

EMERALD COAST UTILITIES AUTHORITY  
RFP Number 2010-08  
BANKING SERVICES  
April 1, 2010

ADDENDUM NO. 4

Dear Sir:

This addendum is to notify you of the following Questions that have been received to date and the answers provided in reference to the above bid number:

1. Due to your indication of bringing in-house the lockbox services you currently have with a 3rd party vender, will ECUA have any special equipment that assists in the opening of envelopes? Will this equipment scan images of each check to be deposited? Will your process be manual?

Answer: We will have equipment that opens and extracts the payment and coupon. Then the checks and coupons will be scanned and a file prepared to transmit the deposit to the bank.

2. Is your electronic lockbox, for customer payments made via ECUA's website only?

Answer: Payments from customers who pay their bills through their banks' online service come to us through the electronic lockbox. Customers cannot make payments through the ECUA website. We use a third party vendor for utility payments made by credit or debit card.

3. Does ECUA currently use Electronic Data Interchange (EDI) service?

Answer: We do not use EDI at this time.

4. ECUA requests that the bank provide paid check information in electronic format that is compatible with the system presently used by ECUA. What format does ECUA use or require? (i.e. excel, comma-delimited, flat-file, BAI2, or Intuit)

Answer: We can accept excel, comma-delimited, or flat-file.

5. Are your Positive Pay files sent via Wachovia's web based services or via FTP secure lines? When you "pull" files from Wachovia for reconciliation purposes, do you download from Wachovia's web based services or FTP secure lines?

Answer: Both are web-based services.