITAL OUTLAY	-	-	-
TOTAL	590,827	645,589	661,506

EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
WP/COMMUNICATIONS CENTER			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	513,248	529,071	502,112
13 OTHER SALARIES	-	-	-
14 OVERTIME	63,728	62,000	88,000
21 FICA MATCHING	42,493	45,608	42,509
22 RETIREMENT	50,667	28,475	30,685
23 INSURANCE	93,142	109,897	139,670
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	990	5,500	5,500
40 TRAVEL	1,144	4,000	4,000
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	9,626	9,924	10,500
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	39,007	32,098	35,598
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	1,143	3,200	4,000
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	2,658	2,000	2,000
52 OPERATING SUPPLIES	791	3,300	4,800
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	450	2,225	2,225
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	1,978	-	-
TOTAL	821,065	837,298	871,599
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	763,278	775,051	802,976
SUPPORT SERVICES	51,910	54,722	59,598
MATERIALS & SUPPLIES	3,899	7,525	9,025
CAPITAL OUTLAY	1,978	-	-
TOTAL	821,065	837,298	871,599

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u>	<u>APPROVED</u>	<u>APPROVED</u>
	<u>2011</u>	<u>2012</u>	<u>2013</u>
WP/QAQC			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	440,506	485,300	530,709
13 OTHER SALARIES	-	-	-
14 OVERTIME	10,509	11,340	11,340
21 FICA MATCHING	32,288	38,153	38,943
22 RETIREMENT	40,800	24,385	28,393
23 INSURANCE	83,578	104,386	126,065
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	22,582	25,000	25,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	57,987	24,500	30,000
40 TRAVEL	748	2,000	2,500
41 COMMUNICATIONS	-	-	-
43 UTILITIES	79,167	65,000	65,000
44 RENTALS & LEASES	57	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	3,698	8,380	9,380
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	4,458	9,650	7,050
42 TRANSPORTATION (POSTAGE)	742	4,000	1,000
47 PRINTING	62	250	250
51 OFFICE SUPPLIES	1,254	1,500	3,000
52 OPERATING SUPPLIES	80,264	100,195	98,195
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	623	1,150	1,150
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	1,731	-	-
TOTAL	861,054	905,189	977,975
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	607,681	663,564	735,450
SUPPORT SERVICES	168,697	134,530	138,930
MATERIALS & SUPPLIES	82,945	107,095	103,595
CAPITAL OUTLAY	1,731	-	-
TOTAL	861,054	905,189	977,975
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL <u>2011</u>	APPROVED <u>2012</u>	APPROVED <u>2013</u>
WP/CROSS CONNECTION CONTROLS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	229,122	244,187	193,197
13 OTHER SALARIES	-	-	-
14 OVERTIME	31	2,318	2,318
21 FICA MATCHING	17,001	18,950	14,531
22 RETIREMENT	22,772	11,834	10,128
23 INSURANCE	36,569	50,470	45,678
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	2,620	2,620
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	2,603	5,660	5,660
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	200	3,725	1,500
42 TRANSPORTATION (POSTAGE)	-	250	250
47 PRINTING	156	1,000	1,000
51 OFFICE SUPPLIES	3,558	4,500	4,500
52 OPERATING SUPPLIES	8,009	13,458	10,900
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	401	1,150	800
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	----- 320,422 =====	----- 360,122 =====	----- 293,082 =====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	305,495	327,759	265,852
SUPPORT SERVICES	2,803	12,005	9,780
MATERIALS & SUPPLIES	12,124	20,358	17,450
CAPITAL OUTLAY	-	-	-
TOTAL	----- 320,422 =====	----- 360,122 =====	----- 293,082 =====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
WATER RECLAMATION DEPARTMENT			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	2,282,258	2,589,635	2,483,124
13 OTHER SALARIES	-	-	-
14 OVERTIME	409,910	409,000	434,000
21 FICA MATCHING	197,097	221,654	203,819
22 RETIREMENT	250,099	150,427	155,844
23 INSURANCE	514,042	674,715	740,393
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	59,734	48,500	138,500
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	1,126,525	257,000	352,000
40 TRAVEL	657	6,000	6,200
41 COMMUNICATIONS	7,989	6,700	7,000
43 UTILITIES	4,191,206	4,949,500	4,468,000
44 RENTALS & LEASES	249,078	13,000	13,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	162,208	268,000	314,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	90,323	82,340	98,195
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	469	300	300
52 OPERATING SUPPLIES	1,211,772	1,228,925	1,493,425
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	1,927	2,650	11,400
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	1,423	-	-
TOTAL	10,756,717	10,908,346	10,919,200
=====			
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	3,653,406	4,045,431	4,017,180
SUPPORT SERVICES	5,887,720	5,631,040	5,396,895
MATERIALS & SUPPLIES	1,214,168	1,231,875	1,505,125
CAPITAL OUTLAY	1,423	-	-
TOTAL	10,756,717	10,908,346	10,919,200
=====			

EMERALD COAST UTILITIES AUTHORITY

GOALS AND WORK PLAN

DEPARTMENT:

Water Reclamation

ACTIVITY DESCRIPTION:

To operate, and expand/upgrade three wastewater treatment and effluent disposal facilities. Process, dewater and dry biological solids (sludge) for disposal and beneficial use.

GOALS:

1. To ensure that the customers of ECUA receive proper treatment of their wastewater with minimum disruption of service and at the lowest operating cost.
2. To ensure that all State and Federal effluent discharge criteria are met.
3. To keep abreast of changes in treatment technology to minimize costs and maximize compliance with regulations.
4. To operate all of the equipment at maximum efficiency at all times, with minimum disruption of services and downtime of equipment.
5. To maintain our timeliness for processing paperwork especially regulatory reports.
6. To maintain a safe working environment and to ensure the ECUA employees have adequate training.
7. Work with the pretreatment program to safeguard our wastewater treatment plants.

OBJECTIVES:

1. To reduce the number of permit violations to zero.
2. To minimize equipment downtime through regular inspection of equipment to identify problems as early as possible.
3. Submit all required regulatory reports on time.
4. Optimize chemical usage on each process

2013 TARGETED ACCOMPLISHMENTS:

1. Startup new septage receiving system and permitting system for haulers.
2. Implement formal safety training system.

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EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
WR/ADMINISTRATION			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	103,473	105,622	105,622
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	-
21 FICA MATCHING	7,497	8,104	7,514
22 RETIREMENT	12,547	6,622	6,654
23 INSURANCE	14,009	16,080	18,013
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	264	1,300	1,300
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	183	1,000	1,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	1,000	1,500	1,500
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	234	200	200
52 OPERATING SUPPLIES	1,807	2,025	2,025
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	547	600	9,200
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	1,423	-	-
TOTAL	142,984	143,053	153,028
=====			
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	137,526	136,428	137,803
SUPPORT SERVICES	1,447	3,800	3,800
MATERIALS & SUPPLIES	2,588	2,825	11,425
CAPITAL OUTLAY	1,423	-	-
TOTAL	142,984	143,053	153,028
=====			

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL	APPROVED	APPROVED
	<u>2011</u>	<u>2012</u>	<u>2013</u>
WR/DRYER OPERATIONS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	-	-	-
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	-
21 FICA MATCHING	-	-	-
22 RETIREMENT	-	-	-
23 INSURANCE	-	-	-
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	941,796	-	-
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	5,758	-	-
44 RENTALS & LEASES	2,262	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	31,379	-	-
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	-	-	-
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	130,769	-	-
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,111,964	-	-
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	-	-	-
SUPPORT SERVICES	981,195	-	-
MATERIALS & SUPPLIES	130,769	-	-
CAPITAL OUTLAY	-	-	-
TOTAL	1,111,964	-	-
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
WR/WET PROCESS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	-	-	-
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	-
21 FICA MATCHING	-	-	-
22 RETIREMENT	-	-	-
23 INSURANCE	-	-	-
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	19,265	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	138,731	-	-
40 TRAVEL	-	-	-
41 COMMUNICATIONS	1,690	-	-
43 UTILITIES	774,221	-	-
44 RENTALS & LEASES	238,206	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	50,032	-	-
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	17,529	-	-
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	199,253	-	-
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,438,927	-	-
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	-	-	-
SUPPORT SERVICES	1,239,674	-	-
MATERIALS & SUPPLIES	199,253	-	-
CAPITAL OUTLAY	-	-	-
TOTAL	1,438,927	-	-

EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
WR/BAYOU MARCUS WRF			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	511,886	537,254	557,065
13 OTHER SALARIES	-	-	-
14 OVERTIME	64,243	72,000	72,000
21 FICA MATCHING	42,686	46,988	46,858
22 RETIREMENT	53,564	29,307	32,907
23 INSURANCE	105,014	133,058	154,619
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	22,008	40,000	35,000
40 TRAVEL	349	1,200	1,400
41 COMMUNICATIONS	4,322	4,200	4,200
43 UTILITIES	724,046	800,000	850,000
44 RENTALS & LEASES	1,281	2,000	2,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	54,011	170,000	138,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	31,423	31,590	31,445
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	235,863	256,100	348,100
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	305	550	700
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,851,001	2,124,247	2,274,294
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	777,393	818,607	863,449
SUPPORT SERVICES	837,440	1,048,990	1,062,045
MATERIALS & SUPPLIES	236,168	256,650	348,800
CAPITAL OUTLAY	-	-	-
TOTAL	1,851,001	2,124,247	2,274,294

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
WR/PENSACOLA BEACH WWTP			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	387,814	472,783	416,074
13 OTHER SALARIES	-	-	-
14 OVERTIME	45,543	63,000	63,000
21 FICA MATCHING	32,063	41,300	34,893
22 RETIREMENT	38,852	27,022	24,944
23 INSURANCE	84,553	112,633	123,862
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	8,000	8,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	9,030	110,000	110,000
40 TRAVEL	-	1,500	1,500
41 COMMUNICATIONS	1,977	2,500	2,800
43 UTILITIES	183,476	243,000	243,000
44 RENTALS & LEASES	-	1,000	1,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	10,646	12,000	12,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	21,539	18,650	19,650
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	234	100	100
52 OPERATING SUPPLIES	108,336	161,300	158,800
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	175	500	500
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	924,238	1,275,288	1,220,123
=====			
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	588,825	716,738	662,773
SUPPORT SERVICES	226,668	396,650	397,950
MATERIALS & SUPPLIES	108,745	161,900	159,400
CAPITAL OUTLAY	-	-	-
TOTAL	924,238	1,275,288	1,220,123
=====			

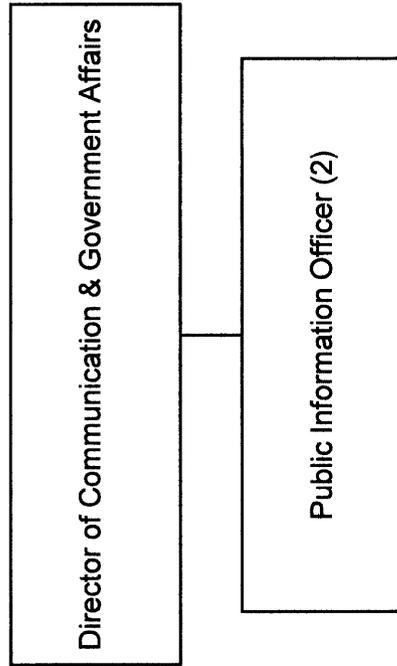
EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL <u>2011</u>	APPROVED <u>2012</u>	APPROVED <u>2013</u>
WR/CENTRAL WRF			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	1,279,085	1,473,976	1,404,363
13 OTHER SALARIES	-	-	-
14 OVERTIME	300,124	274,000	299,000
21 FICA MATCHING	114,852	125,262	114,554
22 RETIREMENT	145,137	87,476	91,339
23 INSURANCE	310,467	412,944	443,899
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	40,469	40,500	130,500
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	14,960	107,000	207,000
40 TRAVEL	44	2,000	2,000
41 COMMUNICATIONS	-	-	-
43 UTILITIES	2,503,705	3,906,500	3,375,000
44 RENTALS & LEASES	7,330	10,000	10,000
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	15,957	85,000	163,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	18,831	30,600	45,600
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	535,744	809,500	984,500
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	900	1,000	1,000
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	5,287,605	7,365,758	7,271,755
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	2,149,665	2,373,658	2,353,155
SUPPORT SERVICES	2,601,296	4,181,600	3,933,100
MATERIALS & SUPPLIES	536,644	810,500	985,500
CAPITAL OUTLAY	-	-	-
TOTAL	5,287,605	7,365,758	7,271,755



EMERALD COAST UTILITIES AUTHORITY

Communication & Government Affairs



EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	ACTUAL <u>2011</u>	APPROVED <u>2012</u>	APPROVED <u>2013</u>
COMMUNICATIONS & GOVERNMENT AFFAIRS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	192,843	214,405	214,405
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	-
21 FICA MATCHING	13,606	16,448	15,088
22 RETIREMENT	20,124	11,869	12,211
23 INSURANCE	33,362	42,904	47,928
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	15,000	35,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	14,625	-	-
40 TRAVEL	3,751	4,350	4,100
41 COMMUNICATIONS	60	-	720
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	136	-	-
48 PROMOTIONAL	46,816	60,000	60,000
49 OTHER CURRENT CHARGES	2,620	3,300	3,800
42 TRANSPORTATION (POSTAGE)	16,133	22,000	22,500
47 PRINTING	41,273	53,000	53,000
51 OFFICE SUPPLIES	678	1,300	1,300
52 OPERATING SUPPLIES	195	2,100	5,100
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	883	2,000	2,000
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	387,105	448,676	477,152
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	259,935	285,626	289,632
SUPPORT SERVICES	68,008	82,650	103,620
MATERIALS & SUPPLIES	59,162	80,400	83,900
CAPITAL OUTLAY	-	-	-
TOTAL	387,105	448,676	477,152

EMERALD COAST UTILITIES AUTHORITY

GOALS AND WORK PLAN

DEPARTMENT:

Communications and Government Affairs

ACTIVITY DESCRIPTION:

This department is responsible for coordination and management of organizational communications, along with staff support to the Executive Director, and Deputy Executive Director for Shared Services. The department staff also coordinates and manages intergovernmental planning issues related to utility service provision.

GOAL:

The Goal of this department is to facilitate internal and external communications and correspondence; and to coordinate ECUA planning activities as they relate to intergovernmental programs and projects.

OBJECTIVES:

1. Provision of timely coordination in intergovernmental process.
2. Provision of timely and accurate release of organizational information.

2013 TARGETED ACCOMPLISHMENTS:

1. Evaluate and, where feasible, consider implementation of improvements to ECUA's communications, both internal and external.
2. Represent ECUA and its interests on the Board of National Association of Clean Water Agencies. (NACWA).
3. Launch and direct ECUA's social media program.
4. Facilitate and direct ECUA's interactions with Escambia County and the City of Pensacola and other governmental entities.

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EMERALD COAST UTILITIES AUTHORITY
FUND 401

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
	-----	-----	-----
C&GA/ADMINISTRATION			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	96,658	98,665	98,665
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	-
21 FICA MATCHING	6,831	7,587	6,919
22 RETIREMENT	11,721	6,186	6,216
23 INSURANCE	13,986	16,058	17,996
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	15,000	10,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	3,510	3,350	3,350
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	136	-	-
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	2,510	2,800	2,800
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	300	500	500
52 OPERATING SUPPLIES	-	1,000	1,500
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	675	1,500	1,500
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	----- 136,327	----- 152,646	----- 149,446
DEPARTMENTAL EXPENDITURE SUMMA			
PERSONAL SERVICES	129,196	128,496	129,796
SUPPORT SERVICES	6,156	21,150	16,150
MATERIALS & SUPPLIES	975	3,000	3,500
CAPITAL OUTLAY	-	-	-
TOTAL	----- 136,327	----- 152,646	----- 149,446

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 401

	<u>ACTUAL</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>	<u>APPROVED</u> <u>2013</u>
C&GA/PUBLIC INFORMATION			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	96,185	115,740	115,740
13 OTHER SALARIES	-	-	-
14 OVERTIME	-	-	-
21 FICA MATCHING	6,775	8,861	8,169
22 RETIREMENT	8,403	5,683	5,995
23 INSURANCE	19,376	26,846	29,932
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	25,000
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	14,625	-	-
40 TRAVEL	241	1,000	750
41 COMMUNICATIONS	60	-	720
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	-	-	-
48 PROMOTIONAL	46,816	60,000	60,000
49 OTHER CURRENT CHARGES	110	500	1,000
42 TRANSPORTATION (POSTAGE)	16,133	22,000	22,500
47 PRINTING	41,273	53,000	53,000
51 OFFICE SUPPLIES	378	800	800
52 OPERATING SUPPLIES	195	1,100	3,600
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	208	500	500
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	250,778	296,030	327,706
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	130,739	157,130	159,836
SUPPORT SERVICES	61,852	61,500	87,470
MATERIALS & SUPPLIES	58,187	77,400	80,400
CAPITAL OUTLAY	-	-	-
TOTAL	250,778	296,030	327,706
	=====	=====	=====

**EMERALD COAST UTILITIES AUTHORITY
SANITATION SYSTEM
APPROVED SOURCES & USES
FISCAL YEAR 2013**

SOURCES

OPERATING REVENUES :

RESIDENTIAL	\$ 16,386,138	
COMMERCIAL	1,204,637	
FUEL RECOVERY FEE	420,000	
RECYCLABLE COMMODITIES	120,000	
MISCELLANEOUS	<u>35,000</u>	
TOTAL OPERATING REVENUES		18,165,775
ALLIED ANNUAL PAYMENT		50,000
INTEREST INCOME		<u>10,000</u>
TOTAL REVENUES		18,225,775
BEGINNING BALANCES :		
UNRESTRICTED RESERVES		<u>1,843,033</u>
TOTAL SOURCES		<u><u>20,068,808</u></u>

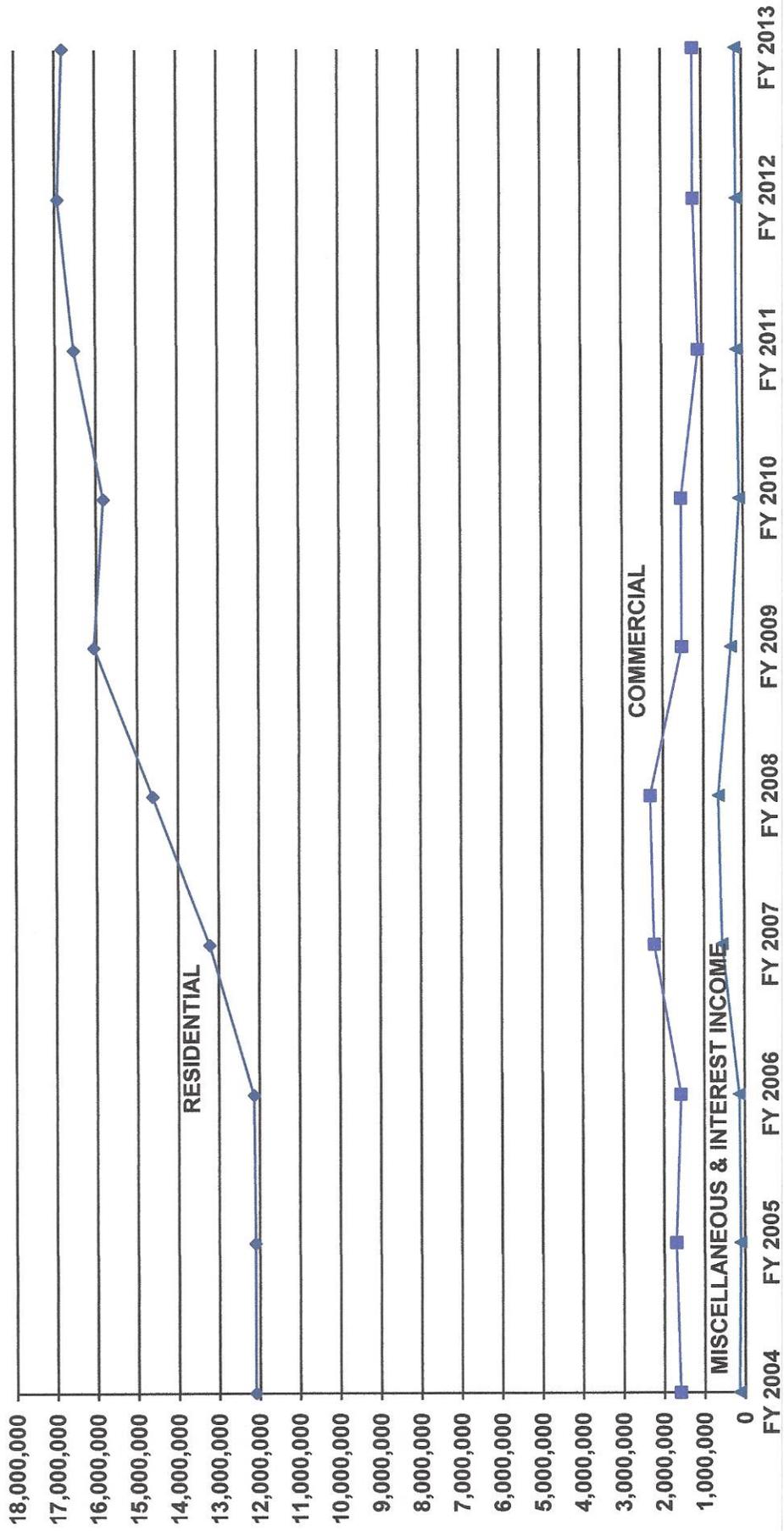
USES

PERSONAL SERVICES	7,203,577	
SUPPORT SERVICES	5,669,590	
MATERIALS & SUPPLIES	834,250	
OPERATING CONTINGENCY	82,500	
INDIRECT OVERHEAD ALLOCATION	<u>454,320</u>	
TOTAL OPERATING EXPENSES		14,244,237
DEBT SERVICE		860,243
EQUIPMENT LEASE PAYMENTS		1,858,627
CIP PROJECTS	65,000	
EQUIPMENT REPLACEMENT FUND	<u>450,000</u>	
TOTAL OTHERS		515,000
ENDING BALANCES :		
UNRESTRICTED RESERVES		<u>2,590,701</u>
TOTAL USES		<u><u>\$20,068,808</u></u>
DEBT SERVICE COVERAGE		<u><u>4.56</u></u>

**EMERALD COAST UTILITIES AUTHORITY
SANITATION SYSTEM
SOURCES AND USES STATEMENTS
9/30/2009 - 9/30/2013**

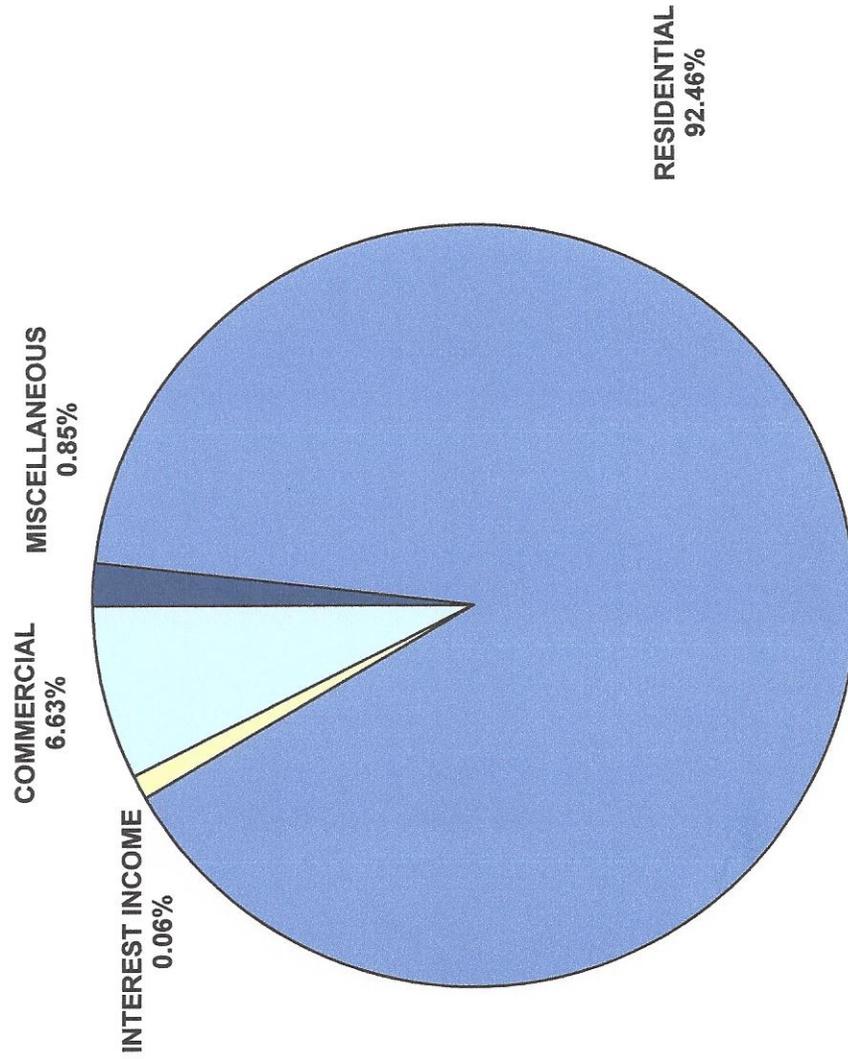
	<u>ACTUAL FY 2009</u>	<u>ACTUAL FY 2010</u>	<u>ACTUAL FY 2011</u>	<u>PROJECTED FY 2012</u>	<u>APPROVED FY 2013</u>
SOURCES OF FUNDS :					
<u>BEGINNING BALANCES:</u>					
Unrestricted Reserves	1,915,476	213,840	717,473	1,441,062	1,843,033
Total Beginning Balance	1,915,476	213,840	717,473	1,441,062	1,843,033
<u>OPERATING REVENUES:</u>					
Sanitation - Residential	15,400,435	15,871,712	17,404,254	15,908,872	16,386,138
Sanitation - Commercial	1,518,473	1,298,144	1,324,125	1,169,550	1,204,637
Fuel Recovery Fee	656,126	778,130		1,000,000	420,000
Recyclable Commodities	12,288	115,414		120,000	120,000
Miscellaneous Revenues	262,122	155,615	551,430	35,000	35,000
Rate Adjustment					
Total Operating Income	17,849,444	18,219,015	19,279,809	18,233,422	18,165,775
<u>OTHER INCOME/SOURCES:</u>					
Interest Income	40,018	8,289	8,327	10,000	10,000
Lease Purchase Funds (CNG Trucks)				11,973,722	
Allied Payment		50,000	50,000	50,000	50,000
Total Other	40,018	58,289	58,327	12,033,722	60,000
TOTAL SOURCES	<u>19,804,938</u>	<u>18,491,144</u>	<u>20,055,609</u>	<u>31,708,206</u>	<u>20,068,808</u>
USES OF FUNDS :					
<u>OPERATING EXPENSES:</u>					
Personal Services	7,389,232	6,949,067	6,988,034	7,112,534	7,203,577
Supporting Services	5,706,540	6,062,912	6,078,041	5,837,740	5,669,590
Materials & Supplies	1,442,177	1,538,973	1,947,688	1,226,750	834,250
Operating Contingency			221,692	82,500	82,500
Indirect Overhead Allocation	240,594	240,595	273,084	443,253	454,320
Total Operating Expenses	14,778,543	14,791,547	15,508,539	14,702,777	14,244,237
<u>CAPITAL IMPROVEMENTS/DEBT:</u>					
CIP Projects	1,829,000	0	415,000	65,000	65,000
R & R Projects	358,000	150,000	0	900,000	0
Equipment Replacement Fund	949,750	1,155,000	1,655,000	1,105,000	450,000
Equipment Lease Payment	597,796	597,796	(45,234)	148,075	1,858,627
Purchase of CNG Trucks				11,973,722	
Debt Service (Bonds)	1,078,009	1,079,328	1,081,242	970,599	860,243
Total Other	4,812,555	2,982,124	3,106,008	15,162,396	3,233,870
Total Operating and Other	19,591,098	17,773,671	18,614,547	29,865,173	17,478,107
<u>ENDING BALANCES:</u>					
Unrestricted Reserves	213,840	717,473	1,441,062	1,843,033	2,590,701
TOTAL USES	<u>19,804,938</u>	<u>18,491,144</u>	<u>20,055,609</u>	<u>31,708,206</u>	<u>20,068,808</u>

**SANITATION SYSTEM
REVENUE TRENDS
FY 2004 - 2013**

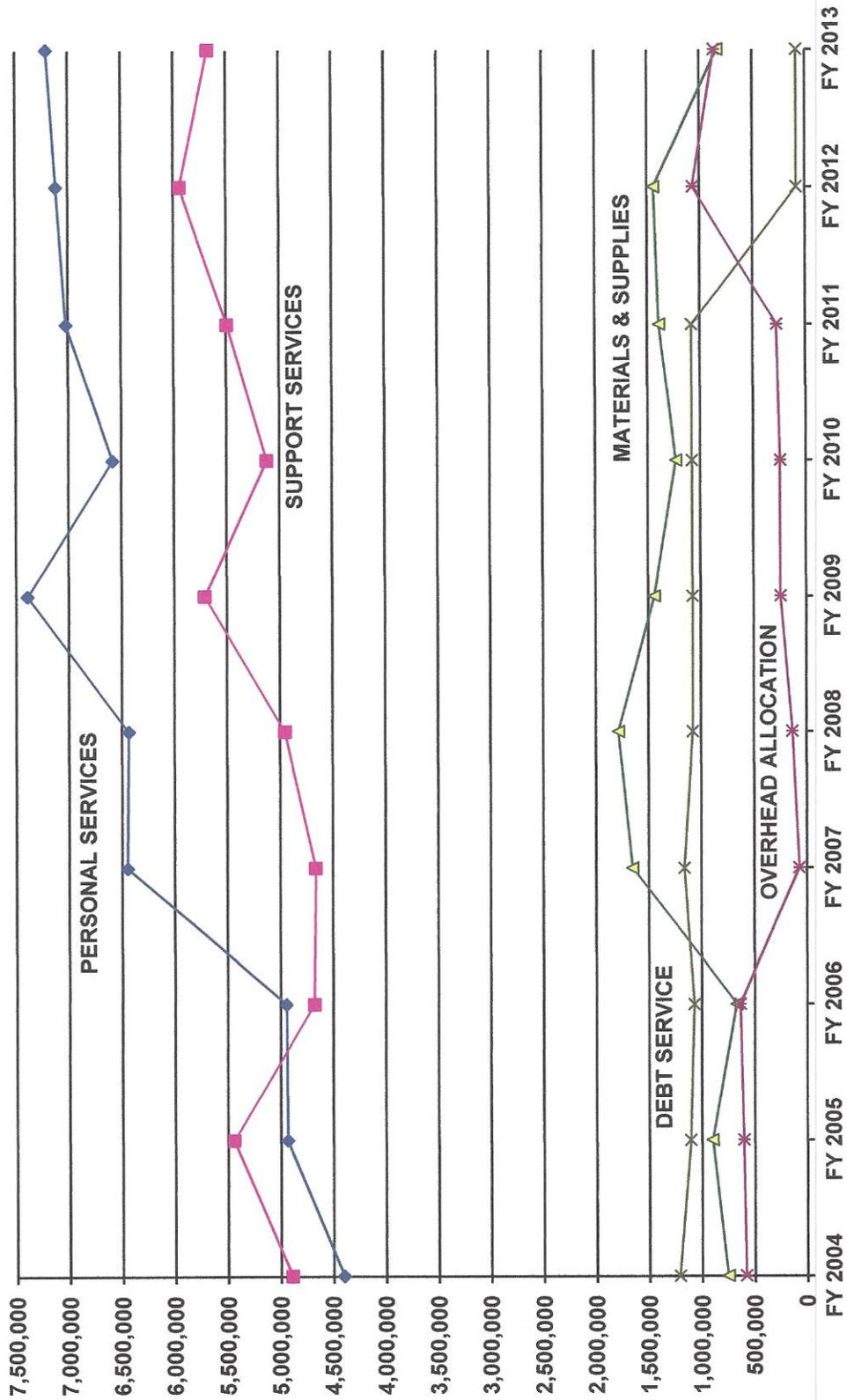


D O L L A R S

**SANITATION SYSTEM
FY 2013 REVENUE PERCENTAGES**

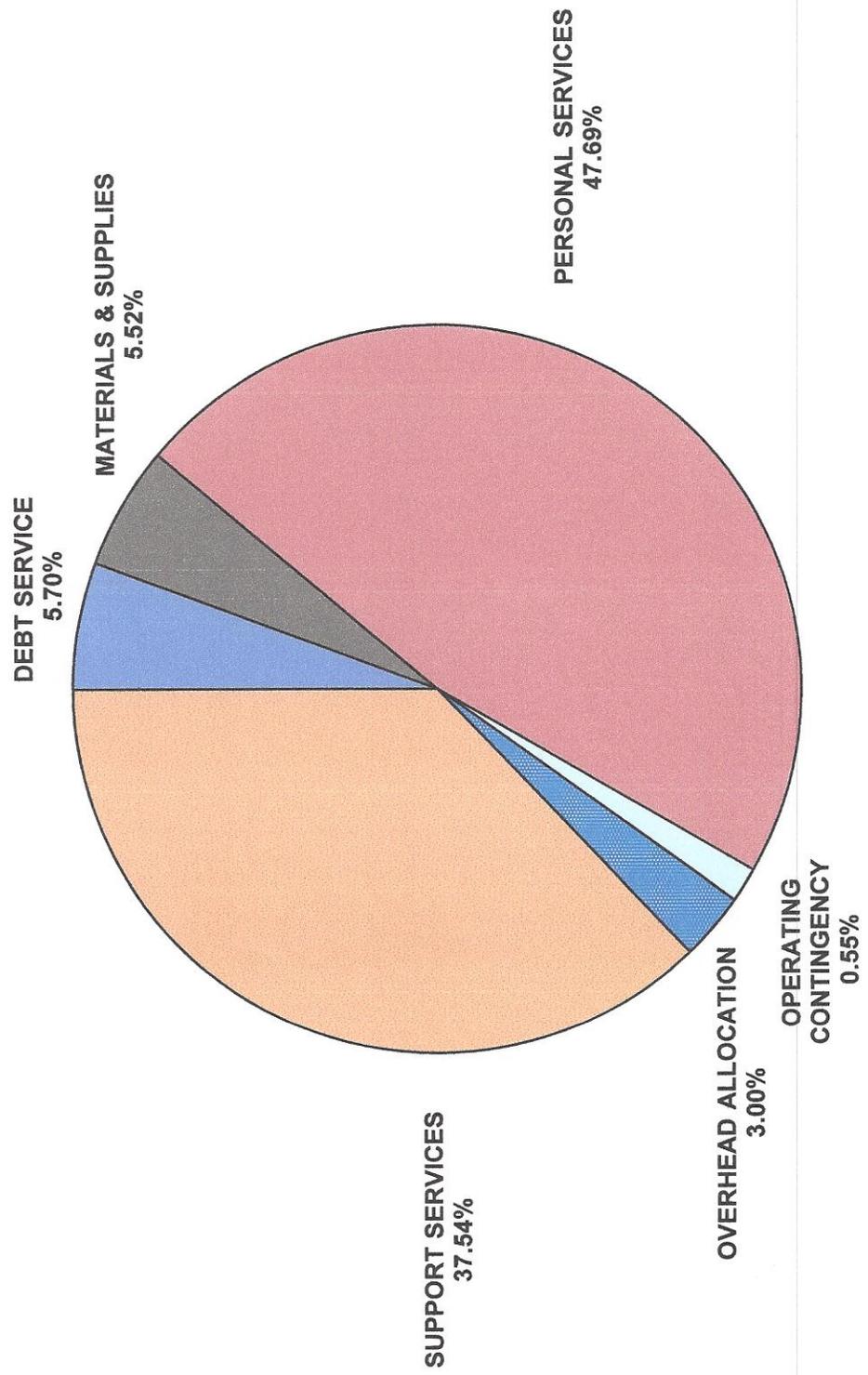


**SANITATION SYSTEM
OPERATING BUDGET TRENDS
FY 2004 - 2013**



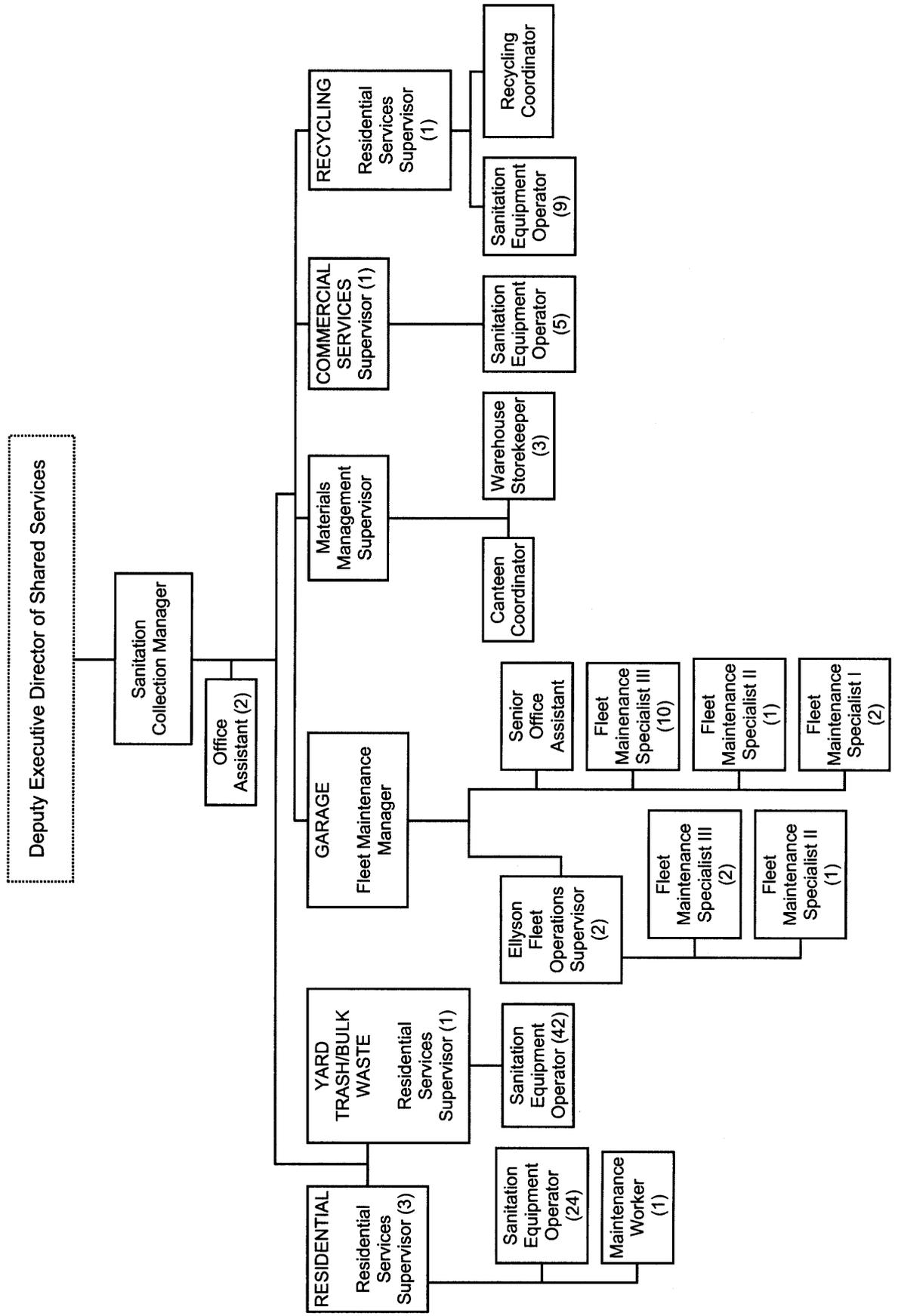
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**SANITATION SYSTEM
FY 2013 EXPENSE PERCENTAGES**





EMERALD COAST UTILITIES AUTHORITY SANITATION



Positions: 116

10-1-2012

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 441

	ACTUAL <u>2011</u>	APPROVED <u>2012</u>	APPROVED <u>2013</u>
SANITATION DEPARTMENT			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	4,218,553	4,255,618	4,192,592
13 OTHER SALARIES	-	-	-
14 OVERTIME	513,438	631,500	631,500
21 FICA MATCHING	338,939	365,418	336,146
22 RETIREMENT	424,505	246,966	255,757
23 INSURANCE	1,035,191	1,307,032	1,316,582
24 WORKERS COMPENSATION	255,323	200,000	200,000
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	6,513	106,000	106,000
31 PROFESSIONAL SERVICES	18,560	7,500	7,500
32 ACCOUNTING/AUDITING	5,750	6,000	6,000
34 OTHER CONTRACTUAL SVC	589,005	470,000	530,000
40 TRAVEL	1,230	2,200	2,200
41 COMMUNICATIONS	4,433	8,000	10,600
43 UTILITIES	79,866	73,000	76,250
44 RENTALS & LEASES	6,141	54,000	-
45 INSURANCE	65,052	220,000	220,000
46 REPAIRS & MAINTENANCE	1,254,656	842,000	562,000
48 PROMOTIONAL	27,952	50,000	50,000
49 OTHER CURRENT CHARGES	4,441,392	4,205,040	4,205,040
42 TRANSPORTATION (POSTAGE)	57	1,200	1,200
47 PRINTING	1,387	1,750	1,750
51 OFFICE SUPPLIES	11,730	9,000	9,000
52 OPERATING SUPPLIES	1,935,958	1,425,550	820,550
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	2,771	1,750	1,750
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	32,885	-	-
TOTAL	15,271,287	14,489,524	13,542,417
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	6,792,462	7,112,534	7,038,577
SUPPORT SERVICES	6,494,037	5,937,740	5,669,590
MATERIALS & SUPPLIES	1,951,903	1,439,250	834,250
CAPITAL OUTLAY	32,885	-	-
TOTAL	15,271,287	14,489,524	13,542,417

EMERALD COAST UTILITIES AUTHORITY

DIVISIONAL GOALS AND WORK PLAN

DEPARTMENT:

Sanitation

ACTIVITY DESCRIPTION:

The six divisions within the Sanitation Department work together to provide customers with solid waste collection for various types of waste. The field crews are supported by customer service and a full service fleet maintenance operation.

GOAL:

To ensure that customers receive the full benefit of the core services provided by the Sanitation Department. For residential customers this includes collection of garbage and yard trash on a timely and consistent schedule, and easy access to the services provided through the bulky waste collection and curbside recycling programs. For commercial customers this includes collection on a timely and consistent schedule and prompt customer service that is focused on customer satisfaction that will lead to market growth.

OBJECTIVES:

1. To maintain timely collection schedules throughout the operation.
2. To provide superior customer service.
3. To achieve and maintain the highest level of productivity practical.
4. To effectively control operating costs and work within the annual budget.
5. To effectively manage employees and equipment to achieve departmental goals.

2013 TARGETED ACCOMPLISHMENTS:

1. To improve the departmental safety record.
2. To reduce the number of customer complaints.
3. To improve the effectiveness of the fleet maintenance operation.
4. To improve knowledge and awareness of the services offered.
5. To expand the curbside recycling program to reduce the amount of waste landfilled.

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EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 441

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
SANITATION ADMINISTRATION			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	210,282	161,344	121,713
13 OTHER SALARIES	-	-	-
14 OVERTIME	2,723	1,500	1,500
21 FICA MATCHING	15,512	12,291	8,876
22 RETIREMENT	21,878	9,486	6,382
23 INSURANCE	43,334	50,207	29,418
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	18,560	7,500	7,500
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	479,211	416,000	476,000
40 TRAVEL	1,230	1,200	1,200
41 COMMUNICATIONS	4,433	8,000	10,600
43 UTILITIES	75,429	65,000	68,250
44 RENTALS & LEASES	4,002	4,000	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	26,675	10,000	10,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	7,010	12,840	12,840
42 TRANSPORTATION (POSTAGE)	57	1,000	1,000
47 PRINTING	1,387	1,250	1,250
51 OFFICE SUPPLIES	2,024	4,000	4,000
52 OPERATING SUPPLIES	21,520	18,000	18,000
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	1,768	1,750	1,750
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	8,763	-	-
TOTAL	945,798	785,368	780,279
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	293,729	234,828	167,889
SUPPORT SERVICES	616,550	524,540	586,390
MATERIALS & SUPPLIES	26,756	26,000	26,000
CAPITAL OUTLAY	8,763	-	-
TOTAL	945,798	785,368	780,279

EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 441

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
SANITATION/RESIDENTIAL OPERATIONS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	1,473,197	1,447,094	1,315,852
13 OTHER SALARIES	-	-	-
14 OVERTIME	173,251	260,000	260,000
21 FICA MATCHING	117,159	122,153	104,186
22 RETIREMENT	146,950	86,671	84,563
23 INSURANCE	345,048	422,232	373,896
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	2,810	7,500	7,500
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	773,143	500,000	350,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	3,568,056	3,602,000	3,602,000
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	962,827	844,750	444,750
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	7,562,441	7,292,400	6,542,747
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	2,255,605	2,338,150	2,138,497
SUPPORT SERVICES	4,344,009	4,109,500	3,959,500
MATERIALS & SUPPLIES	962,827	844,750	444,750
CAPITAL OUTLAY	-	-	-
TOTAL	7,562,441	7,292,400	6,542,747

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 441

	<u>ACTUAL</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>	<u>APPROVED</u> <u>2013</u>
SANITATION/GARAGE			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	907,264	985,085	1,025,929
13 OTHER SALARIES	-	-	-
14 OVERTIME	126,959	135,000	135,000
21 FICA MATCHING	73,489	86,275	82,513
22 RETIREMENT	92,294	56,035	61,132
23 INSURANCE	232,111	299,775	324,798
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	-	-
40 TRAVEL	-	1,000	1,000
41 COMMUNICATIONS	-	-	-
43 UTILITIES	4,437	8,000	8,000
44 RENTALS & LEASES	2,139	50,000	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	124,696	72,000	72,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	(17,048)	3,600	3,600
42 TRANSPORTATION (POSTAGE)	-	200	200
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	9,706	5,000	5,000
52 OPERATING SUPPLIES	431,385	136,000	136,000
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	1,003	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	24,122	-	-
TOTAL	2,012,557	1,837,970	1,855,172
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,432,117	1,562,170	1,629,372
SUPPORT SERVICES	114,224	134,600	84,600
MATERIALS & SUPPLIES	442,094	141,200	141,200
CAPITAL OUTLAY	24,122	-	-
TOTAL	2,012,557	1,837,970	1,855,172
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 441

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
SANITATION/COMMERCIAL OPERATIONS			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	322,594	340,522	258,929
13 OTHER SALARIES	-	-	-
14 OVERTIME	38,126	50,000	50,000
21 FICA MATCHING	24,645	30,159	21,480
22 RETIREMENT	33,767	18,860	16,169
23 INSURANCE	85,438	109,159	80,649
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	5,750	6,000	6,000
34 OTHER CONTRACTUAL SVC	-	1,500	1,500
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	76,902	50,000	25,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	584,682	445,200	445,200
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	500	500
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	104,511	89,000	49,000
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,276,415	1,140,900	954,427
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	504,570	548,700	427,227
SUPPORT SERVICES	667,334	502,700	477,700
MATERIALS & SUPPLIES	104,511	89,500	49,500
CAPITAL OUTLAY	-	-	-
TOTAL	1,276,415	1,140,900	954,427

EMERALD COAST UTILITIES AUTHORITY BUDGET
FUND 441

	<u>ACTUAL</u> <u>2011</u>	<u>APPROVED</u> <u>2012</u>	<u>APPROVED</u> <u>2013</u>
SANITATION/YARD TRASH			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	908,097	919,344	1,098,700
13 OTHER SALARIES	-	-	-
14 OVERTIME	109,140	135,000	135,000
21 FICA MATCHING	74,911	79,802	88,712
22 RETIREMENT	88,661	53,709	65,679
23 INSURANCE	229,993	295,386	398,543
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	106,984	40,000	40,000
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	108,282	90,000	45,000
48 PROMOTIONAL	-	-	-
49 OTHER CURRENT CHARGES	362	500	500
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	227,793	204,800	104,800
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,854,223	1,818,541	1,976,934
	=====	=====	=====
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	1,410,802	1,483,241	1,786,634
SUPPORT SERVICES	215,628	130,500	85,500
MATERIALS & SUPPLIES	227,793	204,800	104,800
CAPITAL OUTLAY	-	-	-
TOTAL	1,854,223	1,818,541	1,976,934
	=====	=====	=====

EMERALD COAST UTILITIES AUTHORITY BUDGET

FUND 441

	ACTUAL 2011	APPROVED 2012	APPROVED 2013
SANITATION/RECYCLING			
ELEMENT			
11 EXECUTIVE SALARIES	-	-	-
12 REGULAR SALARIES	397,119	402,229	371,469
13 OTHER SALARIES	-	-	-
14 OVERTIME	63,239	50,000	50,000
21 FICA MATCHING	33,222	34,738	30,379
22 RETIREMENT	40,956	22,205	21,832
23 INSURANCE	99,268	130,273	109,278
24 WORKERS COMPENSATION	-	-	-
25 UNEMPLOYMENT COMP	-	-	-
26 OTHER	-	-	-
31 PROFESSIONAL SERVICES	-	-	-
32 ACCOUNTING/AUDITING	-	-	-
34 OTHER CONTRACTUAL SVC	-	5,000	5,000
40 TRAVEL	-	-	-
41 COMMUNICATIONS	-	-	-
43 UTILITIES	-	-	-
44 RENTALS & LEASES	-	-	-
45 INSURANCE	-	-	-
46 REPAIRS & MAINTENANCE	144,959	120,000	60,000
48 PROMOTIONAL	27,952	50,000	50,000
49 OTHER CURRENT CHARGES	176,266	500	500
42 TRANSPORTATION (POSTAGE)	-	-	-
47 PRINTING	-	-	-
51 OFFICE SUPPLIES	-	-	-
52 OPERATING SUPPLIES	187,923	133,000	68,000
53 ROAD MATERIALS & SUPPLIES	-	-	-
54 SUBSCR/MEMBERSHIPS	-	-	-
63 CAPITAL IMPROVEMENTS	-	-	-
64 MACHINERY & EQUIPMENT	-	-	-
TOTAL	1,170,904	947,945	766,458
DEPARTMENTAL EXPENDITURE SUMMARIES			
PERSONAL SERVICES	633,804	639,445	582,958
SUPPORT SERVICES	349,177	175,500	115,500
MATERIALS & SUPPLIES	187,923	133,000	68,000
CAPITAL OUTLAY	-	-	-
TOTAL	1,170,904	947,945	766,458